



# Inspections and Code

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## **REQUIRED ITEMS FOR BUILDING PERMIT REVIEWS**

### COMMERCIAL CONSTRUCTION – ALTERATIONS

- **PLAN REVIEW FEE applies to all commercial construction.**
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Address: \_\_\_\_\_

Signature: \_\_\_\_\_

### COMMERCIAL ALTERATIONS

ITEM	√
<b>COMPLETED PERMIT APPLICATION</b>	
<b>TWO [2] COPIES OF FLOORPLAN DRAWN TO SCALE (IF APPLICABLE)</b> <ul style="list-style-type: none"> <li>• Provide structural evaluation/calculations addressing code compliance.</li> <li>• If plans are required to be submitted provide Life Safety Plan to include path of travel through to exit discharge and Code Summary</li> </ul> <b>CODE SUMMARY</b> <ol style="list-style-type: none"> <li>1. Occupancy</li> <li>2. Separated use or non-separated use (Include key plan of tenant spaces for entire building to include occupancy type <b>if applicable</b>)</li> <li>3. Type of construction</li> <li>4. Square footage (of each building/ tenant space)</li> <li>5. Allowable area calculation</li> <li>6. Minimum plumbing fixture analysis</li> <li>7. Sprinklers / Yes or No</li> <li>8. Fire alarms / Yes or No</li> <li>9. Emergency lighting / Yes or No</li> <li>10. Number of exits required</li> <li>11. Exits provided</li> <li>12. Number of floors in the building</li> <li>13. Floor number on which work is being performed</li> <li>14. List Governing Codes</li> </ol> <b>PROVIDE: PLUMBING, MECHANICAL, GAS AND ELECTRICAL DETAILS (IF APPLICABLE)</b> <b>PROVIDE:</b> Digital plan authentication affidavit and approved plans in digital format	
<b>ALL [A] ASSEMBLY, [E] EDUCATIONAL, [I] INSTITUTIONAL OCCUPANCY OR BUILDINGS OVER 5,000 SQ. FT. MUST BE STAMPED BY A LICENSED ARCHITECT OR ENGINEER</b>	

Received By: \_\_\_\_\_

- BHAR APPROVAL IF REQUIRED
- FAÇADE BOARD APPROVAL IF REQUIRED

Revised 09/29/2017