

COLUMBUS CONSOLIDATED GOVERNMENT
Georgia's First Consolidated Government



FINANCE DEPARTMENT
PURCHASING DIVISION

100 TENTH STREET, COLUMBUS, GEORGIA 31901
P. O. BOX 1340, COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
www.columbusga.gov

April 21, 2021

ADDENDUM NO. 1
Inmate Food Service Management for
Muscogee County Jail (Annual Contract)
RFP No. 21-0036

Proposals should include acknowledgement of receipt for all Addenda.

Initials: _____ Company Name: _____

Vendors are informed that the above subject RFP is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

I. DUE DATE

The proposal due date is extended; responses must be submitted via DemandStar no later than **5:00 PM on Friday, April 30, 2021.**

II. QUESTIONS/RESPONSES

Question 1: Referencing Appendix 1 (Inmate Meals)- Is the menu included in the RFP a 3,000-calorie menu?

Response: Appendix A is a sample menu, which was based on a 2,800-calorie dietary plan. As specified on page 19, Item 2.3, "inmates will be on a 3000-calorie per day diet".

Question 2: Referencing 3.12.5- What is the average hourly wage of current kitchen staff?

Response: The current hourly rates are:

\$25.68	Manager
\$17.10	Assistant Manager
\$13.50	Lead Supervisor
\$11.00	Supervisor/Cook
\$11.00	Supervisor/Cook
\$11.00	Supervisor/Cook (currently vacant)

Question 3: Are we required to maintain the current rate?

Response: The Muscogee County Sheriff's Office respectfully requests the current rates remain the same.

Specification Change (page 17, Section 9: Cost Proposal):

Section 9: Cost Proposal (subject to negotiations)
Sliding scales for per-meal costs are not acceptable.
A. Provide per-meal costs for inmates, juveniles, and staff. The per-meal cost shall be inclusive of **all** costs, fees, salaries, etc., required to provide the specified services. **For evaluation purposes, the per-meal cost shall be based on the average number of inmates listed in the Technical Specifications.**
B. Provide detailed response to optional plan for equipment investment.
C. For evaluation purposes, list the hourly rates for kitchen staff. **The rates must be included in your per-meal cost, as indicated in Item A of this section.**

Question 4: Referencing 3.12.5- If the intent is to retain the current employees (which includes 6 employees) would that mean changing the staffing model in section 3.12.5?

Response: **Yes, the staffing model must be changed; see below.**

Specification Change (page 25, Item 3.12.5):

3.12.5 The Contractor shall provide for the Jail the following minimum staffing: one (1) Manager, one (1) Assistant Manager, one (1) Lead Supervisor, and three (3) Supervisors/Cooks.

Andrea J. McCorvey,
Purchasing Division Manager

