

**COLUMBUS CONSOLIDATED GOVERNMENT**  
Georgia's First Consolidated Government



**FINANCE DEPARTMENT**  
**PURCHASING DIVISION**

100 TENTH STREET, COLUMBUS, GEORGIA 31901  
P. O. Box 1340, COLUMBUS, GEORGIA 31902-1340  
706-225-4087, Fax 706-225-3033  
[www.columbusga.gov](http://www.columbusga.gov)

September 6, 2019

**ADDENDUM NO. 1**  
Inmate Food Service Management for  
Muscogee County Prison (Annual Contract)  
RFP No. 20-0005

**Proposals should include acknowledgement of receipt for all Addenda.**

Vendors are informed that the above subject RFP is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

**NON-MANDATORY SITE VISIT**

Firms are instructed to disregard Item 1.2 (page 15, Technical Specifications, Introduction/Purpose) in reference to tours of the kitchen at the Prison.

A Non-Mandatory Site Visit will be held at **8:15 AM on Monday, September 16, 2019** at Muscogee County Prison, which is located at 7175 Sacerdote Lane, Columbus, GA 31907.

The purpose of the Non-Mandatory Site Visit is to allow interested firms to view Prison kitchen. Questions resulting from the Non-Mandatory Site Visit must be submitted in writing to the Purchasing Division in the manner specified on pages 6, 7 and 39 (Form 2) of the RFP. ***Prospective proposers are strongly encouraged to attend the site visit.***

Use the form on page 2 of this addendum to confirm attendance.

Andrea J. McCorvey,  
Purchasing Division Manager

**NON-MANDATORY**  
**SITE VISIT ATTENDANCE CONFIRMATION FORM**

Date: \_\_\_\_\_

To: Della A. Lewis, Buyer Specialist  
Email: [dlewis@columbusga.org](mailto:dlewis@columbusga.org)  
Fax Number: (706) 225-3033

Re: RFP No. 20-0005;  
Inmate Food Service Management for Muscogee County Prison (Annual Contract)

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**A Non-Mandatory Site Visit is scheduled for Monday, September 16, 2019, beginning at 8:15 AM** at Muscogee County Prison, which is located at 7175 Sacerdote Lane, Columbus, GA 31907.

- 1. Prospective Bidders are strongly encouraged to attend the site visit.**
- 2. Questions resulting from the Site Visit must be submitted in writing to the Purchasing Division (refer to pages 6, 7, and 39 (Form 2)).**

To confirm attendance at the Non-Mandatory Site Visit, return this form to Della Lewis via email [dlewis@columbusga.org](mailto:dlewis@columbusga.org) or fax number 706-225-3033. All vendors attending the non-mandatory site visit must sign an attendance sheet, complete with the name of the firm, name of the attendee, complete address, phone, email address and fax numbers.

I will attend the Non-Mandatory Site Visit on Monday, September 16, 2019 at 8:15 AM:

_____			
Company Name	# of Attendees		
_____			
Contact Person	Email Address		
_____			
Mailing Address	City	State	Zip
_____			
Telephone Number	Fax Number		