

COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

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November 18, 2021

ADDENDUM No. 1 Vending Machine Services (Annual Contract) RFP No. 22-0007

Use the form provided in the solicitation to acknowledge receipt of this addendum. Failure to do so may result in your submittal being deemed non-responsive and not receiving further consideration for award.

Vendors are informed that the above subject solicitation is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

I. QUESTIONS / RESPONSES

Question 1: As it stands, it looks like [the City] is adding back several machines that [were] removed for low sales in past years. If we bid, do we have the option to leave those out or will they be required?

Response: The City prefers to have all machines included at this time. However, placement of some machines may be delayed while foot traffic in specific locations is evaluated. Upon placement, machines that continue to perform below contractor's minimum requirements may be reviewed for possible removal.

Question 2: We are a drink machine only company. Can we bid only on drink machines?

Response: Vendors are welcome to submit proposals within the scope of their ability. All proposals will be evaluated using the criteria identified on page 16, Specifications, Section XI. RFP Evaluation.

Question 3: Do all machine locations have to be fulfilled? Some machines have 0 volume from past records.

Response: See response to Question 1. Be advised that the two drink machines

located at the Columbus Health Department were placed in July, 2020. Therefore, these two machines will have no volume records available prior to that time.

I. **ACKNOWLEDGEMENT**

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. **Failure to acknowledge receipt of this addendum may render your Bid “Incomplete”.**

**Andrea J. McCorvey
Purchasing Manager**