



Lower Chattahoochee Workforce Development Bidders Conference

May 30, 2017
GDOL American Job Center
700 Veterans Parkway
Columbus, Georgia

These minutes encompasses an overview of the discussion and questions and answers generated during the Bidder's Conference for the solicitation of the Workforce One-Stop Operator held by the Columbus Consolidated Government Job Training Division on behalf of the Lower Chattahoochee Workforce Development Area Fourteen (WDA-14). The conference was held at 10:00 a.m.; May 30, 2017 at the American Job Center, 700 Veterans Parkway, Columbus, Georgia.

Please be aware that this was the only opportunity questions and answers to those questions could be provided during the solicitation process. Good Luck!

Interested Parties in attendance:

Ms. Judy Bryson, Georgia Department of Labor
Mr. John Irvine, Georgia Department of Labor

WIOA Staff

Mr. Howard Pendleton, WIOA Director
Mr. James Shipp, WIOA Consultant
Ms. Feleshia Marshall, WIOA Assistant Director
Mr. William Crawford, WIOA Program Specialist II
Ms. Lisa Lane, WIOA Administrative Staff



Overview

The facilitator welcomed all attendees to the Bidders Conference. Attendees were informed that this is the only opportunity available to ask questions concerning the proposal for the One-Stop Operator that had been released.

Attendees were provided an overview of the solicitation packet. A reiteration of the duties of the One-Stop Operator were discussed. Mr. Pendleton voiced concerns stating he didn't know how someone selected outside of this whole process would direct other one-stop partner employees, how would decisions be made on the spot without having to go before the Board for approval or how questions regarding barriers on what information could and couldn't be shared/given would be addressed. Mr. Pendleton reiterated he was confident that if everyone worked together, a system would be worked out.

A brief overview of the Implementation Schedule outlined on Page 15 of the solicitation package was discussed. It was noted that there was a correction on page 16, in the 1st paragraph under the SUBMISSION CRITERIA. It should read:

“Deadlines for submission of proposals, as specified in the ‘Implementation Timetable’, must be honoured if the proposing organization desires consideration. Early submission of proposals is permitted any time up to the stated deadline during normal business hours. All proposals must be submitted to the Job Training Division Columbus Consolidated Government Annex, 420 Tenth Street, Columbus, Georgia 31902 no later than 5:00 PM on **June 9, 2017** (NO EXCEPTIONS). Proposals must be submitted in a sealed envelope and marked, in the upper right corner: ‘**Proposal: Workforce One-Stop Operator**’.”

The facilitator asked if there were any questions, for this was the only time answers could be given.

The following questions and answers were discussed.

Questions & Answers

Q: What seems to be the Lower Chattahoochee Workforce Development Board (LCWDB)'s biggest concern with the One-Stop Operator?

A: *At this time, the LCWDB Board didn't have any major concerns with the One-Stop Operator. This being a new requirement under WIOA, they hadn't had to procure an One-Stop Operator before, so their priority was making sure they are in compliance with WIOA regulation.*

Q: Is there any current performance data that could be immediately shared with potential bidders?

A: *The performance data information could be provided and will be included as part of the minutes as an attachment. (See Attachment A).*

Adjournment

With no further discussion, meeting was adjourned.

ATTACHMENT A

Program Year 2016 WIOA Program Performance
by
Participant Characteristics (Barriers)

Combined totals for the 1st, 2nd and 3rd Quarters
(July 1, 2016 through March 31, 2017)

Characteristic/Barrier To Employment	Number Served
Underemployed	4
Unemployed	222
Food Stamp Recipient	110
TANF Recipient	4
Lacks High School Diploma or GED	13
Poor Employability Skills	222
Poor Work History	111
Poor Basic Skills	135
Lacks Self-Sufficiency	114
Disabled	13
Older Worker	14
Veterans and Eligible Spouse of Certain Veterans	10
Displaced Homemaker	0