

COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

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September 9, 2019

ADDENDUM NO. 1 Space Planning and Programming & Design Professional Services for Columbus Government Center Complex RFQ No. 20-0001

Submittals should include acknowledgement of receipt for all Addenda.

Vendors are informed that the above subject solicitation is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

QUESTIONS / RESPONSES

- Question 1: Do Tab pages count in the 50 pages? Does the information required under Business Requirements count in the page count/
Response: Tab pages and Business Requirements do not count in the 50 pages. As noted on page 22, Business Requirements should be submitted in a separate envelope.
- Question 2: Exhibit B states that it is a "Contractor Affidavit." Does this form need to be filled out for Architects and their team of consultants?
Response: The firm submitting the proposal should complete the E-Verify Affidavit.
- Question 3: On page 22, B. Experience and Qualifications, B1, can you clarify if you want a complete list of consultants and their information with one primary résumé in the RFQ submission?
Response: The Owner desires information on proposed key consultants such as mechanical, electrical, plumbing, and security consultants. As specified, the Owner will request more detailed information from the finalist firms.
- Question 4: For B2, should the 8 projects that are included be from the Prime?
Response: Yes.
- Question 5: Please clarify if the 50-page limit is 50 single-sided sheets.
Response: The 50 pages may be double-sided.

- Question 6: Under the insurance requirements, builder's risk is indicated as required. Can you please confirm that this coverage is necessary since this is a design contract and not a construction contract?
- Response: Builder's Risk is not required; please refer to the attached "REVISED" Exhibit E.**
- Question 7: Does the 50-page limit exclude front and back covers, tabs, Exhibits/Forms, and any addenda?
- Response: Yes, the 50-page limit excludes front and back covers, tabs, Exhibits/Forms, and addenda.**
- Question 8: Are we permitted to print 50 pages double-sided, or would it be limited to 25 pages if printed double-sided?
- Response: See the response to Question 5.**
- Question 9: Is it possible to extend the deadline?
- Response: The due date remains September 13, 2019 at 2:00 PM (Eastern).**
- Question 10: Are the signed exhibits required for the Prime only? Or for Prime and all sub-consultants?
- Response: The exhibits are required of the Prime.**
- Question 11: Section B-1 states: "*Provide professional qualifications and descriptions of the level of experience for Principal Architect or Engineer personnel...All Consultants should provide a similar level of information particularly any specialized engineers, designers or specialty consultants that may be on the team. (At this stage, firms are asked for information on lead staff only, but may list qualifications and experience on more than one lead individual who is qualified and available for proposed project. If the firm is selected as a finalist, the Owner will request detailed information on the exact proposed expanded team and their relevant project experience.)*" Does this mean that we are to provide detailed information for the lead personnel only at this stage? Or also detailed information for all of the specialty consultants in our submittal?
- Response: See the response to Question 3.**
- Question 12: Please clarify the project schedule as it relates to the 8-10 month estimate to complete the needs assessment/programming, and the June 2020 deadline (7 months after project start date) for the final estimates. Does June 2020 indicate a deadline for ALL Phase 1 work, or just cost estimates?
- Response: The Owner needs total project cost estimates (construction, design, FF&E, etc.) in June 2020 in order to proceed with potential funding options. The remainder of the Phase 1 work could extend past June 2020.**
- Question 13: Does 50 pages mean 50 double-sided pages, or 50 page faces?
- Response: See the response to Question 5.**

Andrea J. McCorvey,
Purchasing Division Manager

“REVISED”

(Exhibit E)

INSURANCE CHECKLIST

Space Planning and Programming &
Design Professional Services for
Columbus Government Center Complex

**CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE
AND ENDORSEMENTS INDICATED BY "X"**

CSL = Combined Single Limit; BI = Bodily Injury; PD=Property Damage

	Required Coverage(s)	Limits (Figures denote minimums)	Bidders Limits/Response
X	1. Worker’s Compensation and Employer’s Liability	STATUTORY REQUIREMENTS	
	Comprehensive General Liability		
X	2. General Liability Premises/Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	3. Independent Contractors and Sub - Contractors	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
	4. Products Liability	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
	5. Completed Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	6. Contractual Liability (Must be shown on Certificate)	\$ 1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
	Automobile Liability		
X	7. *Owned/Hired/Non-Owned Vehicles/ Employer non ownership	\$1 Million BI/PD each Accident, Uninsured Motorist	
	Others		
X	8. Miscellaneous Errors and Omissions	\$1 Million per occurrence/claim	
	9. Umbrella/Excess Liability	\$1 Million Bodily Injury, Property Damage and Personal Injury	
	10. Personal and Advertising Injury Liability	\$1 Million each offense, \$1 Million annual aggregate	
X	11. Professional Liability	\$1 Million per occurrence/claim	
X	12. Architects and Engineers	\$1 Million per occurrence/claim	
	13. Asbestos Removal Liability	\$2 Million per occurrence/claim	

Required Coverage(s)	Limits (Figures denote minimums)	Bidders Limits/Response
14. Medical Malpractice	\$1 Million per occurrence/claim	
15. Medical Professional Liability	\$1 Million per occurrence/claim	
16. Dishonesty Bond		
17. Builder's Risk	Provide Coverage in the full amount of contract	
18. XCU (Explosive, Collapse, Underground) Coverage		
19. USL&H (Long Shore Harbor Worker's Compensation Act)		
20. Contractor Pollution Liability	\$2 Million per occurrence/claim	
21. Environmental Impairment Liability	\$2 Million per occurrence/claim	
<input checked="" type="checkbox"/> 22. Carrier Rating shall be Best's Rating of A-VII or its equivalents		
<input checked="" type="checkbox"/> 23. Notice of Cancellation, non-renewal or material change in coverage shall be provided to City at least 30 days prior to action.		
<input checked="" type="checkbox"/> 24. The City shall be named Additional Insured on all policies		
<input checked="" type="checkbox"/> 25. Certificate of Insurance shall show RFQ Number and RFQ Title		
26. Pollution:	\$2 Million per occurrence/claim	

*If offeror's employees will be using their privately owned vehicles while working on this contract and are privately insured, please state that fact in the **Bidders Limits/Response** column of the insurance checklist.

BIDDER'S STATEMENT:

If awarded the contract, I will comply with contract insurance requirements.

BIDDER NAME: _____

AUTHORIZED SIGNATURE: _____