

A RESOLUTION
NO. 235-18

235-18

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE UNIVERSITY OF GEORGIA TO PROVIDE AN ASSESSMENT CENTER FOR PROMOTIONAL TESTING SERVICES FOR THE POLICE DEPARTMENT FOR A PERIOD OF FIVE (5) YEARS. IN FY19, THE POLICE DEPARTMENT IS ANTICIPATING PROMOTIONAL TESTING SERVICES IN THE AMOUNT OF APPROXIMATELY \$25,000.00. APPROVAL IS ALSO REQUESTED TO COVER PAYMENTS FOR ANY ADDITIONAL OR MAKEUP ASSESSMENT CENTERS PER THE AGREEMENT.

WHEREAS, The University of Georgia has provided this service to the City since 1983. The Chief of Police at that time, Jim Wetherington, met with the Council, Mayor and City Attorney at a retreat in Callaway Gardens and a plan for an assessment center was developed; and,

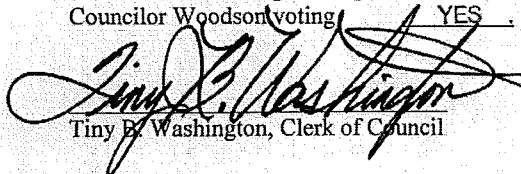
WHEREAS, The University of Georgia is the only state agency that is academically based and specializes in providing services to municipal and local governments in the state.

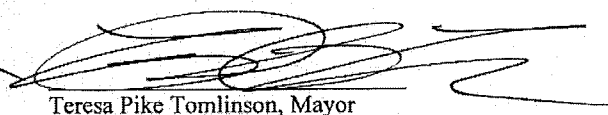
NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to enter into an agreement with The University of Georgia to provide an assessment center for promotional testing services for the Police Department for a period of five (5) years. In FY19, the Police Department is anticipating promotional testing services in the amount of approximately \$25,000.00, as well as, payments for any additional or makeup assessment centers per the agreement. Funds in the amount of \$25,000.00 are budgeted in the FY19 Budget: General Fund – Police – Chief of Police – Promotional Exam Board Fees; 0101-400-1000-POLC-6356, for the cost of promotional testing this fiscal year. Funds will be budgeted, as needed, for future promotional testing in subsequent fiscal years.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 10th day of July, 2018 and adopted at said meeting by the affirmative vote of seven members of said Council.

Councilor Allen voting	YES
Councilor Baker voting	YES
Councilor Barnes voting	ABSENT
Councilor Garrett voting	YES
Councilor Davis voting	YES
Councilor Huff voting	YES
Councilor Thomas voting	ABSENT
Councilor Turner Pugh voting	YES
Councilor Woodson voting	YES


Tiny B. Washington, Clerk of Council


Teresa Pike Tomlinson, Mayor



R. T. Boren
Chief of Police

Columbus Police Department

P.O. Box 1866 • 510 Tenth Street
Columbus, Georgia 31902-1866



G. Slouchick
Assistant Chief

THE UNIVERSITY OF GEORGIA RESEARCH FOUNDATION, INC.

ATHENS, GEORGIA

Agreement

This agreement is made and entered into as of the date of execution by and between the Consolidated Government of Columbus Georgia, Columbus Police Department, hereinafter referred to as "CPD" and The University of Georgia Research Foundation, Inc., hereinafter referred to as the "the Foundation." The Foundation has the authority to contract for the performance of sponsored projects that will be subcontracted to the University of Georgia, Carl Vinson Institute of Government.

The Foundation agrees to assist the CPD by performing the services outlined in Exhibit A.

The CPD will pay the Foundation a FIXED FEE of \$22,517, with this amount being due on or before March 31, 2019. All invoices should be sent to Chief Richard Boren, Columbus Police Department, 510 Tenth Street, Columbus, GA 31901; email JPope@columbusga.org; telephone 706-653-3221.

The Foundation agrees to retain all records bearing upon payments under this agreement until the expiration of three years after final payment and grants the CPD access to and the right to examine such records.

The Foundation employees will not be employees of the CPD while performing this service and will not be entitled to fringe benefits normally accruing for employees of the CPD.

This agreement will become effective upon execution by both parties and will terminate March 31, 2019, or earlier upon a fifteen (15) day written notice by either party. In the event of such termination, the CPD will pay the Foundation a prorated portion of the contract amount consistent with the revised termination date and will also pay the Foundation for all non-cancellable and outstanding obligations related to this agreement. The Foundation will continue to work on the project until the revised termination date and will provide to the CPD interim findings and summary notes that reflect the status of the project at the time of revised termination.

Phone (706) 653-3100 FAX (706) 653-3114

An Equal Opportunity Organization

FOR THE UNIVERSITY OF GEORGIA RESEARCH FOUNDATION, INC.:

By: Jennifer Jones DATE: 5/1/18 Jennifer Jones, Senior
Grants Officer

FOR THE CONSOLIDATED GOVERNMENT OF COLUMBUS GEORGIA:

By: [Signature] DATE: 5-1-18 Chief of Police

By: [Signature] DATE: 5/1/18 City Manager

By: [Signature] DATE: 5/1/18 City Attorney

By: [Signature] DATE: 5/1/18 Clerk of Council

EXHIBIT A

Responsibilities of the Institute of Government:

- A. This project will be administered by the Project Director.
- B. The target ranks for this project are Lieutenant and Captain.
- C. Review previously conducted job analysis study for relevance.
- D. For Lieutenant develop one study guide and one 100-item written exam.
- E. For each target rank, develop three assessment center exercises, prepare an assessors' training manual, train all assessors, direct all assessment center activities, tabulate and report final results.
- F. Manage the assessment center and test administration and ensure that all testing materials, scores and related materials are reasonably secure as directed by CPD.
- G. Maintain all testing materials, validation materials, candidate scores and reports, and validation reports for at least three years in a fashion that the materials can be easily retrieved and provided to CPD.
- H. The Project Director will provide background information as may be appropriate at no charge during the period of this agreement. The CPD will pay any needed travel and per diem costs which shall arise by the Project Director. If extensive or additional studies are required, then such studies shall be outside of the present agreement.
- I. Either party to this agreement can separately or jointly publish research generated from this agreement. Any such research or publication shall give proper credit to the other.

Responsibilities of the Columbus Police Department:

- A. Recruit qualified assessors for the assessment center and recognize their service.
- B. Be responsible for all travel, housing and per diem costs associated with the use of all assessors and all Institute of Government personnel assigned to this project while working in the field during the period of the assessment center.
- C. Be responsible for scheduling CPD personnel for all testing activities.
- D. Be responsible for scheduling appropriate space for all testing.
- E. Provide technical advisors to the Institute of Government on matters related to policies, procedures, and operations.
- F. CPD is responsible for administering its Departmental Policy regarding promotions.