

CONTRACT

THIS CONTRACT, executed this 1st day of May 2020, by and between the **Consolidated Government of Columbus, Georgia**, hereinafter called the "City", and **Lane Services, LLC d/b/a Lane Environmental & Best Portables**, hereinafter called the "Contractor".

WITNESSETH:

That in consideration of the mutual covenants, obligations, and terms set-forth in the attached bid and specifications, the parties hereby agree as follows:

1. That the Contractor met all bid requirements and was evaluated most responsive for providing **Portable Toilet Rental and Service (Re-Bid) (Annual Contract)**, per RFB No. 20-0054, and was awarded the Contract by Columbus City Council on Tuesday, March 28, 2020, Resolution No. 101-20, for the initial term of two years, beginning May 1, 2020 through April 30, 2022, with the option to renew for three (3) additional twelve-month periods, for furnishing the same in accordance with the specifications prepared by the City and the bid of the Contractor.
2. The Contractor will, at its own cost and expense, furnish all tools, materials and labor required to be furnished, provide all related services required, and meet all other requirements or conditions imposed, all strictly in accordance with the City's Business Requirements, the City's Request for Bids, dated January 28, 2020 (and all addenda thereto), the Contractor's bid dated March 11, 2020 and the bid clarification documents which are attached hereto as exhibits "A", "B", "C" and "D" respectively, and which are by reference made a part hereof to the same extent as if fully set out herein.
3. On the faithful performance of this Contract by the Contractor, the City will pay the Contractor in accordance with the terms and on the conditions stated in this Contract and the exhibits attached to and by reference made a part hereof.

CONTRACT SIGNATURE PAGE
PORTABLE TOILET RENTAL AND SERVICE (RE-BID)
(ANNUAL CONTRACT)
RFB No. 20-0054

The undersigned hereby declares that he has/they have carefully examined the specifications herein referred to and will provide all equipment, terms and services of the Columbus Consolidated Government.

Wanda Hobbs
Witness as to the signing of the contract

By: [Signature] 03/03/20
Signature of Authorized Representative Date

Witness as to the signing of the contract
(Corporate seal, if applicable)

Chellene Lane, Owner
Print Name and Title of Signatory

Company: LaneServices LLC dba Lane Environmental & Best Portables

Company Ordering Address

1400 KNOWLES RD PHENIX CITY AL 36869

Company Payment Address

1400 KNOWLES RD PHENIX CITY AL 36869

Contact: Betty Green

Contact: Betty Green

Contact Email bgreen@bestportables.com

Contact Email bgreen@bestportables.com

Telephone 334-560-3330 ext. 4 Fax 866-216-1613

Telephone: 334-560-3330 ext. 4 Fax 866-216-1613

CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA

Accepted this 15th day of May 20 20

APPROVED AS TO LEGAL FORM:

[Signature]
Isiah Hugley, City Manager

[Signature]
Clifton C. Fay, City Attorney

ATTEST:
[Signature]
Sandra T. Davis, Clerk of Council

EXECUTION AUTHORIZED

By Resolution No. 10K-20

[Signature]
Clerk of Council

COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE

EXHIBIT A

Columbus Consolidated Government

Portable Toilet Rental and Service (Annual Contract)

Business Requirements

RFB No. 20-0054



CERTIFICATE OF LIABILITY INSURANCE

LANES-2

OP ID: SR

DATE (MM/DD/YYYY)

04/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Flowers Insurance Agency 1621 Broad Street Phenix City, AL 36867 Scott Robinson	CONTACT NAME:		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
E-MAIL ADDRESS:			
INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED Lane Services, LLC dba Best Portables P.O. Box 1452 Phenix City, AL 36868-1452	INSURER A : Auto-Owners Insurance		18988
	INSURER B : Alabama Home Builder		
	INSURER C : CNA Surety		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/>	Y Y	38518153	06/17/2019	06/17/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/>	Y Y	49-518166-00	06/17/2019	06/17/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>	Y Y	4951815300	04/30/2020	04/30/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	001-2020-35261-00	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Surety Bond Onsite Wastewater)		61713826	01/01/2020	01/01/2021	Occ/Agg 15,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Solicitation ID: RFB No. 20-0054 (Portable Toilet Rental and Service)
Cert. Holder, Columbus Consolidated Government, is also named as additional insured as respects to the General Liability, Auto Liability, & Umbrella Liability. A Waiver of Subrogation applies in favor of Columbus Consolidated Government for same policies above.

CERTIFICATE HOLDER

CANCELLATION

Columbus Consolidated Government
100 10th St, 5th Floor
Columbus, GA 31901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott A. Robinson

NOTEPAD:

HOLDER CODE
INSURED'S NAME Lane Services, LLC dba

LANES-2
OP ID: SR

PAGE 2
Date 04/01/2020

A 30- Day Notice of Cancellation/Non-Renewal applies in favor of
Additional Insured on all the same liability policies above.

Occupation Tax

City of Columbus, Georgia

THIS RECEIPT NOT OFFICIAL UNLESS VALIDATED

Fee Type

Revenue Code

Fee Amount

Administrative Fee

4140

\$75.00

PAID

MAR 1 0 2020

Occupation Tax
Columbus Consolidated Government

Date Issued: March 10, 2020

Expires: December 31, 2020

Renew by: April 1, 2021

License #: 179948

C.O. #: ALABAMA

Account #: 17729

Business Address:

LANE SERVICES
LANE, CHELLENE
1400 KNOWLES ROAD
PHENIX CITY, AL 36869-

Mailing Address:

LANE SERVICES LLC
ATTN: CHELLENE LANE
PO BOX 1452
PHENIX CITY, AL 36869-

Business Name:

LANE SERVICES

Type of Occupation:

ALL OTHER CONSUMER GOODS RENTAL

Allowed Activities:

532299 DOM ALL OTHER CONSUMER GOODS RENTAL
562111 SOLID WASTE COLLECTION
532299 ALL OTHER CONSUMER GOODS RENTAL
000001 ADMINISTRATIVE FEE
562998 ALL OTHER MISCELLANEOUS WASTE
MANAGEMENT SERVICES

2020



Angelia Alexander

FINANCE DIRECTOR

The above named having in accordance with the ordinance of Columbus, Georgia paid to the treasurer of said city the amounts shown above on this license, is hereby authorized to conduct the business stated above at the address outlined above in said city, provided however, that this license is granted subject to all provisions of the general tax ordinance of said city.

STATE OF ALABAMA

RUSSELL COUNTY

LICENSE NO.
0001101

CONTROL NO.
5720007342

ACCOUNT NO.
007342

ISSUED TO:

LANE SERVICES, LLC
1400 KNOWLES ROAD
PHENIX CITY, AL 36869

DATE ISSUED

11 06 2019

MO. DAY YR.

LICENSE YEAR

2019-2020

LICENSE TYPE

STORE LICENSE	<input type="checkbox"/>
CHAIN STORE LICENSE	<input type="checkbox"/>
OCCUPATIONAL LICENSE	<input checked="" type="checkbox"/>

BUSINESS LOCATION:

DBA BEST PORTABLES
1400 KNOWLES ROAD
PHENIX CITY, AL 36869

EXPIRES

September 30, 2020
RENEW IN OCTOBER

SECTION	BUSINESS TYPE	LICENSE AMOUNT	FEE	PENALTY	CITATION	INTEREST	TOTAL
084	CONTRACTOR 10-20K	22.50	1.00	0.00	0.00	0.00	23.50

TRANSFER OF LICENSE

Evidence having been adduced before me that a bona fide sale of the business licensed by this certificate has been made by licensee, this license is transferred to said purchaser.

Thomas L. White, Jr.

State Comptroller

Vernon Barnett

Commissioner of Revenue

Name of Purchaser

Issuing Authority

TOTAL 23.50

MAIL FEE 2.00

TOTAL WITH MAIL FEE 25.50

S 11/06/2019 02:41PM CHECK

RUSSELL COUNTY



CONTROL NO.
5720007342

ACCOUNT NO.
007342



ALABAMA

ISSUED TO:



LICENSE NO.
2001775

LANE SERVICES, LLC
1400 KNOWLES ROAD
PHENIX CITY, AL 36869

LICENSE YEAR
2019-2020

DATE ISSUED		
11	06	2019
MO.	DAY	YR.

LICENSE TYPE	
STORE LICENSE	<input type="checkbox"/>
CHAIN STORE LICENSE	<input type="checkbox"/>
OCCUPATIONAL LICENSE	<input checked="" type="checkbox"/>

BUSINESS LOCATION:
DBA BEST PORTABLES
1400 KNOWLES ROAD
PHENIX CITY, AL 36869

EXPIRES
September 30, 2020
RENEW IN OCTOBER

SECTION	BUSINESS TYPE	LICENSE AMOUNT	FEE	PENALTY	CITATION	INTEREST	TOTAL
562991	SEPTIC TANK & RELATED SRVCS - F	75.00	7.50	0.00	0.00	0.00	82.50

TRANSFER OF LICENSE

Evidence having been adduced before me that a bona fide sale of the business licensed by this certificate has been made by licensee, this license is transferred to said purchaser.

TOTAL	82.50
MAIL FEE	2.00
TOTAL WITH MAIL FEE	84.50

Name of Purchaser

Issuing Authority

[Signature]
Issuing Authority

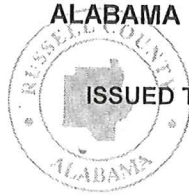
S 11/06/2019 02:41PM CHECK

RUSSELL COUNTY



CONTROL NO.
5720008834

ACCOUNT NO.
008834



ALABAMA

ISSUED TO:



LICENSE NO.
2001657

LANE SERVICES LLC
1400 KNOWLES RD.
PHENIX CITY, AL 36869

LICENSE YEAR
2019-2020

DATE ISSUED		
11	01	2019
MO.	DAY	YR.

LICENSE TYPE	
STORE LICENSE	<input type="checkbox"/>
CHAIN STORE LICENSE	<input type="checkbox"/>
OCCUPATIONAL LICENSE	<input checked="" type="checkbox"/>

BUSINESS LOCATION:
DBA LANE ENVIROMENTAL
1400 KNOWLES RD.
PHENIX CITY, AL 36869

EXPIRES
September 30, 2020
RENEW IN OCTOBER

SECTION	BUSINESS TYPE	LICENSE AMOUNT	FEE	PENALTY	CITATION	INTEREST	TOTAL
561730	LANDSCAPING SRVCS - C	75.00	7.50	0.00	0.00	0.00	82.50
562111	SOLID WASTE COLLECTION - F	75.00	7.50	0.00	0.00	0.00	82.50
562991	SEPTIC TANK & RELATED SRVCS - F	75.00	7.50	0.00	0.00	0.00	82.50



TRANSFER OF LICENSE

Evidence having been adduced before me that a bona fide sale of the business licensed by this certificate has been made by licensee, this license is transferred to said purchaser.

TOTAL	247.50
MAIL FEE	2.00
TOTAL WITH MAIL FEE	249.50

Name of Purchaser

Issuing Authority

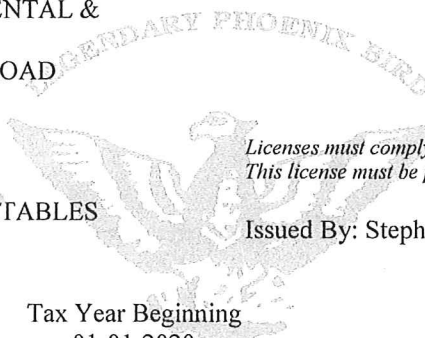
[Signature]
Issuing Authority

C: 11/01/2019 02:05PM CHECK

City of Phenix City Privilege License 2020

<u>Ordinance</u>	<u>Description</u>	<u>Units</u>
532310	RENTAL & LEASING -	<GR>
562998	WASTE MGT/REMEDIATION SRVCS -	<GR>
FEE	ISSUANCE FEE	2

Business Address: LANE ENVIROMENTAL &
1400 KNOWLES ROAD



*Licenses must comply with all local ordinances or the license may be forfeited.
This license must be posted conspicuously where business is conducted.*



LANE ENVIROMENTAL & BEST PORTABLES
P.O. BOX 1452,
PHENIX CITY, AL 36868

Issued By: Stephen Smith, Finance Director

page 1 of 1

Account No 10345	Date Issued 02/11/2020	Tax Year Beginning 01-01-2020	Tax Year Ending 12-31-2020	Receipt No 89746
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Columbus Water Works Waste Haulers Permit

Waste Haulers Permit Number:

CWW-2017-01 CWW-2017-02

In accordance with the provisions of the Columbus Sanitary Sewer & Sewage Disposal Ordinance #04-74

Located at:

Best Portables
1400 Knowles Road
Phenix City, AL 36869

is hereby authorized to discharge hauled wastewaters to the Columbus Water Works South Columbus Water Resource Facility located at 3001 South Lumpkin Road in Columbus, GA. Discharge of all materials shall be in accordance with the conditions set forth in this permit.

This permit shall become effective this 10th day of April 2017, and will expire on the 10th day of April 2019.



**Manager of Environmental Programs
Columbus Water Works, Columbus, Georgia**

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Lane Services LLC

2 Business name/disregarded entity name, if different from above
LaneEnvironmental & Best Portables

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1400 Knowles Rd.

6 City, state, and ZIP code
Phenix City, AL 36869

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

--	--	--	--	--	--	--	--	--	--

OR

Employer identification number

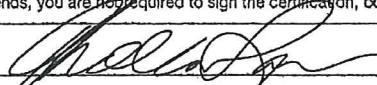
Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **March 03, 2020**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 10231X

Form **W-9** (Rev. 10-2018)

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

EXHIBIT B

Columbus Consolidated Government

Portable Toilet Rental and Service (Annual Contract)

Request for Bids

RFB No. 20-0054

COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. BOX 1340
COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
BidLine 706-225-4536

www.columbusga.org

March 4, 2020

Addendum No. Three

Portable Toilet Rental & Service (Re-Bid) (Annual Contract) RFB No. 20-0054

Acknowledgment of receipt of Addenda must be included with sealed Bid.

Initials: _____ Company: _____

Vendors are informed that the above subject Request for Bid (RFB) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. Due Date Extension

Page 4 of the Bid Specifications, item # 8 of the GENERAL PROVISIONS reads as follows:

RECEIPT OF ONE SEALED BID

In the event only one sealed bid is received, no formal bid opening shall take place. First, the Purchasing Division shall conduct a survey of vendors to inquire of "no bid" responses and non-responsive vendors. If, from the survey, it is determined by the Purchasing Division that specifications need revision, the one bid received will be returned, unopened, to the responding vendor, with a letter of explanation and a new bid solicitation prepared. If it is determined that other vendors need to be contacted, the bid due date will be extended, and the one bid received will remain sealed until the new bid opening date. The vendor submitting the single bid will receive a letter of explanation. **If it is determined the one bid received is from the only responsive, responsible bidder, then the bid shall be opened by the Purchasing Division Manager or designee, in the presence of at least one other witness. The single bid will be evaluated by the using agency for award recommendation.**

The City received one bid response. After performing the requisite vendor survey, it was determined that there are additional viable vendors willing to submit bid responses.

Therefore, in accordance with the above stated General Provision, the bid due date has been extended until: **Wednesday, March 11, 2020; 2:30 p.m.**



The bid due date is changed; sealed bids must be time/date stamped by the Finance Department/Purchasing Division no later than **2:30 PM on Wednesday, March 11, 2020.** Bids already submitted will remain sealed in the Purchasing Division until the new bid due date. Vendors who wish to withdraw their bids and re-submit can contact Sandra Chandler at schandler@columbusga.org to make arrangements.

B. Addendum Acknowledgement:

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. **Failure to acknowledge receipt of this addendum may render your bid submittal “Incomplete”.**

Andrea J. McCorvey
Purchasing Division Manager



COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. BOX 1340
COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
BidLine 706-225-4536

www.columbusga.org

February 21, 2020

Addendum No. Two

Portable Toilet Rental & Service (Re-Bid) (Annual Contract) RFB No. 20-0054

Acknowledgment of receipt of Addenda must be included with sealed Bid.

Initials: _____ Company: _____

Vendors are informed that the above subject Request for Bid (RFB) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. Due Date Extension

The bid due date is changed; sealed bids must be time/date stamped by the Finance Department/Purchasing Division no later than **2:30 PM on Wednesday, March 4, 2020**. Bids already submitted will remain sealed in the Purchasing Division until the new bid due date. Vendors who wish to withdraw their bids and re-submit can contact Sandra Chandler at schandler@columbusga.org to make arrangements.

B. Changes to the specifications:

Page 12, Item X. Award/Delivery/Invoicing, Item A. Award, of the specifications states:

This Bid will be awarded to the lowest, responsive, responsible vendor or by line item, whichever is in the best interest of the City. The City will be the judge of the factors and will make the award accordingly. Should the successful vendor not be able to supply the required equipment and services, the City reserves the right to procure from other sources. The successful vendor will be required to sign a contract for the project.

Item A. Award is hereby revised to read as follows:

This Bid will be awarded in total, by line item, or by Section, whichever is in the best interest of the City, to the lowest, responsive, responsible vendor. The City will be the judge of the factors and will make the award accordingly. Should the successful vendor not be able to supply the required equipment and services, the City reserves the right to procure from other sources. The successful vendor will be required to sign a contract for the project.



C. Correction to Addendum No. One:

Addendum No. One references revised verbiage on Page 12, Section IX. **BID SUBMISSION REQUIREMENTS.** The revision is meant to reference the entire Section IX as follows:

Each bidder shall include the following information with bid submission. Bidder shall submit **THE ORIGINAL AND FIVE (5) IDENTICAL COPIES**. The City reserves the right to request any omitted information, to exclude E-Verify, and the form titled “*Communication Concerning This Solicitation*” (Form 4), **WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE.** Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information (*to exclude E-Verify, and the form titled “Communication Concerning This Solicitation” (Form 4).* If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed “**Incomplete**”:

A. Bid Form Pricing Page: Provide all required information. (Form 1)

B. Insurance: Refer to page 12, section V, regarding Form 2

C. E-Verify/GSICA Form: Refer to page 12, section VI, regarding Form 3

D. Communication Concerning This Solicitation: Form 4

E. W-9 Request for Taxpayer Identification Number and Certification (Form 5)

F. Product Literature: Provide descriptive literature for proposed equipment.

G. Contract Signature Page: Complete Form 6

H. Addenda: Vendors must include acknowledgment of receipt of addenda (**if any**) in their sealed bid. Provide an initialed copy of each addendum or initial the appropriate area on bid form (pricing page). Addenda will be posted at https://www.columbusga.org/finance/purchasing/docs/opportunities/Bid_Opportunities.htm. *Vendors are responsible for periodically visiting the web page, to check for addenda, prior to the bid due date and before submitting a bid.*

I. Business License: Vendors located in Muscogee County shall submit a current copy of their City of Columbus Business License (Occupation License). If the business is not located in Muscogee County and has proof of being properly licensed by a municipality in Georgia, and paid applicable occupation taxes in that city, the vendor will not be required to pay occupation taxes in Columbus, Georgia.

If the business location is not in Georgia, vendor must provide a current copy of their active Articles of Incorporation from the State and/or a current business license from the City/State in which business is located.

If you have questions regarding this requirement, please contact Yvonne Ivey, Revenue Manager: 706-225-3091.

D. City’s response to submitted request for clarification:

1. Question: “*Is there a color preference or requirement for the provided units?*”

Response: **No color preference is required.**

E. Addendum Acknowledgement:

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. **Failure to acknowledge receipt of this addendum may render your bid submittal “Incomplete”.**

Andrea J. McCorvey
Purchasing Division Manager



COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340
COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
BidLine 706-225-4536
www.columbusga.org

February 18, 2020

Addendum No. One

Portable Toilet Rental & Service (Re-Bid) (Annual Contract)

RFB No. 20-0054

Acknowledgment of receipt of Addenda must be included with sealed Bid.

Initials: _____ Company: _____

Vendors are informed that the above subject Request for Bid (RFB) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. Changes to the Submittal Requirements:

Page 12, Section IX. **BID SUBMISSION REQUIREMENTS** has been revised to include **FORM 4 – COMMUNICATION CONCERNING THIS SOLICITATION** as an **exception**, along with the E-Verify, to omitted information that the City will not allow to be provided after the bid opening. Verbiage is changed to read as follows:

Each bidder shall include the following information with bid submission. Bidder shall submit **THE ORIGINAL AND FIVE (5) IDENTICAL COPIES**. The City reserves the right to request any omitted information, to exclude E-Verify, and the form titled "*Communication Concerning This Solicitation*" (Form 4), **WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE**. Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information (*to exclude E-Verify, and the form titled "Communication Concerning This Solicitation (Form 4)*). If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed "**Incomplete**".

B. Addendum Acknowledgement:

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. **Failure to acknowledge receipt of this addendum may render your bid submittal "Incomplete"**.

Andrea J. McCorvey
Purchasing Division Manager



COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340
COLUMBUS, GEORGIA 31902-1340
706-225-4087, FAX 706-225-3033

Date: January 28, 2020

REQUEST FOR BIDS: RFB NO: 20-0054	Qualified vendors are invited to submit sealed bids, subject to conditions and instructions as specified, for the furnishing of: PORTABLE TOILET RENTAL AND SERVICE (RE-BID) (ANNUAL CONTRACT)
GENERAL SCOPE	The Consolidated Government of Columbus, Georgia (the City) is seeking vendors to provide portable toilets, hand washing stations and grey water collection containers at various City location sites. The contract term will be for two (2) years, with the option to renew for three (3) additional twelve-month periods.
DUE DATE	February 26, 2020 – 2:30 PM (EST) Bids must be received and date/time stamped on or before the due date by the Finance Department/Purchasing Division, 5 th Floor – Government Center, 100 10 th St, Columbus, GA. Bids will be opened during the 3:00 PM hour in the Conference Room of the Purchasing Division. Bidders are not required, but are invited, to attend the bid opening.
ADDENDA	<u>IMPORTANT INFORMATION</u> Any and all addenda will be posted on the Purchasing Division's web page, at https://www.columbusga.org/finance/purchasing/docs/opportunities/Bid_Opportunities.htm . It is the vendors' responsibility to periodically visit the web page for addenda before the due date and prior to submitting a quote.
NO BID RESPONSE	Refer to the form on page 3 if you are not interested in this invitation.



Andrea J. McCorvey
Purchasing Manager

IMPORTANT INFORMATION
e-Notification

The City is using the Georgia Procurement Registry e-notification system. You must register with the Team Georgia Market Place/Georgia Procurement Registry to receive future procurement notifications via

<http://doas.ga.gov/state-purchasing/suppliers/getting-started-as-a-supplier>

If you have any questions or encounter any problems while registering, please contact the Team Georgia Marketplace Procurement Helpdesk:

Telephone: 404-657-6000

Fax: 404-657-8444

Email: procurementhelp@doas.ga.gov

STATEMENT OF "NO BID"

Complete and return this form immediately if you do not intend to Bid:

Email: bidopportunities@columbusga.org
Fax: (706) 225-3033, Attn: **Sandra Chandler, Buyer**
Mail: Columbus Consolidated Government
Purchasing Division
P. O. Box 1340
Columbus, GA 31902-1340

We, the undersigned decline to bid on your **RFB No. 20-0054** for **Portable Toilet Rental and Service (Re-Bid) (Annual Contract)** for the following reason(s):

- Specifications too "tight", i.e. geared toward one brand or manufacturer only (explain below)
- There is insufficient time to respond to the Invitation for Bids.
- We do not offer this product or service.
- We are unable to meet specifications.
- We are unable to meet bond requirements.
- Specifications are unclear (explain below).
- We are unable to meet insurance requirements.
- Other (specify below)

Remarks: _____

COMPANY NAME: _____

AGENT: _____

DATE: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

GENERAL PROVISIONS

THESE GENERAL PROVISIONS SHALL BE DEEMED AS PART OF THE BID SPECIFICATIONS.

The provisions of the Procurement Ordinance for the Consolidated Government of Columbus, Georgia as adopted and amended by Council shall apply to all invitations for bids and award of all contracts and is specifically incorporated herein by this reference. A copy of the ordinance is on file in the Purchasing Division.

1. **TERM "CITY"**. The term "City" as used throughout these documents will mean Consolidated Government of Columbus, Georgia.
2. **PREPARATION OF FORM**. Bid proposals shall be submitted on the forms provided by the City. All figures must be written in ink or typewritten. Figures written in pencil or erasures are not acceptable. However, mistakes may be crossed out, corrections inserted adjacent thereto, initialed in ink by the person signing the proposal. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. Failure to properly sign forms, in ink, will render bid incomplete.
3. **EXECUTION OF THE BID PROPOSAL**. Execution of the bid proposal will indicate the bidder is familiar and in compliance with all local laws, regulations, ordinances, site inspections, licenses, dray tags, etc.
4. **BID SUBMISSION. Bids must be submitted in a sealed envelope or package**. The exterior of the envelope or package must reference the bidder's name and address, the bid number, bid title, and must indicate the contents represent a "bid" or "no bid" submission. Failure to properly identify the bid submission may result in rejection of the bid.
5. **BID DUE DATE**. The bid submission must arrive in the Purchasing Division on or before the stated due date and time. Upon receipt, bids will be time and date stamped. Bids will remain sealed and secured until the stated due date and time for the bid opening.
6. **BID OPENING**. The Purchasing Division Manager or Purchasing staff appointee will open bids. The bid amount and other pertinent information as determined by the Purchasing Division Manager will be read and recorded. The bids as recorded at the bid opening represent a draft tabulation and may include incorrect price extensions or transcription errors, and are subject to change if conflicting information is discovered during analysis of the bid responses. A bid tabulation will be made available to bidders after extensions have been checked and all other specification compliance has been determined. **In the essence of time, bidders may not be allowed to review bids at the bid opening. However, bidders will be allowed to make appointments to review the bids at a later date.**
7. **LATE BIDS**. It is the responsibility of the bidder to ensure bids are submitted by the specified due date and time. Bids received after the stated date and time will be returned, unopened, to the bidder. The official clock to determine the date and time will be the time/date stamp located in the Finance Department. All bids received will be time and date stamped by the official clock. The City will not be held responsible for the late delivery of bids due to the U.S. Mail Service, or any other courier service.
8. **RECEIPT OF ONE SEALED BID**. In the event only one sealed bid is received, no formal bid opening shall take place. First, the Purchasing Division shall conduct a survey of vendors to inquire of "no bid" responses and non-responsive vendors. If, from the survey, it is determined by the Purchasing Division that specifications need revision, the one bid received will be returned, unopened, to the responding vendor, with a letter of explanation and a new bid solicitation prepared. If it is determined that other vendors need to be contacted, the bid due date will be extended, and the one bid received will remain sealed until the new bid opening date. The vendor submitting the single bid will receive a letter of explanation. **If it is determined the one bid received is from the only responsive, responsible bidder, then the bid shall be opened by the Purchasing Division Manager or designee, in the presence of at least one other witness. The single bid will be evaluated by the using agency for award recommendation.**
9. **RECEIPT OF TIE BIDS**. In the event multiple responsive, responsible bidders are tied for the lowest price and all other terms and requirements are met by the all tied bidders, the award recommendation shall be as follows:
 - a. Award to the local bidder, if one of the bidders has its principal place of business in Columbus, Georgia.
 - b. If all or none of the bidders has its principal place of business in Columbus, Georgia, then award the bid to the bidder who has received the award previously.
 - c. If neither bidder received the award previously, and neither of the tied bidders has its principal place of business in Columbus, Georgia, then the bid award shall be equally divided between the tied bidders.
 - d. If it is not feasible to divide the award, and if all or none of the tied bidders has its principal place of business in Columbus, Georgia, and neither was awarded the bid previously, then all bids will be rejected and the bid will be re-advertised.
10. **RECEIPT OF MULTIPLE BIDS. Unless otherwise stated in the bid specifications, the City will accept one and only one bid per vendor**. Any unsolicited multiple bid(s) will not be considered. If prior to the bid opening, more than one bid is received from the same vendor, the following will occur: (1) the bidder will be contacted and required to submit written acknowledgment of the bid to be considered; (2) the additional bid(s) will be returned to the bidder unopened. If at the bid opening more than one bid is enclosed in a single bid package, the City will consider the vendor non-responsive and bids will be returned to the bidder.
11. **CONDITIONS AND PACKAGING**. Unless otherwise defined in the bid specifications, it is understood and agreed that any item offered or furnished shall be new, in current production and in first class condition, that all containers shall be new and suitable for storage or shipment, and that prices include standard commercial packaging.
12. **FREIGHT/SHIPPING/HANDLING CHARGES**. All freight, shipping, and handling charges shall be included in the bid price. The City will pay no additional charges.

13. CORRECTIONS OR WITHDRAWAL OF BID/CANCELLATION OF AWARDS. Corrections or withdrawals of inadvertently erroneous bids before or after bid opening, or cancellation of awards of contracts based on such bid mistakes may be permitted where appropriate. Mistakes discovered before bid opening may be modified or bid withdrawn by written notice received in the office of Purchasing prior to the time of the bid opening.

After bid opening, no changes in bid prices or other provisions of bids prejudicial to the interest of the City or fair competition shall be permitted. In lieu of bid correction, a low bidder alleging a material mistake of fact may be permitted to withdraw its bid if the mistake is clearly evident, or if the bidder submits evidence, which clearly and convincingly demonstrates that a mistake was made. All decisions to permit corrections or withdrawals of bids or to cancel awards or contracts based on bid mistakes will be supported by the written determination of the Purchasing Officer.

14. ADDENDA AND INTERPRETATIONS. If it becomes necessary to revise any part of this bid, a written addendum will be provided to all bidders. The City is not bound by any oral representations, clarifications, or changes made to the written specifications by City employees, unless such clarification or change is provided to the bidders in written addendum form from the Purchasing Officer. Bidders will be required to acknowledge receipt of the addenda (if applicable) in their sealed bid proposal. The vendor may provide an initialed copy of each addendum or initial the appropriate area on the bid form (pricing page). Failure to acknowledge receipt of the addenda (when applicable) will render bid incomplete. **It is the bidder's responsibility to ensure that they have received all addenda.**

15. BID EVALUATION AND AWARD. During the evaluation of bids, the City reserves the right to request clarification of bid responses and to request the submission of references, if deemed necessary for a complete evaluation of bid responses. Award will be made to the responsive and responsible bidder whose bid is most economical according to criteria designated in the solicitation. The determination of the lowest responsive and responsible bidder may involve all or some of the following factors: prices, conformity to specifications, financial ability to meet the contract, previous performance, facilities and equipment, availability of repair parts, experience, delivery promise, terms of payment, compatibility as required, other cost, and other objective and accountable factors, if any, (which are further described in the specifications). The City shall be the judge of the factors and will make the award in the best interest of the City.

16. TIME FOR CONSIDERATION. Bids must remain in effect for at least sixty (60) days after date of receipt to allow for evaluation.

17. BID SECURITY AND PERFORMANCE BOND. Bid security (Bid Bond) shall be required for all competitive sealed bids for construction contracts when the price is estimated by the Purchasing Officer to exceed \$10,000. Bid security shall be a bond provided by a surety company authorized to do business in the State, or in the form of a certified check. Such bonds may also be required on construction contracts under \$10,000 or other procurement contracts when circumstances warrant. Bid security shall be in an amount equal to at least five percent (5%) of the bid amount. The City will accept a copy of a bid bond at the bid opening. However, if a copy of a bid bond is submitted, the bidder must submit to the Purchasing Division the identical original document within five (5) days after the bid opening. **If the original document is not received within the five (5) days, the bid will not be considered.**

When a construction contract is awarded in excess of \$25,000 the successful bidder will be required to furnish a **Performance Bond** executed by a surety company authorized to do business in the State. The performance bond shall be equal to one hundred percent (100%) of the price specified in the bid.

18. SUBCONTRACTING. Should bidder intend to subcontract all or any part of the work specified, name(s) and address(es) of subcontractor(s) must be provided in bid proposal (use additional sheet if necessary). The bidder shall be responsible for subcontractor(s) full compliance with the requirements of the bid specifications. **THE COLUMBUS CONSOLIDATED GOVERNMENT WILL NOT BE RESPONSIBLE FOR PAYMENTS TO SUBCONTRACTORS.**

19. DISQUALIFICATION OF BIDDERS AND REJECTION OF BIDS. Bidders may be disqualified and rejection of bid proposals may be recommended by the City for any (but not limited) to the following reasons:

- (A) Receipt after the time limit for receiving bid proposals as stated in the bid invitation.
- (B) Any irregularities contrary to the General Provisions or bid specifications.
- (C) Unbalanced unit price or extensions.
- (D) Unbalanced value of items.
- (E) Failure to use the proper forms furnished by the Consolidated Government.
- (F) Failure to complete the proposal properly
- (G) Omission of warranty, product literature, samples, acknowledgment of addenda or other items required to be included with bid proposal.
- (H) Failure to properly sign forms in ink.

The City reserves the right to waive any minor informality or irregularity. The City reserves the right to reject any and all bids.

20. BRAND NAMES "OR EQUAL". Whenever in this invitation any particular material, process and/or equipment are indicated or specified by patent, proprietary or brand name of manufacturer, such wording will be deemed to be used for the purpose of facilitating description of the material, process and/or equipment desired by the City. It is not meant to eliminate bidders or restrict competition in any bid process. Any manufacturers' names, drawings, trade names, brand names, specifications and/or catalog numbers used herein are for the purpose of description and establishing general quality levels. Bidders may propose equivalent equipment, services or manufacturer. Any proposal that is equivalent to or surpasses stated specifications will be considered. Determination of equivalency shall rest solely with the City. **Please Note: Due to existing equipment, specific manufacturers may be required to facilitate compatibility.**

21. ASSIGNMENT OF CONTRACTUAL RIGHTS. It is agreed that the successful bidder will not assign, transfer, convey or otherwise dispose of the contract or its right, title or interest in or to the same, or any part thereof, without previous consent of the City and any sureties.

22. DISCOUNTS. Terms of payments offered will be reflected in the space provided on the bid proposal form. Cash discounts will be considered net in the bid evaluation process. All terms of payment (cash discounts) will be taken and computed from the date of delivery of acceptable material or services, or the date of receipt of the invoice, whichever is later.

23. TAXES. The City is exempt from State Retail Tax and Federal Excise Tax. Tax Exemption No. GA Code Sec. 48-8-3. Federal ID No. 58-1097948.

24. FEDERAL, STATE AND LOCAL LAWS. All bidders will comply with all Federal, State, and Local laws and ordinances, relative to conducting business in Columbus, Georgia.

25. BID INCLUSIONS. When bid inclusions are required, such as warranty information, product literature/specifications, references, etc. The inclusions should reference all aspects of the specific equipment or service proposed by the bidder. Do not include general descriptive catalogs. References to literature or other required inclusions submitted previously does not satisfy this provision. Bids found to be in non-compliance with these requirements will be subject to rejection.

26. NON-COLLUSION. By signing and submitting this bid, bidder declares that its agents, officers or employees have not directly or indirectly entered into any agreements, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this bid. In the event, said bidder is found guilty of collusion, the company and agents will be removed from the City's bid list for one full year and any current orders will be canceled.

27. INDEMNITY. The successful bidder agrees, by entering into this contract, to defend, indemnify and hold City harmless from any and all causes of action or claims of damages arising out or under this contract.

28. DISADVANTAGED BUSINESS ENTERPRISE. Disadvantaged Business Enterprises (minority or women owned businesses) will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, sexual orientation, gender identity or national origin in consideration for an award. It is the policy of the City that disadvantaged business enterprises and minority business enterprises have an opportunity to participate at all levels of contracting in the performance of City contracts to the extent practical and consistent with the efficient performance of the contract.

29. AFFIRMATIVE ACTION PROGRAM - NON-DISCRIMINATION CLAUSE. The City has an Affirmative Action Program in connection with Equal Employment Opportunities. The successful bidder will comply with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, and will not discriminate between or among them by reason of race, color, age, religion, sex, sexual orientation, gender identity, national origin or physical handicap.

30. AWARDS TO LOCAL BUSINESSES. Except for construction contracts, awards will be made to responsive and responsible local businesses proposing a cost not more than two percent (2%) above the low bid or quote for contracts involving an expenditure of \$25,000.00 or less and made to responsive and responsible local businesses proposing a cost not more than one percent (1%) above the low bid or quote for contracts involving an expenditure greater than \$25,000.00. (Ordinance No. 09-0024, Section 3-117). ****STATE OR FEDERALLY FUNDED PROJECTS EXCLUDED****

31. RIGHT TO PROTEST. A protest with respect to an Invitation for bids or Request for Proposals shall be submitted in writing no less than five (5) days **prior** to the opening of bids or the closing date of proposals to the Purchasing Officer. If the matter is not resolved, then an appeal may be filed with the City Manager or City Council.

32. FAILURE TO QUOTE. Vendors choosing not to submit a bid are requested to return a **Statement of "No Bid"**.

33. PRODUCT/EQUIPMENT DEMONSTRATION - SITE VISIT. During the evaluation of bids, the City reserves the right to request a demonstration or site visit of the product, equipment or service offered by a bidder. The demonstration or site visit shall be at the expense of the bidder. Bidders who fail to provide demonstration or site visit, as requested, will be considered non-responsive.

34. CANCELLATION PROVISIONS. When such action is in the best financial interest of the City, contracts for supplies to be purchased or services to be rendered under an annual (term) contract basis may be canceled and re-advertised at the discretion of the Purchasing Officer and in accordance with contract terms.

After the receipt of a product or piece of equipment, it is found that said item does not perform as specified and required, payment for said product or equipment will be withheld. The successful vendor will be notified of the non-performance in writing. After notification, the successful vendor will have ten (10) calendar days, from the date of notification, to deliver product or equipment which performs satisfactorily. If a satisfactory product is not delivered within 10 calendar days, from the notification date, the City will cancel the contract (purchase order) and award to the next low, responsive, responsible bidder. The vendor will be responsible for the pick-up or shipment of the unsatisfactory equipment or product.

35. QUESTIONS: Questions concerning specifications must be submitted, in writing, at least 5 (five) working days (Monday-Friday) prior to receipt date. Questions received less than five working days prior to receipt date will not be considered.

36. SAMPLES: When samples are required to be included with the proposal response, the bidder will be responsible for the following:

- 1) **Unless otherwise specified**, bidders are required to submit exact samples of item(s) bid. Do not submit sample of "like" item(s).
- 2) Affix an identification label to each individual sample to include bidder's name, bid name and number.
- 3) Make arrangements for the return of sample after the bid award. All shipping costs will be the responsibility of the bidder. If bidder does not make arrangements for return of sample, within 60 days after award, the sample will be discarded.

37. GOVERNING LAW: The parties agree that this Agreement shall be governed by the laws of Georgia, both as to interpretations and performance.

38. PAYMENT DEDUCTIONS: The City reserves the right to deduct, from payments to awarded vendor(s), any amount owed to the City for various fees, to include, but not limited to: False Alarm fees, Ambulance fees, Occupation License Fees, Landfill fees, etc.

39. PAYMENT TERMS: The City's standard payment term is usually net 30 days, after successful receipt of goods or services. Payment may take longer if invoice is not properly documented or not easily identifiable, goods/services are not acceptable, or invoice is in dispute.

40. FINAL CONTRACT DOCUMENTS: If a formal contract is required as a result of the Request for Bid; the final contract shall include the following: 1) The RFB; 2) Addenda; 3) Awarded Vendors(s) Bid response; 4) Awarded Vendor(s) Clarifications; and 6) Awarded Vendor(s) Business Requirements.

NOTICE TO VENDORS

Columbus Council, by Ordinance 92-60 has prohibited any business which is owned by any member of Columbus Council or the Mayor, or any business in which any member of Columbus Council or the Mayor has a substantial pecuniary interest from submitting a bid for goods or services to the Consolidated Government of Columbus, Georgia.

Likewise, by Ordinance 92-61, no business which is owned by any member of any board, authority or commission, subordinate or independent entity, or any business in which any member of any board, authority or commission, subordinate or independent entity has substantial pecuniary interest may submit a bid to the Consolidated Government if such bid pertains to the board, authority or commission.

DO YOU HAVE QUESTIONS, CONCERNS OR NEED CLARIFICATION ABOUT THIS SOLICITATION?

COMMUNICATION CONCERNING ANY SOLICITATION CURRENTLY ADVERTISED MUST TAKE PLACE IN WRITTEN FORM AND ADDRESSED TO THE PURCHASING DIVISION.

ALL QUESTIONS OR CLARIFICATIONS CONCERNING THIS SOLICITATION SHALL BE SUBMITTED IN WRITING. THE CITY WILL NOT ORALLY OR TELEPHONICALLY ADDRESS ANY QUESTION OR CLARIFICATION REGARDING BID/PROPOSAL SPECIFICATIONS. IF A VENDOR VISITS OR CALLS THE PURCHASING DIVISION WITH SUCH QUESTIONS, HE OR SHE WILL BE INSTRUCTED TO SUBMIT THE QUESTIONS IN WRITING.

ALL CONTACT CONCERNING THIS SOLICITATION SHALL BE MADE THROUGH THE PURCHASING DIVISION. BIDDERS SHALL NOT CONTACT CITY EMPLOYEES, DEPARTMENT HEADS, USING AGENCIES, EVALUATION COMMITTEE MEMBERS OR ELECTED OFFICIALS WITH QUESTIONS OR ANY OTHER CONCERNS ABOUT THE SOLICITATION. QUESTIONS, CLARIFICATIONS, OR CONCERNS SHALL BE SUBMITTED TO THE PURCHASING DIVISION IN WRITING. IF IT IS NECESSARY THAT A TECHNICAL QUESTION NEEDS ADDRESSING, THE PURCHASING DIVISION WILL FORWARD SUCH TO THE USING AGENCY, WHO WILL SUBMIT A WRITTEN RESPONSE.

THE PURCHASING DIVISION WILL FORWARD WRITTEN RESPONSES TO THE RESPECTIVE BIDDER OR IF IT BECOMES NECESSARY TO REVISE ANY PART OF THIS SOLICITATION, A WRITTEN ADDENDUM WILL BE ISSUED TO ALL BIDDERS.

THE CITY IS NOT BOUND BY ANY ORAL REPRESENTATIONS, CLARIFICATIONS, OR CHANGES MADE TO THE WRITTEN SPECIFICATIONS BY CITY EMPLOYEES, UNLESS SUCH CLARIFICATION OR CHANGE IS PROVIDED TO THE BIDDERS IN A WRITTEN ADDENDUM FROM THE PURCHASING MANAGER.

BIDDERS ARE INSTRUCTED TO USE THE ENCLOSED "QUESTION/CLARIFICATION FAX FORM" TO FAX OR EMAIL QUESTION.

ANY REQUEST, AFTER A SOLICITATION HAS CLOSED AND PENDING AWARD, MUST ALSO BE SUBMITTED IN WRITING TO THE PURCHASING DIVISION.

QUESTION/CLARIFICATION FORM

Date: _____

To: Sandra Chandler, Buyer
Email: bidopportunities@columbusga.org
Fax: (706) 225-3033

RE: Portable Toilet Rental and Service (Re-Bid) (Annual Contract); RFB No. 20-0054

I have the following concern(s) / question(s) about the specifications for the above cited bid:

(Questions concerning specifications and/or requests for clarification must be submitted, in writing, at least 5 (five) business days (Monday - Friday) prior to due date. Questions received less than five business days prior to due date will not be considered.):

From: _____

Company Name

Website

Representative

Email Address

Complete Address

City

State

Zip

Telephone Number

Fax Number

GENERAL SPECIFICATIONS

PORTABLE TOILET RENTAL AND SERVICE (RE-BID) (ANNUAL CONTRACT) RFB No. 20-0054

I. SCOPE OF WORK:

The Consolidated Government of Columbus, Georgia (the City) is seeking vendors to provide portable toilets, hand washing stations and grey water collection containers at various City location sites. **This contract may also be utilized by any other City agency requiring the services.**

II. TERM OF CONTRACT:

A. The term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods.

Notice of intent to renew will be given to the contractor in writing by the City Purchasing Division Director, normally sixty days before the expiration date of the current contract. This notice shall not be deemed to commit the City to a contract renewal.

It should be noted that multi-year contracts may be continued each fiscal year only after funding appropriations and programs approval have been granted by the Council of the Consolidated Government of Columbus, GA. In the event the necessary funding is not approved, the affected multi-year contract becomes null and void, effective July 1st of the fiscal year for which such approval has been denied.

B. Termination for Convenience

For the protection of both parties, either party giving 30 days' prior notice in writing to the other party may cancel this contract.

III. QUESTIONS/ADDENDA:

Questions and requests for clarification must be submitted **within five (5) business days of the due date** (see pages 9 & 10). Changes to the specifications (if any) will be provided in the form of an addendum, which will be posted on the web page of the Finance Department/Purchasing Division of Columbus Consolidated Government at https://www.columbusga.org/finance/purchasing/docs/opportunities/Bid_Opportunities.htm. **It is the vendors' responsibility to periodically visit the web page for addenda before the due date and prior to submitting a quote.**

IV. ESCALATION CLAUSE:

Contract pricing shall remain fixed for the initial two (2) year term of the contract. After the initial term, Contractor may request a price escalation by submitting a fully documented request (i.e. documentation from manufacturers illustrating the necessity to implement price increases). **Request for price increases, without documentation, shall not be considered.** Such escalation shall not exceed a five percent (5%) increase. The using department(s) and the Purchasing Manager will review the request and shall approve or disapprove the increases based on budget constraints and other price comparisons.

If for any reason the contractor has a price increase that exceeds five percent (5%), the price increase will be evaluated on a case-by-case basis. The City and the Contractor will have the

option to discuss and make adjustments to the requested increase. If either party declines approval of the adjustments, the contract will be considered cancelled on the scheduled expiration date of the contract.

V. BRAND NAMES:

Whenever in this invitation any particular material, processes and/or equipment are indicated or specified by patent, proprietary or brand name of manufacturer, such wording will be deemed to be used for the purpose of facilitating description of the material, process, and/or equipment desired by the City. It is not meant to eliminate bidders or restrict competition in any bid process. Any manufacturers' names, drawings, trade names, specifications and/or catalog numbers used herein are for the purpose of description and establishing general quality levels. Bidders may propose equivalent equipment, services or manufacturer. Any proposal that is equivalent to or surpasses stated specifications will be considered. Determination of equivalency shall rest solely with the City.

VI. INSURANCE:

The contractor shall be required, at their own expense, to furnish to the City of Columbus Purchasing Division, evidence showing the insurance coverage to be in force throughout the term of the contract. Insurance requirements are listed on the attached **Insurance Checklist (Form 1)**. **The limits shown are minimum limits. Vendor shall indicate the actual limit they will provide for each insurance requirement. The bidder shall complete the Insurance Checklist and include with bid response. Certificate of Insurance is acceptable.** The Insurance Checklist will indicate to the City, the bidder's ability and agreement to provide the required insurance, in the event of contract award.

The successful candidate shall provide the required Certificates of Insurance within **10 business days** after award notification. The Certificates of Insurance will name Columbus Consolidated Government as an additional insured, **as well as, list the applicable project or annual contract name, and/or Solicitation name and number.** The Certificate of Insurance will be included with the contract documents prior to signing.

VII. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT/E-VERIFY:

In accordance with the Georgia Security and Immigration Compliance Act/E-Verify, every public employer, every contractor of a public employer, and every subcontractor of a public employer's contractor must register and participate in a federal work authorization program (see http://www.dol.state.ga.us/spotlight/sp_sb_529_new_rules.htm). To access your E-Verify Company Identification Number, see <https://e-verify.uscis.gov/emp/vislogin.aspx?JS=YES>. **A properly completed, notarized E-Verify Affidavit (Form 2) must be included with sealed proposal; failure to do so will render the firm's proposal non-responsive and ineligible for further consideration.**

VIII. INDEMNIFICATION:

The Contractor covenants to save, defend, hold harmless, and indemnify the City, and all of its officers, departments, agencies, agents, and employees (collectively the "City") from and against any and all claims, losses, damages, injuries, fines, penalties, costs (including court costs and attorney's fees), charges, liability, or exposure, however caused, resulting from, arising out of, or in any way connected with the Contractor's intentional, negligent, or grossly negligent acts or omissions in performance or nonperformance of its work called for by the Contract Documents.

IX. BID SUBMISSION REQUIREMENTS:

Each bidder shall include the following information with bid submission. Bidder shall submit **THE ORIGINAL AND FIVE (5) IDENTICAL COPIES**. The City reserves the right to request any omitted information, to exclude E-Verify, **WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE**. Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information (**to exclude E-Verify**). If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed **“Incomplete”**:

- A. Bid Form Pricing Page:** Provide all required information. **(Form 1)**
- B. Insurance:** Refer to page 12, section V, regarding **Form 2**
- C. E-Verify/GSICA Form:** Refer to page 12, section VI, regarding **Form 3**
- D. Communication Concerning This Solicitation:** **Form 4**
- E. W-9 Request for Taxpayer Identification Number and Certification (Form 5)**
- F. Product Literature:** Provide descriptive literature for proposed equipment.
- G. Contract Signature Page:** Complete **Form 6**
- H. Addenda:** Vendors must include acknowledgment of receipt of addenda (**if any**) in their sealed bid. Provide an initialed copy of each addendum or initial the appropriate area on bid form (pricing page). Addenda will be posted at https://www.columbusga.org/finance/purchasing/docs/opportunities/Bid_Opportunities.htm. ***Vendors are responsible for periodically visiting the web page, to check for addenda, prior to the bid due date and before submitting a bid.***
- I. Business License:** Vendors located in Muscogee County shall submit a current copy of their City of Columbus Business License (Occupation License). If the business is not located in Muscogee County and has proof of being properly licensed by a municipality in Georgia, and paid applicable occupation taxes in that city, the vendor will not be required to pay occupation taxes in Columbus, Georgia.

If the business location is not in Georgia, vendor must provide a current copy of their active Articles of Incorporation from the State and/or a current business license from the City/State in which business is located.

If you have questions regarding this requirement, please contact Yvonne Ivey, Revenue Manager: 706-225-3091.

Bids must be delivered sealed in an envelope or package. For proper identification the exterior of the envelope or package should reference the bidder's name, complete address and the bid number and/or bid name. Mail or hand-deliver bid to:

Columbus Consolidated Government
Purchasing Division

RE: RFB No. 20-0054 – Portable Toilet Rental and Service (Re-Bid) (Annual Contract)

(Mail) P. O. Box 1340
Columbus, GA 31902-1340

(Deliver) 5th Floor – Finance Department
100 10th Street
Columbus, Georgia 31901

X. AWARD/DELIVERY/INVOICING:

- A. Award:** This Bid will be awarded to the lowest, responsive, responsible vendor or by line item, whichever is in the best interest of the City. The City will be the judge of the factors and will make the award accordingly. Should the successful vendor not be able to supply the required equipment and services, the City reserves the right to procure from other sources. The successful vendor will be required to sign a contract for the project.
- B. Delivery:** All freight, shipping, and/or delivery charges must be included in the quoted price. The City will not authorize additional freight, shipping and/or delivery.

C. Invoice: Invoice(s) must reference the purchase order number and be forwarded to:

Columbus Consolidated Government
Accounting Division
P. O. Box 1340
Columbus, Georgia 31902-1340

XI. TERMINATION OF CONTRACT:

A. Default: If the contractor refuses or fails to perform any of the provision of this contract with such diligence as will ensure its completion within the time specified in this contract, or any extension thereof, otherwise fails to timely satisfy the contract provisions, or commits any other substantial breach of this contract, the Purchasing Division Director may notify the contractor in writing of the delay or non-performance and if not cured within ten (10) days or any longer time specified in writing by the Purchasing Division Director, such director may terminate the contractor's right to proceed with the contract or such part of the contract as to which there has been delay or a failure to properly perform.

In the event of termination in whole or in part the Purchasing Division Director may procure similar supplies or services, from other sources, in a manner and upon terms deemed appropriate by the Purchasing Division Director. The contractor shall continue performance of the contract to the extent it is not terminated and shall be liable for excess costs incurred in procuring similar goods or services.

B. Compensation: Payment for completed services delivered and accepted by the City shall be at the contract price. The City may withhold from amounts due the contractor such sums as the Purchasing Division Director deem necessary to protect the City against loss because of outstanding liens or claims of former lien holders and to reimburse the City for the excess costs incurred in procuring similar goods and services.

C. Excuses for Nonperformance or Delayed Performances: Except with respect to defaults of subcontractors, the contractor shall not be in default by reason of any failure in performance of this contract in accordance with its terms, if the contractor has notified the Purchasing Division Director within 15 days after the cause of the delay and the failure arises out of causes such as: acts of God; acts of public enemy; acts of the City and any other governmental entity in its sovereign or contractual capacity; fires; floods; epidemics; quarantine restrictions; strikes or other labor disputes; freight embargoes; or unusually severe weather. If the failure to perform is caused by the failure of a subcontractor to perform or to make progress, and if such failure arises out of causes similar to those set forth above, the contractor shall not be deemed in default, unless the supplies or services to be furnished by the subcontractor were reasonably obtainable from other sources in sufficient time to permit the vendor to meet the contract requirements.

Upon request of the vendor, the Purchasing Division Director shall ascertain the facts and extent of such failure, and, if such director determines that any failure to perform was occasioned by any one or more of the excusable causes, and that, but for the excusable cause, the contractor's progress and performance would have met the terms of the contract, the delivery schedule shall be revised accordingly.

TECHNICAL SPECIFICATIONS
PORTABLE TOILET RENTAL AND SERVICE (RE-BID)
(ANNUAL CONTRACT)
RFB No. 20-0054

1. SCOPE:

The purpose of this bid is to establish an annual contract for the rental of portable toilets, hand washing stations and grey water collection containers. The services to be provided under this agreement will consist of, but not limited to: furnishing, servicing, cleaning, maintenance, repair, moving and removing portable toilets, hand washing stations and grey water collection containers from various locations throughout and around the City of Columbus as required.

2. SCOPE OF WORK:

- 2.1 The vendor will deliver rental unit(s) to locations as specified on the purchase order. Each unit must be delivered in a clean, properly functioning and useable condition. The vendor must ensure that each unit is adequately stocked with the appropriate supplies.
- 2.2 Each unit shall be a standard Uni-Sex model and equipped with urinal and stool, an internal lock system, occupied/vacant indicator, tissue paper holder firmly attached to the unit, seat cover to be hinged and in working order. ADA Uni-Sex models shall be the same configuration, except, with ADA (Disability) accessibility.
- 2.3 All units shall be consistent in color, appearance and age. These units are for public use and must represent a positive image.
- 2.4 The vendor shall empty, clean and restock each unit per the frequency specified on the bid pricing form. Service day(s) shall be specified on the purchase order. Vendor shall perform additional or non-scheduled service upon request at the rate established in this contract.
- 2.5 The regular maintenance service to be completed on the portable toilets shall include, but not limited to the following:
 - 2.5.1 Empty holding tank completely
 - 2.5.2 Clean and sanitize all interior surfaces of each portable toilet
 - 2.5.3 Refill toilet paper
 - 2.5.4 Deodorize each portable toilet
 - 2.5.5 Clean the outside of each portable toilet
- 2.6 The vendor will provide delivery and pick-up of the portable toilets within forty-eight (48) hours of notification for standard rentals and twenty-four (24) hours' notice for special events and emergencies as they arise. The cost for delivery and pick-up will be included in the base bid.
- 2.7 The vendor will ensure that each unit is removed promptly at the end of the rental period. The City will incur no additional charges after the vendor is notified to remove a particular unit.
- 2.8 Upon request, at the time of servicing, the vendor will relocate units within the same site area at no additional charges to the City.
- 2.9 The vendor will ensure proper handling and disposal of all waste material from the rental units.
- 2.10 Units will be anchored, at the expense of the Contractor, if determined necessary.
- 2.11 Units that have been overturned shall be up-righted by the Contractor at no charge to the City.
- 2.12 Minor repairs of units will be made on site when possible. Any unit that cannot be repaired on site must be exchanged within twenty-four (24) hours.

3.0 DAMAGE TO PORTABLE UNITS:

- 3.1 Cost of repairs or replacement caused by vandalism to portable unit(s) during the rental period shall be shared equally by the vendor and the City, up to, and not to exceed, 80% (City's share, 40%) of the price of the damaged unit(s) as evidenced by invoice for same and made available to City before any payment(s) shall be made.
- 3.2 Cost of repairs or replacement caused by Acts of God; wind, hail, lightning, etc... during the rental period shall be borne by the vendor at no additional cost to the City.
- 3.3 The Contractor shall notify the City immediately in case of vandalized or otherwise damaged unit(s) and vice versa. The City shall reserve the right to inspect damaged unit(s) before removal from City property.

4.0 DAMAGE TO PUBLIC OR PRIVATE PROPERTY:

- 4.1 Extreme care shall be taken to safeguard all existing facilities, site amenities, irrigation systems and vehicles on or around the job site. Damage to public and/or private property shall be the responsibility of the Contractor and shall be repaired and/or replaced at no additional cost to the City.

5.0 STANDARD RENTAL PERIOD OPTIONS:

- 5.1 Day: One (1) calendar day from date/time of delivery
- Weekend Two (2) calendar day (Saturday & Sunday) from date/time of delivery
- Weekly: Seven (7) calendar days from date/time of delivery
- Monthly: Thirty (30) calendar days from date/time of delivery

6.0 STANDARD SERVICE FREQUENCY OPTIONS:

- 6.1 Once per day
- Once per week
- Twice per week
- Additional Non-scheduled service

7.0 SPECIAL EVENTS RENTALS:

- 7.1 The City may require Contractor to supply portable toilets, hand washing stations and grey water collection containers for special event(s) as they arise. Prompt and timely set-up and tear down is required, as well as, cooperation with City staff and other contractors at event site.
- 7.2 The rental period for special events shall be daily and will require daily service.
- 7.3 Service frequency options for special event rental(s) shall be: Once daily or twice daily.

**BID FORM (PRICING PAGE)
RFB NO. 20-0054; PORTABLE TOILET RENTAL AND SERVICE (Re-Bid)
(ANNUAL CONTRACT)**

IMPORTANT INFORMATION	
PLEASE SUBMIT ONE (1) ORIGINAL AND FIVE (5) IDENTICAL COPIES OF BID	
By signing this Bid Form, the authorized representative understands the City reserves the right to request any omitted information, WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE . Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information, to exclude <i>E-Verify</i> . If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed "Incomplete" .	
Use the following check-list below to verify the items are included in sealed bid:	
<input type="checkbox"/> Bid Form (Form 1) <input type="checkbox"/> Insurance (Form 2) <input type="checkbox"/> E-Verify (Form 3)	
<input type="checkbox"/> Communication Concerning This Solicitation (Form 4) <input type="checkbox"/> W-9 (Form 5)	
<input type="checkbox"/> Product Literature <input type="checkbox"/> Contract Signature Page (Form 6)	
Initial below to acknowledge receipt of the following addenda (if any):	
Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____	

****All shipping, delivery, and/or freight charges must be included in unit price. Columbus Consolidated Government will pay no additional shipping, delivery, and/or freight charges.**

ITEM		QUANTITY	**UNIT COST	EXTENDED COST
SECTION 1: PUBLIC WORKS				
Standard Uni-Sex Portable Toilet Rental				
1.	Daily-Service (One Time Per Day)	8	\$	\$
2.	Weekend-Service (One Time Per Day)	8	\$	\$
3.	Weekly-Service (One Time Per Week)	8	\$	\$
4.	Weekly-Service (Two Times Per Week)	8	\$	\$
5.	Monthly-Service (One Time Per Week)	8	\$	\$
6.	Monthly-Service (Two Time Per Week)	8	\$	\$
SECTION 1: PUBLIC WORKS ESTIMATED TOTAL				\$
SECTION 2: CIVIC CENTER				
Standard Uni-Sex Portable Toilet Rental				
1.	Weekend-Service (One Time Per Day)	16	\$	\$
2.	Weekly-Service (One Time Per Day)	16	\$	\$
ADA Accessible Uni-Sex Portable Toilet Rental				
1.	Weekend-Service (One Time Per Day)	4	\$	\$
2.	Weekly-Service (One Time Per Day)	4	\$	\$
Standard Hand Washing Station Rental				
1.	Daily-Service (One Time Per Day)	4	\$	\$
2.	Weekend-Service (One Time Per Day)	4	\$	\$
3.	Weekly-Service (One Time Per Week)	4	\$	\$
Holding Tank/Grey Water Collection Container				
1.	Daily-Service (One Time Per Day)	4	\$	\$
2.	Weekend-Service (One Time Per Day)	6	\$	\$
3.	Weekly-Service (One Time Per Day)	6	\$	\$
SECTION 2: CIVIC CENTER ESTIMATED TOTAL				\$

ITEM		QUANTITY	**UNIT COST	EXTENDED COST
SECTION 3: PARKS AND RECREATION				
Standard Uni-Sex Portable Toilet Rental				
	Weekend-Service (One Time Per Day)	10	\$	\$
ADA Accessible Uni-Sex Portable Toilet Rental				
	Weekend-Service (One Time Per Day)	10	\$	\$
Standard Hand Washing Station Rental				
	Weekend-Service (One Time Per Day)	10	\$	\$
Holding Tank/Grey Water Collection Container				
	Weekend-Service (One Time Per Day)	5	\$	\$
SECTION 3: PARKS AND RECREATION ESTIMATED TOTAL				\$
Grand Total for Sections 1, 2 AND 3				\$

The undersigned agrees to deliver the units within _____ days after notification.

If certified as a Disadvantaged Business Enterprise, please list the certifying Agency: _____

Print Name

Authorized Signature

Company Name

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

**SOLICITATION ID: RFB NO. 20-0054
 PORTABLE TOILET RENTAL AND SERVICE (RE-BID)
 (ANNUAL CONTRACT)**

INSURANCE CHECKLIST

**CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND
 ENDORSEMENTS INDICATED BY "X"**

CSL = Combined Single Limit; BI = Bodily Injury; PD=Property Damage

Required Coverage(s)		Limits (Figures denote minimums)	Bidders Limits/Response
X	1. Worker's Compensation and Employer's Liability	STATUTORY REQUIREMENTS	
Comprehensive General Liability:			
X	2. General Liability Premises/Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	3. Independent Contractors and Sub - Contractors	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
	4. Products Liability	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	5. Completed Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	6. Contractual Liability (Must be shown on Certificate)	\$ 1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
Automobile Liability:			
X	7. Owned/Hired/Non-Owned Vehicles/ Employer non-ownership	\$1 Million BI/PD each Accident, Uninsured Motorist	
Other:			
	8. Miscellaneous Errors and Omissions	\$1 Million per occurrence/claim	
X	9. Umbrella/Excess Liability	\$1 Million Bodily Injury, Property Damage and Personal Injury	
	10. Personal and Advertising Injury Liability	\$1 Million each offense, \$1 Million annual aggregate	
	11. Professional Liability	\$1 Million per occurrence/claim	
	12. Architects and Engineers	\$1 Million per occurrence/claim	

Required Coverage(s)	Limits (Figures denote minimums)	Bidders Limits/Response
	13. Asbestos Removal Liability	\$2 Million per occurrence/claim
	14. Medical Malpractice	\$1 Million per occurrence/claim
	15. Medical Professional Liability	\$1 Million per occurrence/claim
	16. Dishonesty Bond	
	17. Builder's Risk	Provide Coverage in the full amount of contract
	18. XCU (Explosive, Collapse, Underground) Coverage	
	19. USL&H (Long Shore Harbor Worker's Compensation Act)	
	20. Contractor Pollution Liability	\$2 Million per occurrence/claim
	21. Environmental Impairment Liability	\$2 Million per occurrence/claim
X	22. Carrier Rating shall be Best's Rating of A-VII or its equivalents	
X	23. Notice of Cancellation, non-renewal or material change in coverage shall be provided to City at least 30 days prior to action.	
X	24. The City shall be named Additional Insured on all policies	
X	25. Certificate of Insurance shall show Bid Number and Bid Title	
	26. Pollution:	\$2 Million per occurrence/claim

*If offeror's employees will be using their privately-owned vehicles while working on this contract and are privately insured, please state that fact in the **Bidders Limits/Response** column of the insurance checklist.

BIDDER'S STATEMENT:

If awarded the contract, I will comply with contract insurance requirements and provide the required Certificate(s).

BIDDER NAME: _____

AUTH. SIGNATURE: _____

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

VENDOR INFORMATION REGARDING

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE

and

House Bill 87, also known as,
The Illegal Immigration Reform and Enforcement Act of 2011

Section 3 of House Bill 87 amends O.C.G.A. §13-10-91.

O.C.G.A. §13-10-91(b)(1) states, in part, “A public employer shall not enter into a contract ... for the physical performance of services unless the contractor registers and participates in the federal work authorization program.”

Accordingly, the affidavits on the pages that follow relate to documentation you must provide the City.

All contractors must complete the attached “CONTRACTOR AFFIDAVIT”****. Additionally, if you utilize subcontractors, they must complete the “SUBCONTRACTOR AFFIDAVIT” and or the “SUB-SUBCONTRACTOR AFFIDAVIT.”

***In lieu of the affidavit required by this subsection, a contractor, subcontractor, or sub-subcontractor who has no employees and does not hire or intend to hire employees for purposes of satisfying or completing the terms and conditions of any part or all of the original contract with the public employer shall instead provide a copy of the state issued driver's license or state issued identification card of such contracting party and a copy of the state issued driver's license or identification card of each independent contractor utilized in the satisfaction of part or all of the original contract with a public employer. A driver's license or identification card shall only be accepted in lieu of an affidavit if it is issued by a state within the United States and such state verifies lawful immigration status prior to issuing a driver's license or identification card.

Information is available at: http://www.dol.state.ga.us/spotlight/sp_sb_529_new_rules.htm

**“GEORGIA SECURITY AND IMMIGRATION COMPLIANCE”
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of ***Columbus Consolidated Government*** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Company ID Number (*numerical, 4-7 digits*) Date of Authorization

****See <https://e-verify.uscis.gov/emp/vislogin.aspx?JS=YES> to access your E-Verify Company Identification Number.**

Date of Authorization

Name of Contractor

Portable Toilet Rental and Service (Re-Bid) (Annual Contract); RFB No. 20-0054

Name of Project

Columbus Consolidated Government

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 20____.

NOTARY PUBLIC

My Commission Expires: _____

A properly completed, notarized E-Verify Affidavit must be included with sealed proposal; failure to do so will render the firm’s proposal non-responsive and ineligible for further consideration.

**"GEORGIA SECURITY AND IMMIGRATION COMPLIANCE"
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)**

By executing this affidavit, the undersigned *subcontractor* verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for

(Name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract)
and

(Name of Contractor)

on behalf of **Columbus Consolidated Government** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to

(Name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract)

Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to

(Name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract)

Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-subcontractor

Portable Toilet Rental and Service (Re-Bid) (Annual Contract); RFB No. 20-0054

Name of Project

Columbus Consolidated Government

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 20__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 20__.

NOTARY PUBLIC

My Commission Expires: _____

RFB No. 20-0054

Portable Toilet Rental and Service (Re-Bid) (Annual Contract)

Page 22 of 31

COMMUNICATION CONCERNING THIS SOLICITATION

THIS PAGE MUST BE SIGNED AND RETURNED WITH THE VENDOR'S BID/PROPOSAL. FAILURE TO INCLUDE THIS FORM WILL AUTOMATICALLY RENDER VENDOR'S RESPONSE NON-RESPONSIVE.

ALL QUESTIONS OR CLARIFICATIONS CONCERNING THIS SOLICITATION SHALL BE SUBMITTED IN WRITING. THE CITY WILL NOT ORALLY OR TELEPHONICALLY ADDRESS ANY QUESTION OR CLARIFICATION REGARDING BID/PROPOSAL SPECIFICATIONS. IF A VENDOR VISITS OR CALLS THE PURCHASING DIVISION WITH SUCH QUESTIONS, HE OR SHE WILL BE INSTRUCTED TO SUBMIT THE QUESTIONS IN WRITING.

ALL CONTACT CONCERNING THIS SOLICITATION SHALL BE MADE THROUGH THE PURCHASING DIVISION. BIDDERS SHALL NOT CONTACT CITY EMPLOYEES, DEPARTMENT HEADS, USING AGENCIES, EVALUATION COMMITTEE MEMBERS, INCLUDING NON-CCG EMPLOYEES, CONTRACTED PERSONNEL ASSOCIATED WITH THIS PARTICULAR PROJECT (I.E. ARCHITECTS, ENGINEERS, CONSULTANTS), OR ELECTED OFFICIALS WITH QUESTIONS OR ANY OTHER CONCERNS ABOUT THE SOLICITATION. QUESTIONS, CLARIFICATIONS, OR CONCERNS SHALL BE SUBMITTED TO THE PURCHASING DIVISION IN WRITING. IF IT IS NECESSARY THAT A TECHNICAL QUESTION NEEDS ADDRESSING, THE PURCHASING DIVISION WILL FORWARD SUCH TO THE USING AGENCY, WHO WILL SUBMIT A WRITTEN RESPONSE.

THE PURCHASING DIVISION WILL FORWARD WRITTEN RESPONSES TO THE RESPECTIVE BIDDER. IF IT BECOMES NECESSARY TO REVISE ANY PART OF THIS SOLICITATION, A WRITTEN ADDENDUM WILL BE ISSUED TO ALL BIDDERS.

THE CITY IS NOT BOUND BY ANY ORAL REPRESENTATIONS, CLARIFICATIONS, OR CHANGES MADE TO THE WRITTEN SPECIFICATIONS BY CITY EMPLOYEES, UNLESS SUCH CLARIFICATION OR CHANGE IS PROVIDED TO THE BIDDERS IN A WRITTEN ADDENDUM FROM THE PURCHASING MANAGER.

BIDDERS ARE INSTRUCTED TO USE THE ENCLOSED "QUESTION/CLARIFICATION FORM" TO FAX OR EMAIL QUESTION. QUESTIONS AND REQUESTS FOR CLARIFICATION MUST BE SUBMITTED AT LEAST FIVE (5) BUSINESS DAYS BEFORE THE DUE DATE.

ANY REQUEST/CONCERN/PROTEST, AFTER A SOLICITATION HAS CLOSED AND PENDING AWARD, MUST ALSO BE SUBMITTED IN WRITING TO THE PURCHASING DIVISION.

I agree to forward all communication about this solicitation, in writing, to the Purchasing Division. I understand that communication with other persons, other than the Purchasing Division, will render my Bid/Proposal response non-responsive and I will no longer be considered in the solicitation process.

Vendor Name: _____

Print Name of Authorized Agent: _____

Signature of Authorized Agent: _____

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

**Request for Taxpayer
Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p>	
	<p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p>	Requester's name and address (optional)
	<p>6 City, state, and ZIP code</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number					
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%; border: 1px solid black; height: 20px;"></td> <td style="width:5%; border: 1px solid black; text-align: center;">-</td> <td style="width:25%; border: 1px solid black; height: 20px;"></td> <td style="width:5%; border: 1px solid black; text-align: center;">-</td> <td style="width:40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-	
	-		-		
or					
Employer identification number					
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%; border: 1px solid black; height: 20px;"></td> <td style="width:5%; border: 1px solid black; text-align: center;">-</td> <td style="width:70%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-			
	-				

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
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 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rentals, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C corporation, or S corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

FORM 6

**CONTRACT SIGNATURE PAGE
PORTABLE TOILET RENTAL AND SERVICE (RE-BID)
(ANNUAL CONTRACT)
RFB No. 20-0054**

The undersigned hereby declares that he has/they have carefully examined the specifications herein referred to and will provide all equipment, terms and services of the Columbus Consolidated Government.

Witness as to the signing of the contract

By: _____
Signature of Authorized Representative Date

Witness as to the signing of the contract

Print Name and Title of Signatory

(Corporate seal, if applicable)

Company: _____

Company Ordering Address

Company Payment Address

Contact: _____

Contact: _____

Contact Email _____

Contact Email _____

Telephone _____ Fax _____

Telephone: _____ Fax _____

CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA

Accepted this__ day of _____ 20__

APPROVED AS TO LEGAL FORM:

Isaiah Hugley, City Manager

Clifton C. Fay, City Attorney

ATTEST:

Sandra T. Davis, Clerk of Council

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

☑ CHECKLIST ☑
Portable Toilet Rental and Service (Re-Bid) (Annual Contract)
RFB No. 20-0054

CHECK OFF EACH ITEM AS THE NECESSARY ACTION IS COMPLETED:

- 1. THE **CONTRACT SIGNATURE PAGE** HAS BEEN SIGNED.
- 2. PRICING HAS BEEN CHECKED.
- 3. ADDENDA (IF ANY) HAVE BEEN SIGNED.
- 4. ALL SUBMISSION REQUIREMENTS ARE INCLUDED.
- 5. ONE (1) ORIGINAL AND FIVE (5) COPIES ARE ENCLOSED.
- 6. THE MAILING ENVELOPE HAS BEEN ADDRESSED TO:

Columbus Consolidated Government
Purchasing Division – Attn: Sandra Chandler

(Mail) P. O. Box 1340
Columbus, GA 31902-1340

(Deliver) 5th Floor – Finance Department
100 10th Street
Columbus, Georgia 31901

RE: RFB No. 20-0054 – Portable Toilet Rental and Service (Re-Bid) (Annual Contract)

- 7. THE MAILING ENVELOPE HAS BEEN SEALED **AND** MARKED WITH THE:

BID TITLE: **Portable Toilet Rental and Service (Re-Bid) (Annual Contract)**
BID NUMBER: **RFB 20-0054**
OPENING DATE: **February 26, 2020**

ON THE **EXTERIOR** OF THE MAILING ENVELOPE.



Please ONLY submit what is required; keep the remaining pages of these specifications for your records/recycle

*** Opening date subject to change by Addendum**

This checklist is for informative purposes only and is not intended to be a part of the formal bid document.

EXHIBIT C

Portable Toilet Rental and Service (Annual Contract)

Lane Services, LLC d/b/a Lane Environmental & Best Portables

Bid Submission

**Portable Toilet Rental and Service
Columbus Consolidated Government
(Rebid) Annual Contract**

RFB No. 20-0054

March 11, 2020

**TECHNICAL CAPABILITY
and BID SUBMITTAL**



Divisions of Lane Services LLC

Submitted By:

Chellene Lane, CEO
1400 Knowles Road Phenix City, AL 36869
Office: (334) 560 – 3330
Cellular: (334) 540-1846
Email: Clane@laneenvironmental.com

Cover Letter

March 11, 2020

**Columbus Consolidated Government
Purchasing Division Columbus Georgia**

RE: RFB No. 20-0054 – Portable Toilet Rental and Service (Re-Bid) (Annual Contract)

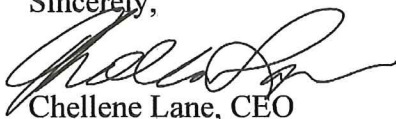
Lane Services, LLC dba Lane Environmental & Best Portables is pleased to submit this response to your Request for Bid No. 20-0054 for the Portable Toilet and Services contract for Columbus Consolidated Government. In reviewing our response, please be advised of the following:

- Lane Services registered cage code is 7BLS3 and Duns 078869967
- Lane Services is an SBA certified Small HUB-Zone Business.
- Lane Services is a locally woman owned and operated small business established in 2013.
- Lane Services is a register as doing business as names, Lane Environmental & Best Portables.
- Our response is signed by an official authorized to bind the company and is firm for a period of 60 calendar days.
- Lane agrees with all the terms, conditions, and attachments included in the solicitation.
- Addendums to this RFB have been acknowledged by initial and name of company and are part of this submission.
- Lane is currently registered in SAM, www.sam.gov/portal/public/SAM
- Lane is certified, bonded in the States of Alabama and Georgia as a certified portable toilet service provider and a member of the SBA, AOWB, GOWB and PSAI, all overseeing the standards in the industry of portable sanitation services.

Our response has been prepared after careful review of the requirements identified and check list confirmed. Lane agrees with all terms, conditions, and provisions included in this Request for Bid.

Any general inquiries or other additional information may be obtained by contacting me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Chellene Lane", is written over the word "Sincerely,".

Chellene Lane, CEO

Lane Services, LLC

Phone: (334) 540-1846

Email: Clane@laneenvironmental.com

March 11, 2020

Executive Summary

Lane Services, LLC is a Woman Owned, Small Business Administration (SBA) certified Hub-Zone Small Business that will perform this contract as a prime contractor.

Established in April 2013, Lane has proven the ability to service large and small venues, to include Government contracts, large Airshow venues, response and recovery efforts following a CAT 5 Hurricane in 2018 and storm response for Alabama Power, Georgia Power and local emergency management. Lane can respond to all sizes of projects and events.

Lane is a reliable and innovative company built upon a foundation of knowledge in our industry of service, facilitating maximum customer satisfaction by leveraging our experience with a cost effective and top- quality offering.

It is our goal to provide customers with a unique and valued service by providing solutions. Assuring services are adequate for the planned event, maintaining integrity of our equipment and a quality image to the public. Provide a professional portable toilet service different than the norm.

We would be honored to host our units at the various sites for the Columbus Consolidated Government.

Following order of submission:

- A. FORM 1 – Bid Form Pricing Page
- B. FORM 2 - Insurance Requirement – COI included in submission
- C. FORM 3 - E-Verify/GSICA Form – Notarized
- D. FORM 4 - Communication Concerning This Solicitation
- E. FORM 5 – W-9 Taxpayers Identification
- F. Product Literature
- G. FORM 6 – Contract Signature Page
- H. Addendums – Acknowledged
- I. Business License, Permits and Certifications



COMPANY BIO

Lane Services began as a small business in 2013 initially doing business as Best Portables, a local portable toilet service provider. In 2015, Lane Environmental, a division of Lane Services, LLC became our primary brand offering creative waste stream solutions through effective management and proven experience to our military installations, municipalities, local communities, businesses and contractors.

COMPANY DATA

CAGE Code	7BLS3
DUNS Number	078869967
Alabama Business Number	46-1677789
SAM Registration	Active
Disaster Response Registry	Yes
Accepts Government P-Cards	Yes
Service Area	Nationwide
Size –Standard	SB—Small Business

STATE & FEDERAL DIVERSITIES

Certified HUBZone

WOSB: In Progress

AI Member

Certified AOWB & GOWB

NAICS CODES

- 562991** Septic Tank and Related Services
- 562111** Solid Waste Collection
- 561730** Landscaping Services
- 561210** Facilities Support Services

PSC CODES

- S205** Waste Collection
- S208** Landscaping
- S119** Other Utilities
- S222** Waste Treatment & Storage
- S216** Facilities Support Services

FSC CODE

- 45** Plumbing & Sanitation Equipment

CORE COMPETENCIES

It is our goal to provide customers with a unique and valued service by providing solutions.

Portable Toilet & Septic Solutions

- Portable Toilets
- Hand-Wash Stations
- Handicap Units
- Holding Tanks
- Restroom Trailers
- Special Events
- Construction Sites
- Disaster Response

Solid Waste & Recycling Management

- Innovative Solid Waste Services
- Recycling Collections & Suitability Solutions
- Residential
- Commercial
- Service Contracts

Grounds Maintenance

- Creative Lawn Care
- Mowing
- Weeding
- Edging
- Mulch Application
- Seasonal Planting
- Tree & Bed Maintenance
- Pesticide & Herbicide Application
- Sod & Seeding
- Irrigation Systems

DIFFERENTIATORS

Our diverse team of dedicated specialist; Project Managers, Supervisors, Service technicians and Drivers are continually trained and certified in areas of safety, personal and environmental protection as well as advancements and changes in the industry. Each are an important part in providing our customers a unique service experience and pushes Lane Environmental upward as one of the most reliable and innovative, Woman Owned Waste Management Companies in today's markets.

PAST PERFORMANCE

- 5yr Solid Waste & Recycling Center Management: Little Rock AFB
- 5yr Ground Maintenance: FAA Savannah ATCT, Savannah, GA
- 5yr DOD Waste Management: Dobbins ARB, Marietta, GA
- 5yr Portable Latrine Services: 841st Trans BN, N. Charleston, SC
- Portables: Air and Space Show 2018, Charleston, SC
- 5yr Portable Latrine Services: Tyndall AFB, Panama City, FL
- 5yr Portable Latrine Services: Fort Benning Army Base, GA
- Disaster Response for Tyndall AFB -Hurricane Michael C5 2018
- Disaster Response for Alabama Power – 2018 Current

Chellene Lane
Government Business POC
1400 Knowles Rd., Phenix City, AL 36869

Email: Clane@laneenvironmental.com
Phone: (334) 560-3330

www.laneenvironmental.com



**BID FORM (PRICING PAGE)
RFB NO. 20-0054; PORTABLE TOILET RENTAL AND SERVICE (Re-Bid)
(ANNUAL CONTRACT)**

IMPORTANT INFORMATION	
PLEASE SUBMIT ONE (1) ORIGINAL AND FIVE (5) IDENTICAL COPIES OF BID	
By signing this Bid Form, the authorized representative understands the City reserves the right to request any omitted information, WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE . Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information, to exclude <i>E-Verify</i> . If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed "Incomplete" .	
Use the following check-list below to verify the items are included in sealed bid:	
<input checked="" type="checkbox"/> Bid Form (Form 1) <input checked="" type="checkbox"/> Insurance (Form 2) <input checked="" type="checkbox"/> E-Verify (Form 3)	
<input checked="" type="checkbox"/> Communication Concerning This Solicitation (Form 4) <input checked="" type="checkbox"/> W-9 (Form 5)	
<input checked="" type="checkbox"/> Product Literature <input checked="" type="checkbox"/> Contract Signature Page (Form 6)	
Initial below to acknowledge receipt of the following addenda (if any):	
Addendum No. 1 <u>CL</u> Addendum No. 2 <u>CL</u> Addendum No. 3 <u>CL</u>	

****All shipping, delivery, and/or freight charges must be included in unit price. Columbus Consolidated Government will pay no additional shipping, delivery, and/or freight charges.**

ITEM		QUANTITY	**UNIT COST	EXTENDED COST
SECTION 1: PUBLIC WORKS				
Standard Uni-Sex Portable Toilet Rental				
1.	Daily-Service (One Time Per Day)	8	\$ 15.00	\$ 120.00
2.	Weekend-Service (One Time Per Day)	8	\$ 20.00	\$ 160.00
3.	Weekly-Service (One Time Per Week)	8	\$ 40.00	\$ 320.00
4.	Weekly-Service (Two Times Per Week)	8	\$ 55.00	\$ 440.00
5.	Monthly-Service (One Time Per Week)	8	\$ 60.00	\$ 480.00
6.	Monthly-Service (Two Time Per Week)	8	\$ 75.00	\$ 600.00
SECTION 1: PUBLIC WORKS ESTIMATED TOTAL				\$ 2120.00
SECTION 2: CIVIC CENTER				
Standard Uni-Sex Portable Toilet Rental				
1.	Weekend-Service (One Time Per Day)	16	\$ 20.00	\$ 320.00
2.	Weekly-Service (One Time Per Day)	16	\$ 15.00	\$ 240.00
ADA Accessible Uni-Sex Portable Toilet Rental				
1.	Weekend-Service (One Time Per Day)	4	\$ 20.00	\$ 80.00
2.	Weekly-Service (One Time Per Day)	4	\$ 15.00	\$ 60.00
Standard Hand Washing Station Rental				
1.	Daily-Service (One Time Per Day)	4	\$ 15.00	\$ 60.00
2.	Weekend-Service (One Time Per Day)	4	\$ 20.00	\$ 80.00
3.	Weekly-Service (One Time Per Week)	4	\$ 40.00	\$ 160.00
Holding Tank/Grey Water Collection Container				
1.	Daily-Service (One Time Per Day)	4	\$ 25.00	\$ 100.00
2.	Weekend-Service (One Time Per Day)	6	\$ 50.00	\$ 300.00
3.	Weekly-Service (One Time Per Day)	6	\$ 45.00	\$ 270.00
SECTION 2: CIVIC CENTER ESTIMATED TOTAL				\$ 1670.00

ITEM		QUANTITY	**UNIT COST	EXTENDED COST
SECTION 3: PARKS AND RECREATION				
Standard Uni-Sex Portable Toilet Rental				
	Weekend-Service (One Time Per Day)	10	\$ 20.00	\$ 200.00
ADA Accessible Uni-Sex Portable Toilet Rental				
	Weekend-Service (One Time Per Day)	10	\$ 20.00	\$ 200.00
Standard Hand Washing Station Rental				
	Weekend-Service (One Time Per Day)	10	\$ 24.50	\$ 240.00
Holding Tank/Grey Water Collection Container				
	Weekend-Service (One Time Per Day)	5	\$ 48.50	\$ 242.50
SECTION 3: PARKS AND RECREATION ESTIMATED TOTAL				\$ 882.50
Grand Total for Sections 1, 2 AND 3				\$ 4672.50

The undersigned agrees to deliver the units within 3-5 days after notification.

If certified as a Disadvantaged Business Enterprise, please list the certifying Agency: YES Hubzone- Small, Woman Owned

Chellene Lane, Owner

Print Name



Authorized Signature

Lane Services LLC dba Lane Environmental & Best Portables

Company Name

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

**SOLICITATION ID: RFB NO. 20-0054
 PORTABLE TOILET RENTAL AND SERVICE (RE-BID)
 (ANNUAL CONTRACT)**

INSURANCE CHECKLIST

**CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND
 ENDORSEMENTS INDICATED BY "X"**

CSL = Combined Single Limit; BI = Bodily Injury; PD=Property Damage

Required Coverage(s)		Limits (Figures denote minimums)	Bidders Limits/Response
X	1. Worker's Compensation and Employer's Liability	STATUTORY REQUIREMENTS	See attached limits
Comprehensive General Liability:			
X	2. General Liability Premises/Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	See attached limits <i>COI</i>
X	3. Independent Contractors and Sub - Contractors	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	See attached limits <i>COI</i>
	4. Products Liability	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	
X	5. Completed Operations	\$1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	See attached limits <i>COI</i>
X	6. Contractual Liability (Must be shown on Certificate)	\$ 1 Million CSL BI/PD each occurrence, \$1 Million annual aggregate	See attached limits <i>COI</i>
Automobile Liability:			
X	7. Owned/Hired/Non-Owned Vehicles/ Employer non-ownership	\$1 Million BI/PD each Accident, Uninsured Motorist	<i>COI</i> See attached limits
Other:			
	8. Miscellaneous Errors and Omissions	\$1 Million per occurrence/claim	
X	9. Umbrella/Excess Liability	\$1 Million Bodily Injury, Property Damage and Personal Injury	See attached limits; when awarded will add Columbus Consolidated as additional insured. <i>COI</i>
	10. Personal and Advertising Injury Liability	\$1 Million each offense, \$1 Million annual aggregate	
	11. Professional Liability	\$1 Million per occurrence/claim	
	12. Architects and Engineers	\$1 Million per occurrence/claim	

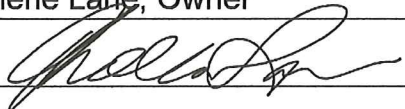
Required Coverage(s)	Limits (Figures denote minimums)	Bidders Limits/Response
13. Asbestos Removal Liability	\$2 Million per occurrence/claim	
14. Medical Malpractice	\$1 Million per occurrence/claim	
15. Medical Professional Liability	\$1 Million per occurrence/claim	
16. Dishonesty Bond		
17. Builder's Risk	Provide Coverage in the full amount of contract	
18. XCU (Explosive, Collapse, Underground) Coverage		
19. USL&H (Long Shore Harbor Worker's Compensation Act)		
20. Contractor Pollution Liability	\$2 Million per occurrence/claim	
21. Environmental Impairment Liability	\$2 Million per occurrence/claim	
<input checked="" type="checkbox"/> 22. Carrier Rating shall be Best's Rating of A-VII or its equivalents		See attached limits
<input checked="" type="checkbox"/> 23. Notice of Cancellation, non-renewal or material change in coverage shall be provided to City at least 30 days prior to action.		Agreed
<input checked="" type="checkbox"/> 24. The City shall be named Additional Insured on all policies		Agreed
<input checked="" type="checkbox"/> 25. Certificate of Insurance shall show Bid Number and Bid Title		See attached limits
26. Pollution:	\$2 Million per occurrence/claim	

*If offeror's employees will be using their privately-owned vehicles while working on this contract and are privately insured, please state that fact in the **Bidders Limits/Response** column of the insurance checklist.

BIDDER'S STATEMENT:

If awarded the contract, I will comply with contract insurance requirements and provide the required Certificate(s).

BIDDER NAME: Chellene Lane, Owner

AUTH. SIGNATURE: 

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Flowers Insurance Agency 1621 Broad Street Phenix City, AL 36867 Scott Robinson	CONTACT NAME: _____	
	PHONE (A/C, No, Ext): _____	FAX (A/C, No): _____
E-MAIL ADDRESS: _____		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Auto-Owners Insurance		18988
INSURED Lane Services, LLC dba Best Portables P.O. Box 1452 Phenix City, AL 36868-1452	INSURER B : Alabama Home Builder	
	INSURER C : CNA Surety	
	INSURER D : _____	
	INSURER E : _____	
	INSURER F : _____	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			38518153	06/17/2019	06/17/2020	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY			49-518166-00	06/17/2019	06/17/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			001-2020-35261-00	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Surety Bond (Onsite Wastewater)			61713826	01/01/2020	01/01/2021	Occ/Agg 15,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 re: Solicitation ID: RFB NO. 20-0054: Portable Toilet Rental & Service.
 All required policy coverages and endorsements will be added once job is awarded.

CERTIFICATE HOLDER Columbus Consolidated Government Finance Department Purchasing 100 Tenth Street Columbus, GA 31902-1340	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

**“GEORGIA SECURITY AND IMMIGRATION COMPLIANCE”
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of *Columbus Consolidated Government* has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

852963 02/15/2015
Company ID Number (*numerical, 4-7 digits*) Date of Authorization

****See <https://e-verify.uscis.gov/emp/vislogin.aspx?JS=YES> to access your E-Verify Company Identification Number.**

02/15/2015
Date of Authorization

Lane Services LLC
Name of Contractor

Portable Toilet Rental and Service (Re-Bid) (Annual Contract); RFB No. 20-0054
Name of Project

Columbus Consolidated Government
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on Mar, 10, 2020 in Russell Co. (city), AL (state).

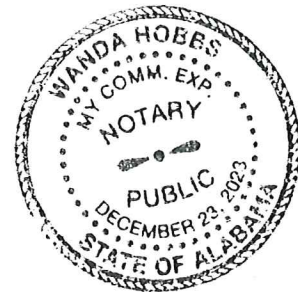
Chellene Lane
Signature of Authorized Officer or Agent

Chellene Lane, owner.
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 10th DAY OF March, 2020

Wanda Hobbs
NOTARY PUBLIC
My Commission Expires: Dec. 23rd 2023



A properly completed, notarized E-Verify Affidavit must be included with sealed proposal; failure to do so will render the firm’s proposal non-responsive and ineligible for further consideration.

COMMUNICATION CONCERNING THIS SOLICITATION

THIS PAGE MUST BE SIGNED AND RETURNED WITH THE VENDOR'S BID/PROPOSAL. FAILURE TO INCLUDE THIS FORM WILL AUTOMATICALLY RENDER VENDOR'S RESPONSE NON-RESPONSIVE.

ALL QUESTIONS OR CLARIFICATIONS CONCERNING THIS SOLICITATION SHALL BE SUBMITTED IN WRITING. THE CITY WILL NOT ORALLY OR TELEPHONICALLY ADDRESS ANY QUESTION OR CLARIFICATION REGARDING BID/PROPOSAL SPECIFICATIONS. IF A VENDOR VISITS OR CALLS THE PURCHASING DIVISION WITH SUCH QUESTIONS, HE OR SHE WILL BE INSTRUCTED TO SUBMIT THE QUESTIONS IN WRITING.

ALL CONTACT CONCERNING THIS SOLICITATION SHALL BE MADE THROUGH THE PURCHASING DIVISION. BIDDERS SHALL NOT CONTACT CITY EMPLOYEES, DEPARTMENT HEADS, USING AGENCIES, EVALUATION COMMITTEE MEMBERS, INCLUDING NON-CCG EMPLOYEES, CONTRACTED PERSONNEL ASSOCIATED WITH THIS PARTICULAR PROJECT (I.E. ARCHITECTS, ENGINEERS, CONSULTANTS), OR ELECTED OFFICIALS WITH QUESTIONS OR ANY OTHER CONCERNS ABOUT THE SOLICITATION. QUESTIONS, CLARIFICATIONS, OR CONCERNS SHALL BE SUBMITTED TO THE PURCHASING DIVISION IN WRITING. IF IT IS NECESSARY THAT A TECHNICAL QUESTION NEEDS ADDRESSING, THE PURCHASING DIVISION WILL FORWARD SUCH TO THE USING AGENCY, WHO WILL SUBMIT A WRITTEN RESPONSE.

THE PURCHASING DIVISION WILL FORWARD WRITTEN RESPONSES TO THE RESPECTIVE BIDDER. IF IT BECOMES NECESSARY TO REVISE ANY PART OF THIS SOLICITATION, A WRITTEN ADDENDUM WILL BE ISSUED TO ALL BIDDERS.

THE CITY IS NOT BOUND BY ANY ORAL REPRESENTATIONS, CLARIFICATIONS, OR CHANGES MADE TO THE WRITTEN SPECIFICATIONS BY CITY EMPLOYEES, UNLESS SUCH CLARIFICATION OR CHANGE IS PROVIDED TO THE BIDDERS IN A WRITTEN ADDENDUM FROM THE PURCHASING MANAGER.

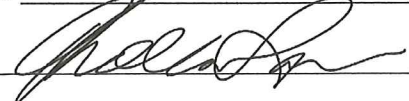
BIDDERS ARE INSTRUCTED TO USE THE ENCLOSED "QUESTION/CLARIFICATION FORM" TO FAX OR EMAIL QUESTION. QUESTIONS AND REQUESTS FOR CLARIFICATION MUST BE SUBMITTED AT LEAST FIVE (5) BUSINESS DAYS BEFORE THE DUE DATE.

ANY REQUEST/CONCERN/PROTEST, AFTER A SOLICITATION HAS CLOSED AND PENDING AWARD, MUST ALSO BE SUBMITTED IN WRITING TO THE PURCHASING DIVISION.

I agree to forward all communication about this solicitation, in writing, to the Purchasing Division. I understand that communication with other persons, other than the Purchasing Division, will render my Bid/Proposal response non-responsive and I will no longer be considered in the solicitation process.

Vendor Name: Lane Services LLC dba Lane Environmental & Best Portables

Print Name of Authorized Agent: Chellene Lane, Owner

Signature of Authorized Agent: 

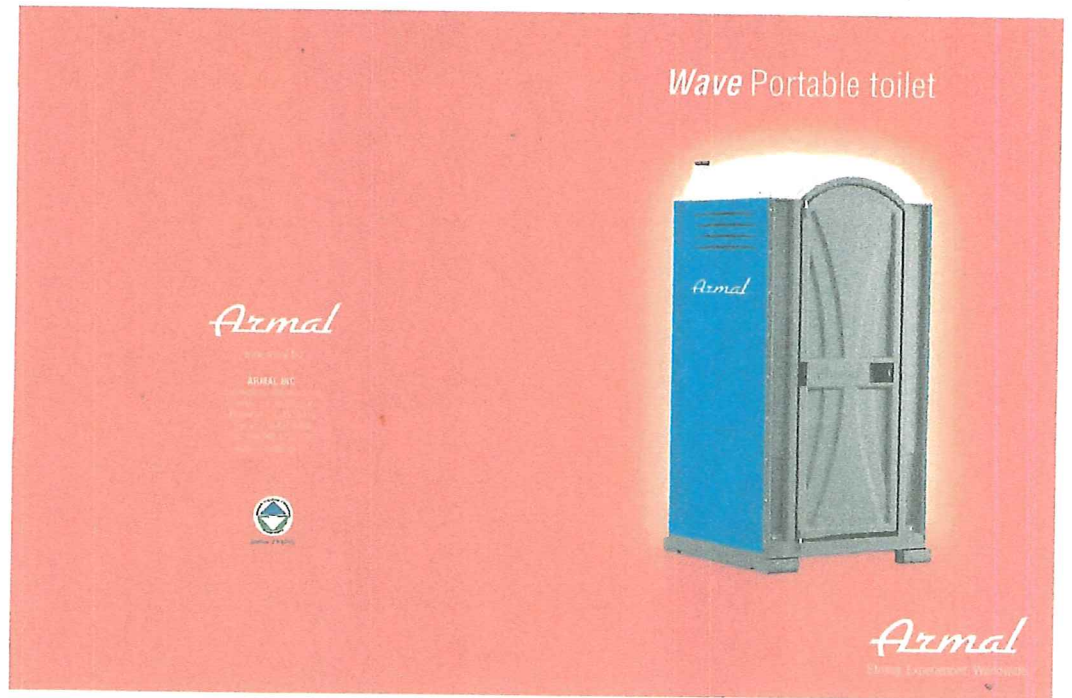
****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

Product Literature

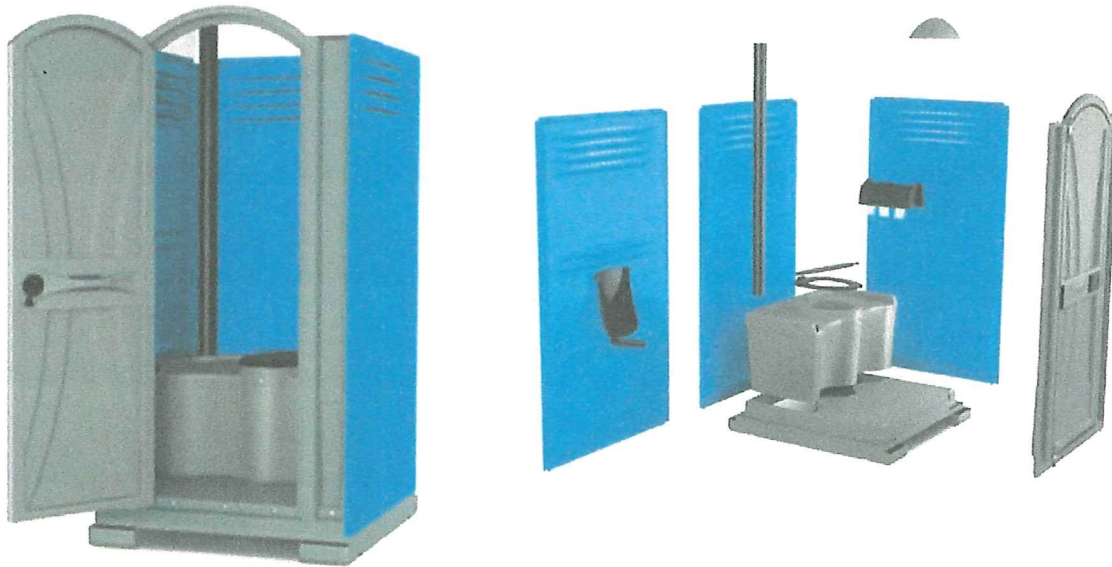
- Lane will provide the Columbus Consolidated Government with clean and new or new like units at the start of the service contract and throughout the extent of the term options. Equipment that becomes less than appealing or shows sign of use and age will be replaced.
- All equipment will be identified with a number, service log and company information.
- Lane provides services for all assigned units with clean and new or new like service equipment.
 - All trucks will be license and insured to operate in the state of Georgia.
 - All trucks will posse permits to dump collected waste in the counties of the approved disposal sites. (See Attached provided permits)
 - All collection vehicles will be maintenance per manufacturers recommendations and will meet the American National Standards Institute (ANSI) Z245.1-2017. In addition, all pump trucks will be inspected by local and state health department.
- Lane has included with this submission sample sheets of equipment utilized by our company.
 - Standard units- Blue/Gray/Pink
 - Accessible handicap units – Gray/Pink
 - Wash sink units – Dual sided -Gray
 - Holding tanks – Black
- Lane places hand sanitizer in every unit as a standard. (Current epidemic may cause supply issues, but Lane will maintain if available.)
- Lane has partnered with local vendors for service consumables and products required to perform the maintenance and cleaning of our units.
- MSDS sheets are available upon award for all chemicals and cleaning compounds used.



Lane Service LLC dba Lane Environmental & Best Portables
Columbus Consolidated Government RFB No. 20-0054
Sample - Armal Units Made in the USA - GA



Lane Service LLC dba Lane Environmental & Best Portables
Columbus Consolidated Government RFB No. 20-0054
Sample - Standard Units



Wave Portable toilet

The “Wave” portable toilet is a real step ahead in the portable sanitation industry and is the result of years of manufacturing experience. “Wave” offers the maximum ease of use for its operators and a design that shows Armal’s eye for details and for the needs of those in the portable toilet rental business.

Armal uses the most sophisticated and resistant materials which have been transformed using highly precise production methods, and combines that with an engineering project whose main objectives are ease of use, safety, and quality/price rapport for the operator of portable toilets.

“Wave” was specifically designed to have super-smooth surfaces which makes it easy to wash; the walls are assembled using an overlapping system, hiding the rivets for better security and practicality, making the interior well-finished and done with care.

Technical specifications

- Net Weight 172 lbs
- Septic Tank capacity 60 gal. - 227 lt
- External dimensions (L/D/H) 43 x 47,2 x 90 inches
109,2 x 119,8 x 228,6 cm
- Material used High-density grade 4 polyethylene plus anti-UV treatment

Lane Service LLC dba Lane Environmental & Best Portables
Columbus Consolidated Government RFB No. 20-0054
Sample - Standard Units



Lane Service LLC dba Lane Environmental & Best Portables
Columbus Consolidated Government RFB No. 20-0054
Sample - Standard Units – Pink and blue with gray doors



Liberty

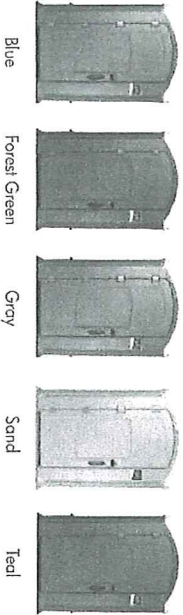
Lane Service LLC dba Lane Environmental & Best Portables
Columbus Consolidated Government RFB No. 20-0054
Sample - Accessible Units

Why?

Developed as an alternative to full ADA compliant restrooms, the Liberty is a spacious, wheelchair-accessible restroom floor can also be provided as a family-sized restroom. It has a patented flusher system for easy wheelchair access and maneuverability. The materials and paper holder, together with the easy latch, are designed and manufactured for simple end-user operation.

Operators have the distinct advantage of owning a restroom made from high molecular weight polyethylene that is durable and vandalism-resistant. The entire door frame, which is made of a vacuum-formed twin sheet, is able to withstand hard hits and endless pounding without bending or buckling the metal frames. The patented flusher system, combined with the strength of the side walls and copped roof, forms a sleek, modern restroom that retains its shape over the life of the product.

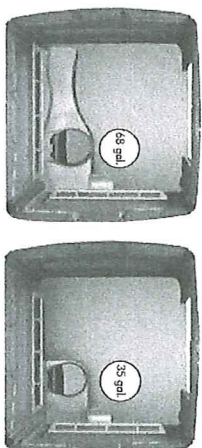
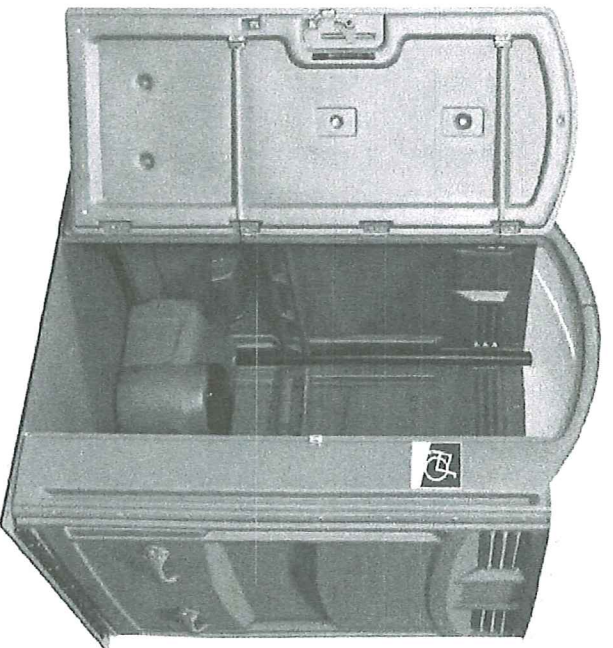
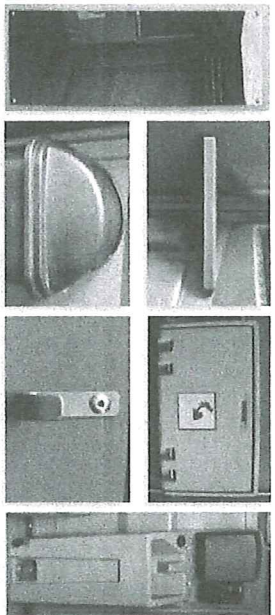
Colors



Add-On Features

In need of a family room or baby changing station? Convert your Liberty into more than just a restroom with just a few add-ons.

You can add up to three shelves, three coat hooks, a 12"x33" mirror and the Pro-22 sink. If you are looking to accommodate mothers and fathers with newborns? Add the baby changing station, waste basket and Pro-22 sink. Mix and match these add-ons to create the restroom your customers need!



Specs

Height	91" (2,311 mm)
Width	62" (1,575 mm)
Depth	62" (1,575 mm)
Door Opening	32.7" w (831 mm) x 80.8" h (2,054 mm)
Floor Area	3,364 in. ² (21,703 cm ²)
Tank Volume	35 gal; (265 L)
Seat Height	18.5" (470 mm)
Weight	250 lbs. (107 kg)

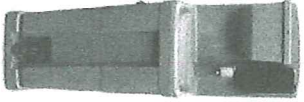
Tag 3

Lane Service LLC dba Lane Environmental & Best Portables
Columbus Consolidated Government RFB No. 20-0054
Sample - Wash sinks

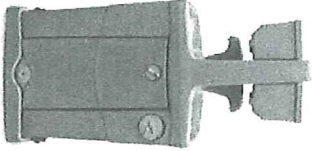
Why?

Introducing the Tag 3, Hand Wash Station. One of our most popular series of long-lasting equipment is the Tag Along hand wash station. Without trying to reinvent the wheel, we noticed a few small improvements that we could make to this outstanding sink. After maximizing the potential of the internal components, our engineers decided that it was time for a face lift to suite. Its rugged construction matches the high quality of the Super Twin, yet its lightweight footprint makes it simple to transport. In fact, the Tag II will fit inside most standard size portable restrooms for delivery. The days of making two trips to deliver two restrooms and a sink are over!

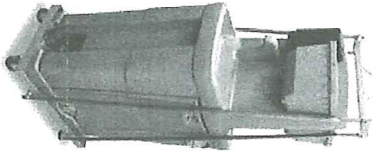
Color



Grey



Lift Kit (optional)

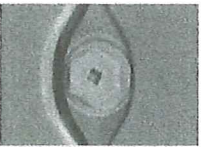


Features

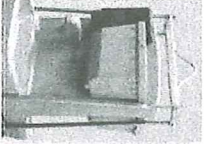
Foot pump allows for hands-free cleaning, making the Wayne more user friendly.



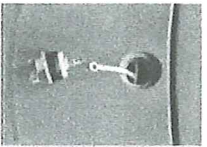
Lower unit surced drain plug, allows for easy draining and cleaning.



Lift Kit option allows more versatility for the Tag II sink.



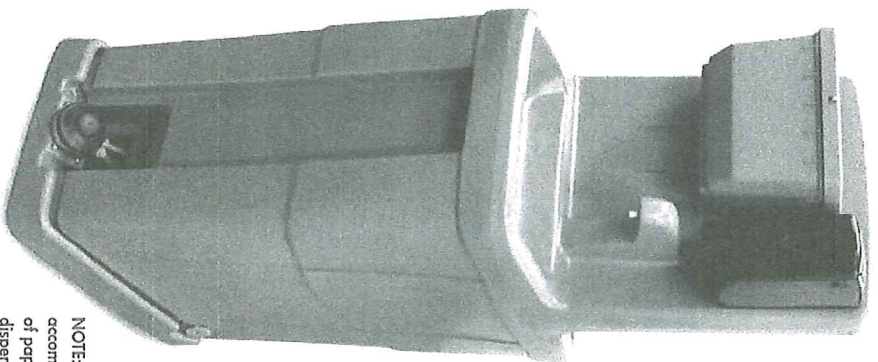
"Quick Fill Port" Easy plug removal with no tools required. Plastic tether keeps the plug on the sink and near the point of use to prevent loss.



Specs

Height	59" (1498.6 mm)
Width	20" (508 mm)
Length	29" (736.6 mm)
Fresh Water	19 gal (71.9L)
Grey/Waste Water	21 gal (79.5L)
Color	Grey
Empty Weight	73 lbs. (33.11 kg)

NOTE: The Tag 3 accommodates a variety of paper towel and soap dispensers. Dispensers are not included.



COLUMBUS CONSOLIDATED GOVERNMENT
Georgia's First Consolidated Government



FINANCE DEPARTMENT
PURCHASING DIVISION

100 TENTH STREET, P. O. BOX 1340
COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
BidLine 706-225-4536
www.columbusga.org

February 18, 2020

Addendum No. One
Portable Toilet Rental & Service (Re-Bid)
(Annual Contract)
RFB No. 20-0054

Acknowledgment of receipt of Addenda must be included with sealed Bid.

Initials: _____

CL

Company: _____

Lane Service LLC dba Lane Environmental & Best Portables

Vendors are informed that the above subject Request for Bid (RFB) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. Changes to the Submittal Requirements:

Page 12, Section IX. BID SUBMISSION REQUIREMENTS has been revised to include FORM 4 – COMMUNICATION CONCERNING THIS SOLICITATION as an exception, along with the E-Verify, to omitted information that the City will not allow to be provided after the bid opening. Verbiage is changed to read as follows:

Each bidder shall include the following information with bid submission. Bidder shall submit **THE ORIGINAL AND FIVE (5) IDENTICAL COPIES**. The City reserves the right to request any omitted information, to exclude E-Verify, and the form titled "*Communication Concerning This Solicitation*" (Form 4), **WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE**. Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information (***to exclude E-Verify, and the form titled "Communication Concerning This Solicitation (Form 4)***). If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed "**Incomplete**".

B. Addendum Acknowledgement:

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. **Failure to acknowledge receipt of this addendum may render your bid submittal "Incomplete".**

Andrea J. McCorvey
Purchasing Division Manager



COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340
COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
BidLine 706-225-4536

www.columbusga.org

February 21, 2020

Addendum No. Two

Portable Toilet Rental & Service (Re-Bid) (Annual Contract) RFB No. 20-0054

Acknowledgment of receipt of Addenda must be included with sealed Bid.

Initials: CL Company: Lane Services dba Lane Environmental & Best Portables

Vendors are informed that the above subject Request for Bid (RFB) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. Due Date Extension

The bid due date is changed; sealed bids must be time/date stamped by the Finance Department/Purchasing Division no later than **2:30 PM on Wednesday, March 4, 2020**. Bids already submitted will remain sealed in the Purchasing Division until the new bid due date. Vendors who wish to withdraw their bids and re-submit can contact Sandra Chandler at schandler@columbusga.org to make arrangements.

B. Changes to the specifications:

Page 12, Item X. Award/Delivery/Invoicing, Item A. Award, of the specifications states:

This Bid will be awarded to the lowest, responsive, responsible vendor or by line item, whichever is in the best interest of the City. The City will be the judge of the factors and will make the award accordingly. Should the successful vendor not be able to supply the required equipment and services, the City reserves the right to procure from other sources. The successful vendor will be required to sign a contract for the project.

Item A. Award is hereby revised to read as follows:

This Bid will be awarded in total, by line item, or by Section, whichever is in the best interest of the City, to the lowest, responsive, responsible vendor. The City will be the judge of the factors and will make the award accordingly. Should the successful vendor not be able to supply the required equipment and services, the City reserves the right to procure from other sources. The successful vendor will be required to sign a contract for the project.



C. Correction to Addendum No. One:

Addendum No. One references revised verbiage on Page 12, Section IX. BID SUBMISSION REQUIREMENTS. The revision is meant to reference the entire Section IX as follows:

Each bidder shall include the following information with bid submission. Bidder shall submit **THE ORIGINAL AND FIVE (5) IDENTICAL COPIES**. The City reserves the right to request any omitted information, to exclude E-Verify, and the form titled "*Communication Concerning This Solicitation*" (Form 4), **WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE**. Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information (*to exclude E-Verify, and the form titled "Communication Concerning This Solicitation" (Form 4)*). If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed "**Incomplete**":

A. Bid Form Pricing Page: Provide all required information. (Form 1)

B. Insurance: Refer to page 12, section V, regarding Form 2

C. E-Verify/GSICA Form: Refer to page 12, section VI, regarding Form 3

D. Communication Concerning This Solicitation: Form 4

E. W-9 Request for Taxpayer Identification Number and Certification (Form 5)

F. Product Literature: Provide descriptive literature for proposed equipment.

G. Contract Signature Page: Complete Form 6

H. Addenda: Vendors must include acknowledgment of receipt of addenda (**if any**) in their sealed bid. Provide an initialed copy of each addendum or initial the appropriate area on bid form (pricing page). Addenda will be posted at https://www.columbusga.org/finance/purchasing/docs/opportunities/Bid_Opportunities.htm. *Vendors are responsible for periodically visiting the web page, to check for addenda, prior to the bid due date and before submitting a bid.*

I. Business License: Vendors located in Muscogee County shall submit a current copy of their City of Columbus Business License (Occupation License). If the business is not located in Muscogee County and has proof of being properly licensed by a municipality in Georgia, and paid applicable occupation taxes in that city, the vendor will not be required to pay occupation taxes in Columbus, Georgia.

If the business location is not in Georgia, vendor must provide a current copy of their active Articles of Incorporation from the State and/or a current business license from the City/State in which business is located.

If you have questions regarding this requirement, please contact Yvonne Ivey, Revenue Manager: 706-225-3091.

D. City's response to submitted request for clarification:

1. Question: "*Is there a color preference or requirement for the provided units?*"

Response: **No color preference is required.**

E. Addendum Acknowledgement:

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. **Failure to acknowledge receipt of this addendum may render your bid submittal "Incomplete".**

Andrea J. McCorvey
Purchasing Division Manager



COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340
COLUMBUS, GEORGIA 31902-1340
706-225-4087, Fax 706-225-3033
BidLine 706-225-4536

www.columbusga.org

March 4, 2020

Addendum No. Three

Portable Toilet Rental & Service (Re-Bid) (Annual Contract) RFB No. 20-0054

Acknowledgment of receipt of Addenda must be included with sealed Bid.

Initials: CL Company: Lane Service LLC dba Lane Environmental & Best Portables

Vendors are informed that the above subject Request for Bid (RFB) is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

A. Due Date Extension

Page 4 of the Bid Specifications, item # 8 of the GENERAL PROVISIONS reads as follows:

RECEIPT OF ONE SEALED BID

In the event only one sealed bid is received, no formal bid opening shall take place. First, the Purchasing Division shall conduct a survey of vendors to inquire of "no bid" responses and non-responsive vendors. If, from the survey, it is determined by the Purchasing Division that specifications need revision, the one bid received will be returned, unopened, to the responding vendor, with a letter of explanation and a new bid solicitation prepared. If it is determined that other vendors need to be contacted, the bid due date will be extended, and the one bid received will remain sealed until the new bid opening date. The vendor submitting the single bid will receive a letter of explanation. **If it is determined the one bid received is from the only responsive, responsible bidder, then the bid shall be opened by the Purchasing Division Manager or designee, in the presence of at least one other witness. The single bid will be evaluated by the using agency for award recommendation.**

The City received one bid response. After performing the requisite vendor survey, it was determined that there are additional viable vendors willing to submit bid responses.

Therefore, in accordance with the above stated General Provision, the bid due date has been extended until: **Wednesday, March 11, 2020; 2:30 p.m.**



The bid due date is changed; sealed bids must be time/date stamped by the Finance Department/Purchasing Division no later than **2:30 PM on Wednesday, March 11, 2020.** Bids already submitted will remain sealed in the Purchasing Division until the new bid due date. Vendors who wish to withdraw their bids and re-submit can contact Sandra Chandler at schandler@columbusga.org to make arrangements.

B. Addendum Acknowledgement:

Indicate that your company has received this Addendum in the appropriate areas and include with sealed Bid. **Failure to acknowledge receipt of this addendum may render your bid submittal "Incomplete".**

Andrea J. McCorvey
Purchasing Division Manager



ALABAMA ONSITE WASTEWATER BOARD



2020

ALABAMA ONSITE WASTEWATER BOARD CERTIFICATE OF LICENSE

Chellene L. Lane
1400 Knowles Road
Phenix City, AL 36869

Pumper # 2930
Manufacturer # ---
Portable Toilet # ---

P.O. Box 303552 • Montgomery, Alabama 36130-3552
www.aowb.alabama.gov
EXPIRES DECEMBER 31, 2020 **0979**

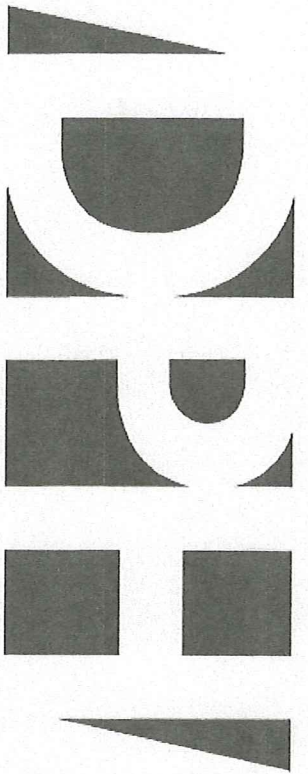
CHELLENE L. LANE
is Licensed as a(n)
Pumper License #: 2930,

02/18/2020
ISSUE DATE

Melissa J. Hines
EXECUTIVE DIRECTOR

12/31/2020
EXPIRATION DATE
0979





Georgia Department of Public Health
Environmental Health Section

Lane Services LLC
is a
Certified
Pumper Company

Certification Number: 5333
Expiration Date: 2/28/2022

Ellis G. Jones
Director, Environmental Health Section

Ralph Hilliard, Jr.
Chairperson, Certification Committee

EXHIBIT D

Portable Toilet Rental and Service (Annual Contract)

Lane Services, LLC d/b/a Lane Environmental & Best Portables

Clarification Documents

COLUMBUS CONSOLIDATED GOVERNMENT
Georgia's First Consolidated Government



FINANCE DEPARTMENT
PURCHASING DIVISION

100 TENTH STREET, P. O. Box 1340
COLUMBUS, GEORGIA 31902-1340
706.225.4087, FAX 706.225.3033
www.columbusga.org

March 12, 2020

Ms. Chellene Lane
Lane Services LLC
d/b/a Lane Environmental & Best Portables
1500 Knowles Road
Phenix City, AL 36869

Clane@bestportables.com
Clane@laneenvironmental.com

Reference: RFB No. 20-0054 Portable Toilet Rental and Service (Re-Bid) (Annual Contract) –
Bid Calculation Error

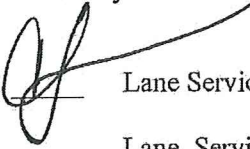
Dear Ms. Lane:

Thank you for your submittal for the above referenced bid. During analysis of the bid results, a calculation error was discovered on your bid in **Section 3: Parks and Recreation:**

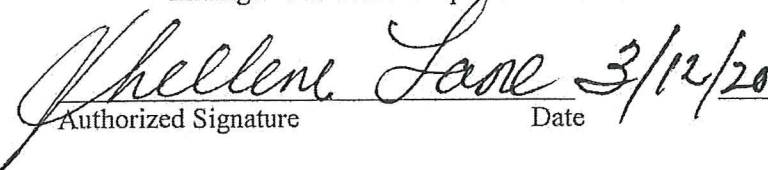
Standard Hand Washing Station Rental

- You list a unit cost of \$24.50, and an extended cost of \$240.00 for *Weekend-Service (One Time Per Day)* for 10 units. Using your unit price, the Purchasing Division calculates \$245.00 as your extended cost.
- This error also affects your listed Parks and Recreation Estimated Total of \$882.50. Using the extended cost for each item, the Purchasing Division calculates \$887.50 as your estimated total for Section 3: Parks and Recreation.
- The errors stated above affect your listed Grand Total for Sections 1, 2, and 3. Using the estimated totals for each section, the Purchasing Division calculates \$4,677.50 as the Grand Total for Sections 1, 2 and 3.

Therefore, confirmation of the totals are necessary. Please recalculate your bid for concurrence and indicate below if your recalculated totals are in accord with the City's:

 Lane Services LLC d/b/a Lane Environmental & Best Portables concurs with the City's findings.

____ Lane Services LLC d/b/a Lane Environmental & Best Portables does *not* concur with the City's findings. Our written response is attached.

 _____
Authorized Signature

3/12/20
Date

Chellene Lane, Owner

Print Name & Title of Signatory



Sandra Chandler

From: Sandra Chandler
Sent: Thursday, March 12, 2020 12:49 PM
To: Chellene Lane
Cc: Chellene Lane
Subject: RFB No. 20-0054 Portable Toilet Rental and Services (Annual Contract) Re-Bid) - letter attached!

Importance: High

Good afternoon Ms. Lane,

Please read and respond to the important attached letter.



rfb20-0054 (Best
Portables) 3-...

Thank you,

Sandra



Sandra Chandler, Buyer

Columbus Consolidated Government
Finance Department | Purchasing Division
100 10th Street, 5th Floor | Columbus GA 31901
M: 706.225.4087 | O: 706.225.3069 | F: 706.225.3033

schandler@columbusga.org

Procurement Opportunities

I can do all things through Christ which strengtheneth me.



Philippians 4:13



COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



FINANCE DEPARTMENT PURCHASING DIVISION

100 TENTH STREET, P. O. BOX 1340
COLUMBUS, GEORGIA 31902-1340
706.225.4087, FAX 706.225.3033
www.columbusga.org

March 12, 2020

Ms. Chellene Lane
Lane Services LLC
d/b/a Lane Environmental & Best Portables
1500 Knowles Road
Phenix City, AL 36869

Clane@bestportables.com
Clane@laneenvironmental.com

Reference: RFB No. 20-0054 Portable Toilet Rental and Service (Re-Bid) (Annual Contract) –
Bid Calculation Error

Dear Ms. Lane:

Thank you for your submittal for the above referenced bid. During analysis of the bid results, a calculation error was discovered on your bid in **Section 3: Parks and Recreation:**

Standard Hand Washing Station Rental

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_____ Lane Services LLC d/b/a Lane Environmental & Best Portables concurs with the City's findings.

_____ Lane Services LLC d/b/a Lane Environmental & Best Portables does *not* concur with the City's findings. Our written response is attached.

Authorized Signature

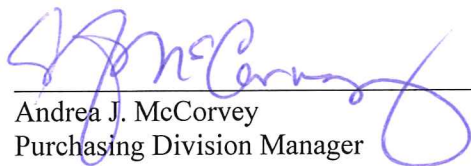
Date

Print Name & Title of Signatory



Send your written response to the attention of Sandra Chandler at email schandler@columbusga.org or fax number (706) 225-3033. Your response is requested no later than 3:00 P.M. (EST) on Monday, March 16, 2020.

Sincerely,



Andrea J. McCorvey
Purchasing Division Manager

FORM 1

BID FORM (PRICING PAGE) RFB NO. 20-0054; PORTABLE TOILET RENTAL AND SERVICE (Re-Bid) (ANNUAL CONTRACT)

IMPORTANT INFORMATION

PLEASE SUBMIT ONE (1) ORIGINAL AND FIVE (5) IDENTICAL COPIES OF BID

By signing this Bid Form, the authorized representative understands the City reserves the right to request any omitted information, **WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE.** Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information, to exclude *E-Verify*. If the omitted information is not received within two (2) days, the Bidder shall be deemed non-responsive and the Bid Submission will be deemed "Incomplete".

Use the following check-list below to verify the items are included in sealed bid:

- Bid Form (Form 1) Insurance (Form 2) E-Verify (Form 3)
- Communication Concerning This Solicitation (Form 4) W-9 (Form 5)
- Product Literature Contract Signature Page (Form 6)

Initial below to acknowledge receipt of the following addenda (if any):

Addendum No. 1 CL Addendum No. 2 CL Addendum No. 3 CL

All shipping, delivery, and/or freight charges must be included in unit price. Columbus Consolidated Government will pay no additional shipping, delivery, and/or freight charges.

ITEM		QUANTITY	**UNIT COST	EXTENDED COST
SECTION 1: PUBLIC WORKS				
Standard Uni-Sex Portable Toilet Rental				
1.	Daily-Service (One Time Per Day)	8	\$ 15.00	\$ 120.00
2.	Weekend-Service (One Time Per Day)	8	\$ 20.00	\$ 160.00
3.	Weekly-Service (One Time Per Week)	8	\$ 40.00	\$ 320.00
4.	Weekly-Service (Two Times Per Week)	8	\$ 55.00	\$ 440.00
5.	Monthly-Service (One Time Per Week)	8	\$ 60.00	\$ 480.00
6.	Monthly-Service (Two Time Per Week)	8	\$ 75.00	\$ 600.00
SECTION 1: PUBLIC WORKS ESTIMATED TOTAL				\$ 2120.00
SECTION 2: CIVIC CENTER				
Standard Uni-Sex Portable Toilet Rental				
1.	Weekend-Service (One Time Per Day)	16	\$ 20.00	\$ 320.00
2.	Weekly-Service (One Time Per Day)	16	\$ 15.00	\$ 240.00
ADA Accessible Uni-Sex Portable Toilet Rental				
1.	Weekend-Service (One Time Per Day)	4	\$ 20.00	\$ 80.00
2.	Weekly-Service (One Time Per Day)	4	\$ 15.00	\$ 60.00
Standard Hand Washing Station Rental				
1.	Daily-Service (One Time Per Day)	4	\$ 15.00	\$ 60.00
2.	Weekend-Service (One Time Per Day)	4	\$ 20.00	\$ 80.00
3.	Weekly-Service (One Time Per Week)	4	\$ 40.00	\$ 160.00
Holding Tank/Grey Water Collection Container				
1.	Daily-Service (One Time Per Day)	4	\$ 25.00	\$ 100.00
2.	Weekend-Service (One Time Per Day)	6	\$ 50.00	\$ 300.00
3.	Weekly-Service (One Time Per Day)	6	\$ 45.00	\$ 270.00
SECTION 2: CIVIC CENTER ESTIMATED TOTAL				\$ 1670.00

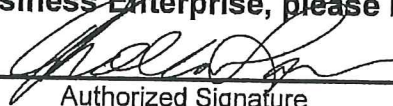
ITEM		QUANTITY	**UNIT COST	EXTENDED COST
SECTION 3: PARKS AND RECREATION				
Standard Uni-Sex Portable Toilet Rental				
	Weekend-Service (One Time Per Day)	10	\$ 20.00	\$ 200.00
ADA Accessible Uni-Sex Portable Toilet Rental				
	Weekend-Service (One Time Per Day)	10	\$ 20.00	\$ 200.00
Standard Hand Washing Station Rental				
	Weekend-Service (One Time Per Day)	10	\$ 24.50	\$ 240.00
Holding Tank/Grey Water Collection Container				
	Weekend-Service (One Time Per Day)	5	\$ 48.50	\$ 242.50
SECTION 3: PARKS AND RECREATION ESTIMATED TOTAL				\$ 882.50
Grand Total for Sections 1, 2 AND 3				\$ 4672.50

The undersigned agrees to deliver the units within 3-5 days after notification.

certified as a Disadvantaged Business Enterprise, please list the certifying Agency: Hubzone- Small, Woman Owned YES

Hellene Lane, Owner

Print Name



Authorized Signature

Lane Services LLC dba Lane Environmental & Best Portables

Company Name

****COMPLETE AND RETURN THIS PAGE WITH SEALED RESPONSE****

PORTABLE TOILET RENTAL AND SERVICE (RE-BID)
(ANNUAL CONTRACT)
RFB No. 20-0054

This is a draft tabulation. Entries are as recorded during bid opening, may include incorrect price extensions, or transcription errors, and are subject to change if conflicting information is discovered during analysis of the bid responses.

		Containers By Reaves (Phenix City, AL)		Lane Services d/b/a Best Portables (Phenix City, AL)		
		QTY	Unit Cost	Extended Cost	Unit Cost	Extended Cost
SECTION 1: PUBLIC WORKS						
Standard Uni-Sex Portable Toilet Rental						
1	Daily-Service (One Time Per Day)	8	\$25.00	\$200.00	\$15.00	\$120.00
2	Weekend-Service (One Time Per Day)	8	\$25.00	\$200.00	\$20.00	\$160.00
3	Weekly-Service (One Time Per Week)	8	\$45.00	\$360.00	\$40.00	\$320.00
4	Weekly-Service (Two Times Per Week)	8	\$60.00	\$480.00	\$55.00	\$440.00
5	Monthly-Service (One Time Per Week)	8	\$60.00	\$480.00	\$60.00	\$480.00
6	Monthly-Service (Two Times Per Week)	8	\$85.00	\$680.00	\$75.00	\$600.00
SECTION 1: PUBLIC WORKS ESTIMATED TOTAL				\$2,400.00		\$2,120.00
SECTION 2: CIVIC CENTER						
Standard Uni-Sex Portable Toilet Rental						
1	Weekend-Service (One Time Per Day)	16	\$35.00	\$560.00	\$20.00	\$320.00
2	Weekly-Service (One Time Per Day)	16	\$25.00	\$400.00	\$15.00	\$240.00
ADA Accessible Uni-Sex Portable Toilet Rental						
1	Weekend-Service (One Time Per Day)	4	\$40.00	\$160.00	\$20.00	\$80.00
2	Weekly-Service (One Time Per Day)	4	\$35.00	\$140.00	\$15.00	\$60.00
Standard Hand Washing Station Rental						
1	Daily-Service (One Time Per Day)	4	\$25.00	\$100.00	\$15.00	\$60.00
2	Weekend-Service (One Time Per Day)	4	\$25.00	\$100.00	\$20.00	\$80.00
3	Weekly-Service (One Time Per Week)	4	\$25.00	\$100.00	\$40.00	\$160.00
Holding Tank/Grey Water Collection Container						
1	Daily-Service (One Time Per Day)	4	\$35.00	\$140.00	\$25.00	\$100.00
2	Weekend-Service (One Time Per Day)	6	\$45.00	\$270.00	\$50.00	\$300.00
3	Weekly-Service (One Time Per Day)	6	\$45.00	\$270.00	\$45.00	\$270.00
SECTION 2: CIVIC CENTER ESTIMATED TOTAL				\$2,240.00		\$1,670.00
SECTION 3: PARKS AND RECREATION						
Standard Uni-Sex Portable Toilet Rental						
1	Weekend-Service (One Time Per Day)	10	\$35.00	\$350.00	\$20.00	\$200.00
ADA Accessible Uni-Sex Portable Toilet Rental						
1	Weekend-Service (One Time Per Day)	10	\$40.00	\$400.00	\$20.00	\$200.00
Standard Hand Washing Station Rental						
1	Weekend-Service (One Time Per Day)	10	\$25.00	\$250.00	\$24.50	\$245.00
Holding Tank/Grey Water Collection Container						
1	Weekend-Service (One Time Per Day)	5	\$45.00	\$225.00	\$48.50	\$242.50
SECTION 3: PARKS AND RECREATION ESTIMATED TOTAL				\$1,225.00		\$887.50
Grand Total for Sections 1, 2 and 3			\$5,865.00		\$4,677.50	