RESOLUTION

NO. <u>073-21</u>

A RESOLUTION AUTHORIZING THE ANNUAL CONTRACT SERVICES FOR AUTOMOTIVE BODY REPAIR AND PAINT SERVICES, ON AN "AS NEEDED" BASIS, FROM MAACO COLLISION REPAIR AND AUTO PAINTING (COLUMBUS, GA). THE ANNUAL USAGE/CONTRACT VALUE IS ESTIMATED AT \$120,000.

WHEREAS, an RFP was administered (RFP 21-0027) and proposals were received from two (2) qualified offerors; and,

WHEREAS, one (1) offeror withdrew their proposal; and,

WHEREAS, the proposal submitted by MAACO Collision Repair and Paint Services met all proposal requirements and was evaluated responsive to the RFP; and,

WHEREAS, the term of contract shall be for two years, with an option to renew for three additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to enter into an annual contract for automotive body repair and paint services on an "as needed" basis with MAACO Collision Repair and Paint Services (Columbus, GA) for the estimated contract value of \$120,000. Funds will be budgeted each fiscal year for this ongoing expense: Various Department Auto Parts and Supplies 6721.

Introduced at a regular meeting of the Council of Columbus, Georgia held on the 9th day of March 2021 and adopted at said meeting by the affirmative vote of <u>eight</u> members of said Council.

Councilor Allen	votingYES
Councilor Barnes	voting _ABSENT _
Councilor Crabb	votingYES
Councilor Davis	votingYES
Councilor Garrett	voting _ABSENT _
Councilor House	votingYES
Councilor Huff	votingYES
Councilor Thomas	votingYES
Councilor Tucker	votingYES
Councilor Woodson	voting VES

Sandra T. Davis
Clerk of Council

B. H. "Skip" Henderson, III

Mayor

Columbus Consolidated Government Council Meeting Agenda Item

TO: Mayor and Councilors

AGENDA AUTOMOTIVE BODY REPAIR & PAINT SERVICES (ANNUAL

SUBJECT: CONTRACT) – RFP NO. 21-0027

INITIATED BY: Finance Department

It is requested that Council approve the annual contract for automotive body repair and paint services from MAACO Collision Repair and Auto Painting (Columbus, GA). The Fleet Manager estimates the annual usage/contract value in the amount of \$120,000, based on past body repair history. The contractor will provide automotive body repair and paint services for ALL types of vehicles utilized by Columbus Consolidated Government on an "as needed" basis.

MAACO Collision Repair and Auto Painting will be required to:

- Come to the City's Fleet Shop, within 24 hours of initial call, to perform a diagnosis of the required vehicle body repair and, provide an estimated cost for the repair.
- Complete the repairs within 72 hours after the vehicle has been delivered to the vendor's repair location. The 72-hour requirement will be extended, if the situation warrants, and is approved by the Fleet Maintenance Manager.
- Perform services on the equipment utilizing technicians certified in body repairs and painting.
- Provide an itemized bill for any sub-contracted work along with the awarded contractor's invoice.

The contract term shall be for two (2) years with the option to renew for three (3) additional twelvemonth periods. The City will initiate contract renewal. The renewal will be contingent upon the mutual agreement of the City and the contractor.

Annual Contract History:

The previous contract was awarded to Syskon Partners, LLC d/b/a Collision Surgeons of Columbus (Columbus, GA) on October 27, 2015 per Resolution No. 306-15. Litigation arose in 2016 regarding the payment for repairs to a vehicle. Due to this litigation, the contract was not renewed when the initial 2-year term expired November 29, 2017. The matter was not resolved until November 2020.

RFP Advertisement and Receipt of Proposals:

RFP specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry, and on DemandStar on February 4, 2021. This RFP has been advertised, opened and evaluated. Two (2) proposals were received on February 19, 2021.

The responding vendors were:

ma asti

MAACO Collision Repair and Auto Painting (Columbus, GA) Columbus Body Works (Columbus, GA) *

*Columbus Body Works withdrew their proposal on March 2, 2021.

The following events took place after receipt of the proposals:

RFP MEETINGS/EVENTS				
Description Date Agenda/A		Agenda/Action		
Pre-Evaluation / 1 st Evaluation	03/03/21	The Purchasing Division provided the RFP rules and process to evaluation committee members, and proposals were shared with each committee member to review prior to the virtual meeting. The Purchasing Manager opened the meeting, and the proposal was discussed by the committee. Several clarifications were requested.		
Clarification Requested	03/03/21	Request for clarification forwarded to vendor.		
Clarification Received	03/04/21	Clarification Response received and forwarded to committee members.		
Recommendation for Award	03/04/21	The committee members unanimously recommended to award to MAACO Collision Repair and Auto Painting.		

Evaluation Committee:

Proposal(s) were reviewed by members of the Evaluation Committee, which consisted of two voting members from the Fleet Department, one voting member from the Muscogee County Sheriff's Office; and one advisor from Public Works.

Award Recommendation:

The evaluation committee unanimously recommended to award the contract to MAACO Collision Repair and Auto Painting based on their comments below:

- MAACO should be awarded because they are able to provide all needed services as described, as the marked vehicles will need multiple processes done.
- I am satisfied with the qualifications and experience the employees have according to the information provided.
- They should be awarded because they have shown that they are able to secure the vehicles within a building, fenced in area, and they have an alarm system that is monitored.
- It is evident that MAACO has the knowledge, skills, and ability to perform all services required to be awarded this RFP.

Vendor Qualifications/Experience:

• MAACO Collision Repair and Auto Painting has been in business for more than 20 years and has 10+ employees.

- MAACO Collision Repair and Auto Painting has performed services for:
 - o Muscogee County School District (Columbus, GA) 01/01/2019-Current Repair fleet vehicles, paint jobs and miscellaneous parts replacement
 - o CarMax (Columbus, GA) 01/01/2019-Current Spot work on vehicles and parts replacement
 - o Southern Auto Sales (Phenix City, AL) 01/10/2019-Current Repair accidents and collision services, and paint work

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds will be budgeted each fiscal year for this ongoing expense: Various Department Auto Parts and Supplies 6721.

CONTRACT

THIS CONTRACT, executed this <u>9th</u> day of <u>March</u> 2021, by and between the Consolidated Government of Columbus, Georgia, hereinafter called the "City", and MAACO Collision Repair and Auto Painting, hereinafter called the "Contractor".

WITNESSETH:

That in consideration of the mutual covenants, obligations, and terms set-forth in the attached bid and specifications, the parties hereby agree as follows:

- 1. That the Contractor met all bid requirements and was evaluated most responsive for providing **Automotive Body Repair & Paint Services (Annual Contract)**, per **RFP No. 21-0027**, and was awarded the Contract by Columbus City Council on Tuesday, March 9, 2021, Resolution No. 073-21, for the initial term of two years, beginning March 9, 2021 through March 8, 2023, with the option to renew for three (3) additional twelve-month periods, for furnishing the same in accordance with the specifications prepared by the City and the bid of the Contractor.
- 2. The Contractor will, at its own cost and expense, furnish all tools, materials and labor required to be furnished, provide all related services required, and meet all other requirements or conditions imposed, all strictly in accordance with the City's Business Requirements, the City's Request for Bids, dated February 4, 2021 (and all addenda thereto), the Contractor's bid dated February 19, 2021 and the bid clarification documents which are attached hereto as exhibits "A", "B", "C" and "D" respectively, and which are by reference made a part hereof to the same extent as if fully set out herein.
- 3. On the faithful performance of this Contract by the Contractor, the City will pay the Contractor in accordance with the terms and on the conditions stated in this Contract and the exhibits attached to and by reference made a part hereof.

Markey

CONTRACT SIGNATURE PAGE

AUTOMOTIVE BODY REPAIR & PAINT SERVICES (Annual Contract)

RFP No. 21-0027

THE UNDERSIGNED HEREBY DECLARES THAT HE HAS/THEY HAVE CAREFULLY EXAMINED THE SPECIFICATIONS HEREIN REFERRED TO AND WILL PROVIDE ALL EQUIPMENT, TERMS AND SERVICES TO THE CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA.

02/19/2021

Witness as to the signing of the contract	Signature of Authorized Representative Date
Jakey Badie Vitness as to the signing of the contract	Print Name and Title of Signatory
Corporate seal (if applicable)	Macco Company Name
Company Ordering Address	Company Payment Address
Maco Collision Rais	Maco Collision Repent
tato painting	tato partino
Contact: Hunter M. Bryn	Contact: Hoter M. Bygn
Email: Mago Columbes ago anail.com	Email: Messo columbage @ ms, /.com
Telephone: (40) 57 1-4500	Telephone: (706) 571-9500
Fax: Fix (705) 571-9504	Fax: 100571-9504
CONSOLIDATED GOVERNME	NT OF COLUMBUS, GEORGIA
Accepted this 26 day of March 20 2/	APPROVED AS TO LEGAL FORM:
Isaiah Hugley, City Manager	Clifton C. Fay, City Attorney
ATTEST:	EXECUTION AUTHORIZED
Sandra T. Davis, Clerk of Council	By Resolution No. 073-2/
RFP No. 21-0027 AUTOMOTIVE BODY RE	AIR & PAINTEER TOTAL Page 27 of 35

EXHIBIT A

Columbus Consolidated Government

Automotive Body Repair & Paint Services (Annual Contract)

Business Requirements

RFP No. 21-0027



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed.

lf tř	If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).										
PRO	PRODUCER CONTACT NAME:										
Yates Woolfolk & Turner Insurance			1		o, Ext): 706-571	I-0093	FAX (A/C, No):	706-57	1-2982		
	บา ห ite 4	River Road 401			Ţ	E-MAIL	ss: mail@yat	esins.com			
		bus GA 31904			1				RDING COVERAGE		NAIC#
					!	INSURE			rance Company		25615
INSU	JRED				MAACAU01-C				surance Co of America		19046
Hu	ntfo	ord, LLC dba Maaco Auto Paintin	ıg ar	ıd Bc	odyworks			o Casually in.	SUI BILLO OF OF PHILOHOG		100-10
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			'	'					MED EXP (Any one person)	\$ 5,000	
			'	'				ĺ	PERSONAL & ADV INJURY	\$ 1,000,	.000
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DES	CRIPT	TION OF OPERATIONS / LOCATIONS / VEHICL	ES (A	CORD	101, Additional Remarks Schedul	e, may be	e attached if more	space is require	ıd)		
con	Subject to policy terms, conditions, forms, and exclusions, the insurance coverage afforded by the policies above include the following when required by written contract for the certificate holder and/or entities listed below: Blanket Additional Insured in regards to General Liability for Vendors, Ongoing Operations, Grantors or Franchises and Automobile Liability; Blanket Waiver of Subrogation in regards to General Liability & Automobile Liability.										
CA CG	FORMS: CA T4 20 02 15 - AUTO COVERAGE PLUS ENDORSEMENT CG D1 86 02 19 - COMMERCIAL GENERAL LIABILITY XTEND ENDORSEMENT See Attached										
	CERTIFICATE HOLDER CANCELLATION										
<u> CL</u>	<u> </u>	The City of Columbus, GA				SHO THE	OULD ANY OF T	DATE THE	ESCRIBED POLICIES BE CA EREOF, NOTICE WILL B Y PROVISIONS.		
PO Box 1340 Columbus GA 31902					AUTHORIZED REPRESENTATIVE						

	AGENCY	CUSTOMER	ID: MA	ACAU01-C
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LOC #:



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

Yates Woolfolk & Turner Insurance		Huntford, LLC dba Maaco Auto Painting and Bodyworks 6551-5 Green Island Drive Columbus GA 31904	
POLICY NUMBER		Columbus GA 31904	
CARRIER NAIC CODE			
		EFFECTIVE DATE:	
ADDITIONAL REMARKS			
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO AC	ORD FORM,	NICHBANCE	
FORM NUMBER: 25 FORM TITLE: CERTIFICATE C	JF LIABILITY I	NSURANCE	
RFP. 21- 0027 Automotive Body Repair & Paint Services			
A 30 Day Notice of Cancellation will be provided to the Certificate	Holder for all p	policies referenced above.	
·	·		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

XTEND ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

GENERAL DESCRIPTION OF COVERAGE – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A. Who Is An Insured Unnamed Subsidiaries
- B. Who Is An Insured Employees And Volunteer Workers – Bodily Injury To Co-Employees And Co-Volunteer Workers
- C. Who Is An Insured Newly Acquired Or Formed Limited Liabil ity Companies
- Blanket Additional Insured Persons Or Organizations For Your Ongoing Operations As Required By Written Contract Or Agreement
- E. Blanket Additional Insured Broad Form Vendors
- F. Blanket Additional Insured Controlling Interest

PROVISIONS

A. WHO IS AN INSURED — UNNAMED SUBSIDIARIES

The following is added to SECTION II – WHO IS AN INSURED:

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and
- b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

- Before you maintained an ownership interest of more than 50% in such subsidiary; or
- **b.** After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

- **G.** Blanket Additional Insured Mortgagees, Assignees, Successors Or Receivers
- H. Blanket Additional Insured Governmental Entities – Permits Or Authorizations Relating To Premises
- Blanket Additional Insured Governmental Entities – Permits Or Authorizations Relating To Operations
- J. Blanket Additional Insured Grantors Of Franchises
- K. Incidental Medical Malpractice
- L. Blanket Waiver Of Subrogation

For purposes of Paragraph 1. of Section II – Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

- a. A limited liability company;
- **b.** An organization other than a partnership, joint venture or limited liability company; or
- c. A trust;

as indicated in its name or the documents that govern its structure.

B. WHO IS AN INSURED – EMPLOYEES AND VOLUNTEER WORKERS – BODILY INJURY TO CO-EMPLOYEES AND CO-VOLUNTEER WORKERS

The following is added to Paragraph 2.a.(1) of SECTION II – WHO IS AN INSURED:

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" to a co-"employee" while in the course of the co-"employee's" employment by you or performing duties related to the conduct of your business, or to "bodily injury" to your other "volunteer workers" while performing duties related to the conduct of your business.

C. WHO IS AN INSURED – NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES

 The following replaces the first sentence of Paragraph 3. of SECTION II – WHO IS AN INSURED:

Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization.

 The following replaces the last sentence of Paragraph 3. of SECTION II – WHO IS AN INSURED:

For the purposes of Paragraph 1. of Section II – Who Is An Insured, each such organization will be deemed to be designated in the Declarations as:

- a. A limited liability company;
- An organization other than a partnership, joint venture or limited liability company; or
- c. A trust:

as indicated in its name or the documents that govern its structure.

D. BLANKET ADDITIONAL INSURED – PERSONS OR ORGANIZATIONS FOR YOUR ONGOING OPERATIONS AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is not otherwise an insured under this Coverage Part and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- Occurs subsequent to the signing of that contract or agreement; and
- b. Is caused, in whole or in part, by your acts or omissions in the performance of your ongoing operations to which that contract or agreement applies or the acts or omissions of any person or organization performing such operations on your behalf.

The limits of insurance provided to such insured will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

E. BLANKET ADDITIONAL INSURED – BROAD FORM VENDORS

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a vendor and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- **a.** Occurs subsequent to the signing of that contract or agreement; and
- b. Arises out of "your products" that are distributed or sold in the regular course of such vendor's business.

The insurance provided to such vendor is subject to the following provisions:

- a. The limits of insurance provided to such vendor will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- **b.** The insurance provided to such vendor does not apply to:
 - (1) Any express warranty not authorized by you or any distribution or sale for a purpose not authorized by you;
 - (2) Any change in "your products" made by such vendor;
 - (3) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - (4) Any failure to make such inspections, adjustments, tests or servicing as vendors agree to perform or normally undertake to perform in the regular course of business, in connection with the distribution or sale of "your products";
 - (5) Demonstration, installation, servicing or repair operations, except such operations performed at such vendor's premises in connection with the sale of "your products"; or
 - (6) "Your products" that, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or on behalf of such vendor.

Coverage under this provision does not apply to:

- Any person or organization from whom you have acquired "your products", or any ingredient, part or container entering into, accompanying or containing such products; or
- Any vendor for which coverage as an additional insured specifically is scheduled by endorsement.

F. BLANKET ADDITIONAL INSURED CONTROLLING INTEREST

 The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

- a. Such financial control; or
- Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

2. The following is added to Paragraph 4. of SECTION II – WHO IS AN INSURED:

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

G. BLANKET ADDITIONAL INSURED – MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIVERS

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

 a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed, subsequent to the signing of that contract or agreement; and b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

- a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- b. The insurance provided to such person or organization does not apply to:
 - (1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or
 - (2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.
- H. BLANKET ADDITIONAL INSURED –
 GOVERNMENTAL ENTITIES PERMITS OR
 AUTHORIZATIONS RELATING TO PREMISES

The following is added to SECTION II – WHO IS AN INSURED:

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations.

I. BLANKET ADDITIONAL INSURED –
GOVERNMENTAL ENTITIES – PERMITS OR
AUTHORIZATIONS RELATING TO OPERATIONS

The following is added to SECTION II – WHO IS AN INSURED:

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

- Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or
- Any "bodily injury" or "property damage" included in the "products-completed operations hazard".
- J. BLANKET ADDITIONAL INSURED GRANTORS OF FRANCHISES

The following is added to SECTION II – WHO IS AN INSURED:

Any person or organization that grants a franchise to you is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of your operations in the franchise granted by that person or organization.

If a written contract or agreement exists between you and such additional insured, the limits of insurance provided to such insured will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

K. INCIDENTAL MEDICAL MALPRACTICE

- The following replaces Paragraph b. of the definition of "occurrence" in the DEFINITIONS Section:
 - b. An act or omission committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to a person, unless you are in the business or occupation of providing professional health care services.

 The following replaces the last paragraph of Paragraph 2.a.(1) of SECTION II – WHO IS AN INSURED:

Unless you are in the business or occupation of providing professional health care services, Paragraphs (1)(a), (b), (c) and (d) above do not apply to "bodily injury" arising out of providing or failing to provide:

- (a) "Incidental medical services" by any of your "employees" who is a nurse, nurse assistant, emergency medical technician, paramedic, athletic trainer, audiologist, dietician, nutritionist, occupational therapist or occupational therapy assistant, physical therapist or speechlanguage pathologist; or
- (b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.
- The following replaces the last sentence of Paragraph 5. of SECTION III – LIMITS OF INSURANCE:

For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".

4. The following exclusion is added to Paragraph 2., Exclusions, of SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY:

Sale Of Pharmaceuticals

"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of, the insured.

5. The following is added to the **DEFINITIONS** Section:

"Incidental medical services" means:

- Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or
- b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.
- 6. The following is added to Paragraph 4.b., Excess Insurance, of SECTION IV COMMERCIAL GENERAL LIABILITY CONDITIONS:

This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services"

to any person to the extent not subject to Paragraph 2.a.(1) of Section II – Who Is An Insured.

L. BLANKET WAIVER OF SUBROGATION

The following is added to Paragraph 8., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV — COMMERCIAL GENERAL LIABILITY CONDITIONS:

If the insured has agreed in a contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- a. "Bodily injury" or "property damage" that occurs; or
- "Personal and advertising injury" caused by an offense that is committed:

subsequent to the execution of the contract or agreement.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTO COVERAGE PLUS ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE — This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A. BLANKET ADDITIONAL INSURED
- **B. EMPLOYEE HIRED AUTO**
- C. EMPLOYEES AS INSURED
- D. SUPPLEMENTARY PAYMENTS INCREASED LIMITS
- E. TRAILERS INCREASED LOAD CAPACITY
- F. HIRED AUTO PHYSICAL DAMAGE
- G. PHYSICAL DAMAGE TRANSPORTATION EXPENSES INCREASED LIMIT
- H. AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT INCREASED LIMIT
- I. WAIVER OF DEDUCTIBLE GLASS
- J. PERSONAL PROPERTY
- K. AIRBAGS
- L. AUTO LOAN LEASE GAP
- M. BLANKET WAIVER OF SUBROGATION

A. BLANKET ADDITIONAL INSURED

The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

B. EMPLOYEE HIRED AUTO

 The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COV-ERED AUTOS LIABILITY COVERAGE:

An "employee" of yours is an "insured" while operating a covered "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while

- performing duties related to the conduct of your business.
- 2. The following replaces Paragraph b. in B.5., Other Insurance, of SECTION IV BUSINESS AUTO CONDITIONS:
 - b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:
 - (1) Any covered "auto" you lease, hire, rent or borrow; and
 - (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

C. EMPLOYEES AS INSURED

The following is added to Paragraph A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

D. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

- The following replaces Paragraph A.2.a.(2) of SECTION II – COVERED AUTOS LIABILITY COVERAGE:
 - (2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- The following replaces Paragraph A.2.a.(4) of SECTION II – COVERED AUTOS LIABILITY COVERAGE:
 - (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

E. TRAILERS - INCREASED LOAD CAPACITY

The following replaces Paragraph C.1. of SECTION I – COVERED AUTOS:

 "Trailers" with a load capacity of 3,000 pounds or less designed primarily for travel on public roads.

F. HIRED AUTO PHYSICAL DAMAGE

The following is added to Paragraph A.4., Coverage Extensions, of SECTION III — PHYSICAL DAMAGE COVERAGE:

Hired Auto Physical Damage Coverage

If hired "autos" are covered "autos" for Covered Autos Liability Coverage but not covered "autos" for Physical Damage Coverage, and this policy also provides Physical Damage Coverage for an owned "auto", then the Physical Damage Coverage is extended to "autos" that you hire, rent or borrow subject to the following:

- (1) The most we will pay for "loss" to any one "auto" that you hire, rent or borrow is the lesser of:
 - (a) \$50,000:
 - (b) The actual cash value of the damaged or stolen property as of the time of the "loss"; or
 - (c) The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality.

- (2) An adjustment for depreciation and physical condition will be made in determining actual cash value in the event of a total "loss".
- (3) If a repair or replacement results in better than like kind or quality, we will not pay for the amount of betterment.
- (4) A deductible equal to the highest Physical Damage deductible applicable to any owned covered "auto".
- (5) This Coverage Extension does not apply to:
 - (a) Any "auto" that is hired, rented or borrowed with a driver; or
 - (b) Any "auto" that is hired, rented or borrowed from your "employee".

G. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph A.4.a., Transportation Expenses, of SECTION III — PHYSICAL DAMAGE COVERAGE:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

H. AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT – INCREASED LIMIT

Paragraph C.1.b. of SECTION III – PHYSICAL DAMAGE COVERAGE is deleted.

I. WAIVER OF DEDUCTIBLE - GLASS

The following is added to Paragraph D., Deductible, of SECTION III – PHYSICAL DAMAGE COVERAGE:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

J. PERSONAL PROPERTY

The following is added to Paragraph A.4., Coverage Extensions, of SECTION III - PHYSICAL DAMAGE COVERAGE:

Personal Property Coverage

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

- (1) Owned by an "insured"; and
- (2) In or on your covered "auto".

This coverage only applies in the event of a total theft of your covered "auto".

No deductibles apply to Personal Property coverage.

K. AIRBAGS

The following is added to Paragraph B.3., Exclusions, of SECTION III — PHYSICAL DAMAGE COVERAGE:

Exclusion 3.a. does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs A.1.b. and A.1.c., but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
- The airbags are not covered under any warranty; and
- c. The airbags were not intentionally inflated.

We will pay up to a maximum of \$1,000 for any one "loss".

L. AUTO LOAN LEASE GAP

The following is added to Paragraph A.4., Coverage Extensions, of SECTION III – PHYSICAL DAMAGE COVERAGE:

Auto Loan Lease Gap Coverage for Private Passenger Type Vehicles

In the event of a total "loss" to a covered "auto" of the private passenger type shown in the Schedule or Declarations for which Physical Damage Coverage is provided, we will pay any unpaid amount due on the lease or loan for such covered "auto" less the following:

(1) The amount paid under the Physical Damage Coverage Section of the policy for that "auto"; and

(2) Any:

- (a) Overdue lease or loan payments at the time of the "loss":
- (b) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
- (c) Security deposits not returned by the lessor:
- (d) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
- (e) Carry-over balances from previous loans or leases.

M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph A.5., Transfer Of Rights Of Recovery Against Others To Us, of SECTION IV — BUSINESS AUTO CONDITIONS:

5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

Occupation Tax

City of Columbus, Georgia

Date Issued: August 14, 2020 Expires: December 31, 2020 Renew by: April 1, 2021

Fee Type Revenue Code Fee Amount Administrative Fee 4140 \$75.00

THIS RECEIPT NOT OFFICIAL UNLESS VALIDATED

PATD

AUG 1 4 2020

Occupation Tax Columbus Consolidated Government

License #: 185222

C.O. #: CO-11-12-9580

Account #: 13033

MAACO AUTO PAINTING & BODY WOR

Business Address:

MAACO AUTO PAINTING & BODY WORKS

1300 5TH AVENUE

COLUMBUS, GA 31901-

Mailing Address:

HUNTFORD, LLC

1300 5TH AVENUE Suite 2

WALDROP, MULFORD

COLUMBUS, GA 31901-

MAACO AUTO PAINTING & BODY WORKS Business Name:

AUTO BODY, PAINT, & INTERIOR REPAIR & MAINTEN. Type of Occupation:

Allowed Activities:

811121 AUTO BODY, PAINT, & INTERIOR REPAIR & MAINTEN.

000001

ADMINISTRATIVE FEE

811121

AUTO BODY, PAINT, & INTERIOR REPAIR &

MAINTEN.



The above named having in accordance with the ordinance of Columbus, Georgia paid to the treasurer of said city the amounts shown above on this license, is hereby authorized to conduct the business stated above at the address outlined above in said city, provided however, that this license is granted subject to all provisions of the general tax ordinance of said city.

FORM 1

CONTRACTOR AFFIDAVIT E-VERIFY / GEORGIA SECURITY & IMMIGRATION COMPLIANCE ACT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of *Columbus Consolidated Government* has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

27-25086/11 Tex ID / Client Company 1345866 Sept 28, 2018
Company ID Number (numerical, 4-7 digits) Date of Authorization
**See https://e-verify.uscis.gov/emp/vislogin.aspx?JS=YES to access your E-Verify Company Identification Number.
MITE Trestants & Hartford UC
Name of Contractor
Automotive Body Repair & Paint Services (Annual Contract); RFP No. 21-0027
Name of Project
Columbus Consolidated Government
Name of Public Employer
I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on 02/ February ,19, 2021 in Columbia (city), Ga. (state).
12/
Signature of Authorized Officer or Agent
Hyster M. Royen De I
Printed Name and Title of Authorized Officer or Agent
Subscribed and sworn before me on this the 19 day of FEB , 2021 .
AND OF LYNN OF THE PROPERTY OF
The state of the s
NOTARY PUBLIC
My Commission Expires:
May 16. 2021

A properly completed, notarized E-Verify Affidavit must be included with sealed proposal; failure to do so will render the firm's proposal non-responsive and ineligible for further consideration.





Company ID Number: 346744

Client Company ID Number:1345866

Employer	
MJW Investments, LLC	
Name (Please Type or Print)	Title
Mollie Speed	
Signature	Date
Electronically Signed	September 28, 2018
E-Verify Employer Agent	
CoAdvantage Resources, Inc.	
Name (Please Type or Print)	Title
Lauren Wollin-Ramirez	
Signature	Date
Electronically Signed	September 28, 2018
Department of Homeland Security - Verification Division	
Name	Title
USCIS Verification Division	
Signature	Date
Electronically Signed	September 28, 2018

(Rev. October 2018) Department of the Treasury

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Interna	Revenue Service • Go to www.irs.gov/FormW9 for in						
	1 Name (as shown on your income tax return). Name is required on this line; HUNTFORD LLC DBA Maaco Coll			ممالمه			
	2 Business name/disregarded entity name, if different from above	lision Aegair	+ Auto Pa	MAKING			
	-						
Print or type. Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose national following seven boxes. Maintividual/sole proprietor or C Corporation S Corporation S Corporation C C C C C C C C C C C C C C C C C C	_	eck only one of the	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any)			
₽₽	☐ Limited liability company. Enter the tax classification (C=C corporation,	S-S corporation D-Dartes	nehini 🕨				
Print or type. c Instructions	Note: Check the appropriate box in the line above for the tax classificat LLC if the LLC is classified as a single-member LLC that is disregarded another LLC that is not disregarded from the owner for U.S. federal tax	Exemption from FATCA reporting code (if any)					
퉁	is disregarded from the owner should check the appropriate box for the	tax classification of its own	er.	1			
డ్డి	☐ Other (see instructions) ► 5 Address (number, street, and apt, or suite no.) See instructions.		Poguantarin name	Applies to accounts maintained outside the U.S.) and address (optional)			
See	1300 5th Avenue		nequester's name t	and address (optional)			
	6 City, state, and ZIP code Columbus GA 31901						
	7 List account number(s) here (optional)		<u> </u>				
	- Landing Manager (Landing)						
Par	Taxpayer Identification Number (TIN)						
Enter	your TIN in the appropriate box. The TIN provided must match the na	me given on line 1 to av	oid Social sec	curity number			
backu	packup withholding, For individuals, this is generally your social security number (SSM), However, for a						
reside	nt alien, sole proprietor, or disregarded entity, see the instructions for	Part I, later. For other	. 111	- -			
TIN, la	s, it is your employer identification number (ÉIN). If you do not have a ter.	number, see How to ge		_			
	Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and						
Numb	Number To Give the Requester for guidelines on whose number to enter.						
Par	II Certification						
Under	Under penalties of perjury, I certify that:						
1. The	number shown on this form is my correct taxpayer identification num	ber (or I am waiting for	a number to be iss	sued to me); and			
2. I an Ser	2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and						
3. I an	a U.S. citizen or other U.S. person (defined below); and						
4. The	FATCA code(s) entered on this form (if any) indicating that I am exem	pt from FATCA reporting	g is correct.				
you na acquis	Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have falled to report all interest and dividends on your tax return, For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.						
Sign Here	Signature of U.S. person > 1/4 M. 2/2	C	Dato \$ 202	21 03 OZ			
Ger	eral Instructions		ridends, including	those from stocks or mutual			
Sectio noted,	references are to the Internal Revenue Code unless otherwise	funds) • Form 1099-MISC (v	various types of in	come, prizes, awards, or gross			
related	developments. For the latest information about developments to Form W-9 and its instructions, such as legislation enacted bey were published, go to www.irs.gov/FormW9.			ales and certain other			
	oy male published, go to www.iis.gov/Foi/fivvs.	 Form 1099-S (proc 	eeds from real est	ate transactions)			

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), Individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

. Form 1099-INT (Interest earned or paid)

- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

if you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

EXHIBIT B Columbus Consolidated Government Automotive Body Repair & Paint Services (Annual Contract) Request for Proposals RFP No. 21-0027

COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340 COLUMBUS, GEORGIA 31902-1340 706-225-4087, Fax 706-225-3033 BidLine 706-225-4536 www.columbusga.org

February 12, 2021

Addendum No. One

Automotive Body Repair & Paint Services (Annual Contract) RFP No. 21-0027

Acknowledgment of receipt of Addenda must be included with sealed Proposal.				
Initials:	Company:			

Vendors are informed that the above subject Request for Proposal (RFP) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. City's response to requests for clarification

1. Question: "Can we have a vehicle list of the current automobiles in inventory? Make/Model Year/possibly VIN?"

Response: The City has approximately 1,564 pieces of rolling stock that varies from Police Pursuit vehicles to standard passenger vehicles. A list of the City's inventory will only be provided to the awarded vendor, and VINs will only be made available when the awarded vendor is working on the vehicle.

B. Additional information

After award of the contract, the first vehicles to be painted will be sixteen (16) vehicles previously used by the Marshal's Office, which need to be painted in the Sheriff's Department colors.

The paint codes for the vehicles used by the Sheriff's Department are:

FORD – "White" – the paint code is WT DODGE CHARGER – "White" – the paint code is PW7 CHEVY TAHOE – "White" – the paint code will be WA8624



Vehicle information for these (16) vehicles is provided in the table below:

NUMBER	YEAR	MAKE	MODEL
1	2007	FORD	CROWN VIC
5	2008	FORD	CROWN VIC
1	2010	FORD	CROWN VIC
2	2010	DODGE	CHARGERS
1	2012	DODGE	CHARGERS
2	2012	DODGE	CHARGERS
1	2019	DODGE	CHARGERS
1	2020	DODGE	CHARGERS
1	2010	CHEVEROLET	TAHOE
1	2011	CHEVEROLET	TAHOE

Various other City vehicles will be painted as needed.

C. Addendum Acknowledgement

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. Failure to acknowledge receipt of this addendum may render your Proposal "Incomplete".

Andrea J. McCorvey Purchasing Division Manager



COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT

PURCHASING DIVISION

100 TENTH STREET, COLUMBUS, GEORGIA 31901
P. O. BOX 1340, COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
www.columbusga.org

Date: **February 4, 2021**

REQUEST FOR PROPOSALS:	Qualified vendors are invited to submit sealed proposals, subject to conditions and instructions as specified, for the furnishing of:
RFP No. 21-0027	AUTOMOTIVE BODY REPAIR & PAINT SERVICES (ANNUAL CONTRACT)
GENERAL SCOPE	It is the intent of the Columbus Consolidated Government (the City) to establish an annual contract with qualified contractor(s) to provide automotive body repair and paint services for ALL types of vehicles utilized by various departments on an "as needed" basis.
DUE DATE	February 19, 2021 - 5:00 PM (EASTERN)
SUBMISSION REQUIREMENTS	Due to the COVID-19 pandemic, the Purchasing Division is suspending the receipt of hard copies of sealed responses and public solicitation openings until further notice. Effective immediately, responses must be submitted via DemandStar. See Appendix C for Submission Requirements, Submission Checklist and Demandstar Registration and Submission Instructions.
ADDENDA	IMPORTANT INFORMATION
	The Purchasing Division will post addenda (if any) for this project at https://www.columbusga.gov/finance/purchasing/docs/opportunities/Bid_Opportunities.htm . It is the vendors' responsibility to periodically visit the web page for addenda, before the due date and prior to submitting a proposal.
NO PROPOSAL SUBMISSION	If you are not interested in this solicitation, please complete and return page 3.

Andrea J. McCorvey, Purchasing Division Manager



IMPORTANT INFORMATION E-Notification

The City uses the Georgia Procurement Registry enotification system. You must register with the Team Georgia Marketplace to receive future procurement notifications at http://doas.ga.gov/state-purchasing/suppliers/getting-started-as-a-supplier.

If you have any questions or encounter any problems while registering, please contact the Team Georgia Marketplace Procurement Helpdesk:

Telephone: 404-657-6000

Fax: 404-657-8444

Email: <u>procurementhelp@doas.ga.gov</u>

STATEMENT OF "NO PROPOSAL SUBMISSION"

Notify the Purchasing Division if you do not intend to submit a Proposal:

Email bidopportunities@columbusga.org or return this form, via fax or mail, to: Fax number (706) 225-3033
Attn: Sandra Chandler, Buyer I
Columbus Consolidated Government
Purchasing Division
P. O. Box 1340

Columbus, Georgia 31902-1340

We, the undersigned decline to submit a proposal for **RFP No. 21-0027** for **Automotive Body Repair & Paint Services (Annual Contract)** for the following reason(s): ☐ Specifications are too "tight", i.e. geared towards one brand or manufacturer (explain below). ☐ There is insufficient time to respond. ☐ We do not offer this product and/or service. ☐ We are unable to meet specifications. ☐ We are unable to meet bond requirements. ☐ Specifications are unclear (explain below). ☐ We are unable to meet insurance requirements. ☐ Other (specify below). Comments COMPANY NAME: AGENT: TELEPHONE:

EMAIL:

PROPOSALS WILL BE EVALUATED IN ACCORDANCE WITH THE PROCEDURES AS OUTLINED BELOW IN SECTIONS 3-110 OF THE PROCUREMENT ORDINANCE. ALL PROPOSALS WILL BE KEPT CONFIDENTIAL.

3-110 Competitive Sealed Proposals (Negotiations)

(1) Conditions for Use

When the Purchasing Manager determines that the use of competitive sealed bidding for any procurement is either not practicable or not advantageous to the City, a contract may be entered into using the competitive sealed proposals (negotiation) method. In addition, the competitive sealed proposal process shall be used for the procurement of professional services, specialized equipment or supplies.

The competitive sealed proposal process may be used for procurements with an estimated total cost less than \$25,000, if deemed to be in the best interest of the City. If the total cost can be determined, the authority to approve such solicitations will be as prescribed by Article 3-104, Purchasing Limits. If, due to the required services, a total cost cannot be determined then the award recommendation will be approved by Council.

A. Request for Proposals

Proposals shall be solicited through Request for Proposals. The Purchasing Division shall establish the specifications with the using agency and set the date and time to receive proposals. The request for proposal shall include a clear and accurate description of the technical requirements for the service or item to be procured.

B. Public Notice

The public will be given adequate notice of the Request for Proposals, provided that, adequate notice shall mean at least fifteen (15) business days before the due date, which is stated in the Request. The City reserves the right to seek Request for Proposals in a shorter period, if necessary, as determined by the Purchasing Manager.

Notice shall be published in a reasonable time before due date, contain a description of the procurement in general terms, as well as, the place and due date for proposals, and appear in a newspaper(s) of general circulation, specifically the City's legal organ. In addition to publication in newspapers, notice shall also be made by electronic means, including posting on the Internet and on the City's government access television channel.

Public Works construction projects shall be advertised in accordance with Georgia State Law.

The City reserves the right to mail or e-mail invitations directly to vendors under the following circumstances:

- -Solicitations for Specialized Equipment/Supplies
- -Solicitations for Specialized Services
- -Re-bid of Solicitations where normal advertising procedures netted no responses.
- -Whenever deemed necessary by the Purchasing Manager.

C. Receipt of Proposals

Proposals must be received by the deadline date established. No public opening will be held. No proposals shall be handled to permit disclosure of the identity of any offeror or

the contents of any proposal to competing offerors during the process of discussion. A register of proposals shall be prepared as part of the contract file, and shall contain the name of each offeror, the number of modifications received (if any), and a description sufficient to identify the item offered. The register of proposals shall be open for public inspection only after contract award.

D. Evaluation Factors

The Request for Proposals shall identify the relative importance of cost (when applicable) and other evaluation criteria.

E. Evaluation Process

An odd number of voting members of a Selection or Evaluation Committee shall evaluate all proposals received based upon the criteria stated in the Request for Proposals. Each voting Committee member shall grade each submitted proposal based upon the evaluation criteria.

F. Discussion with Responsible Offerors and Revisions to Proposals

As provided in the Request for Proposals, discussions (negotiations) may be conducted with responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award, to assure full understanding of and conformance to the solicitation requirements. All qualified, responsible offerors shall be given fair and equal treatment with respect to any opportunity for discussion and revision of proposals, and such revisions may be permitted after submissions and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of the identity of competing offerors or any information derived from proposals submitted by competing offerors. If only one proposal response is received, then the award recommendation shall be to the single offeror, if the offeror meets all requirements.

G. Award

After negotiations, the award recommendation must be presented to Columbus City Council for final approval. Award will be made to the responsible offeror whose proposal is determined to be the most advantageous to the City, taking into consideration total cost (if determined) and all other evaluation factors set forth in the Request for Proposals.

After Council approval, a contract based on the negotiations (if negotiations were necessary) will be drawn and signed by all necessary parties. If Council does not approve the award, it may direct that further negotiations may take place with the recommended offeror, or that negotiations begin with the next most qualified offeror. Council may also exercise the option to reject all offers and instruct the Purchasing Manager to begin the procurement process again. The contract file shall contain the basis on which the award is made.

After contract award, the contract file, will be made public. Unsuccessful offerors will be afforded the opportunity to make an appointment with the Purchasing Division for a debriefing. After the award, the contract file and the unsuccessful proposals will become subject to disclosure under the Georgia Open Records Act.

DO YOU HAVE QUESTIONS, CONCERNS OR NEED CLARIFICATION ABOUT THIS SOLICITATION?

COMMUNICATION CONCERNING ANY SOLICITATION CURRENTLY ADVERTISED MUST TAKE PLACE IN WRITTEN FORM AND ADDRESSED TO THE PURCHASING DIVISION.

ALL QUESTIONS OR CLARIFICATIONS CONCERNING THIS SOLICITATION SHALL BE SUBMITTED IN WRITING. THE CITY WILL NOT ORALLY OR TELEPHONICALLY ADDRESS ANY QUESTION OR CLARIFICATION REGARDING BID/PROPOSAL SPECIFICATIONS. IF A VENDOR VISITS OR CALLS THE PURCHASING DIVISION WITH SUCH QUESTIONS, HE OR SHE WILL BE INSTRUCTED TO SUBMIT THE QUESTIONS IN WRITING.

ALL CONTACT CONCERNING THIS SOLICITATION SHALL BE MADE THROUGH THE PURCHASING DIVISION. BIDDERS SHALL NOT CONTACT CITY EMPLOYEES, DEPARTMENT HEADS, USING AGENCIES, EVALUATION COMMITTEE MEMBERS OR ELECTED OFFICIALS WITH QUESTIONS OR ANY OTHER CONCERNS ABOUT THE SOLICITATION. QUESTIONS, CLARIFICATIONS, OR CONCERNS SHALL BE SUBMITTED TO THE PURCHASING DIVISION IN WRITING. IF IT IS NECESSARY THAT A TECHNICAL QUESTION NEEDS ADDRESSING, THE PURCHASING DIVISION WILL FORWARD SUCH TO THE USING AGENCY, WHO WILL SUBMIT A WRITTEN RESPONSE.

THE PURCHASING DIVISION WILL FORWARD WRITTEN RESPONSES TO THE RESPECTIVE BIDDER OR IF IT BECOMES NECESSARY TO REVISE ANY PART OF THIS SOLICITATION, A WRITTEN ADDENDUM WILL BE ISSUED TO ALL BIDDERS.

THE CITY IS NOT BOUND BY ANY ORAL REPRESENTATIONS, CLARIFICATIONS, OR CHANGES MADE TO THE WRITTEN SPECIFICATIONS BY CITY EMPLOYEES, UNLESS SUCH CLARIFICATION OR CHANGE IS PROVIDED TO THE BIDDERS IN A WRITTEN ADDENDUM FROM THE PURCHASING MANAGER.

BIDDERS ARE INSTRUCTED TO USE THE ENCLOSED "QUESTION/CLARIFICATION FORM" TO FAX OR EMAIL QUESTION. QUESTIONS AND REQUESTS FOR CLARIFICATION MUST BE SUBMITTED AT LEAST FIVE (5) BUSINESS DAYS BEFORE THE DUE DATE.

ANY REQUEST, AFTER A SOLICITATION HAS CLOSED AND PENDING AWARD, MUST ALSO BE SUBMITTED IN WRITING TO THE PURCHASING DIVISION.

Email <u>bidopportunities@columbusga.org</u> or use the attached "Question/Clarification" Form (on the following page) to submit questions.

QUESTION/CLARIFICATION FORM

Date:					
То:	Sandra Chandler, Buyer Email <u>BidOpportunities@ColumbusGA.org</u> or Fax (706) 225-3069				
Re:	RFP No. 21-0	0027 – Automotive Body Re	pair & Paint Services (Annual (Contract)	
Quest	tions and reques	sts for clarification must be sul	bmitted at least five (5) business da	ays before tl	ne due date:
	From:				
		Company Name	Website		
		Representative	Email Address		
		Complete Address	City	State	Zip
		Telephone Number	Fax Number		

COLUMBUS CONSOLIDATED GOVERNMENT GENERAL PROVISIONS FOR REQUEST FOR PROPOSALS

AUTOMOTIVE BODY REPAIR & PAINT SERVICES

(Annual Contract) RFP No. 21-0027

Columbus Consolidated Government is seeking proposals from qualified vendors to provide automotive body repair and paint services for ALL types of vehicles utilized by various departments on an "as needed" basis.

A. PROPOSAL SUBMITTAL DATE:

SEALED PROPOSALS ARE DUE: FEBRUARY 19, 2021 NO LATER THAN 5:00 PM (Eastern). Submit one (1) electronic response.

After award of Contract by Columbus City Council, awarded vendor will be notified to provide two (2) identical hard copies of submitted proposal with original signatures.

The City shall not be held liable for any expenses incurred by the respondent in preparing and submitting the proposal and/or attendance at any interviews, final contract negotiations or applicable site visits. The City reserves the right to award this project or to reject any and all proposals; whichever is in the best interest of the City.

B. <u>RECEIPT OF PROPOSALS</u>:

Unless otherwise stated in the technical specifications of the RFP, the City will accept one, and only one, proposal per Offeror. In the event a team of firms is entering into a joint venture to respond to the RFP, one firm shall be named the prime contractor and the proposal shall be submitted in the name of the prime contractor. All correspondence concerning the RFP will be between the City and prime contractor.

C. SUBCONTRACTING:

Should the offeror intend to subcontract all or any part of the work specified, name(s) and address(es) of subcontractor(s) must be provided in proposal response. The offeror shall be responsible for subcontractor(s) full compliance with the requirements of the RFP specifications. If awarded the contract, payments will only be made to the offerors submitting the proposal. The Columbus Consolidated Government will not be responsible for payments to subcontractors.

D. QUESTIONS ABOUT THE RFP:

Communication concerning any solicitation currently advertised must take place in writing and addressed to the Purchasing Division. See page titled "Do You Have Questions ..." within this proposal package (pages 6 & 7). Questions and Requests for Clarification will be received until five business days prior to the proposal due date.

E. PUBLIC INFORMATION:

All information and materials submitted will become the property of the Columbus Consolidated Government, Columbus, Georgia; and shall be subject to the provisions of the Georgia public records law. If awarded the contract, the proposal submission, in its entirety, will be included as part of the contract documents and filed, as public record, with the Clerk of Council.

F. <u>ADDENDA</u>:

The proposer shall include acknowledgment of receipt of addenda (if any) in their sealed proposal. The proposer should include an initialed copy of each addendum in the proposal package. It is the proposer's responsibility to contact the City for copies of addenda if they receive the proposal document from any other source other than the City.

G. CONTRACT:

Each proposal is received with the understanding that an acceptance in writing by the City of the offer to furnish

any or all of the services and materials described shall constitute a contract between the proposer and the City. This contract shall bind the proposers to furnish and deliver the services and materials quoted, at the prices stated and in accordance with the condition of said accepted proposal.

It is agreed that the successful respondent will not assign, transfer, convey or otherwise dispose of the contract or its right, title or interest in or to the same, or any part thereof, without previous consent of the City and any sureties.

H. <u>NON-COLLUSION</u>:

Proposer declares that the proposal is not made in connection with any other proposer submitting a proposal for the same commodity or commodities, and that the proposal is bona fide and is in all respects fair and without collusion or fraud.

I. INDEMNITY:

The successful respondent agrees, by entering into this contract, to defend, indemnify and hold City harmless from any and all causes of action or claims of damages arising out or under this contract.

J. <u>DISADVANTAGED BUSINESS ENTERPRISE CLAUSE</u>:

Disadvantaged Business Enterprises (minority or women owned businesses) will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, sexual orientation, gender identity or national origin in consideration for an award. It is the policy of the City that disadvantaged business enterprises and minority business enterprises have an opportunity to participate at all levels of contracting in the performance of City contracts to the extent practical and consistent with the efficient performance of the contract.

K. <u>AFFIRMATIVE ACTION PROGRAM - NON-DISCRIMINATION CLAUSE</u>:

The City has an Affirmative Action Program in connection with Equal Employment Opportunities. The successful vendor will comply with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, and will not discriminate between or among them by reason of race, color, age, religion, sex, sexual orientation, gender identity, national origin or physical handicap.

L. <u>SPECIFICATION DESCRIPTIONS</u>:

The specifications detailed herein represent the quality of equipment, goods or services required by the City. Whenever in this invitation any particular process, service or equipment is indicated or specified by patent, proprietary or brand name of manufacturer/developer/inventor, such wording will be deemed to be used for the purpose of facilitating descriptions of the process, service or equipment desired by the City. It is not meant to eliminate offerors or restrict competition in any RFP process. Proposals that are equivalent or surpass stated specifications will be considered. Determination of equivalency shall rest solely with the City.

$\mathbf{M}.$ TAXES:

The City is exempt from State Retail Tax and Federal Excise Tax. Tax Exemption No. GA Code Sec. 48-8-3. Federal ID No. 58-1097948.

N. <u>DRUG-FREE WORKPLACE</u>:

Per Ordinance No. 93-55, in compliance with Federal and State Drug Free Workplace Acts, the Council of Columbus, Georgia adopted a drug free Workplace Policy. Consequently, any vendor providing goods or services to Columbus Consolidated Government must comply with all applicable Federal and State Drug Free Workplace Acts.

O. <u>FEDERAL, STATE, LOCAL LAWS</u>:

All respondents will comply with all Federal, State and Local laws, ordinances, rules and regulations relative to

conducting business in Columbus, Georgia and performing the prescribed service. Ignorance on the part of the respondent shall not, in any way, relieve the respondent from responsibility for compliance with said laws and regulations or any of the provisions of these documents.

P. PROVISIONS OF THE PROCUREMENT ORDINANCE:

The provisions of the Procurement Ordinance for the Consolidated Government of Columbus, Georgia as adopted and amended by Council shall apply to all invitations to respond to Requests for Proposals and is specifically incorporated herein by this reference. A copy of the ordinance is on file in the Purchasing Division.

Q. INSURANCE:

All respondents shall maintain, and if requested, show proof of insurance applicable for services described in these specifications.

R. HOLD HARMLESS AGREEMENT:

The successful respondent hereby agrees to indemnify, hold free and harmless Columbus Consolidated Government (The City), its agents, servants, employees, officers, directors and elected officials or any other person(s) against any loss or expense including attorney fees, by reason of any liability imposed by law upon the City, except in cases of the City's sole negligence, sustained by any person(s) on account of bodily injury or property damage arising out of or in the consequence of this agreement.

S. TERMINATION OF CONTRACT:

1. **Default**: If the contractor refuses or fails to perform any of the provisions of this contract with such diligence as will ensure its completion within the time specified in this contract, or any extension thereof, otherwise fails to timely satisfy the contract provisions, or commits any other substantial breach of this contract, the Purchasing Division Director may notify the contractor in writing of the delay or nonperformance and if not cured within **ten (10) days** or any longer time specified in writing by the Purchasing Division Director, such director may terminate the contractor's right to proceed with the contract or such part of the contract as to which there has been delay or a failure to properly perform.

In the event of termination in whole or in part the Purchasing Division Director may procure similar supplies or services, from other sources, in a manner and upon terms deemed appropriate by the Purchasing Division Director. The contractor will continue performance of the contract to the extent it is not terminated and will be liable for excess costs incurred in procuring similar goods or services.

- 2. Compensation: Payment for completed supplies or services delivered and accepted by the City will be at the contract price. The City may withhold from amounts due the contractor such sums as the Purchasing Director deems to be necessary to protect the City against loss because of outstanding liens or claims of former lien holders and to reimburse the City for the excess costs incurred in procuring similar goods and services.
- 3. Excuse for Nonperformance or Delayed Performance. Except with respect to defaults of subcontractors, the contractor shall not be in default by reason of any failure in performance of this contract in accordance with its terms (including any failure by the contractor to make progress in the prosecution of the work hereunder which endangers such performance) if the contractor has notified the Purchasing Division Director within 15 days after the cause of the delay and the failure arises out of causes such as: acts of God; acts of public enemy; acts of the City and any other governmental entity in its sovereign or contractual capacity; fires; floods; epidemics; quarantine restrictions; strikes or other labor disputes; freight embargoes; or unusually severe weather, If the failure to perform is caused by the failure of a subcontractor to perform or to make progress, and if such failure arises out of causes similar to those set forth above, the contractor shall not be deemed to be in default, unless

the supplies or services to be furnished by the subcontractor was reasonably obtainable from other sources in sufficient time to permit the contractor to meet the contract requirements.

Upon request of the contractor, the Purchasing Division Director shall ascertain the facts and extent of such failure, and, if such director determines that any failure to perform was occasioned by anyone or more of the excusable causes, and that, but for the excusable cause, the contractor's progress and performance would have met the terms of the contract, the delivery schedule shall be revised accordingly.

T. TIME FOR CONSIDERATION:

Due to the evaluation process, proposals must remain in effect for at least 120 days after date of receipt.

U. <u>CONTRACT AWARD</u>:

Award of this contract will be made in the best interest of the City.

V. REQUEST FOR EVALUATION RESULTS:

Per the City's Procurement Ordinance, evaluation results cannot be divulged until after the award of the contract. After contract award, proponents desiring to review documents relevant to the RFP evaluation results will be afforded an opportunity by appointment only.

W. GOVERNING LAW:

The parties agree that this Agreement shall be governed by the laws of Georgia, both as to interpretations and performance.

X. <u>FINAL CONTRACT DOCUMENTS</u>:

It is understood that the final contract shall include the following: 1) The RFP; 2) Addenda; 3) Awarded Vendors(s) response; 4) Awarded Vendor(s) Clarifications; 5) Negotiated Components; and 6) Awarded Vendor(s) Business Requirements.

Y. PAYMENT DEDUCTIONS:

The City reserves the right to deduct, from payments to awarded vendor(s), any amount owed to the City for various fees, to include, but not limited to: False Alarm fees, Ambulance fees, Occupation License Fees, Landfill fees, etc.

Z. PAYMENT TERMS:

The City's standard payment term is usually net 30 days, after successful receipt of goods or services. Payment may take longer if invoice is not properly documented or not easily identifiable, goods/services are not acceptable, or invoice is in dispute.

NOTICE TO VENDORS

Sec. 2-3.05. - Submitting bids to Consolidated Government, etc.—By mayor or councilmembers.

Neither the mayor nor any member of the Columbus Council shall submit any bid to the consolidated government, nor shall the mayor or any member of the Columbus Council own or have a substantial pecuniary interest in any business that submits a bid to the consolidated government. (Ord. No. 92-60, 6-23-92)

Sec. 2-3.06. - Same—By members of boards, authorities, commissions.

No member of any board or authority or commission or other independent or subordinate entity of the consolidated government shall submit any bid to the consolidated government or have a substantial pecuniary interest in any business that submits a bid to the consolidated government if such bid pertains to the board or authority or commission on which such person holds such membership. (Ord. No. 92-61, 6-23-92)

GENERAL SPECIFICATIONS

AUTOMOTIVE BODY REPAIR & PAINT SERVICES (Annual Contract) RFP No. 21-0027

I. SCOPE

- A. Columbus Consolidated Government is seeking proposals from qualified contractors to provide automotive body repair and paint services for ALL types of vehicles utilized by various departments on an "as needed" basis.
- B. This contract will be awarded to a Primary and a Secondary Contractor. The Primary and Secondary Contractors will be selected based on the two lowest responsive, responsible vendors, who best meet the specifications. The City will be the judge of the factors and will make the award accordingly. The Primary Contractor will be contacted first. If the Primary Contractor is unable to provide the required services, then the City will contact the Secondary Contractor to render the needed services.
- C. Refer to Appendix A for Technical Specifications & Functional Requirements.

II. TERM OF CONTRACT

A. The initial term of the contract shall be for an initial two (2) year period with the option to renew for three (3) additional 12-month periods. The City will initiate contract renewal. The renewal will be contingent upon the mutual agreement of the City and the contractor.

Notice of intent to renew will be given to the contractor in writing by the City Purchasing Manager, normally sixty days before the expiration date of the current contract. This notice shall not be deemed to commit the City to a Contract renewal.

It should be noted that multi-year contracts may be continued each fiscal year only after funding appropriations and program approvals have been granted by the Council of the Consolidated Government of Columbus, Georgia. In the event the necessary funding is not approved, then the affected multi-year contract becomes null and void, effective July 1st of the fiscal year for which such approval has been denied.

B. Termination for Convenience

For the protection of both parties, either party giving <u>30 days</u> prior notice, in writing, to the other party, may cancel this contract.

III. ESCALATION CLAUSE

Contract pricing shall remain fixed for the initial two (2) year term of the contract. After the initial term, Contractor may request a price escalation by submitting a fully documented request (i.e. documentation from manufacturers illustrating the necessity to implement price increases). **Request for price increases, without documentation, shall not be considered.** Such escalation shall not exceed a five percent (5%) increase. The using department(s) and the Purchasing Manager will review the request and shall approve or disapprove the increases based on budget constraints and other price comparisons.

If for any reason the contractor has a price increase that exceeds five percent (5%), the price increase will be evaluated on a case-by-case basis. The City and the Contractor will have the option to discuss and make adjustments to the requested increase. If either party declines approval of the adjustments, the contract will be considered cancelled on the scheduled expiration date of the contract.

IV. DISQUALIFICATION

Any vendor/contractor that is in current legal litigation or has filed suit against the City of Columbus due to conflicts of previous contracts, are not allowed to bid on this RFP and will automatically be disqualified.

V. INDEMNITY CLAUSE

The Contractor covenants to save, defend, hold harmless, and indemnify the City, and all of its officers, departments, agencies, agents, and employees (collectively the "City") from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorney's fees), charges, liability, or exposure, however caused, resulting from, arising out of, or in any way connected with the Contractor's intentional, negligent, or grossly negligent acts or omissions in performance or nonperformance of its work called for by the Contract Documents.

VI. INSURANCE

The vendors shall be required, at their own expense, to furnish to the City of Columbus Purchasing Division, evidence showing the insurance coverage to be in force throughout the term of the contract.

Insurance requirements are listed on the attached Insurance Checklist (*Form 3*). The limits shown are minimum limits. Vendor shall indicate the actual limit they will provide for each insurance requirement. The bidder shall complete the Insurance Checklist and include with bid response. Certificate of Insurance is acceptable.

The Insurance Checklist will indicate to the City, the bidder's ability and agreement to provide the required insurance, in the event of contract award.

The successful candidate shall provide the required Certificates of Insurance within 10 business days after award notification. The Certificates of Insurance will name Columbus Consolidated Government as an additional insured, as well as list the applicable project or annual contract name, and/or Solicitation name and number. The Certificate of Insurance will be included with the contract documents prior to signing.

VII. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT

Pursuant to O.C.G.A. § 13-10-91, a public employer shall not enter into a contract for the performance of services unless the contractor registers and participates in the federal work authorization program. If a supplier is providing services under a contract with a total compensation amount of \$2,500 or greater, (even if such services will be performed outside of the State of Georgia), DOAS requires a notarized affidavit from the supplier attesting to the following:

- (A) The affiant has registered with, is authorized to use, and uses the federal work authorization program;
- (B) The user identification number and date of authorization for the affiant;
- (C) The affiant will continue to use the federal work authorization program throughout the contract period; and
- (D) The affiant will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the same information required by subparagraphs (A), (B), and (C) of this paragraph.

Additional information regarding the State's E-Verify requirements can be found at: http://www.audits.ga.gov/NALGAD/IllegalImmigrationReformandEnforcementAct.html. A completed, notarized E-Verify Affidavit (Form 1) must be included with sealed proposal; failure to do so will render the firm's or individual's proposal non-responsive and ineligible for award consideration.

VIII. AWARD

This contract will be awarded in the best interest of the City. Columbus Consolidated Government will be the sole judge of the factors and will award the contract accordingly.

IX. INVOICING

The successful contractor shall submit detailed invoices to the City, which shall include the type of service provided, hourly rates and the cost for all parts and supplies. Said invoice shall reference the contract number and shall be completely itemized. Failure to reference the contract number may cause a delayed payment of the invoice. Contractor can expect payment within 30 days, if the invoice is not contested. The City will be billed for complete work only and all service/work orders shall be attached to the invoice.

If successful contractor uses a sub-contractor, an itemized bill of the sub-contracted work must be submitted along with the awarded contractor's invoice.

After satisfactory completion of service, the successful contractor shall forward invoice(s) to the following address:

Columbus Consolidated Government Accounts Payable P.O. Box 1340 Columbus, Georgia 31902-1340

X. PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS

Due to the COVID-19 pandemic, the Purchasing Division is suspending the receipt of hard copies of sealed responses and public solicitation openings until further notice. Effective immediately, responses must be submitted via DemandStar. See Appendix C for Submission Checklist and DemandStar Submission Requirements.

Firms should submit proposals that address each of the sections specified below. With the exception of the E-Verify Affidavit and Communication Concerning This Solicitation Form, the City reserves the right to request any omitted information. Firms shall be notified, in writing, and shall have two (2) days after notification to submit the omitted information. If the omitted information is not received within two (2) days, the firm shall be deemed non-responsive and the proposal will not receive further consideration.

Section 1: Transmittal Letter

Transmittal letter shall introduce the applicant/business, describe the ownership, include complete address, phone and fax numbers (if applicable), and include the name and email of contact person(s) during this proposal process. Specifically designate the company's representative who will serve as lead contract in all communications, is authorized to negotiate on behalf of the company, and is authorized to enter into a contract with the City. Include a statement to the effect that the proposal is binding for at least 120 days from the proposal date. **An authorized agent of the business must sign the transmittal letter.**

Section 2: Affidavit for E-Verify/Georgia Security and Immigration Compliance Act (Form 1)

A properly completed, notarized E-Verify Affidavit must be included with sealed proposal; **failure to do so will render the firm's proposal non-responsive and ineligible for further consideration.** To access your E-Verify Company Identification Number, see https://e-verify.uscis.gov/emp/vislogin.aspx?JS=YES.

Section 3: Addenda Acknowledgement

Acknowledge receipt for all addenda (if any). Addenda will be posted at: http://www.columbusga.org/finance/Excel_Docs/Bid_Opportunities.htm. It is the vendors' responsibility to periodically visit the web page for addenda, before the due date and before submitting a proposal.

Section 4: Communication Concerning This Solicitation

Complete the form titled Communication Concerning This Solicitation. (Form 2)

Section 5: EXCEPTIONS TO THE RFP

A. List <u>ANY AND ALL</u> exceptions to the RFP specifications in this section of proposal submission.

Exceptions listed in other areas of the vendor's submission will not be considered. All exceptions will be vetted during the RFP process, and if found unacceptable, the vendor's proposal will be rejected and no longer considered for award.

Exceptions shall be considered by the Evaluation Committee. The vendor's proposal may not receive further consideration if exceptions are not acceptable and/or cannot be clarified to the Committee's satisfaction. Vendor's shall be notified in writing if exceptions are not acceptable.

PLEASE NOTE: EXCEPTIONS TO THE RFP GENERAL PROVISIONS WILL NOT BE CONSIDERED, AND IF SUBMITTED WILL AUTOMATICALLY RENDER THE RESPONSE NON-RESPONSIVE.

- B. <u>VENDOR AGREEMENT/CONTRACT FORM</u>: Exceptions also include the terms of any contract or other agreements which the vendor or any subcontractors will require to be executed by the City.
- C. If there are no exceptions, vendor must include a statement for this Section stating the following: No Exceptions.

Section 6: Qualifications/Experience

This section shall address the offeror's ability to fulfill the requirements of the RFP. Provide responses to the following:

- A. Describe in detail the firm's ability and experience in the provision of the prescribed or similar services.
- B. Provide resumés of personnel to be assigned to this contract. Include certifications related to providing the services described in these specifications.
- C. Provide a detailed list of firm's available equipment necessary for performing required services as detailed in Technical Specifications.
- D. Provide photos of repair facility.

Section 7: Service Plan

Describe how your firm intends to perform the required services described in these specifications.

Section 8: Warranty

Provide a delineation of warranty information on company letterhead.

Section 9: Client Work History

- A. Provide at least three (3) clients similar projects work has been performed within the last five (5) years. Include entity name, contact name, address, e-mail address, phone number, fax number and date of work completion. (Form 4)
- B. Provide a complete listing and description of ongoing active contracts.

Section 10: Cost Proposal

Complete and return the forms for Cost Proposal Form. (Form 5)

Section 11: Contract Signature Page (Form 6)

City officials will sign the original contract pages after Columbus City Council approves the contract award with the successful firm *(See Note below)*. Per the General Provisions, Page 12, Item X, the final contract shall include the following: 1) The RFP; 2) Addenda; 3) Awarded Vendors(s) response; 4) Awarded Vendor(s) Clarifications; 5) Negotiated Components; and 6) Awarded Vendor(s) Business Requirements.

Please note: After award of contract by Columbus Council, awarded vendor will be notified to provide two (2) identical hard copies of submitted proposal with original signatures.

Section 12: Insurance Checklist

Provide Insurance Checklist (*Form 3*) or Certificate of Insurance (COI) – *Section VI*, page 13.

Section 13: W-9, Request for Taxpayer Identification Number and Certification

Complete and return **Page 1** of the Form W-9, which is available at https://www.irs.gov/pub/irs-pdf/fw9.pdf

Section 14: Business License

Provide a current <u>copy</u> of the Business License (Occupation License) that is required to conduct business at your location.

If awarded the contract, the successful vendor must obtain a business license from the City of Columbus. However, if the business is located in Georgia and has proof of being properly licensed by a municipality in Georgia, and paid applicable occupation taxes in that city, the contractor will not be required to pay occupation taxes in Columbus, Georgia.

If you have questions regarding this requirement, please contact Yvonne Ivey, Revenue Division Manager, at telephone 706-225-3091.

XI. <u>RFP EVALUATION</u>

Each submittal will be evaluated to determine the ability of each offeror to provide the required services. The following weighted criteria will be used to evaluate proposals:

	Criteria	Weight
A.	Qualifications & Experience	40%
B.	Service Plan	15%
C.	Warranty	15%
D.	Client Work History	25%
E.	Proposed Cost (subject to negotiations)	5%

Each of the above criteria (A-E) will be given a rating, of 1 through 100, by each member of the Evaluation Committee. The ratings are as follows:

RATING	DESCRIPTION
1-20	Poor
21-40	Fair
41-60	Good
61-80	Excellent
81-100	Superior

After the review and rating of proposal(s) by the evaluation committee, individual scores will be averaged and ranked. Offerors will be ranked in descending order of numerical predominance.

APPENDIX A

TECHNICAL SPECIFICATIONS & FUNCTIONAL REQUIREMENTS

AUTOMOTIVE BODY REPAIR & PAINT SERVICES (ANNUAL CONTRACT)

RFP No. 21-0027

1. SCOPE:

The Fleet Maintenance Division of Public Works requires qualified contractors to provide automotive body repair and paint services for ALL types of vehicles utilized by various departments on an "as needed" basis.

2. VENDOR REQUIREMENTS:

- A. The successful vendor will be required to come to the City's Fleet Shop, within 24 hours of initial call, to perform a diagnosis of the required vehicle body repair and, provide an estimated cost for the repair.
- B. It will be the responsibility of the City to tow the vehicle to the designated shop. Therefore, the successful vendor shall have a business located within Muscogee County to accommodate the current towing fee under contract.
- C. The successful vendor will be required to complete the repairs within 72 hours after the vehicle has been delivered to the vendor's repair location. The 72-hour requirement will be extended, if the situation warrants, and is approved by the Fleet Maintenance Manager.
- D. The technicians performing the service on the equipment shall be certified in Body repairs and painting.
- E. If successful contractor uses a sub-contractor, an itemized bill of the sub-contracted work must be submitted along with the awarded contractor's invoice.

2.1 REQUIRED EQUIPMENT:

The vendor shall have, minimally, the following equipment:

- 2.1.1 A paint application system and refinishing area designed and maintained to minimize the diffusion of paint or other hazardous material and which will produce an original equipment manufacturer type of color and finish. Work to be performed by certified personnel.
- 2.1.2 A source of frame/unibody dimensions, including upper body dimensions, and a measuring device capable of determining frame/unibody dimensions, including upper body dimensions, for the types of vehicles to be repaired. Work to be performed by certified personnel.
- 2.1.3 Hydraulic equipment needed to perform multiple repair pulls on frame and unibody vehicles.

- 2.1.4 A gas metal arch welder, which will be used in appropriate repair situations with welding done by certified personnel.
- 2.1.5 Equipment to elevate the vehicle for underbody damage inspection and diagnosis.
- 2.1.6 A four-point anchoring system capable of holding the vehicle in a stationary position during structural and body pulls, suitable for the types of vehicles to be repaired.
- 2.1.7 The Equipment and capability to remove and reinstall suspensions, engine, and drivetrain components when necessary by certified personnel.
- 2.1.8 Equipment on site or readily available, to restore steering system alignment, including four-wheel alignment, and to verify condition and results by printout. Work to be performed by certified personnel.
- 2.1.9 Equipment, on site or readily available, for use by certified personnel to evacuate and recharge air conditioning systems.

2.2 WARRANTY:

All repairs to have a lifetime warranty.

APPENDIX B

FORM 1

CONTRACTOR AFFIDAVIT E-VERIFY / GEORGIA SECURITY & IMMIGRATION COMPLIANCE ACT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of *Columbus Consolidated Government* has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Company ID Number (numerical, 4-7 digits)	Date of Authoriza	tion	
**See https://e-verify.uscis.gov/emp/vislogin.aspx?JS=YES to access y	our E-Verify Company Ide	entification Number.	
Name of Contractor			
Automotive Body Repair & Paint Services (Annual Contract); R Name of Project	FP No. 21-0027		
Columbus Consolidated Government Name of Public Employer			
I hereby declare under penalty of perjury that the foregoing is t	rue and correct.		
Executed on	(city),	(state).	
Signature of Authorized Officer or Agent			
Printed Name and Title of Authorized Officer or Agent			
Subscribed and sworn before me of	n this the day of _	,20_	
		NOTARY PUB	LIC
		My Commission Exp	res.

A properly completed, notarized E-Verify Affidavit must be included with sealed proposal; failure to do so will render the firm's proposal non-responsive and ineligible for further consideration.

FORM 2

COMMUNICATION CONCERNING THIS SOLICITATION

THIS PAGE MUST BE SIGNED AND RETURNED WITH THE VENDOR'S BID/PROPOSAL. FAILURE TO INCLUDE THIS FORM WILL AUTOMATICALLY RENDER VENDOR'S RESPONSE NON-RESPONSIVE.

.....

ALL QUESTIONS OR CLARIFICATIONS CONCERNING THIS SOLICITATION SHALL BE SUBMITTED IN WRITING. THE CITY WILL NOT ORALLY OR TELEPHONICALLY ADDRESS ANY QUESTION OR CLARIFICATION REGARDING BID/PROPOSAL SPECIFICATIONS. IF A VENDOR VISITS OR CALLS THE PURCHASING DIVISION WITH SUCH QUESTIONS, HE OR SHE WILL BE INSTRUCTED TO SUBMIT THE QUESTIONS IN WRITING.

ALL CONTACT CONCERNING THIS SOLICITATION SHALL BE MADE THROUGH THE PURCHASING DIVISION. BIDDERS SHALL NOT CONTACT CITY EMPLOYEES, DEPARTMENT HEADS, USING AGENCIES, EVALUATION COMMITTEE MEMBERS, INCLUDING NON-CCG EMPLOYEES, CONTRACTED PERSONNEL ASSOCIATED WITH THIS PARTICULAR PROJECT (I.E. ARCHITECTS, ENGINEERS, CONSULTANTS), OR ELECTED OFFICIALS WITH QUESTIONS OR ANY OTHER CONCERNS ABOUT THE SOLICITATION. QUESTIONS, CLARIFICATIONS, OR CONCERNS SHALL BE SUBMITTED TO THE PURCHASING DIVISION IN WRITING. IF IT IS NECESSARY THAT A TECHNICAL QUESTION NEEDS ADDRESSING, THE PURCHASING DIVISION WILL FORWARD SUCH TO THE USING AGENCY, WHO WILL SUBMIT A WRITTEN RESPONSE.

THE PURCHASING DIVISION WILL FORWARD WRITTEN RESPONSES TO THE RESPECTIVE BIDDER. IF IT BECOMES NECESSARY TO REVISE ANY PART OF THIS SOLICITATION, A WRITTEN ADDENDUM WILL BE ISSUED TO ALL BIDDERS.

THE CITY IS NOT BOUND BY ANY ORAL REPRESENTATIONS, CLARIFICATIONS, OR CHANGES MADE TO THE WRITTEN SPECIFICATIONS BY CITY EMPLOYEES, UNLESS SUCH CLARIFICATION OR CHANGE IS PROVIDED TO THE BIDDERS IN A WRITTEN ADDENDUM FROM THE PURCHASING MANAGER.

BIDDERS ARE INSTRUCTED TO USE THE ENCLOSED "QUESTION/CLARIFICATION FORM" TO FAX OR EMAIL QUESTION. QUESTIONS AND REQUESTS FOR CLARIFICATION MUST BE SUBMITTED AT LEAST FIVE (5) BUSINESS DAYS BEFORE THE DUE DATE.

ANY REQUEST/CONCERN/PROTEST, AFTER A SOLICITATION HAS CLOSED AND PENDING AWARD, MUST ALSO BE SUBMITTED IN WRITING TO THE PURCHASING DIVISION.

I agree to forward all communication about this solicitation, in writing, to the Purchasing Division. I understand that communication with other persons, other than the Purchasing Division, will render my Bid/Proposal response non-responsive and I will no longer be considered in the solicitation process.

Vendor Name:	
Print Name of Authorized Agent: _	
Signature of Authorized Agent:	

INSURANCE CHECKLIST

RFP No. 21-0027 AUTOMOTIVE BODY REPAIR & PAINT SERVICES (ANNUAL CONTRACT)

CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS INDICATED BY "X"

CSL = Combined Single Limit; BI = Bodily Injury; PD=Property Damage

	Required Coverage(s)	Limits (Figures denote minimums)	Bidders
*/	1 W 1 2 C	(Figures denote minimums)	Limits/Response
X	1. Worker's Compensation and	STATUTORY	
	Employer's Liability	REQUIREMENTS	
	Comprehensive General Liability		
X	2. General Liability Premises/Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	3. Independent Contractors and Sub - Contractors	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	4. Products Liability	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	5. Completed Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	6. Contractual Liability (Must be shown on Certificate)	\$ 1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
	Automobile Liability		
X	7. *Owned/Hired/Non-Owned Vehicles/ Employer non ownership	\$1 Million BI/PD each Accident, Uninsured Motorist	
	Others		
X	8. Miscellaneous Errors and Omissions	\$1 Million per occurrence/claim	
	9. Umbrella/Excess Liability	\$1 Million Bodily Injury, Property Damage and Personal Injury	
	10. Personal and Advertising Injury	\$1 Million each offense, \$1	
	Liability	Million annual aggregate	
	11. Professional Liability	\$1 Million per occurrence/claim	
	12. Architects and Engineers	\$1 Million per occurrence/claim	
	13. Asbestos Removal Liability	\$2 Million per occurrence/claim	
	14. Medical Malpractice	\$1 Million per occurrence/claim	
	15. Medical Professional Liability	\$1 Million per occurrence/claim	

	Required Coverage(s)	Limits	Bidders
		(Figures denote minimums)	Limits/Response
	16. Dishonesty Bond		
	17. Builder's Risk	Provide Coverage in the full	
		amount of contract	
	18. XCU (Explosive, Collapse,		
	Underground) Coverage		
	19. USL&H (Long Shore Harbor		
	Worker's Compensation Act)		
	20. Contractor Pollution Liability	\$2 Million per occurrence/claim	
	21. Environmental Impairment	\$2 Million per occurrence/claim	
	Liability		
	22. Pollution	\$2 Million per occurrence/claim	
X	23. Carrier Rating shall be Best's Rat		
X	24. Notice of Cancellation, non-renew		
	shall be provided to City at least 30 da		
X	25. The City shall be named Addition		
X	26. Certificate of Insurance shall show	v Bid Number and Bid Title	·

^{*}If offeror's employees will be using their privately owned vehicles while working on this contract and are privately insured, please state that fact in the **Bidders Limits/Response** column of the insurance checklist.

BIDDER'S STATEMENT:

If awarded the contract, I will comply with contract insurance requirements and provide the required Certificate
of Insurance.
BIDDER NAME:

AUTHORIZED SIGNATURE:

FORM 4

CLIENT WORK HISTORY AUTOMOTIVE BODY REPAIR & PAINT SERVICES (ANNUAL CONTRACT) RFP No. 21-0027

Provide at least three (3) clients for whom similar services have been provided within the last five (5) years. Include entity name, contact name, phone number, email address, date contract began and length of contract.

Client:	Contract Amount:	
	Start Date:	End Date:
Address:	Contact:	
	Telephone:	
	Email:	
Description of services:		
Client:	Contract Amount:	
	Start Date:	End Date:
Address:	Contact:	
	Telephone:	
	Email:	
Description of services:		
Client:	Contract Amount:	
	Start Date:	End Date:
Address:	Contact:	
114410551	Telephone:	
	Email:	
Description of services:		

Company Name

Authorized Signature

Print Name of Signatory

Date

FORM 5

COST PROPOSAL AUTOMOTIVE BODY REPAIR & PAINT SERVICES (Annual Contract) RFP No. 21-0027

Upon receipt of contract acceptance, the undersigned (as bidder) hereby agrees to furnish, to the Columbus Consolidated Government, goods and/or services in accordance with the specifications and instructions herein attached which are known to and understood by the bidder.

te City will pay no charges, which becifications must be approved by elivered. Tendor Business Name	are not included in the above	pricing. Any and all deviation ges/revisions to items to be fur Date	ıs fro
he above prices are total prices delive City will pay no charges, which pecifications must be approved by elivered.	are not included in the above	pricing. Any and all deviation ges/revisions to items to be fur	ıs fro
L			
Parts, Paint and Supplies will be at	t cost: □ Yes □ No If no	please explain.	
	·		
SHOP LABOR (per hour)		 \$	

CONTRACT SIGNATURE PAGE

AUTOMOTIVE BODY REPAIR & PAINT SERVICES (Annual Contract) RFP No. 21-0027

THE UNDERSIGNED HEREBY DECLARES THAT HE HAS/THEY HAVE CAREFULLY EXAMINED THE SPECIFICATIONS HEREIN REFERRED TO AND WILL PROVIDE ALL EQUIPMENT, TERMS AND SERVICES TO THE CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA.

Witness as to the signing of the contract		Signature of Authorized Representative Date
Witness as to the signing of the contract		Print Name and Title of Signatory
Corporate seal (if applicable)		
		Company Name
Company Ordering Address		Company Payment Address
Contact:		Contact:
Email:		Email:
Telephone:		Telephone:
Fax:		Fax:
CONSOLIDATED Accepted this day of		MENT OF COLUMBUS, GEORGIA APPROVED AS TO LEGAL FORM:
Isaiah Hugley, City Manager		Clifton C. Fay, City Attorney
ATTEST:		
Sandra T. Davis, Clark of Council		-

APPENDIX C DEMANDSTAR

DEMANDSTAR SUBMISSION REQUIREMENTS

Due to the COVID-19 pandemic, the Purchasing Division is suspending the receipt of hard copies of sealed responses and public solicitation openings until further notice. **Effective** immediately, responses must be submitted via DemandStar.

There is no cost to submit responses electronically through DemandStar; you will only incur a fee if you opt to receive e-notifications directly from DemandStar. You must select "Columbus Consolidated Government" as your free agency (see registration instructions). Solicitations may be accessed thru the DemandStar link that is posted at https://www.columbusga.gov/finance/purchasing/docs/opportunities/Bid_Opportunities.htm. Per Georgia HB489, the Purchasing Division will continue to post solicitations on the Georgia Procurement Registry. To receive future procurement notifications, you must register with the Team Georgia Marketplace at http://doas.ga.gov/state-purchasing/suppliers/getting-started-as-a-supplier.

Excluding responses to Requests for Proposals (RFP), a tabulation of responses will be available on DemandStar shortly after the solicitation closes. The Purchasing Division will also continue to post tabulations at https://www.columbusga.gov/finance/purchasing/docs/tabulations/bid tabulations.htm.

Failure to submit electronic responses, via DemandStar, will result in the rejection of your response. Submittals received via U.S. Postal Service, FedEx, UPS, etc., will be returned unopened at the expense of the sender. The Purchasing Division will not accept hand-delivered submittals and will immediately discard any submittal left in the reception area of the Finance Department.

See following pages for an <u>Electronic Proposal Submission Requirements</u> Checklist and information for DemandStar.

The Purchasing Division sincerely appreciates your cooperation during these unprecedented times.

ELECTRONIC PROPOSAL SUBMISSION CHECKLIST

AUTOMOTIVE BODY REPAIR & PAINT SERVICES (Annual Contract) RFP No. 21-0027

Please submit your electronic response as indicated below:

IMPORTANT NOTICE:

- 1. Vendors shall submit <u>only</u> the required documents listed using the "Bidder Response ALL Documents" function. The City <u>will not</u> consider any information submitted as "Supplemental Documents".
- 2. Zip files with multiple files are not acceptable; vendors shall submit one PDF file of their submittal.
- **3.** Due to file size limitations, please **do not resend the City's full specifications** as this information is already on file.

In the event DemandStar requires a dollar value for your submittal, enter "0".

1.	Transmittal Letter
2.	Affidavit for E-Verify/Georgia Security and Immigration Compliance Act (Form 1)
3.	Addenda Acknowledgement (if any)
4.	Communication Concerning this Solicitation (Form 2)
5.	Exceptions to RFP
6.	Service Plan
7.	Warranty
8.	Client Work History (Form 5)
9.	Cost Proposal (Form 6)
10.	Contract Signature Page (Form 7)
11.	Insurance Checklist (Form 3)
12.	Page 1 of Form W-9 – (<u>https://www.irs.gov/pub/irs-pdf/fw9.pdf</u>)
13	Rusiness License

Please note: After award of contract by Columbus City Council, awarded vendor will be notified to provide two (2) identical hard copies of submitted proposal with original signatures.

Registering for DemandStar



We are pleased to announce our membership in the DemandStar network. DemandStar is an online marketplace that connects our suppliers directly to the bids, quotes and RFPs that matter to them.

DemandStar is open and accessible to all businesses and provides instant access to our solicitations. By registering for your complimentary DemandStar account, you will receive:

- Instant access to bids, quotes and RFPs
- Automatic notifications, right to you inbox, of bids that match the commodity codes you select
- The ability to quickly view the contractual terms and scope of work
- All the forms and documents you need in one place
- Access to more government bids in neighboring cities, counties and states

It's EASY! Get started with these 3 easy steps!

1 REGISTER

Go to:

https://www.demandstar.com/registration

You are or	ne step away from pic	king your free goverr	nment agency
Email Addres	s		
Your emai	il address here		

Create an Account with DemandStar

Company Name

Your company name here

I accept the DemandStar Terms of Use and Privacy Policy

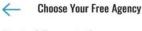
Next



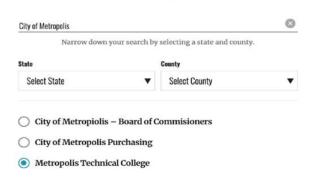
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2 CHOOSE YOUR FREE AGENCY

Type in the name of the government agency you'd like to add, for example "City of Metropolis" in the Search Box



Receive full access to the government agency of your choice and receive advance notifications of new opportunities.



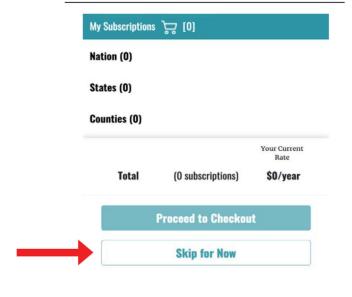
3 CHECK OUT

Check out with your **FREE AGENCY**Registration by clicking "Skip for now" on
the page where it gives you options to add
additional counties and States

You have chosen Metropolis Technical College as your free agency.

Add additional government agencies below for \$25 per County,

Statewide and National subscriptions available.



SIGN UP

Visit www.demandstar.com



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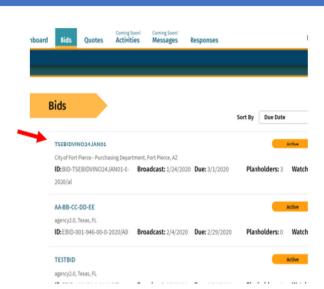
Responding to an Electronic Bid

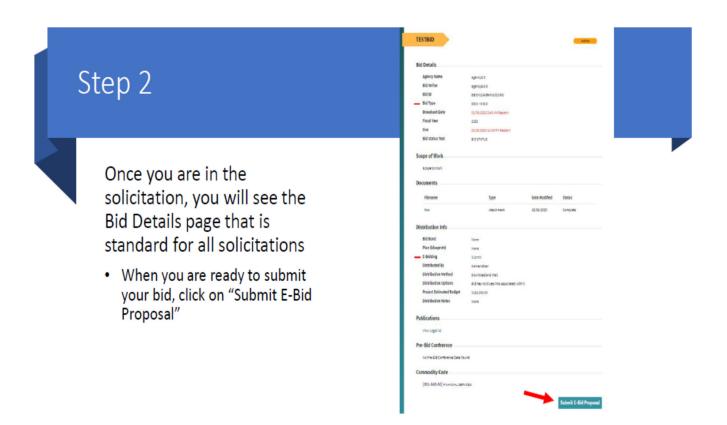
5 Step Instructions

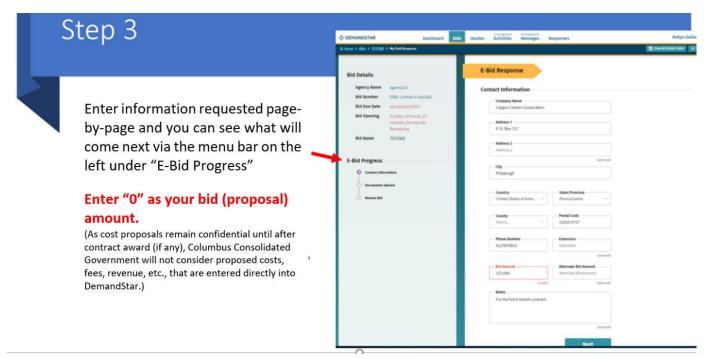
Step 1

Many governments are moving toward requiring bid responses electronically. Here are the steps to respond to a bid Electronically.

• Click on the solicitation name







Step 4

After you click NEXT on the Contract Information page, you will be directed to enter the documents required.

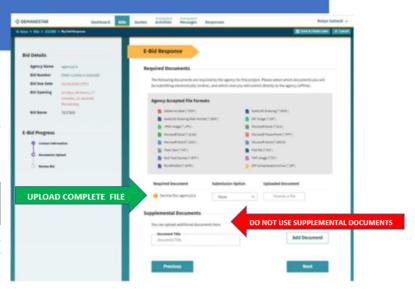
Create one (1) file containing <u>only</u> the required documents listed on the "*Electronic Proposal Submission Checklist*" page of the specifications and upload using the "**Bidder Response ALL Documents**" function.

NOTE: Do not enter information using the "Supplemental Documents" function.

Due to file size limitations, please do not include the City's specification document in your uploaded response as this information is already on file. Font and page limitations may also apply.

BEST PRACTICE TIP: In some instances, multiple addenda may be issued for a solicitation. To avoid having to re-upload your firm's response file multiple times, it is recommended that vendors upload within five (5) business days of the due date. The City posts all documents, to include addenda, on the Finance Department Bid Opportunities web

https://www.columbusga.gov/finance/purchasing/docs/opportunities/Bid Opportunities.htm.



Step 5

Review Your E-Bid Response, and if everything is correct, then press "Submit Response"

You are done! And the government to which you've submitted this will download your responses and documents and see the day and time upon which you submitted your proposal.

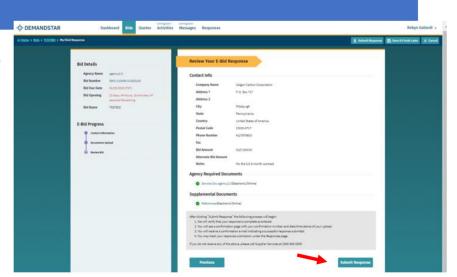


EXHIBIT C Automotive Body Repair & Paint Services (Annual Contract) MAACO Collision Repair and Auto Painting Proposal Submission

PHONE : (706)571-9500 ADDRESS : 1300 5TH AVE COLUMBUS GA EMAIL : MAACOCOLUMBUSGA@GMAIL.COM

TRANSMITTAL LETTER

We do all major body work and collision repair with the following listed equipment 2 Garmat tier 1 paint booths, 2 frame machines Kansas city jack, A MIG welder Norstar, a Matco AC machine. We also have access to a Snap-on diagnostic scanner. Maaco Columbus GA has been in business for over 20 years and currently we have 10+ employees. We furthermore utilize a sedaline and oxygen tank.

Primary contact Hunter Bryan x_{\perp}

Secondary contact Jakoby Badie X Jakely Badie

PHONE: (706)571-9500

ADDRESS: 1300 5TH AVE COLUMBUS GA EMAIL: MAACOCOLUMBUSGA@GMAIL.COM

TRANSMITTAL LETTER ADDITIONAL

The proposal is binding for 120 days from the date of 20210219

Primary contact Hunter Bryan x

Secondary contact Jakoby Badie X

COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. BOX 1340 COLUMBUS, GEORGIA 31902-1340 706-225-4087, Fax 706-225-3033 BidLine 706-225-4536 www.columbusga.org

February 12, 2021

Addendum No. One

Automotive Body Repair & Paint Services
(Annual Contract)
RFP No. 21-0027

Acknowledgment of receipt of Add	enda must be included with sealed Proposal.
Initials: HMB	Company: Maco Collision Peril

Vendors are informed that the above subject Request for Proposal (RFP) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. City's response to requests for clarification

1. Question: "Can we have a vehicle list of the current automobiles in inventory? Make/Model Year/possibly VIN?"

Response: The City has approximately 1,564 pieces of rolling stock that varies from Police Pursuit vehicles to standard passenger vehicles. A list of the City's inventory will only be provided to the awarded vendor, and VINs will only be made available when the awarded vendor is working on the vehicle.

B. Additional information

After award of the contract, the first vehicles to be painted will be sixteen (16) vehicles previously used by the Marshal's Office, which need to be painted in the Sheriff's Department colors.

The paint codes for the vehicles used by the Sheriff's Department are:

FORD – "White" – the paint code is WT
DODGE CHARGER – "White" – the paint code is PW7
CHEVY TAHOE – "White" – the paint code will be WA8624



Vehicle information for these (16) vehicles is provided in the table below:

NUMBER	YEAR	MAKE	MODEL
1	2007	FORD	CROWN VIC
5	2008	FORD	CROWN VIC
1	2010	FORD	CROWN VIC
2	2010	DODGE	CHARGERS
1	2012	DODGE	CHARGERS
2	2012	DODGE	CHARGERS
1	2019	DODGE	CHARGERS
1	2020	DODGE	CHARGERS
1	2010	CHEVEROLET	TAHOE
1	2011	CHEVEROLET	TAHOE

Various other City vehicles will be painted as needed.

C. Addendum Acknowledgement

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. Failure to acknowledge receipt of this addendum may render your Proposal "Incomplete".

Andrea J. McCorvey Purchasing Division Manager



FORM 2

COMMUNICATION CONCERNING THIS SOLICITATION

THIS PAGE MUST BE SIGNED AND RETURNED WITH THE VENDOR'S BID/PROPOSAL. FAILURE TO INCLUDE THIS FORM WILL AUTOMATICALLY RENDER VENDOR'S RESPONSE NON-RESPONSIVE.

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BIDDERS ARE INSTRUCTED TO USE THE ENCLOSED "QUESTION/CLARIFICATION FORM" TO FAX OR EMAIL QUESTION. QUESTIONS AND REQUESTS FOR CLARIFICATION MUST BE SUBMITTED AT LEAST FIVE (5) BUSINESS DAYS BEFORE THE DUE DATE.

ANY REQUEST/CONCERN/PROTEST, AFTER A SOLICITATION HAS CLOSED AND PENDING AWARD, MUST ALSO BE SUBMITTED IN WRITING TO THE PURCHASING DIVISION.

I agree to forward all communication about this solicitation, in writing, to the Purchasing Division. I understand that communication with other persons, other than the Purchasing Division, will render my Bid/Proposal response non-responsive and I will no longer be considered in the solicitation process.

Vendor Name:	Useco Colti	sion least		
Print Name of Auth	orized Agent:	Histor M.B.	R/42	
Signature of Author		Itm	,	
_				

PHONE: (706)571-9500

ADDRESS: 1300 5TH AVE COLUMBUS GA

EMAIL: MAACOCOLUMBUSGA@GMAIL.COM

NO EXEPTIONS TO RFP

HUNTER BRYAN

PHONE: (706)571-9500 ADDRESS: 1300 5TH AVE COLUMBUS GA EMAIL: MAACOCOLUMBUSGA@GMAIL.COM

QUALIFICATIONS & EXPERIENCE

Robert Reyes: Body tech over 20 years of experience I-car certifications partial. Welding certification

Hunter Bryan: over 10 years experience service writer and estimator
I-car certifications partial
Partial du Pont services
Auburn University Business Administration
Graduate of 2007

Johnathan Phillips: automotive painting over 15 years experience

Hunter Bryan x



PHONE: (706)571-9500

ADDRESS: 1300 5TH AVE COLUMBUS GA EMAIL: MAACOCOLUMBUSGA@GMAIL.COM

SERVICE PLAN

Our firm will complete the duties on the estimate provided on the work order. Overall paint jobs including door jambs will be completed within one to two working weeks from the jobs approval date depending on severity of prep and body work. General turn around on average repairs takes 3-5 business days. Depending on the severity of the accident we will expedite the repair as a priority vehicle and get the vehicle out in a timely and professional order.

Primary contact Hunter Bryan x

Secondary contact Jakoby Badie X Jakhun Badie

National Gloss and Peeling Warranty

Maaco's National Gloss and Peeling Warranty covers excessive fading and peeling. Fading is usually caused by ultraviolet radiation (the sun). But it may also be caused by exposure to greatly contrasting temperatures (hot and cold). This creates a physical stress on the paint, causing microscopic breakdown and accelerating the fading process. Fading is a condition that reduces the overall gloss of the paint to a point where waxing no longer restores a shine. Maaco warrants, for specific periods of time, that each of its Paint Services will withstand the effects of the elements that cause fading and peeling, whether or not you regularly maintain your vehicle. However, regular maintenance and waxing will greatly protect it and inhibit the fading process. If your vehicle's new finish fades or peels within the initial period of the National Gloss and Peeling Warranty, as defined below, Maaco will repaint the vehicle or the affected areas on your vehicle, free of charge. In addition, Magco Paint Services are also covered by a Prorated Extension. whereby we warranty repairs against fading and peeling after the initial period. These warrantied repairs for fading and peeling, performed after the initial period, are available to you at a prorated cost. Listed within are the services, the initial warranty period, and the prorated portion in which charges apply should your vehicle's new finish fade or peel.

Description Of Extended Warranty and Prorated Charges

If fading or peeling occurs within the additional extension periods, Maaco will repaint the faded areas, peeling areas or the entire car at a reduced price. For Spot/Panel refinishing paint services, there are two different peeling warranties. Areas that are de-trimmed receive Maaco's lifetime warranty against peeling. Panel areas where de-trimming was not elected will receive Maaco's prorated 3 year warranty against peeling. Simply return to the center that performed the repairs for an inspection and evaluation. If fading has occurred and you are covered under the first phase of the prorated extension, you will be offered the option of having the fading corrected, at a charge no greater than 25% of the current selling price of the paint service you originally purchased. If the fading has occurred in the second phase of the prorated portion, you will be offered the option of having the faded areas corrected, at a charge no greater than 50% of the current posted retail price of the original service purchased. (Note: Any warranty repairs must be performed within the designated time frame).

If a complete repaint is performed during the prorated period, the terms and conditions of the no charge period under the National Gloss and Peeling Warranty will restart, and no additional pro-rated extension is offered.

Answers to some questions

Q: Whom should I contact if I have a question about the quality of the paint finish or bodywork performed on my car?

A: The Maaco dealer who performs the repair also issues the warranty and is responsible for satisfying your concerns. You must therefore, contact the Maaco center that performed the repairs, at the address and phone # appearing on your Repair Order. Please provide the local dealer with a copy of the Repair Order as proof of your purchase. This warranty is not transferable.

Q: If I move while my limited warranty is still in effect, what should I do?

As if you moved out of the region and are not within 50 miles of the shop that performed the repairs, call the Maaco Franchising, Inc. toll-free number and they will direct you to a Maaco center nearest you. If that Center's inspection of the vehicle reveals warranted conditions, these will be repaired under the terms of your warranty.

In the United States and Canada, call 1-800-523-1180. This warranty gives you specific legal rights, and you may also have other rights that vary state to state.

Note: some states do not allow the exclusion or limitation of consequential damages. Therefore, the outlined limitations or exclusions may not apply to you.

Q: What happens if I have had repairs performed in the US but now reside in Canada?

A: Due to significant cost differential between the United States and Canada, additional charges may apply should you be unable to return your car to the Center in which the work was originally performed.





Limited National Warranty

Provided herein is a detailed description of the services warranted exclusively by this Maaco center and those covered under Maaco's Limited National Warranty. Also included are the terms and conditions of Maaco's National Gloss and Peeling Warranty. Please contact this Maaco center should you have any additional questions regarding our services or warranty. Please be sure to save your Repair Order (itemized list of repair services), which will activate your warranty. If you relocate out of the region and are not within 50 miles of the center that performed the repairs, you must provide the local Maaco dealer in your new area with a copy of both your Repair Order (itemized list of repair services) and a copy of your invoice (summary of charges and receipt of payment). These two separate documents are required to process an inter-shop warranty claim.

At Maaco, We Stand Behind Our Workmanship

Maaco offers various levels of service and warranties which differ as a result of your desire to economize. As all repair services offered by Maaco are predicated on repairing or painting over existing conditions, our warranties are limited to the workmanship we perform and the materials we use.

©2011, MAACO Franchising, Inc.

Accepting Your Repaired Vehicle

Please take the time to thoroughly inspect your vehicle upon receipt.

With respect to the warranties covering workmanship, Maaco requires you note any dissatisfaction at the time you pick up your completed vehicle. If you accept your completed vehicle in conditions that don't allow for making an adequate inspection, such as bad weather or inadequate lighting, you may take your car home and bring it back, preferably the next business day, to note any dissatisfaction with the services we performed. If you cannot return the next business day, you may telephone to make an appointment for a re-inspection, to take place within the next (5) business days. If such arrangements are not made, we will assume the repairs received were satisfactory, and only the specific workmanship and material warranties listed below are acceptable.

Body Panels and Mechanical Parts

If you elect to replace a panel rather than have it repaired, two options are available to you. Each carries a different warranty:

- 1. An Original Equipment Manufacturer (O.E.M.) body panel is one produced by the Original Equipment Manufacturer and purchased through one of their designated agents, i.e., a new car dealership. The Limited Warranty for an O.E.M. body panel, replaced in its entirety is:
 - 1-year limited warranty on the occurrence of rust.
 - •Limited lifetime warranty on proper fit and alignment, provided the adjacent panels are in good condition.
- Aftermarket or Used body panels Ninety (90) -day limited warranty on the occurrence of rust.
- Mechanical parts Any mechanical parts replaced as a result of accident damage, are warranted for ninety (90) days or 3,000 miles, whichever comes first.

Panel Repairs - 1 Year

Panel repairs are warranted against shrinking or cracking for a period of 1 year. We cannot be responsible for the cracking of old body filler on previous repairs. Maaco will not offer a warranty on our paint on any area where a customer did their own body work as noted on the repair order.

Structural Repairs - Lifetime

All materials Maaco uses in the repair of structural panels are warranted for as long as you own the vehicle. However, if additional or hidden damage that would affect the performance of the vehicle is found during or after the repair, the customer will be responsible for any additional parts or labor required to make the necessary repairs. This warranty is voided should the vehicle be involved in a subsequent accident, or if the structural problem results from the O.E.M. design flaw, or if the vehicle is affected by an "Act of God," such as submersion in a flood.

Rust Repair - 90 Days

Some automotive designs cause dirt and moisture to accumulate in areas that promote rust. The inherent design of the car prevents a permanent solution. The re-occurrence of rust on any particular vehicle is not within this or any Maaco center's control. All rust repairs and materials used in repairing rust are warrantied for ninety [90] days. Note: Any extended warranty on rust repair offered by this Center or its management will not be honored by any other Maaco center or subsequent owner of this Maaco center.

Surface Repairs - 90 Days

Surface reconditioning will be performed only if it is detailed on your repair estimate. All areas that Maaco reconditions are warrantied against the occurrence of rust for ninety (90) days.

Anti-Cracking Warranty - 3 Years

In cases where paint removal (stripping) is necessary to eliminate cracking, peeling, or delamination, Maaco will warrant that the new finish will not crack for period of three (3) years. This warranty is offered only to vehicle owners who elect stripping services and covers only those panels on the vehicle that have been completely stripped to the bare metal. These areas must be noted on your repair order. Old damage of body filler found under stripped areas is excluded from this warranty, and additional charges may apply to repairing old body filler found under existing paint surfaces. Cracking may show through the new paint if stripping to bare metal was necessary, yet was not elected by you the customer.

Spot/Panel Refinishing

Color match can only be warrantied to meet the customer's acceptance upon delivery of the vehicle and payment, with the exception of the five (5) business days inspection period outlined previously. If a customer is advised that the color will not match, and such advice is noted on estimate or Repair Order, we will have predetermined an exact color match is impossible. All materials used to spot or panel refinish any area of the vehicle are warrantied against loss of gloss for as long as you own the vehicle.

Limited Warranty on Complete Paint Services

Maaco's warranties cover all Maaco Paint Services. Each warranty varies depending on the chemical makeup of the color coat or top coat. Maaco's Paint Services offer limited warranties against failure due to application, loss of adhesion (peeling) or premature fading and chalking, as listed below.

This warranty is void should the vehicle or body panel be damaged in a subsequent accident or with the transfer of ownership.

Application - Maaco warrants that all paint applications will be done in a proper and sound manner. We use the most professional techniques and the correct amount of materials to assure a uniform color coat and good, consistent gloss. Minor imperfections such as painted over nicks, chips and scratches may be visible under the new paint and are deemed acceptable unless they were listed as specific repair items on the customer's itemized repair order. Maaco will take care to minimize dust or dirt from settling into the new paint finish while it is curing. Minimal amounts of dust are inherent to the repainting process. To insure your complete satisfaction, Maaco's five (5) business days inspection period (outlined in this warranty under "Accepting your Repaired Vehicle") also applies to the application of the new paint surface.

Limited National Gloss and Peeling Warranty

Maaco's Limited National Gloss Warranty assumes little or no maintenance. Given regular washing and waxing, your vehicle will hold up well beyond the warranty period.

Services	Total Time Under Warranty	No Charge Period	25% Charge Prorated Period	50% Charge Prorated Period
Overall Paint Service	5			
Enamel	1 Year	First 6 Months	Months 7 - 9	Months 10 - 12
Enamel + UV	2 Years	First 12 Months	Months 13 - 18	Months 19 - 24
Urethane	3 Years	First 18 Months	Months 19 - 24	Months 25 - 36
Urethane + IC	4 Years	First 24 Months	Months 25 - 36	Months 37 - 48
Base Coat/Clear Coat	5 Years	First 36 Months	Months 37 - 48	Months 49 - 60
Base Coat/ Performance Clear Coat	5 Years	First 36 Months	Months 37 - 48	Months 49 - 60
Platinum	5 Years	First 36 Months	Months 37 - 48	Months 49 - 60
Spot/Collision Service	es		Life the leading of the late.	A STATE OF THE STA
Insurance/"Class A"	Lifetime	N/A	N/A	N/A
Elective Repairs	Lifetime Gloss/3 Years Peeling	First 12 Months	Months 13-24	Months 25-36

FORM 4

CLIENT WORK HISTORY AUTOMOTIVE BODY REPAIR & PAINT SERVICES (ANNUAL CONTRACT) RFP No. 21-0027

Provide at least three (3) clients for whom similar services have been provided within the last five (5) years. Include entity name, contact name, phone number, email address, date contract began and length of contract.

Client: MCSD	Contract Amount: 30,000 -50,000 Start Date: 01/01/20/9 End Date:
Address: 5908 Witherille Rd-	Telephone: (306) 748-2876
Colonbs, Ga. 31904	Email: Macagae K12. gc. us
Description of services: Repair Fleet verieles /	Print jobs & Misc Parts Replace
Client:	Contract Amount: 100,000 - 150,000
CarMax	Start Date: 01/01/2019 End Date:
Address: 6463 Vetern Pky	Contact: Shown Badie Telephone: (705) 225-5797
Columbs, Ga. 31909	Email: Skewn_D_Bolie @Corner.com
Description of services: Spot work on vehicles/Parts K	eplacement
Sathern ato Sales	Contract Amount: 10,000 Start Date: 01/0/2014 End Date Contact: RLL Boxes
Address: 2562	
Crawferl Rd.	Telephone: \$66)570-0527
Plent City, al. 36867 Description of services:	Email: Bukhb1940@gmc;1.com
Ryar accidents to Collision Ser	nees/Print work

Company Name

Authorized Signatur

Print Name of Signatory

02/19/2021

FORM 5

COST PROPOSAL AUTOMOTIVE BODY REPAIR & PAINT SERVICES (Annual Contract) RFP No. 21-0027

Upon receipt of contract acceptance, the undersigned (as bidder) hereby agrees to furnish, to the Columbus Consolidated Government, goods and/or services in accordance with the specifications and instructions herein attached which are known to and understood by the bidder.

Parts, Paint and Supplie	96.00 Metal 65.00 es will be at cost: XI Yes		please expla	\$ 460/65. 00 in.
		 		
City will pay no charge cifications must be applivered.	es, which are not include proved by the City in ad	ed in the above vance of chang	pricing. Arges/revisions	pt as stated in the instructions and all deviations from to items to be furnished
City will pay no charge cifications must be applivered.	es, which are not include	ed in the above vance of chang	pricing. Arges/revisions	y and all deviations from to items to be furnished
City will pay no charge edifications must be applivered. Hofford LLC ndor Business Name	es, which are not include proved by the City in ad	ed in the above vance of chang	pricing. Arges/revisions	y and all deviations from to items to be furnished Delegate

INSURANCE CHECKLIST

RFP No. 21-0027 AUTOMOTIVE BODY REPAIR & PAINT SERVICES (ANNUAL CONTRACT)

CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS INDICATED BY "X"

CSL = Combined Single Limit; BI = Bodily Injury; PD=Property Damage

	Required Coverage(s)	Limits (Figures denote minimums)	Bidders Limits/Response
X	1. Worker's Compensation and Employer's Liability	STATUTORY REQUIREMENTS	
	Comprehensive General Liability		
X	2. General Liability Premises/Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	3. Independent Contractors and Sub - Contractors	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	4. Products Liability	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	5. Completed Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	6. Contractual Liability (Must be shown on Certificate)	\$ 1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
	Automobile Liability		
X	7. *Owned/Hired/Non-Owned Vehicles/ Employer non ownership Others	\$1 Million BI/PD each Accident, Uninsured Motorist	
X	8. Miscellaneous Errors and Omissions	\$1 Million per occurrence/claim	
	9. Umbrella/Excess Liability	\$1 Million Bodily Injury, Property Damage and Personal Injury	
	10. Personal and Advertising Injury Liability	\$1 Million each offense, \$1 Million annual aggregate	
	11. Professional Liability	\$1 Million per occurrence/claim	
	12. Architects and Engineers	\$1 Million per occurrence/claim	
	13. Asbestos Removal Liability	\$2 Million per occurrence/claim	
	14. Medical Malpractice	\$1 Million per occurrence/claim	1
	15. Medical Professional Liability	\$1 Million per occurrence/claim	

Required Coverage(s)		Limits	Bidders Limits/Response	
 	16. Dishonesty Bond	(Figures denote minimums)	Limits/Response	
	17. Builder's Risk	Provide Coverage in the full amount of contract		
	18. XCU (Explosive, Collapse, Underground) Coverage			
	19. USL&H (Long Shore Harbor Worker's Compensation Act)			
	20. Contractor Pollution Liability	\$2 Million per occurrence/claim		
	21. Environmental Impairment Liability	\$2 Million per occurrence/claim		
	22. Pollution	\$2 Million per occurrence/claim		
X	23. Carrier Rating shall be Best's Rating of A-VII or its equivalents			
X	24. Notice of Cancellation, non-renewal or material change in coverage			
<u></u>	shall be provided to City at least 30 days prior to action.			
X	25. The City shall be named Additional Insured on all policies			
X	26. Certificate of Insurance shall show Bid Number and Bid Title			

^{*}If offeror's employees will be using their privately owned vehicles while working on this contract and are privately insured, please state that fact in the <u>Bidders Limits/Response</u> column of the insurance checklist.

BIDDER'S STATEMENT:

If awarded the contract,	I will comply with contract insurance requirements and provide the required Certificate
of Insurance.	
BIDDER NAME:	Hunter M. Bryan
AUTHORIZED SIGNA	TURE: J&M. J



























EXHIBIT D Automotive Body Repair & Paint Services (Annual Contract) MAACO Collision Repair and Auto Painting Clarification Documents

COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government

FINANCE DEPARTMENT

PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340 COLUMBUS, GEORGIA 31902-1340 706.225.4087, Fax 706.225.3033 www.columbusga.org

March 3, 2021

Mr. Hunter M. Bryan MAACO Collision Repair & Auto Painting 1300-B 5th Avenue Columbus, GA 31901 maacocolumbusga@gmail.com

Reference:

RFP No. 21-0027 Automotive Body Repair & Paint Services (Annual Contract)

Dear Mr. Bryan:

Thank you for your submission for the subject solicitation. The Evaluation Committee requests the following clarifications:

1) MAACO's transmittal letter states there are 10 employees working in this facility; however, only three (3) employees are listed in the Qualifications & Experience section. Of those three (3) employees, only two (2) are written to be actual employees doing the work. Please provide confirmation and work history on those employees that will be working on City vehicles.

2) Security

There are concerns regarding the safety of Public Safety vehicles while on MAACO's property. Please confirm that all Public Safety vehicles will be housed in an area where they are protected from vandalism or break-ins.

3) Addendum No. One, issued February 12, 2021, *incorrectly* stated there are sixteen (16) vehicles previously used by the Marshal's Office which will be the first vehicles submitted to the awarded vendor for painting in the Sheriff's Department colors. The correct number is seventeen (17); the vehicles are shown in the table below:

1	2007	Ford	Crown Victoria
5	2008	Ford	Crown Victoria
1	2010	Ford	Crown Victoria
2	2010	Dodge	Chargers
3	2012	Dodge	Chargers
1	2019	Dodge	Charger
1	2020	Dodge	Charger
1	2010	Ford	Expedition
1	2011	Chevy	Tahoe
1	2007	Ford	Van

- 4) The RFP Technical Specifications and Functional Requirements did not address two (2) very important key issues with regard to public safety vehicles, which the awarded vendor must agree:
 - There are standards in this industry, as it is, that the removal of decals is included in the pricing for the painting of these vehicles. For clarification purposes and to ensure the awarded vendor understands our expectations, we expect all vehicles, when needed, to have decals removed and replaced as required based on the job.

Vehicles will follow the below guidelines unless directed by the Fleet Maintenance of special circumstances:

A. All vehicles will be painted "Base Coat, Clear Coat/2 Stage painting process".

Special Instructions:

- 1. Sheriff Dept. vehicles require Ford Paint Code WT-White paint
- 2. Police Dept. vehicles require Ford Paint Code LK Blue Paint

All other City Vehicles will require the vendor to follow Manufacture Paint Codes which can be found on the vehicle.

The Fleet Department will provide the awarded vendor with all needed decals for any City Vehicle.

Please respond below:			
MAACO understands	and agrees to the items	listed in above #4.	
MAACO does not ag	ree to the items listed in	above #4. Our comments are	e attached.
lkm	03/04/2021	Hate M. Bys. Print Name & Title of Signs	Oneno/Mags
Authorized Signature	/ Daté	Print Name & Title of Sign	atory . ,

Please forward your response to the attention of Sandra Chandler at schandler@columbusga.org, or via fax to (706) 225-3033. Your response is requested no later than 1:00 P.M. (EST) on Thursday, March 4, 2021.

Your continued cooperation in this process is greatly appreciated.

Sincerely,

Andrea J. McCorvey

Purchasing Division Manager

COLUMBUS

We do amazina.

MAACO COLUMBUS REPAIR & AUTO PAINTING

PHONE: (706) 571-9500

ADDRESS: 1300 5TH AVE COLUMBUS GA

EMAIL: MAACOCOLUMBUSGA@GMAIL.COM

QUALIFICATIONS & EXPERIENCE

Robert Reyes: body tech over 20 years of experience I-car certifications partial. Welding certification.

Past experience RiverTown Toyota

Hunter Bryan: Over 10 years experience service writer and estimator
I-car certifications partial
Partial du Pont services
Auburn University Business Administration
Graduate of 2007

Johnathan Phillips: Automotive painting over 15 years experience

Frank Culpepper: Estimator
Columbus College Graduate of 1994
Degree in History and Political Science
past experience Safety first Collision

Jimmie Pharrams: Masker / Prepper
Been employed at MAACO for over 10 years

Prince C. Brogden-Stroud : Employed 6 years as a prepper Past experience Diamond Auto Painting

Victor Moran: Detailer experience over 6 years
Bradley park carwash prior to MAACO

Qualification upon request

Hunter Bryan x

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Security

*These are explanations for the photos provided *

- Alarm service VSA Security
- Cameras serviced by VSA Security. Hard drive stores footage up to 180 days. Glass breakers and motion sensors included in the service
 - Fenced in area covered in barb wire
- Referenced in picture we currently have a Russell County Police Cruiser on site and it is left indoors at close of business every day

- Our agreement with law enforcement carriers is that their vehicles are to be left inside and locked up everyday of repairs as well as being on camera
- References of work performed. Russell
 County Police Department / Columbus State
 University Police Department / Muscogee
 County School District Police Department

Hunter Bryan x FM













COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT

PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340 COLUMBUS, GEORGIA 31902-1340 706.225.4087, Fax 706.225.3033 www.columbusga.org

March 3, 2021

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Reference:

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MAACO does not agree	e to the items liste	d in above #4. Our comments are attached.
Authorized Signature	Date	Print Name & Title of Signatory
		Sandra Chandler at schandler@columbusga.org is requested no later than 1:00 P.M. (EST) or
Your continued cooperation in	this process is gre	eatly appreciated.

Andrea J. McCorvey

Sincerely,

Purchasing Division Manager