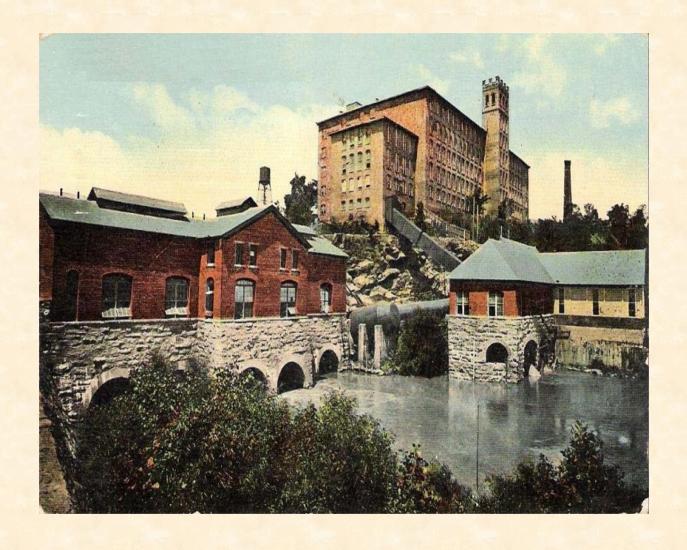
# Columbus, Georgia



Columbus Consolidated Government Fiscal Year 2010 Operating Budget

## Columbus Consolidated Government Annual Operating Budget July 1, 2009 - June 30, 2010

## Mayor and Council

Mayor – Jim Wetherington

Mayor Pro-Tem, Councilor, District 4 - Evelyn Turner Pugh

Budget Review Chairman, Councilor, At Large – Berry "Skip" Henderson

Councilor, District 1 – Jerry "Pop" Barnes

Councilor, District 2 – Glenn Davis

Councilor, District 3 - Julius Hunter

Councilor, District 5 – Mike Baker

Councilor, District 6 – Gary Allen

Councilor, District 7 - Evelyn "Mimi" Woodson

Councilor, District 8 – C. E. "Red" McDaniel

Councilor, At Large – Wayne Anthony

Isaiah Hugley City Manager

Lisa Goodwin

Deputy City Manager

David Arrington

Deputy City Manager



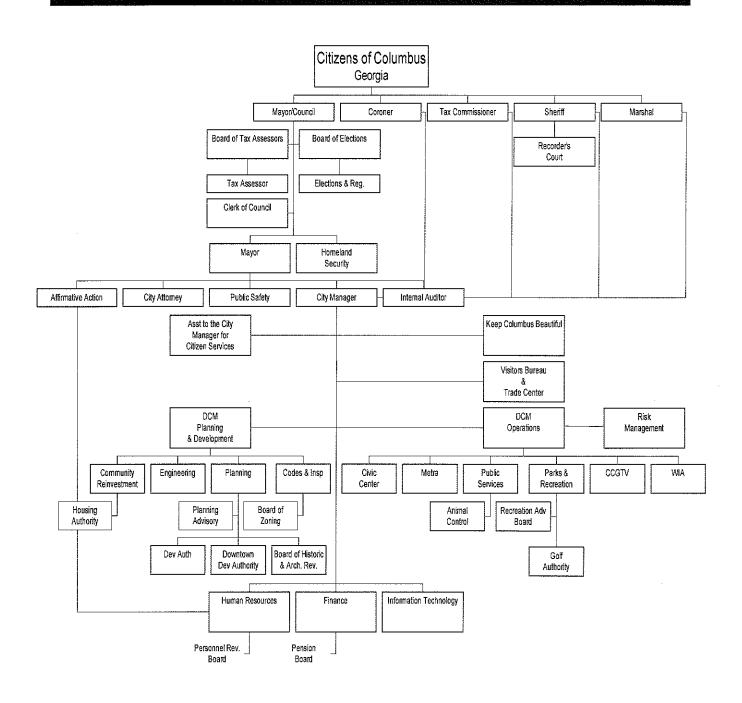
The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Columbus Consolidated Government for its annual budget for the fiscal year beginning July 1, 2008.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period for one year only. We believe our current document continues to conform to program requirements, and we are submitting it to GFOA to determine its' eligibility for another award.

## City of Columbus, Georgia

## **Organizational Chart**





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## **QUICK REFERENCE GUIDE**

There are three tools that will help the reader locate information in the current Operating Budget for Columbus, Georgia.

The first is the traditional **Table of Contents**, which outlines the entire document. Next is this **Quick Reference Guide**. It shows the reader where to find answers to commonly asked questions, along with section references and page numbers. If you have a similar question, this is the quickest way to find the answer. Last is the **Document Notes** on the following page, which briefly explains what each section of the book contains.

## If you have this question Refer to the following Tabs & Page(s)

Question	Tab	Page	
What does that word, phrase or acronym mean?	Glossary Acronyms		
How much is the current budget?	Introduction: City Manager's Message Financial Summaries		
What is the breakdown of the current budget by fund?	Financial Summaries	B-1	
What are the primary sources of revenue for the city?	Financial Summaries	B-2	
What does the city spend its money on?	Introduction: City Manager's Message Financial Summaries Operating Funds: Department Budgets .	B-2	
Does the city have financial policies?	Budgetary: Policies and Procedures	A-1	
What is the city's budget process and timeline?	Budgetary: Budget Process	A-5	
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What is the current state of the city economy?	Introduction: City Manager's Message Profile of Columbus, Georgia		
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How does the city manage and plan for the future?	Budgetary: Policies and Procedures Budgetary: Budget Process		
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## **DOCUMENT NOTES**

The Columbus Consolidated Government budget document provides comprehensive information about the government's policies, goals, financial structure and operations. This document also contains information on major initiatives, demographics of the city and capital budget.

The **Introduction** contains the transmittal letters from the Mayor and City Manager, organizational chart, overview and general information on Columbus.

**Budgetary Policy** discusses the budget preparation process and a summary of the financial structure.

The **Personnel** section describes the benefit package and presents a history of authorized positions combined for all funds.

The **Financial Summaries** provides a graphic and financial overview of each adopted operating fund along with highlights on significant revenues and expenditures.

The **Operating Fund Summaries** includes a brief description of the department, performance measures, personnel summaries and program categories by costs.

The **Appendix** section includes a variety of data, which should be useful to the reader in better understanding the budget. Also, in this section is a Glossary for those not familiar with governmental terms and Capital Outlay listing.

The **Capital Improvement Program** has been moved to a separate document, providing detailed information on the various projects.

A dedicated effort is made to enlighten the general public about the government that serves them. Throughout the budget process, many of the issues are televised on the government access channel. A copy of the document is placed on file with the Clerk of Council in accordance with the City Charter. A budget document is made available in all Muscogee County libraries as well as the Columbus State University library.

Comments on the budget may be e-mailed to the Finance Director's office at <a href="mailto:phodge@columbusga.org">phodge@columbusga.org</a>. The Financial Planning Division may be contacted at (706) 653-4087.

Columbus Consolidated Government won its first budget award in FY93. Each subsequent year, the government has been honored by the distinction. We believe that this document follows that same tradition. Additionally, CCG has also received the Certificate for Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR) since FY91.

To The Citizens of Columbus, Georgia and the Columbus City Council

#### Dear Fellow Citizens:

During my campaign for Mayor of Columbus, I promised our citizens that I would be actively involved in the budget process for our government. I believe I have lived up to that with this budget.

The adopted budget is presented to you in the amount of \$213,922,446 plus the first full year of the 2009 Other Local Option Sales Tax (LOST) of \$21,000,000 for a total of \$234,922,446. The citizens approved the 2009 Other LOST on July 15, 2008 with an effective date of January 1, 2009. As I committed and the Columbus City Council confirmed, 70% is allocated to Public Safety including a \$3,000 annual supplement to all sworn officers and 30% to Infrastructure. A portion of the anticipated 2009 Other LOST for FY2010 is not budgeted, but reserved for the 2011 rollback requirement. The FY2010 Adopted Budget is 11.47% over the FY2009 Adopted Budget, but only 1.50% increase excluding the 2009 Other LOST budget.

The millage tax rate for funding this budget remains the same as FY2009 at 17.91 mills in Urban Service District 1. Urban Service District 2 and 4 will experience a slight decrease in the millage tax rate. The tax rate for Urban Service District 2 will decrease from 13.05 mills to 12.99 mills and for Urban Service District 4 will decrease from 11.85 mills to 11.70 mills. This change in millage rate is due to the reduction of the Debt Service millage rate from 1.23 mills to 1.08 mills across all Urban Service Districts and the proportional increase of the Stormwater (Sewer) Fund millage rate to fund Stormwater system improvements.

In preparing this budget, various factors were considered to ensure your city government meets the challenges we face during these difficult economic times and unprecedented market conditions. With the expected expansion of our City, the demand for services at the current level of service is anticipated for the upcoming year with only slight modifications in the departmental operating budgets. We will continue to provide those services to the citizens we serve.

October 1, 2008, the UGA Pay Plan was adjusted to 100 percent of the July 1, 2008 market including longevity increases for our current employees of one step for two to nine years of service, and two steps for 10 or more years of service. An advancement or adjustment to the UGA Pay Plan has been postponed for FY2010 until revenue can support and sustain any additional increases. Employee health care contributions will remain the same in FY2010.

The budget includes funding 5 additional General Fund positions in this budget in key areas, one in the Citizen's Service Center, one in Engineering, one in the Tax Assessor's Office, and two in the Sheriff's Office. In addition to the 100 Police Officers committed in the 2009 Other LOST and advance funded in FY2009, there are 2 court related positions in FY2010, one in the State Court Solicitor's Office and one in the Public Defender's Office, as well as, nine positions in E-911. Additional positions committed from this funding source will be allocated in future years.

This budget contains no General Fund capital purchases, \$2,988,830 across all other operating funds and \$3,724,484 from the 2009 Other LOST. We plan to revisit our capital needs at mid-year, and request additional capital to be funded from the General Fund-Fund Balance based on the year-end closeout of FY2009, if available. The same holds true for the Capital Improvement Program, not funded for the General Fund, \$2,782,894 across all operating funds and \$6,300,000 from the 2009 Other LOST. We are not currently able to fund crucial facility and infrastructure requirements at the desired level.

This budget is presented to you as a balanced budget, using the General Fund-Fund Balance to meet the approved commitment to the Baker Village Revitalization project, subsidies for Bull Creek Golf Course, Oxbow Meadows Golf Course, and Emergency 911 Funds, and \$2,018,556 for current year operations. The administrative policy of the Columbus Consolidated Government is to maintain 90 days in the General Fund-Fund Balance. The undesignated fund balance at June 30, 2008 after FY2009 budget commitments was 93.66 days. With the intentional absence of a mid year budget amendment for FY2009, this excess over the 90 days was preserved for the FY2010 budget to compensate for any declines in select revenue sources. Another mechanic used in the current fiscal year to preserve the General Fund-Fund Balance was to postpone any hiring and suspend any non-essential purchases the last quarter of FY2009. Also, \$118,185 of the Parking Management Fund's reserves is used to balance the Parking Management Fund as the operations of Parking Management are evaluated for the future.

This budget was prepared to be able to sustain the level of funding in future years and is fiscally responsible. To Budget Chair Skip Henderson and other members of Council, I look forward to the discussions with each of you on what is included in this adopted budget to meet the needs and desires of the citizens and of our great city today, while preparing for future growth and impact tomorrow.

I want to thank City Manager Isaiah Hugley, Finance Director Pamela Hodge and the staff from each of their departments for their work in drafting this budget.

This is my adopted budget for FY2010.

Sincerely,

Jim Wetherington, Mayor City of Columbus, Georgia

#### Dear Ladies and Gentlemen:

Columbus, Georgia is in a unique situation as we prepare for the growth of our community and meet the increased demands of the citizens, with limited revenue growth potential and the expected decline in select revenue sources. The nation is experiencing unprecedented times in the housing and financial markets which has not left Columbus, Georgia untouched. The Columbus Consolidated Government is committed to providing services to meet the demands of our citizens and be prepared for the expected growth as we continue to stand for "PAST", Performance, Accountability, Service, and Trust.

In preparing this FY10 Adopted Budget, the needs and demands of the citizens we serve were at the root of our concerns. The goal for the FY10 Operating Budget was to live within our means, meet the citizen's requirements, and maintain the current staffing levels. With the local, regional and national economy experiencing contractions in consumer spending and housing, this budget cycle experienced challenges. The FY10 Operating Budget is balanced at \$234,922,446 (\$213,922,446 plus the first year budget of the 2009 Other Local Option Sales Tax (LOST) of \$21,000,000). In order to balance the budget, \$4,585,791 of fund balance was used. Fund Balance of \$498,715 was used from the General Fund for the approved commitment to the Baker Village Revitalization project, \$100,000 was used for renovations to the Welcome Center, \$100,000 was used to provide workout equipment to the Police Department, \$1,250,335 was used from the General Fund for subsidies to Bull Creek Golf Course, Oxbow Creek Golf Course and Emergency 911 Funds, \$2,018,556 for current year operations, \$500,000 for Stormwater(Sewer) Fund eductor trucks, and \$118,185 was used from the Parking Management Fund. The staffing for the government in the General Fund for FY10 was increased by five positions to meet the critical demands of the operations. The expected slow growth in the City's digest provided only minimal operation increases in a few key areas, with most departments experiencing a 2.50% decrease in the operating budget in the General Fund. The growth does not meet the increased demands for capital and infrastructure repair and replacement.

The millage rate remains unchanged at 17.91 mills for USD #1, and declines slightly to 12.99 mills for USD #2 and 11.70 for USD #4. The total General and Urban district subject to the 9 mill cap remains capped out at 9 mills. The decline in USD #2 and USD #4 is due to the decrease in the Debt Service millage from 1.23 to 1.08 mills from the payoff of the discontinue GMA Lease Pool program and the proportional increase of the Stormwater (Sewer) Fund millage rate to fund Stormwater system improvements.

## **Challenges**

We continue to struggle for replacement of capital equipment and infrastructure. The approval of the 2009 Other Local Option Sales Tax on July 15, 2008 will provide some relief to purchasing items necessary to continue to provide the same level of service to the citizens of Columbus. The new LOST became effective January 1, 2009. The Columbus City Council confirmed by resolution to dedicate 70% of the tax to Public Safety and 30% of the tax to Infrastructure. In this budget, we were not able to fund requests for equipment and infrastructure in the General Fund. We were able to fund minimal capital requests in other operating funds, but left many justified equipment requests and projects unfunded. However, the remaining SPLOST funds provide funding for Public Safety vehicles/equipment, Roads/Bridges, Flood Abatement/Stormwater, Recreational Facilities and Economic Development. These additional funding sources will still create delay in

replacing vehicles and equipment that exceed the replacement threshold, which puts an increased strain on the operating budget to provide maintenance and parts for an aging fleet of vehicles and equipment. If funding is available, additional capital and infrastructure will be requested out of fund balance during the mid year budget amendment, once FY09 year end accounting has been completed. Costs of operations remains at a minimal level. Pension costs continue to escalate. The requirements of the pension fund will continue to have a significant impact on the personnel costs now and in the future with the requirement of governments to quantify post employment health benefits. In FY09, the pay and classification study conducted by the University of Georgia was adjusted to 100% of the July 1, 2008 market rate and was implemented on October 1, 2008. An advancement or adjustment to the UGA Pay Plan has been postponed for FY10 until revenue can support and sustain any additional increases.

## **Budget Process**

Early in the budget preparation period, we forecasted that revenues would not fully support the operations of the government but the combination of reduction in expenditures, delaying capital and infrastructure purchases, preserving General Fund-Fund Balance, and one-time revenues allowed us to balance the budget during this difficult economic time. Growth of the tax digest for FY10 is estimated at 1.00% with a 96% collection rate. Departments were slightly decreased in their operating budget with a select few departments allocated additional resources to meet operational and service requirements. With departments essentially operating at minimal funding levels, departments will have the extraordinary challenge of providing more, in most cases, with continued less financial resources and no additional human resources.

The chart below details the Adopted Operating Budget for FY10. The left column identifies the funding for each fund, and the right column shows the appropriation for each fund in comparison with the adopted budget for FY09. The Fund Balance column identifies those funds, which requires fund balance to balance their appropriations: General Fund, Stomwater (Sewer) Fund, and Parking Management Fund.

FISCAL YEAR 2010								
SUMMARY OF FUNDS AND APPROPRIATION								
	TOTAL FU	INDING		TOTAL APPROPRIATION				
FUNDS	FY10	FUND	TOTAL	FY10	%			
	REVENUE	BALANCE		BUDGET	ADOPTED	CHANGE		
General	\$141,803,993	\$3,967,606	\$145,771,599	\$145,771,599	\$143,619,242	1.50%		
Stormwater	4,801,171	500,000	5,301,171	5,301,171	4,226,812	25.42%		
(Sewer)								
Paving	13,692,120	0	13,692,120	13,692,120	13,602,995	0.66%		
Medical Center	12,426,041	0	12,426,041	12,426,041	11,998,604	3.56%		
Integrated	9,973,491	0	9,973,491	9,973,491	10,369,273	-3.82%		
Waste								
E911	3,206,271	0	3,206,271	3,206,271	3,216,916	-0.33%		
Debt Service	6,076,917	0	6,076,917	6,076,917	6,742,948	-9.88%		
Transportation	6,186,556	0	6,186,556	6,186,556	6,046,255	2.32%		
Parking	212,935	118,185	331,120	331,120	335,658	-1.35%		
Management								
Trade Center	2,735,869	0	2,735,869	2,735,869	2,674,490	2.29%		
Bull Creek	1,639,079	0	1,639,079	1,639,079	1,654,507	-0.93%		
Oxbow Creek	570,507	0	570,507	570,507	550,058	3.72%		
Civic Center	5,017,622	0	5,017,622	5,017,622	4,744,175	5.76%		
Economic	994,083	0	994,083	994,083	969,887	2.49%		
Development								
Sub-TOTAL	\$209,336,655	\$4,585,791	\$213,922,446	\$213,922,446	\$210,751,819	1.50%		
2009 Other	21,000,000	0	21,000,000	21,000,000	0	N/A		
LOST								

TOTAL	\$230,336,655	\$4,585,791	\$234,922,446	\$234,922,446	\$210,751,819	11.47%
FUNDS	FY10	FUND	TOTAL	FY10	FY09	%
	REVENUE	BALANCE		BUDGET	ADOPTED	CHANGE
Health	19,059,283	0	19,059,283	19,059,283	19,059,283	0.00%
Risk	3,387,000	0	3,387,000	3,387,000	3,387,000	0.00%
Management						
Community	1,798,257	0	1,798,257	1,798,257	1,783,962	0.80%
Development						
WIA	1,614,134	0	1,614,134	1,614,134	1,614,134	0.00%

The total operating budget is \$213,922,446, excluding the 2009 Other Local Option Sales Tax, WIA, Community Development, Risk Management and Health Insurance Fund and \$234,922,446 with the 2009 Other LOST. WIA and Community Development have different budget cycles due to federal regulations; an estimated budget is incorporated in the regular budget process. Budget adjustments for these funds will be forwarded to Council in the Fall.

#### Assessment

The Columbus Consolidated Government offers an array of services to its residents including public safety, judicial, parks and recreation, sanitation and general government operations. At the time of consolidation in 1971, the government recognized that not all citizens within Muscogee County would receive equivalent levels of service. In recognition of this disparity, specific tax districts were established to levy taxes in direct proportion to services provided within each taxing district.

Currently, there are three urban service districts (USD1, USD2, and USD4), not including the special districts created for the Business Improvement District. The assessment and millage set for the primary three districts are distinguished by the services provided to each district: general services and urban services. The general services are provided to the total area of Muscogee County as fixed and established on the effective date of the last amendment to the charter. Functions and services provided to the general service district are commonly available and accessible or otherwise provided to all residents throughout the total area of the county. Examples are judicial services, parks and recreation, city administration, certain police services, health facilities and incarceration facilities. Urban service districts provide more comprehensive and intensive levels of governmental duties. Examples are fire protection, police patrol services and street maintenance. The total millage for urban and general service plus transportation services has a nine-mill cap not including debt service, Medical Center appropriation, and road and stormwater (sewer) millages.

The criterion for calculating the millage rate in each district is outlined below.

**General Service -** Services are of equal level throughout the county. Taxes are levied on all Muscogee County property owners.

**Medical Center Tax -** A three-mill levy is assessed with revenue paid to the Hospital Authority for medical care of county residents who cannot afford medical treatment.

**METRA** - This tax is levied to subsidize mass transit in the city. Taxes are levied after all other income from fares and other service charges and other governmental entities are calculated.

**Urban Service -** Services are diverse in various sections of the county. Taxes are levied proportionately on property owners of each district based on the level of service.

**Fire Tax** - The millage rate is dependent on the Fire Department's ISO rating for each district. They are proportional to the relative cost to insure a classified rated brick - veneer single family dwelling of average value of all such family dwellings throughout the county.

**Patrol Services -** The tax rate is calculated according to the median response time on all police calls.

**Stormwater (Sewer) -** The tax rate is calculated according to the number of miles of public roads and streets in the district, which are maintained at local expense.

**Street Maintenance -** The tax rate is calculated according to the number of miles of public roads in each district per acre of land. Taxes are levied in the Paving Fund for this activity.

The chart below shows the distribution of the millage among districts.

TAX MILLAGE COMPARISON FY10 ADOPTED TO FY09 ADOPTED									
URBAN SERVICE DISTRICT #1 URBAN SERVICE DISTRICT #2 URBAN SERVICE DISTRICT									TRICT #4
	FY09 Adopted	FY10 Adopted	Change	FY09 Adopted	FY10 Adopted	Change	FY09 Adopted	FY10 Adopted	Change
Total General and Urban	8.18	8.18	0.00	6.72	6.72	0.00	6.55	6.55	0.00
METRA	0.82	0.82	0.00	0.82	0.82	0.00	0.82	0.82	0.00
Total Subject to Cap	9.00	9.00	0.00	7.54	7.54	0.00	7.37	7.37	0.00
Stormwater (Sewer)	1.07	1.22	0.15	0.12	0.21	0.09	N/A	N/A	N/A
Paving	3.36	3.36	0.00	0.91	0.91	0.00	N/A	N/A	N/A
Medical Center	3.00	3.00	0.00	3.00	3.00	0.00	3.00	3.00	0.00
Total M & O	16.43	16.58	0.15	11.57	11.66	0.09	10.37	10.37	0.00
Debt Service	1.23	1.08	-0.15	1.23	1.08	-0.15	1.23	1.08	-0.15
Economic Development	0.25	0.25	0.00	0.25	0.25	0.00	0.25	0.25	0.00
Total Tax Rate	17.91	17.91	0.00	13.05	12.99	-0.06	11.85	11.70	-0.15

In Urban Service District #1, which encompasses most of the community's land area, the millage rate will remain unchanged at 17.91. Funding is continued for economic development activities. In Urban Service District #2, which extends along the northern boundary of Columbus, the tax rate will decrease slightly by 0.06 mills to 12.99. In Urban Service District #4, which is presently limited to some small parcels near the Fort Benning reservation, tax rate will decrease by 0.15 mills to 11.70. The decrease is a combination of a reduction of the Debt Service millage with the payoff of the GMA Lease Pool and a proportionate increase of the Stormwater (Sewer) millage for drainage improvements. Under the requirements of the Taxpayer Bill of Rights, three public hearings will be held in order for citizens to discuss the changes in the tax rate.

## **Personnel Changes and Employee Compensation**

Each year, a major portion of the budget is allocated to personnel costs. In FY10, that percentage will reach almost 63%. This budget postpones any advancement or adjustment of the University of Georgia pay and classification plan. The pay plan was advanced to 100% of the July 1, 2008 market rate on October 1, 2008. The city will maintain its annual contribution of \$5,400 per employee for health care and the employee's

premium will remain the same also. A preferred rate is offered to those employees who are not tobacco users. There is an additional premium for employees with spouses who have access to employer sponsored health insurance. Staff will continue to pursue development of "tools" to help our employees make better health choices based on education and cost cutting strategies. Pay adjustment for constitutional officers and those employees affected by the State of Georgia pay system will not receive an increase in FY10.

There are an additional five positions in the General Fund for critical areas. Other personnel adjustments are outlined in Section C of this document.

### **Capital Projects and Capital Outlay**

The FY10 budget includes \$9,082,894 in capital improvements projects (\$6,300,000 for 2009 Other LOST) and \$6,713,314 for capital outlay (\$3,724,484 for 2009 Other LOST). Funding has been included for road resurfacing, and pipe rehabilitation and replacement. Details of the capital improvement projects are found in Section E. The capital outlay is detailed in the Appendix – Section F.

### **Departmental Highlights**

Listed below are the major budget highlights for each department. In the interest of brevity, only substantial operational changes are identified. Some departmental budgets have increases in personnel costs because of the increase from last fiscal year's pay plan implementation and pension costs. Major changes beyond personnel are identified with additional details contained in the following sections of the document.

- ♦ The Legislatives' FY10 funding level is \$511,711, a 0.18% increase from the FY09 adopted budget. This department includes the Council and the Clerk of Council divisions.
- The Executive's FY10 funding level is \$453,426, a 3.82% increase from the FY09 adopted budget. This department includes the Mayor's Office, the Mayor's Committee for Persons with Disabilities, and the Internal Auditor Department. The Crime Prevention/Intervention program will also receive funding from the 2009 Other Local Option Sales Tax in the amount of \$931,459 towards the \$2,000,000 annual allocation.
- ♦ The City Attorney's Office FY10 funding level is \$712,758, a 5.83% increase from the FY09 adopted budget.
- ♦ The City Manager's FY10 funding level is \$1,549,358, a 12.72% increase from the FY09 adopted budget. This department includes the City Manager's Office, Mail Room, Public Information, Criminal Justice Coordination, Risk Management and Citizen Service Center divisions.
- Finance's FY10 funding level is \$2,400,171, a 5.08% increase from the FY09 adopted budget. This department includes the Director's Office, Accounting, Revenue, Financial Planning, and the Purchasing divisions.
- ♦ Information Technology's FY10 funding level is \$3,564,141, a 0.08% increase from the FY09 adopted budget.
- ♦ Human Resources' FY10 funding level is \$1,663,997, a 3.59% increase from the FY09 adopted budget. This department includes the Director and Employee Benefits divisions.
- ♦ Inspections and Code Enforcement's FY10 funding level is \$1,822,852, a 5.24% increase over the FY09 adopted budget. This includes the Inspections and Code Enforcement Department and Print Shop.

- ♦ The Planning Department's FY10 funding level is \$347,565, a 15.70% increase from the FY09 adopted budget.
- ♦ Engineering Services' FY10 funding level is \$2,165,582, a 9.40% increase over the FY09 adopted budget. This department includes Traffic Engineering, Geographic Information Systems and Radio Communications divisions. In addition to the aforementioned divisions, which are funded in the General Fund, this department manages divisions funded in the Sewer and Paving Funds. Engineering Services' Drainage Division will operate with \$722,319; a 28.91% increase above FY09's adopted budget and the Highways & Roads Division will operate with \$1,097,947, a 7.75% increase above FY09's adopted budget.
- Public Services' FY10 funding level is \$7,832,583, a 9.27% increase from the FY09 adopted budget. This department includes the Director's Office, Fleet Management, Special Enforcement, Cemeteries, Facilities Maintenance, and Other Maintenance & Repairs divisions. Besides managing the aforementioned divisions, which are funded in the General Fund, the department manages divisions in other Operating Funds that are listed below: Two divisions, Sewer Maintenance and Other Maintenance & Repairs, operate with \$3,156,262 in the Sewer Fund. This allocation is a 13.69% increase from the FY09 adopted budget for Public Services' sewer construction and maintenance activities.
  - ♦ Six divisions; Street Improvements, Landscape & Forestry, Street Repairs & Maintenance, Right-of-Way Maintenance, ROWM Community Services, and Other Maintenance & Repairs, operate with \$10,463,090 in the Paving Fund. This allocation is a 6.53% increase over the FY09's adopted budget for Public Services' paving and maintenance activities.
  - ♦ Six divisions; Solid Waste Collection, Recycling, Granite Bluff Inert Landfill, Oxbow Meadow Inert Landfill, Pine Grove Landfill, and Other Maintenance & Repairs, operate with \$8,756,615 in the Integrated Waste Management Fund. This allocation is a 3.27% decrease from the FY09 adopted budget for Public Services' waste management program and maintenance activities.
  - ♦ Other Maintenance & Repairs is budgeted in the Metra Fund for \$12,000 and in the Civic Center Fund for \$100,000.
- ♦ Parks & Recreation's FY10 total funding level is \$10,121,854, a 3.52% decrease from the FY09 adopted budget. This department includes the Director's Office, Park Services, Recreation Services, Community Schools, Athletics, Therapeutics, and Special Facilities (Memorial Stadium, Golden Park, Cooper Creek Tennis Center, Aquatics, Pottery Shop, Lake Oliver Marina and Senior Citizen's Center divisions). In addition to the aforementioned divisions, which are funded in the General Fund, the department also manages the program listed below:
  - ♦ Parks Refuse Collection operates with \$72,463 in the Integrated Waste Management Fund. This allocation is 5.35% decrease over last year's budget for Parks & Recreation waste management program activities.
- ♦ Cooperative Extension Services' FY10 funding level is \$143,196, a 0.54% decrease over the FY09's adopted budget. The staff members are state employees, but the Consolidated Government supplements seven salaries.
- ♦ Boards & Commissions' FY10 funding level is \$1,835,348, a 10.75% decrease of the FY09 adopted budget due to FY10 not being a general election year. This department includes the Board of Tax Assessors and the Board of Elections and Registration.

- ♦ Police Services' FY10 funding level is \$28,246,575, a 6.01% increase from the FY09 adopted budget. This department includes the Chief of Police, Intelligence/Vice, Support Services, Field Operations, Office of Professional Standards, Administrative Services, and Investigative Services divisions. Besides managing the aforementioned divisions, which are funded by the General Fund, the department manages the emergency call center (E911).
  - ◆ The Police Department will also receive funding from the 2009 Other Local Option Sales Tax in the amount of \$9,568,116 for personnel and capital outlay.
  - ♦ The Emergency Call Center (E911) operates with \$3,575,352 in the Emergency Telephone Fund. This allocation is 11.14% more than last year's budget for E-911 activities. Operational costs continue to grow more rapidly than funding appropriated from the \$1.50 surcharge on land-based telephone lines. Additionally, the \$1.00 surcharge on cellular telephones, effective November 1, 1998, has helped offset the expenditures needed to keep pace with operational costs. The transfer from the General Fund was increased in FY10 to \$616,413.
- Fire and Emergency Services' FY10 funding level is \$24,569,788, a 1.24% increase from the FY09 adopted budget. This department includes the Chief of Fire and EMS, Suppression and EMS, Training, Prevention, Hazardous Materials Response Team, Maintenance, Special Operations, Administrative Services, Logistics/Support, and Emergency Management divisions. The Fire Department will also received funding from the 2009 Other Local Option Sales Tax in the amount of \$1,680,131 for personnel and capital outlay.
- ♦ The Muscogee County Prison's FY10 funding level is \$7,092,182, a 3.93% increase from the FY09 adopted budget. The Muscogee County Prison will also received funding from the 2009 Other Local Option Sales Tax in the amount of \$603,696 for personnel and capital outlay.
- ♦ The Superior Court Judges' FY10 funding level is \$1,137,842, a 1.53% decrease from the FY09 adopted budget.
- The District Attorney's FY10 funding level is \$1,867,222, an 11.28% increase over the FY09 adopted budget. The District Attorney's Office manages the Victim/Witness Assistance Program, which is partially funded by the Crime Victim Surcharge. The Victim Witness Program's FY10 funding level is \$176,953. This allocation reflects an 11.90% decrease from FY09's adopted budget. The remaining balance of the 5% surcharge will be carried forward at the end of the fiscal year. A portion of this budget is funded by proceeds of a 5% surcharge assessed on all court fines levied in the Chattahoochee Judicial Circuit.
- ♦ Adult Probation's FY10 funding level is \$138,443. This allocation reflects a 5.65% decrease from the FY09 adopted budget.
- ♦ The Jury Manager's FY10 funding level is \$430,555. This allocation reflects a 0.01% decrease above FY09's adopted budget.
- ♦ The Juvenile Court Judge's FY10 funding level is \$463,771, a 3.74% increase from the FY09 adopted budget.
- ♦ The Circuit wide Juvenile Court's FY10 funding level is \$264,721, a 0.40% increase from the FY09 adopted budget.
- ♦ The Clerk of Superior Court's FY10 funding level is \$1,945,574, a 4.95% increase from the FY09 adopted budget.

- ♦ State Courts' FY10 funding level is \$1,594,361, a 4.14% increase from the FY09 adopted budget. This department includes State Court Judges and the State Court Solicitor's Office. The State Court Solicitor's Office will also receive funding from the 2009 Other Local Option Sales Tax in the amount of \$63,749 for personnel.
- ♦ The Public Defender's FY10 funding level is \$1,380,290, a 2.04% decrease from the FY09 adopted budget. The Indigent Defense Act was effective on January 1, 2005, which required the consolidation of Public Defender services in Superior and Juvenile Courts. This includes the Circuit wide Public Defender and the Muscogee County Public Defender. The Circuit wide Public Defender will also receive funding from the 2009 Other Local Option Sales Tax in the amount of \$61,826 for contractual services.
- ♦ Municipal Court's FY10 funding level is \$2,244,583, a 0.01% decrease from the FY09's adopted budget. This department includes Municipal Court Judge, Clerk of Municipal Court and the Municipal Court Marshal. Their budgets are detailed below:
  - ◆ The Clerk of Municipal Court's FY10 appropriation is \$689,000, a 0.61% increase from the FY09 adopted budget.
  - ◆ The Municipal Court Marshal's FY10 appropriation is \$1,200,303, a 0.02% increase from the FY09's adopted budget. The Marshal will also receive funding from the 2009 Other Local Option Sales Tax in the amount of \$61,992 for personnel.
  - ♦ The Municipal Court Judge's budget is \$355,280, a 1.30% decrease above the current adopted budget.
- ♦ The Probate Court Judge's FY10 funding level is \$446,724, a 5.82% increase over the current adopted budget.
- ♦ The Muscogee County Sheriff's Office's FY10 funding level is \$25,541,614, a 6.69% increase over the FY09 adopted budget. This department includes the Sheriff Administration, Operations, Detention, and Motor Transport divisions. The Sheriff's Office will also received funding from the 2009 Other Local Option Sales Tax in the amount of \$1,185,597 for personnel.
- ♦ The Tax Commissioner's Office's FY10 funding level is \$1,500,982, a 7.48% increase from the current adopted budget.
- ♦ The Coroner's Office's FY10 funding level is \$276,202, a 12.14% increase above the FY09 adopted budget.
- ♦ The Consolidated Government provides funding to diverse community organizations. The Agency's FY10 funding level is \$1,823,151. A detail listing is included on D-106.
- ♦ The Medical Center's FY10 funding level is \$12,426,041. This appropriation reflects a 3.56% increase above the FY09 adopted budget. The Consolidated Government provides this funding to account for care to its indigent citizens.
- ♦ Debt Services' FY10 funding level is \$6,076,917, a 9.88% decrease from the FY09 adopted budget. This appropriation is scheduled to fund general bond obligations, lease contracts with the Columbus Building Authority, and other debt obligations.

- ◆ Transportation Services' FY10 funding level is \$6,186,556, a 2.32% increase above FY09's adopted budget. This department includes the Director's Office, Operations, Maintenance, Dial-A- Ride, and Grant Management and Planning divisions. Besides managing the aforementioned divisions, which are funded by the Transportation Fund, Metra also manages parking activities.
- ♦ Parking Management's FY10 funding level is \$331,120, a 1.35% decrease from the FY09 adopted budget. This fund was balanced using \$118,185 of the Parking Management Fund-Fund Balance. This division is responsible for the Parking Garage and Parking Enforcement.
- ♦ The Columbus Ironworks Convention and Trade Center's FY10 funding level is \$2,735,869, a 2.29% increase from the FY09's adopted budget. This department is budgeted as an enterprise fund, where \$818,500 and \$608,754 in revenue are projected from Beer and Hotel/Motel Taxes respectively. The remainder of the budget will be funded by various activities and events.
- ♦ Columbus' Golf Authority's FY10 funding level is \$2,209,586, a slight increase over the FY09 adopted budget. The authority includes Bull Creek and Oxbow Creek Golf Courses. This budget includes an operational subsidy of \$633,003 to Oxbow Creek and Bull Creek from the General Fund.
- The Civic Center's FY10 funding level is \$5,017,622, a 5.76% increase over FY09's adopted budget. The Civic Center receives a percentage of the Hotel/Motel Tax collected, totaling \$1,217,507.
- ♦ Employee Health Insurance Fund's FY10 funding level is \$19,059,283, remaining the same as the FY09 adopted budget. The City's contribution will be \$5,400 per employee.
- Risk Management's FY10 funding level is \$3,387,000, remaining the same as the FY09 adopted budget.
- Economic Development' budget increased to \$994,083. The amount is determined by an estimate of a quarter of a mill. Council will decide each year whether to make this appropriation.
- ♦ Workforce Investment Act (WIA), also formerly known as the Job Training Partnership Act (JTPA) will have a budget of \$1,614,134. Since this is a federally funded program, its program year overlaps with the City's fiscal year. Revisions will be forthcoming in the fall to adjust the funding levels when contracts are finalized.
- ♦ The Community Development Block Grant (CDBG) Fund FY10 funding level will be \$1,798,257. This is another federally funded program that overlaps the City's fiscal year where program adjustments will be needed in the fall.

### Conclusion

The budget reflects the very challenging times we now confront. It is essential that we are realistic about the budget decisions ahead of us. The goal is to remain financially stable to endure such extraordinary changes in the economy. As we strive to find more creative ways to deliver services, we will also strive to plan today for a better tomorrow and meet the demands of the expected growth. The dedication and commitment of the staff to deliver services and sustain the City in these lean times is commendable.

Sincerely,

Isaiah Hugley City Manager Columbus, Georgia
Muscogee County

Just the Facts . . .

Climate: Balmy summers / Mild winters

Average High Temperature: 75.9°

Average Low Temperature: 54.4°

Average Monthly Rainfall: 4.05 inches

Average Annual Rainfall: 48.57"



## Just the Facts . . .

Longitude: 84° 59′ / Latitude: 32° 30′

Area: 221 Square Miles

Altitude: 250 feet above sea level

Population: 188,660

Year Founded: 1828

Year of Consolidation: 1971

Vestled in Piedmont country on the banks of the Chattahoochee River is a town called Columbus. Founded in 1828, Columbus was the last planned city of the original thirteen colonies. It was originally inhabited by the Yuchi and Creek Indians and claimed by Spanish missionaries in 1679. Later the French and British discovered it as a strategic trading site. Because of its proximity to the Chattahoochee River, Columbus grew to become a center of shipping and military manufacturing. Before and during the Civil War, Columbus served as a center for arms manufacturing. Continuing its military relationship, the Columbus Soldiers' Aid Society sponsored the nation's first celebration of Memorial after the Civil War. Later in 1918, a small camp became Fort Benning, which is now the largest infantry school in the world and home to the Western Hemisphere Institute for Security Cooperation (WHINSEC).

In 1971, the City of Columbus and Muscogee County consolidated to form the first consolidated government in Georgia. The entire county is inside the city limits. Outer areas of the county are classified for taxing purposes as General Service Districts (GSD). The balance of the county is divided into two Urban Service Districts receiving more comprehensive services than GSD. The government has a ten-member council and Mayor. The Council is composed of one member from eight equally divided districts and two at-large districts serving four year terms. The Mayor, who also serves a four-year term, appoints the City Manager pending approval by Council. Open sessions are held by Council each Tuesday at 9:00 a.m.

The Columbus Consolidated Government (CCG) is a full service city providing a wide range of municipal programs and facilities. Services include the following: public safety, recreation and cultural events, transportation, planning and development, road maintenance and general governmental services. More than 2,800 employees work for CCG.

The Muscogee County Public School District, consolidated since 1958, has 61 schools with their enrollment exceeding 32,500 students. Numerous institutions of higher learning are located in the area as well: Columbus State University with an enrollment of more than 7,000 students and Columbus Technical Institute. Within commuting distance of Columbus are six other institutions including Auburn University, Troy State and LaGrange College.

Noteworthy historical sites exist within the county. The National Infantry Museum and Soldier Center at Patriot Park celebrated its Grand Opening June 19, 2009. It is located in Columbus, Georgia, just outside the gates of Fort Benning, the Home of the Infantry and one of the Army's largest installations. This world-class tribute to Infantrymen past, present and future, is the first of its kind in the United States. Throughout the 190,000-square-foot museum, visitors will take an interactive journey through every war fought by the U.S. over the past two centuries. The museum tells the heroic story of everyday Infantrymen through an enviable collection of more than 30,000 artifacts. Era galleries trace Infantry history from before the Revolutionary War to action today in Iraq and Afghanistan. There is a special gallery recognizing Medal of Honor recipients and one that pays tribute to those who love an Infantryman, and the sacrifices they make supporting him. There is an IMAX Theatre, full service restaurant and gift store. Patriot Park includes a parade field for Fort Benning Infantry School graduations, a memorial walk of honor and an authentically recreated World War II Company Street.

The Springer Opera House, built in 1871, is the State Theater of Georgia and offers adult and

children's theater. After undergoing major renovations, the Springer is offering more variety shows than ever before. Port Columbus National Civil War Naval Museum opened last year near the Civic Center. Visitors are encouraged to visit the Columbus Museum and the Columbus Historical District, which includes the Columbus Ironworks, built in 1853 and the Liberty Theater.

The South Commons Softball Complex & Stadium enjoys hosting regional tournaments. The Civic Center is exciting and has two professional teams the Columbus Cottonmouths in the Southern Professional Hockey League and the Arena Football team the Columbus Lions, which is part of the American Indoor Football League.

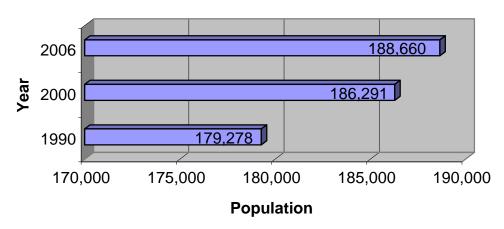
Golfing is available at the 36-hole Bull Creek, which recently was renovated and the nine-hole Oxbow Creek courses.

Enjoy the Coca-Cola Space Science Center, a state of the art science facility providing spectacular laser light venues. The Rivercenter Performing Arts Center provides culture, entertainment, and enjoyment for many. Fall football is spectacular with regional college games, high school competition as well as little league fun. Finally, enjoy a leisurely stroll along the Columbus Riverwalk. Adjacent to the Chattahoochee, the Riverwalk provides more than twenty miles of scenic walkway with additions underway.

## Demographics:

Columbus has seen steady population growth over the past twenty years. Since 1990, the population has steadily increased from 179,278 to 188,660, as shown in the chart below.

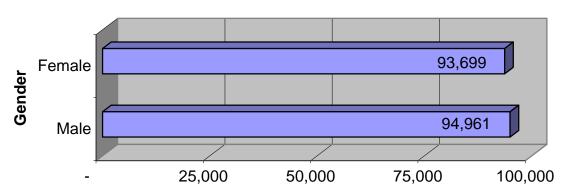
## Columbus, GA Population Trend



Source: U.S. Census Bureau, 2006 American Community Survey, 1990 and 2000 Census.

When it comes to gender, the population is split almost equal, between men and women. Many young professionals begin their family life in Columbus. The average age in Columbus is a youthful 33 years of age. This number is approximately 4 years less than the U.S. average. This shows Columbus as a strong center for vitality and spirit within Georgia and the surrounding areas.

## Population by Gender 2006

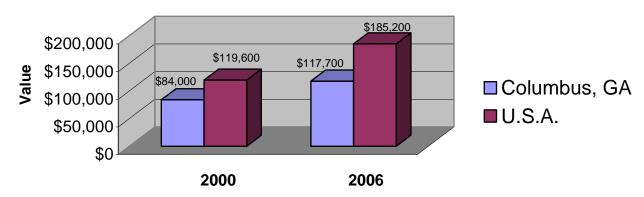


Source: U.S. Census Bureau, 2006 American Community Survey

## Wealth:

Columbus' steady population growth protected us from the severe swings seen recently in the U.S. real estate market. Median values of Columbus homes have not seen the dramatic increases as seen in the rest of the country. Median home value grew 28.6% between 2000 and 2006 in Columbus. The U.S. average grew 35.4% in the same time period. Therefore, Columbus' housing market is growing at a steadier and more affordable pace when compared to the national average.

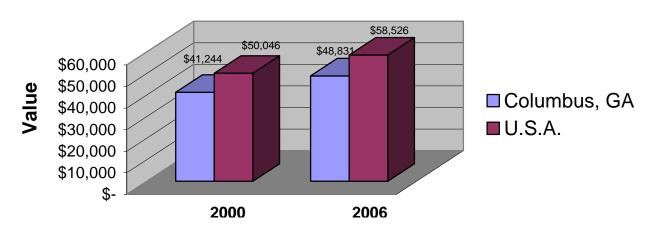
## **Median Home Value**



Source: U.S. Census Bureau, 2006 American Community Survey

Columbus' median income increased 15.54% between 2000 and 2006. This is higher than the U.S. average of 14.5% in the same period.

## **Median Family Income**



Source: U.S. Census Bureau, 2006 American Community Survey

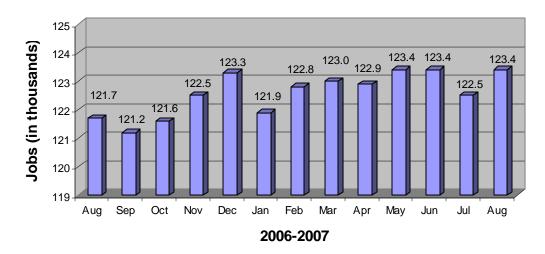
Taking the previous information into account, we see that average home prices have stayed below the U.S. in appreciation, yet median family income has stayed above the national average. This illustrates Columbus as a place where people are earning more, and paying less for housing when compared to the rest of the country, a dream for many Americans.

## Economy:

Columbus' regional economy has historically been founded in manufacturing, although recent years have seen many new faces in Columbus' economic picture. Columbus is now home to American Family Life Assurance Corporation (AFLAC), Carmike Cinemas, RC Cola, Total Systems (TSYS) and United Technology's Pratt and Whitney to name a few. TSYS, has recently completed its state-of-the-art uptown campus along the Chattahoochee River, a monument to the progress and development of the uptown area.

The community has seen expansions in service areas and downsizing in traditionally manufacturing areas. Whatever the reason, the area continues to rebound and keep surging forward. Efforts to recruit and retain companies are championed by the Chamber of Commerce and other planning and development entities. Commercial and retail trade, as well as professional services, have attracted customers throughout the region, making Columbus a mecca for the surrounding counties. In the past year Columbus' metropolitan area has seen an increase of 1.4% in its labor force, as shown in the chart on page 19, and maintained a relatively low 5.5% unemployment rate.

## **Columbus MSA Employment**



Source: http://www.dol.state.ga.us/ Notes: Columbus MSA includes Chattahoochee, Harris, Marion, Muscogee, and Russell (Alabama) counties.

With future expansion from AFLAC, Cessna and the U.S. Department of Defense's Base Realignment and Closure (BRAC) program, Columbus is expected to grow by 45,000 people by 2012. Budgets must include these facts and prepare for future strain on the infrastructure of Columbus with increased public service and public safety needs. New housing and commercial development trends continue to grow. CCG continues to fund capital projects to spur development in the downtown area and economically disadvantaged areas. The success of the past is transforming the future.

All things considered, Columbus, the center of the Sunbelt South, is poised for dynamic growth and prosperity.

## **VISION COLUMBUS**

### The People of Columbus Speak Out

### Housing: The Vision

- Provide safe, soundly constructed, well-maintained, and affordable housing available to all.
- Eliminate substandard housing and enforce applicable codes and ordinances.
- Encourage and support partnerships among builders to provide low-cost housing for those in need.
- Achieve a balance between development and housing density.
- Protect neighborhoods from commercial development.

## Neighborhood/Community Aesthetics: The Vision

- Preserve trees before, during and after development.
- Ensure that open spaces are clean and well-maintained.
- Provide and protect a generous amount of green space (nature parks and vegetation barriers).
- Provide passive as well as active parks.
- Provide culturally focused as well as activity-based parks.
- Promote the development of economically and racially diverse neighborhoods.
- Preserve historic homes and buildings.

### Transportation: The Vision

- Provide public transportation that meets the needs of the community.
- Develop bicycle, bus and trolley systems.
- Develop a roadway system that will provide easy access around and throughout the city.
- Reduce high traffic volume in residential areas.
- Attract new carriers, routes and services to the Columbus Metropolitan Airport.
- Provide more parking facilities throughout the community and develop alternatives such as 'Park and ride'.

## Public Safety: The Vision

- Provide greater police presence throughout the city.
- Build a well-staffed, well-trained, fully equipped police force.
- Improve communication between public safety officers and youth.
- Improve response time.
- Develop and support programs focused on prevention and appropriate alternatives to incarceration.
- Expand and upgrade jail facilities.

#### Education: The Vision

- Encourage parental involvement at school and in the home.
- Provide after-school learning, vocational training, tutorial programs and summer enrichment opportunities.
- Provide programs that address teen social problems.

## Unity: The Vision

- "One Columbus."
- Provide race relations training for city employees and citizens.
- Encourage and support ongoing programs to promote unity and sensitivity to diversity in the community and workplace.
- Promote "bridge building" throughout the community to encourage unity and mutual respect among ethnically and culturally diverse groups.

## **VISION COLUMBUS**

- Encourage business participation in minority business mentor programs.
- Treat all people with dignity and respect.

### Commercial and Economic Development: The Vision

- Focus effort for growth and development in the city as a whole.
- Encourage community-wide economic development through enterprise and empowerment zones.
- Encourage programs to provide funding for minority business development.
- Develop job-training programs to encourage youth.
- Support the growing tourism industry through expansion of hotel accommodations and new restaurants, recreational and leisure activities.
- Require businesses to keep properties neat, clean and properly maintained.

## Uptown Development: The Vision

- Provide safe and visually appealing facilities.
- Expand parking facilities.
- Develop entertainment, cultural and recreational options.
- Attract major convention and trade show business.
- Develop Uptown into a 21<sup>st</sup> century model city where people want to visit, live, work and play.

### Regionalism: The Vision

- Continue to develop mutually beneficial and supportive relationships with Phenix City and Fort Benning.
- Expand certain city services to surrounding counties and cities.

### Quality of Life: The Vision

#### Health and Human Services

- Provide affordable, quality day care for children.
- Provide more facilities and programs for adults.
- Make quality health and medical facilities and human service resources available throughout the community.

## Quality of Life: The Vision

### Culture and the Arts

- Develop and nurture the cultural climate of the community.
- Expand existing parks and recreational facilities, with special focus on children, teen and senior adults.
- Develop family-oriented neighborhood parks and recreational parks and pocket parks in Uptown Columbus.
- Seek innovative approaches to expand parks and recreational options.
- Increase tourism through development of recreational facilities along the riverfront.

#### Community Facilities: The Vision

- Ensure that community facilities are clean, safe and accessible.
- Expand and enhance the public library system.
- Provide satellite centers for certain public services.

#### The Environment: The Vision

- Preserve trees before, during and after development.
- Ensure that open spaces are clean and well-maintained.
- Provide and protect a generous amount of green space (natural parks and vegetation

## **VISION COLUMBUS**

barriers).

- Protect air and water quality.
- Protect and preserve the Chattahoochee River
- Upgrade wastewater treatment and solid waste facilities.
- Improve sewage and drainage systems throughout the city.
- Control the proliferation of exterior signage.
- Encourage and develop a stronger recycling program

### Taxation: The Vision

- Re-evaluate the overall tax system.
- Use the city sales tax as funding base for additional community facilities.
- Provide tax incentives to attract small as well as large businesses to the community.
- Develop a program to assist existing small businesses.

## Checklist for City Leaders:

Based on this community input, we heard you call for community leaders to:

- Design and implement a comprehensive study of all local taxes.
- Develop a comprehensive community master plan that will guide our progress.
- Evaluate, update and enforce local codes and ordinance that contribute to economic development and overall quality of life for all citizens.

### **BUDGETARY POLICIES AND PROCEDURES**

The annual budget is a fiscal plan that presents the services to be provided to the community and the funds necessary to perform these services. Key steps in this process are described within.

### **Budget Preparation**

The Columbus Consolidated Government (CCG) operates under a fiscal year that begins July 1 and ends June 30. The major steps in the process are outlined below with a detailed schedule on page A-7 and A-8.

## **Budget Adoption**

- Step 1: Council is provided a long-range financial plan showing revenue and expenditure histories. The plan predicts service costs and funding sources into the future along with the identification of potential concerns. This report is used as the financial framework for budget preparation.
- Step 2: Departments develop performance and expenditure requests for the next fiscal year.
- Step 3: During the months of March and April, the City Manager reviews all departmental operations and budget requests in order to propose a recommended balanced budget.
- Step 4: Sixty days prior to the fiscal year commencing July 1, the Mayor submits to Council a proposed operating budget for all operating funds. The operating budget includes recommended expenditures and the means of financing them.
- Step 5: A series of workshops and public hearings are held before making final changes to the Mayor's recommended budget.
- Step 6: The annual budget is formally adopted by Council before July 1.

### Expenditure Control

Once the annual budget is adopted, expenditure control is maintained on the appropriation unit basis (group of accounts) with travel and capital expenditures maintained under full control. Throughout the year, all expenditures and revenues are monitored.

#### **Budget Control**

Georgia Law, O.C.G.A. '36-81-3 establishes the legal level of budgetary control as the department. Within the overall budget limitations, authority is delegated to the City Manager. When acting on the authority delegated by the City Manager to the Finance Director, it is recommended that intra-departmental transfers of appropriation and revenue anticipation may be approved as deemed necessary. Under no circumstances, however, may the total budget of any department be increased or decreased without Council approval.

#### **Budget Amendments**

Amendments affecting the bottom line of any department are approved solely by Council. Section 7-404 of the City Charter describes this authority:

"The Council may make appropriations [revenue and expense] in addition to those contained in the current operating or capital budgets at any regular or special meeting called for such purposes."

## Policy Guidelines

The overall goal of the City's financial plan is to establish and maintain effective management of the City's financial resources. The informal statements of budgetary policies provide the basis for achieving this goal.

The following section outlines the policies used to guide the preparation and management of the City's

### **BUDGETARY POLICIES AND PROCEDURES**

budget. The section consists of operating budget policies, capital expenditures, policies, revenue policies and financial accounting policies.

The development and preparation of the City's budget are guided by the following policies.

All funds are required to balance. Anticipated revenue must equal the sum of budgeted expenditures. To the extent possible, all funds should be included in the budget process along with work programs, objectives and strategies.

The Capital Improvement Program requires coordination and planning in conjunction with the various operating fund budgets.

The General Fund is based on a long-range financial plan that includes unallocated fund reserves. The goal is to keep the reserve at approximately fifteen percent of budgeted expenditures. This reserve protects the City against catastrophic revenue losses and major emergency expenditures.

#### Revenue Policies

The City will maintain effective collections systems and implement aggressive enforcement strategies in order to maximize revenues from available sources.

The City will maintain a broad revenue base; that is, a large number of widely diversified revenue sources that will be established and maintained in order to distribute the revenue burden equitably and protect the City from short-term fluctuations in any one revenue source.

The City will implement user fees in all areas where feasible and productive as well as seek to set fees at levels related to the costs of providing the services. Moreover, user fees will be reviewed annually as part of the budget process and will be adjusted to maintain or move incrementally closer to full coverage of activities.

The projection of revenues will receive conservative treatment in order that actual revenues at the fund level will consistently equal or exceed budgeted revenues.

#### Financial Structure

The financial transactions of the City are budgeted and recorded in individual funds. A fund is an independent financial and accounting entity. It is a set of interrelated accounts used to record revenues and expenditures associated with a specific purpose. Funds have a balancing set of accounts and records, cash and other financial resources in conjunction with all related liabilities and residual equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or restrictions. Although funds are independent entities within the financial records of a government, there is no requirement to physically segregate the assets. Funds are classified into three basic types: governmental, proprietary or fiduciary.

#### Government Funds

Governmental funds are used to account for all or most of the government's general activities, including the collection and disbursement of earmarked monies, the acquisition or construction of general fixed assets and the servicing of general long-term debt.

The following types of governmental funds are utilized by the City:

- The General Fund is the principal fund of the Consolidated Government and is used to account for all major activities of the government such as Police, Fire and Recreation.
- Special Revenue Funds are used to account for the proceeds of specific revenue sources

#### **BUDGETARY POLICIES AND PROCEDURES**

legally restricted to expenditures of specific purposes. The Sewer, Paving and Medical Center Funds are examples of special revenue funds.

- Debt Service Funds account for the accumulation of resources for the payment of general long-term liability, principal, interest and related costs. The City's Debt Service Fund includes requirements to meet the general obligation bond issues, lease contracts, and lease purchase programs of the Georgia Municipal Association.
- Capital Project Funds are used to account for financial resources for the acquisition, renovation or construction of major capital facilities and improvements.

#### **Proprietary Funds**

Proprietary Funds are used to account for activities similar to those found in the private sector. The proprietary funds utilized by the City are as follows:

- Enterprise funds account for activities that are usually self-sustaining, principally through user charges for services rendered. An example of an enterprise fund is the Transportation System Fund.
- Internal Service Funds account for the financing of goods and services provided by one department or agency to other departments or agencies for the government on a cost reimbursement basis. The Risk Management and Employee Life and Health Insurance funds have been added to the Operating Budget.

#### Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own operations. When these assets are held under the terms of a formal trust agreement either a pension trust fund or a private purpose trust fund is used. Agency funds generally are used to account for assets that the government holds on behalf of others as their agent. Traditionally these funds have not been included in the Operating Budget because the receipt of revenue is uncertain.

#### Accounting Basis

In June 1999, GASB released a new rule known as Statement 34. Often referred to as the "reporting model rule," Statement 34 radically changes the rules by which governmental financial statements are to be organized and presented to readers. The operational accountability is addressed in the government-wide financial statements, which are prepared on a full accrual basis. Information about the cost of delivering services to the citizens and the government's infrastructure assets are included as well. The fiscal accountability is considered through the individual fund financial statements that account for current financial resources of government through the modified accrual basis for governmental activities.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the

**BUDGETARY POLICIES AND PROCEDURES** 

current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

#### **Budgetary Basis**

All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). The General, Special Revenue, Debt Service and Capital Projects funds are developed on a modified accrual basis. The Enterprise Funds are developed on the accrual basis. All annual appropriations lapse at the fiscal year end. The basis for budgeting is consistent with the basis for accounting with the difference being encumbrances. The notable exception between the budgetary and accounting basis is the manner in which encumbrances are treated. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting - under which purchase orders, contracts and other commitments for expenditures of resources are recorded to reserve that portion of the applicable appropriation - is utilized in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures because the commitments will be honored through subsequent year's budget appropriations. The other exceptions worth noting deal with capital outlay within the enterprise funds which are recorded as assets on a GAAP basis and expended on a budget basis; depreciation expense is recorded on a GAAP basis only.

#### **BUDGET PREPARATION SCHEDULE**

#### **December/January**

Financial Planning Distributes the Budget Preparation Manuals and Analyzes Revenue and Expenditures.



#### February/ March

Financial Planning begins analyzing Department budget requests and performance.



#### March/ April

City Manager evaluates budget and CIP requests.



#### April

Balanced Budget presented to Mayor and Financial Planning compiles Budget.



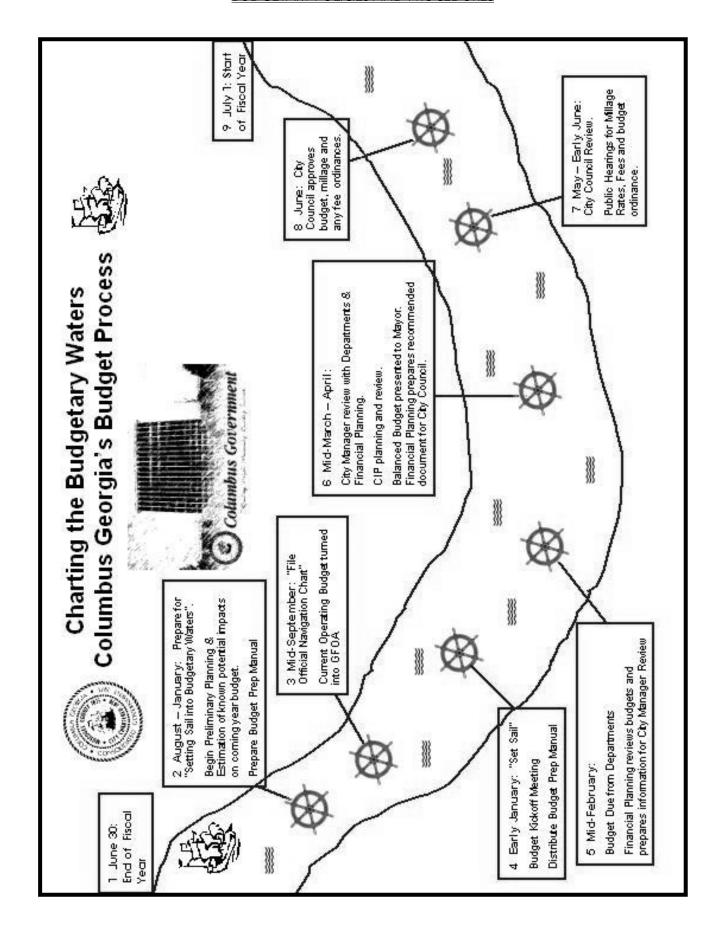
#### May

Mayor presents Recommended Budget Document.
Council Work Sessions are held.
Public Hearings are conducted.



#### June

Budget and Tax Millage Ordinances are Adopted with City Council Amendments.

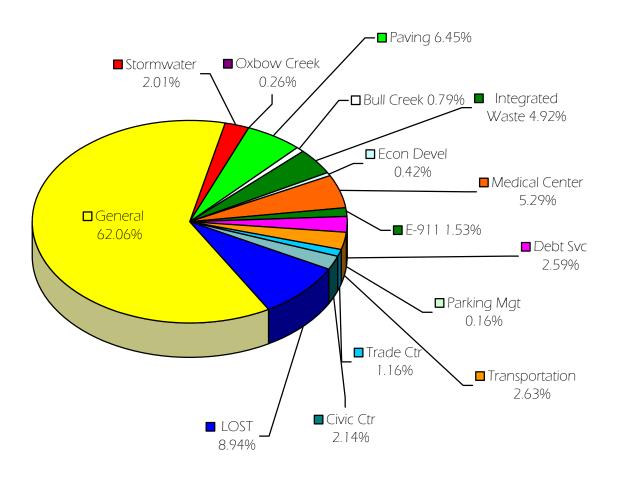


## The Big Picture

The Consolidated Government's Annual Operating Budget addresses only the principal operating funds of the city. The budgets for capital programs, most grant-funded programs, and similar operations are adopted separately.

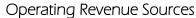
The Operating Budget consists of several funds as illustrated on this page. The Financial Summary of this budget document is intended to display revenue sources and service areas for these operating funds. Following the Big Picture each fund is presented in more detail.

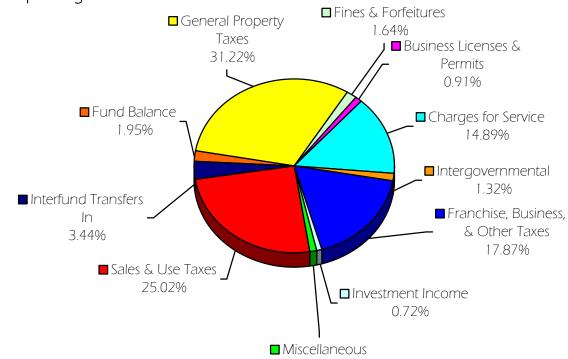
## FY10 Operating Funds \$234,922,446



## The Big Picture

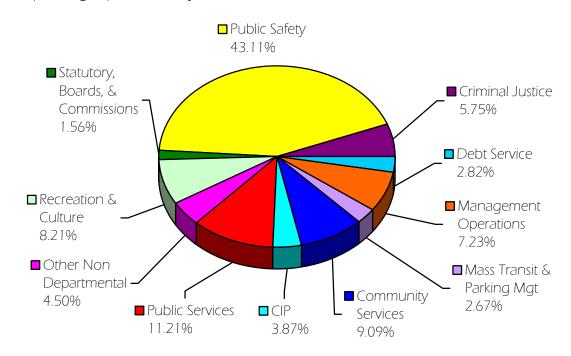
Where the money comes from . . .





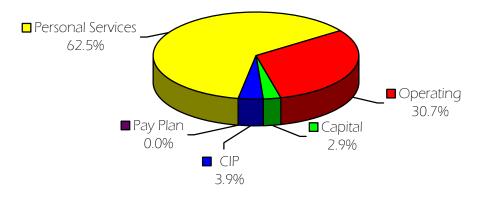
Where the money goes . . .

### Operating Expenditures by Service Areas



## The Big Picture

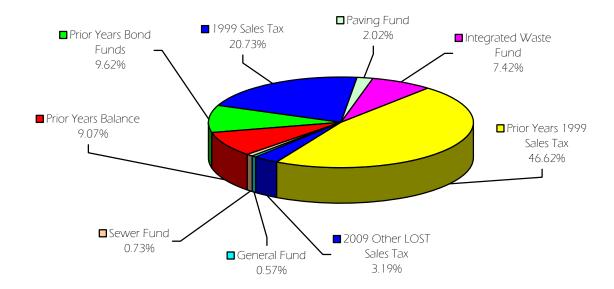
### Operating Budget Expenditures by Categories



		FYC	9 Expenditures			Authorized
Fund	Personal Services	Operating	Capital Outlay	Capital Improvement Projects	Total	Positions by Fund* (Funded/ Unfunded)
General	\$111,283,067	\$33,789,817	\$0	\$698,715	\$145,771,599	2,225
Other-Local Opt Sales Tax	\$9,982,231	\$993,285	\$3,724,484	\$6,300,000	\$21,000,000	111
Sewer	\$2,919,340	\$936,418	\$848,500	\$596,913	\$5,301,171	66
Paving	\$7,789,417	\$3,913,099	\$502,338	\$1,487,266	\$13,692,120	168
Medical Center	\$0	\$12,426,041	\$0	\$0	\$12,426,041	0
Integrated Waste	\$4,880,642	\$4,722,849	\$370,000	\$0	\$9,973,491	104
Emergency Telephone	\$2,533,923	\$672,348	\$0	\$0	\$3,206,271	56
Economic Development Authority	\$0	\$994,083	\$0	\$0	\$994,083	0
Debt Service	\$0	\$6,076,917	\$0	\$0	\$6,076,917	0
METRA	\$3,506,611	\$1,593,812	\$1,086,133	\$0	\$6,186,556	74
Parking Management	\$188,641	\$142,479	\$0	\$0	\$331,120	5
Trade Center	\$1,243,324	\$1,391,986	\$100,559	\$0	\$2,735,869	32
Bull Creek	\$669,240	\$969,839	\$0	\$0	\$1,639,079	29
Oxbow Creek	\$253,914	\$316,593	\$0	\$0	\$570,507	8
Civic Center	\$1,646,773	\$3,289,549	\$81,300	\$0	\$5,017,622	29
Total Operating Funds	\$146,897,123	\$72,229,115	\$6,713,314	\$9,082,894	\$234,922,446	2,907
CDBG	\$282,512	\$1,420,645	\$95,100	\$0	\$1,798,257	12
WIA/JTPA	\$0	\$1,614,134	\$0	\$0	\$1,614,134	14
Risk Management	\$2,200,000	\$1,187,000	\$0	\$0	\$3,387,000	0
Health Management	\$0	\$19,059,283	\$0	\$0	\$19,059,283	0
Total Funds	\$149,379,635	\$95,510,177	\$6,808,414	\$9,082,894	\$260,781,120	2,933

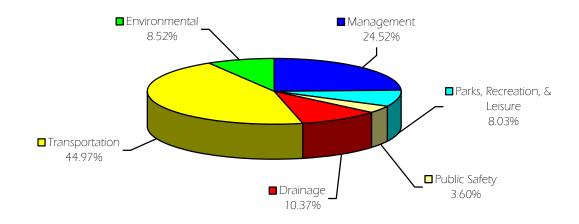
<sup>\*</sup>Does not include the personnel listed as "other funds" in personnel section

### CIP Financing Sources \$87,665,286



FY10 CIP Financing Source	es Overview
Project	Financing Sources
General Fund	\$498,715
Sewer Fund	\$643,773
Paving Fund	\$1,772,512
Integrated Waste	\$6,508,210
1999 SPLOST	\$18,176,635
2009 LOST	\$2,800,000
Prior Years' 1999 SPLOST	\$40,873,221
Prior Years' Balance	\$7,955,284
Prior Years' Bond Funds	\$8,436,936
Total	\$87,665,286

### CIP Projects Costs by Type \$87,665,286



		FY10 CIP Projects Overview
Project	FY10 Cost	Impact on Operating Budget
Management	\$21,492,021	Neutral to Positive – Overall, no impact on the FY10 budget is expected. In the long term, projects will reduce personnel time on some projects and streamline processes, so that resources can be used more effectively.
Parks, Recreation, & Leisure	\$7,043,595	Nominal – No overall impact on FY10 budget. There may be moderate long-term issues such as long-term increase on operating of an amount less than \$100,000. Current resources will be spread out to minimize impact to operating costs as budgets are being held to a minimum.
Public Safety/ Criminal Justice	\$3,151,760	Nominal – Overall, these projects will increase operating costs by less than \$100,000. No foreseeable impact on FY10 budget.
Drainage	\$9,092,167	Neutral to Positive – Overall, these projects will reduce maintenance and repair costs and freeing labor and budget to cover other needed projects. No expected impact in FY10.
Transportation	\$39,420,086	Neutral to Positive – Overall, these projects will reduce personnel time freeing labor for other projects and programs. No quantitative change expected. In long run, better roads will reduce service calls and require less maintenance for a few years allowing work on additional projects.
Environmental	\$7,465,660	Nominal to Slight – Overall, the projects will increase operating costs by less than \$50,000. There are offsetting intangible benefits of preventing fines and reducing impacts on the economy.
TOTAL	\$87,665,286	Overall, the CIP projects will have a minimal impact on the City's FY10 Operating Budget based on timing of project completion. Long-term expectations are that with the offsetting positive improvements, the majority of negative impacts will be slight.

#### Capital Improvement Projects (Continued)

Further information on Capital Improvement Projects is located on B-15 through B-16 in the Financial Summaries of the Operating Budget and the <u>FY10 Capital Improvement Program Budget Book</u>. The impact is discussed for each individual project in the accompanying CIP book; however, we have tried to give an overview of the budget impact for the categories and total budgets.

Depreciation expense is not included in this analysis, but needs such as staffing, daily operating costs and maintenance are considered. Some projects are difficult in defining the actual impact on the operating budget. However, we have attempted to give an educated projection to what the impact will be to our operating budget. The process of capital project updating has changed including a database for maintaining project status, notes and changes. We are hoping that as this becomes established, we will be able to better quantify and qualify future impact on budgets.

#### Trend Analysis and Projections

In preparing the annual budget, financial planning completes a financial trend analysis and five-year projection that is refined throughout the year with continuing analysis. Our budget book and analysis is based on our operating funds and 4 additional funds, CDBG, WIA, Risk Management and Employee Insurance Funds. This differs from the CAFR, in that it includes all funds. This analysis and forecast includes:

#### Revenues

Revenues are based on a combination of historical trends, economic, demographic and financial conditions and expectations, and any pending legislation that will impact the flow of revenues. In the financial summaries narrative following, the trends and projection techniques used are mentioned for the various categories.

#### Expenditures:

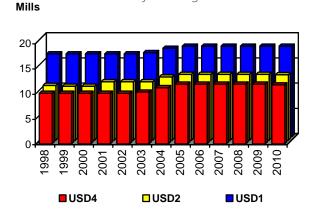
Expenditure projections are completed prior to budget requests, but are updated during the budget process. Incorporated into the projections are expectations and assumptions based on historical trends, pending legislation impacts, and economic and financial trends and conditions.

This long-term approach to budget analysis and preparation accomplishes three purposes. First, it allows advanced planning and the identification of challenges early so that preventive plans and actions can be enacted. Second, fund balance can be maintained at an acceptable level to maintain cash flow and handle contingencies. The third purpose is that CCG policy makers can make informed decisions.

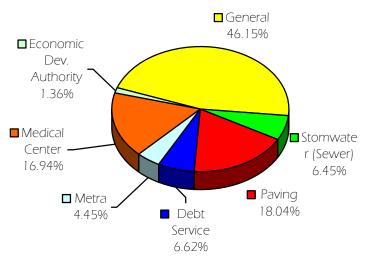
The following pages of the financial summaries include a breakdown of each fund. This is also where the revenues are reported. Our format is to summarize the categories with the detail of what makes up the category.

For the 2010 Budget Book, the revenue categories have been renamed and some categories have changed slightly to better match the uniform chart of accounts for Georgia. For example, Ad Valorem taxes are now General Property Taxes. Commissions have been moved from Commissions, Utility and Other Taxes category to be part of Charges for Service. Cost allocation has moved from a separate category to Charges for Services as well. Our goal is to ease analysis when comparing actuals in the CAFR with budgeted information in the Budget Book.

History of Millage



#### Ad Valorem Tax Distribution Among Funds



#### History of CCG's Millage

As reflected in the History of Millage chart (above), the millage rate remained relatively consistent from FY1996 to FY2003 and remained unchanged from FY2005 to present. There were small increases to the in the General Fund, the Paving and Debt Service Funds in FY2004 and FY2005. The Columbus Charter stipulates a 9-mill cap on "ordinary current expenses" which is the total of net general and urban millage and the transportation millage. The remaining millage includes the medical center, debt service, paving, sewer, and economic development authority fund. The current millage rates are listed in the Millage Table in the City Manager's message.

Sources Total: \$230,336,655

#### General Property Taxes:

\$73,339,088, 31.22%

General Property Taxes are Ad Valorem taxes, penalties and interest on real and personal property, motor vehicles, mobile homes, intangible taxes, and all penalties, interest and FIFAs related to these taxes. They are projected based on estimated growth of the state approved tax digest at millage rates ordained by Council. The current trend reflects a modest increase in Ad Valorem taxes based on the natural growth of the digest. Projected Ad Valorem taxes are based on assumption of a 96 collection rate and the projected growth of the digest. The Medical Center fund is the one exception to the 96% collection rate assumption as contractually they receive 3.00 mills based on the value of a mill rather than actual collections. The Ad Valorem Tax Distribution among Funds Chart, on the left, shows the distribution of Ad Valorem taxes among the applicable operating funds.

In FY03, a new fund was established for Economic Development funded by a 0.25 millage rate as approved by Council. The funding is appropriated to the Economic Development Authority to promote growth in the City. Each fiscal year during budget deliberations, Council will decide whether to continue to appropriate monies for this fund.

#### Property Tax Primer

Ad Valorem or Property Tax is a large source of revenue for CCG. The basis of the taxation is the Fair Market Value (FMV) of the property established as of January 1 of each year.

The tax is levied on the assessed value of the property, which by GA state law is 40% of FMV.

The amount of tax is determined by the tax rate (millage) levied by City Council).

A mill is equal to \$1 for each \$1,000 of assessed value.

An additional challenge in our property tax structure is the property tax freeze, which freezes the FMV valuation of a property at purchase.

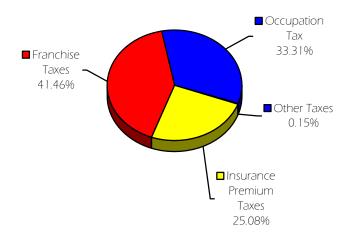
## Franchise (Utility), Business and Other Taxes: \$41,986,562, 17.87%

These revenues are sensitive to economic conditions and are projected based on historical trends and expected economic growth. Trends for franchise taxes have seen steady overall growth.

Business Taxes include Occupation Taxes, based on the gross income of certain businesses, and Insurance Premium Taxes. These taxes have had a steady growth overall and are sensitive to economic conditions.

See the Franchise, Business, and Other Taxes

#### Franchise. Business and Other Taxes



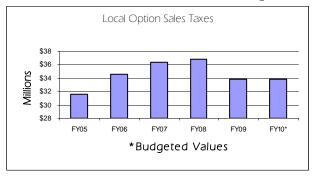
pie chart (below) for a breakdown of this category.

#### Sales and Use Taxes:

\$58,783,663, 25.02%

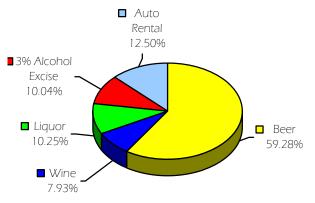
A Local Option 1¢ Sales Tax is levied to keep the ad valorem tax as low as possible. The taxes are projected based on economic indicators (employment rate, consumer confidence, etc.) and estimated growth in sales. The State of Georgia limits local jurisdictions to one cent (1¢) for general purposes. The trend of growth of sales tax has leveled off. It has cycled up and down in recent years, but is anticipated to increase modestly over the next fiscal year or two. The *Local Option Sales Tax* Chart reflects the trend in Sales Tax.

Also included in this category are use taxes. Use taxes include taxes on various rental, advertising,



and merchandising charges, as well as taxes on Beer, Wine, Liquor, and a 3% Alcohol Excise tax. This revenue is projected based on current indicators and tax rates set by Council. There has been some growth to Auto rental and the 3% Alcohol (Mixed Drinks) excise tax in the past couple of years. Modest growth was projected for this fiscal year. This subcategory reflects less sensitivity to economic conditions.

#### Selective Sales and Use Taxes



#### Charges for Service:

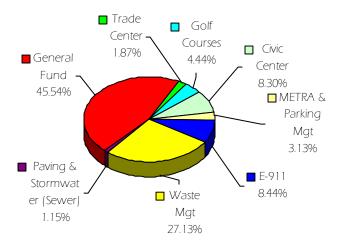
\$34,978,947, 14.89%

Service Charges include collections for government services, such as solid waste management fees, fees for use of public recreational facilities, emergency medical service fees and fees for the operation of the E-911 system and the city pound. Also included in this category are court fees and commissions. Commissions include the fees collected by the Tax Commissioner as well as the commissions paid on pay telephones. This revenue is projected based on historical trends and anticipated growth. Overall, commissions have increased nominally. However, for the current fiscal year we budgeted a decrease to

encompass decreasing pay telephone and state commissions.

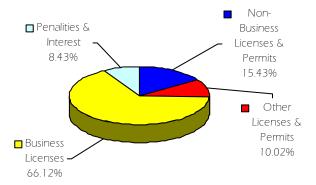
Also in service charges is cost allocation. Established in the FY93 Budget, cost allocation revenues reflect levels of service provided by the general fund central administrative functions (such as accounting, purchasing) to other fund, grant, and authority activities. The trend in cost allocation has increased but only slightly.

#### Service Charges by Area

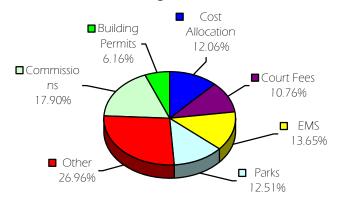


Projections for Service charges are based on rates set by Council, historical trends, and economic indicators. The current trend has seen a modest increase in the past 5 years with the exception of last year, the current budget shows a decrease in park services fees for facility rentals and the after school program. See the Service Charges by Area pie chart.

#### Licenses & Permits By Type



#### General Fund Charges for Service



#### Fines and Forfeitures:

\$3,861,137, 1.64%

This category consists primarily of fines and charges imposed by the various courts of Muscogee County. Council sets some of these charges, while others are mandated by State. Overall, court fees, fines and forfeitures have slightly decreased. Within the last 3 calendar years, there have been some additions to the court system including an environmental court and a circuit-wide juvenile court, which will impact trending as they begin building a history of revenues.

#### Licenses & Permits:

\$2,135,215, 0.91%

This category is derived from permits, business and professional license fees. Business Licenses include Beer, Wine and Liquor Licenses, Alcohol Application ID Card Permits and Insurance Licenses.

Non Business Licenses and Permits include permits for pet ownership, zoning petitions and marriage and gun licenses. Other Licenses and Permits include Certificates of Occupancy, burials, mobile home registrations and Hazardous Materials Permits. See *Business Licenses & Permits* (below) for a breakdown by type. Council sets the fees for these charges. By far the largest category falls in insurance and alcohol licenses.

Projections are based on historical trend analysis, economic indicators, and anticipated economic growth. Some of these fees and permits that are sensitive to economic conditions are trending upward. Overall, licensing is remaining steady,

whereas fees and permits are growing. Projections have followed these trends.

#### Intergovernmental:

\$3,093,419, 1.32%

This category consists of Federal, State and local government agency reimbursements for funding of local and statewide programs. Trends show a decrease in state and federal funding, which is reflected in projections.

The revenues (and expenditures) for cooperatively funded various Federal, State, and Local grant activities is located in an unpublished, Multi-Governmental fund.

Additionally, there are two published funds that are listed with the operating funds, but not included in these numbers. The Community Development Block Grant (CDBG) and Workforce Investment Act (WIA) are separate grant programs with different budget cycles because of federal regulations. An estimated budget is included in the budget process, and is adjusted by Council in the fall. Details about CDBG can be found on pages B-45 and D-138 and WIA can be found on pages B-46 and D-140.

## Investment Income & Miscellaneous: \$4,082,028, 1.73%

This category includes revenue from investment of City reserves. Revenues are based on projected rates of return on invested fund equity. This category also includes rents from City-owned property and sales of land, surplus equipment and various reports and databases. These revenues are projected based on fee schedules and current indicators. In addition, various one-time revenues, not categorized elsewhere, are included in this category. These revenue projections are based on historical trends.

## Interfund Transfers In/ Fund Balance: \$12,662,387, 5.39%

Interfund Transfers In: \$8,076,596, 3.44%

Transfers-in account for the operating interfund transfers between the various funds to provide funding assistance and matching funds for Federal and State grants. This category accounts for the transfers of funds allocated to the Capital Improvement Program. For FY10, the transfers from the General Fund include transfers to Oxbow Creek Golf Course and E911 funds. The Hotel-Motel tax provides a source of revenue as a transfer in to the Civic Center and the Columbus Convention and Trade Center.

Fund Balance: \$4,585,791, 1.95%

To balance the General Fund and Debt Service Fund, fund balance has been programmed to cover expenditures for each of these funds. For the General Fund, \$498,715 was programmed for the Baker Village Project. The fund balance usage is calculated based on the anticipated fund balance for year-end FY09. See FY10 Summary of Revenues, Expenditures, & Change in Fund Balance for details. (p. B-18 through B-19).

Service Areas Total:

\$234,922,446

#### Management Operations:

\$16,987,226, 7.23%

Activities and management needed to administer the daily operations of the Consolidated Government.

These activities are distributed through such offices as the City Manager, Human Resources, IT (Information Technology), Finance, Facilities Maintenance, and Fleet Maintenance. These offices provide support for line operations in their efforts to provide quality services to the citizens of the community.

See *Management Operations by Type* on right for expenditure breakdown of support offices.

#### Community Services:

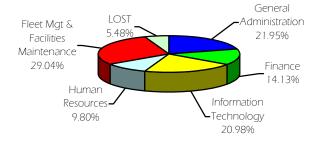
\$21,348,426, 9.09%

Community Services includes services that affect all citizens indirectly through the coordination of construction and development activities to ensure safety and a better quality of life. These services are distributed through such offices as Engineering, Inspections and Codes, Planning, and the Cooperative Extension division, which is operated in cooperation with the University of System of Georgia. Funds for other services are provided to various organizations in the community by Council approval through agency appropriations. See the Chart of Community Services By Type on right for breakdown by Department.

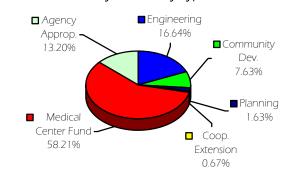
In addition, the City's Medical Center appropriations are budgeted at a value of three (3) mills to reimburse the Medical Center for indigent care. These are accounted for in the Medical Center Fund.

Although CDBG funds are not reflected in the General Fund's expenses, the City's Department of Community Reinvestment administers the CDBG (Community Development Block Grant) Program.

#### Management Operations by Type



#### Community Services by Type



#### Public Services:

\$26,339,179, 11.21%

This category includes the divisions involved in delivering and administering essential services such as refuse collection, public cemeteries, and landfill operations. Certain paving and sewer maintenance such as ditch cleaning, road patching, etc. is managed by this function. Environmental activities are coordinated through divisions grouped here.

#### Statutory Boards & Commissions:

\$3,657,239, 1.57%

This area provides miscellaneous services to the community. The Board of Elections and Registrations maintains the official eligible voters file and conducts elections in Muscogee County. The Tax Commissioner's Office and the Board of Tax Assessors appraise property and collect due taxes in the county. The operations of the Coroner are included here.

#### Recreation & Culture:

#### \$19,283,310, 8.21%

Recreation and cultural activities are provided almost exclusively through the Department of Parks and Recreation. The Parks and Recreation department provides outdoor activities, youth and senior programs, while operating the city's major arena facilities (Golden Park, Memorial Stadium). This category also includes Bull Creek Golf Course, Columbus Ironworks Convention and Trade Center and the Columbus Civic Center. See *Recreation & Culture* Chart on the right.

#### Public Safety:

#### \$101,291,641,43,11%

Public Safety encompasses those departments and divisions actively involved in the direct protection or support of protection of Columbus' citizens and visitors. In addition to Police, Fire & Emergency Medical Services, and Emergency Management, the operations of the Sheriff's office and incarceration facilities are incorporated.

See *Public Safety Appropriations by Agency* on right for breakdown of FY10 budget proportions.

#### Criminal Justice:

#### \$13,510,184, 5.75%

The Criminal Justice system operated by the City consists of all municipal and traditionally county courts. The support functions include probation, legal and clerk's offices.

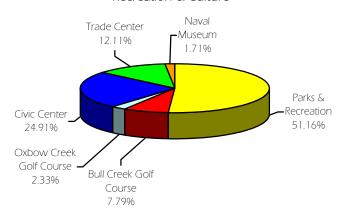
The *Judicial & Statutory* pie chart on right shows breakdown by court.

#### Debt Service:

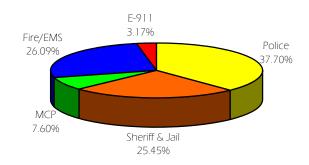
#### \$6,630,993, 2.81%

The Debt Service Fund accounts for the retirement of general obligation bond issues, Columbus Building Authority lease contracts, and the Water Commission revolving loan contract.

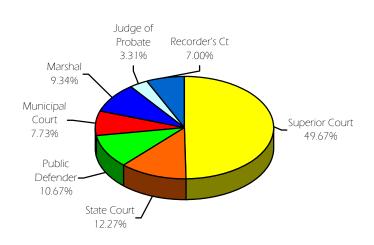
#### Recreation & Culture



#### Public Safety Appropriations by Agency



#### **Judicial & Statutory**



#### Overview and Debt Financing Principles

All local governments must determine how capital projects will be financed. It is the policy of the Columbus Consolidated Government (CCG) to use debt sparingly to retain the capacity to issue additional debt if the need arises. Currently, CCG is currently well below the 20% level that is considered by the credit industry to be a danger signal. In addition, the CCG is well below the legal debt ceiling for general obligation debt (detailed on right).

The Columbus Consolidated Government maintains two debt service funds - Debt Service Fund and Sales Tax Proceeds Account Fund. These Funds are used to service debt from four sources: General Obligation Debt, Columbus Building Authority contractual debt, the Board of Water Commissioners revolving loan contract, and lease purchase programs with the Georgia Municipal Association. Proceeds of a dedicated property tax is the primary source of revenue for the Debt Service Fund. See pages B-49 through B-51 and D-142-145 for Debt service pages.

#### Debt Margin

The Columbus Consolidated Government remains well below the debt ceiling of 10% of assessed value of taxable property established by the State of Georgia's constitution. CCG is only using 5.0% of this established legal debt limit.

#### Debt Service: Bond Principal & Interest

In 1991, the Columbus Consolidated Government used \$4,650,000 of a \$41,850,000 bond issue by the Board of Water Commissioners to pay costs of the River Walk incurred in conjunction with the Combined Sewer Overflow project. The Consolidated Government makes annual payments to the Board of Water Commissioners to defray the agency's annual debt service on the portion of bond proceeds used for the River Walk. In FY10, the payment to the Water Works will be \$532,422. After this payment, there will be an outstanding balance of \$775,000 at an interest rate of 6.75% for the following 2 years (FY11 through FY12) and will be paid off in 2012.

#### Debt Service: Other Obligations

The Consolidated Government has directly or indirectly guaranteed the debt issued by the Bull Creek Golf Course Authority, the Columbus Iron Works Convention and Trade Center Authority, the Columbus Airport Commission, and the Hospital Authority of Columbus. However, because the debt is self-supporting, it is generally not considered debt of the CCG. In addition, the annual debt service payments of these issues are not budgeted in debt service funds.

### Computation of Legal Debt Margin For Fiscal Year Ending June 30, 2009

Assessed value of taxable property\* \$ 4,528,097,803

Debt Limit: 10% of assessed value 452,809,780

Less: Amount of debt applicable

to debt limit 0

Legal Debt Margin Available \$452,809,780

\*Based on 2009 State Approved Gross Digest as of 08/05/09

#### Mass Transit:

\$6,269,894, 2.67%

METRA is the City of Columbus' mass transit system of buses with financial assistance provided by the local, State and Federal governments.

In FY00, the Parking Management Fund was added to accommodate the parking garage and downtown parking. It is categorized here because it is managed by METRA.

#### Mass Transit Breakdown



## Other Non-Departmental Expense: \$10,566,167, 4.50%

This category consists of expenditures that are not applicable to a specific department. Examples of the various non-departmental expenses include operating subsidies provided to the Integrated Waste and E911 Funds, contingency funds, and various other non-categorical expenses.

## Capital Improvement Projects (CIP): \$9,082,894, 3.87%

The capital improvement program has been in operation since 1971 with the City consolidation. Funding comes from a variety of sources including transfers-in from the General, Paving, Sewer, and Integrated Waste Funds; 1999 1¢ Special Purpose Local Option Sales (1993, 1999), Columbus Building Authority (CBA) - Contractual Debt (1997A, 1999B, 1999C, 2003A and 2003B Series) and Prior Years Balances. The program has historically been used for infrastructure projects as road construction, drainage improvements, technology support and advancement, and miscellaneous project fund

reserves. The number listed above includes only the transfers from the General, Sewer, and Paving funds into CIP projects. Additional funding includes the Integrated Waste Fund, 1999 Sales Tax and Prior Year's funding.

The General Fund support is funded from property, utility, sales and other taxes, as well as other miscellaneous revenues. Integrated Waste support is based on service charges from residential and commercial waste.

The City's share of Road Projects is funded wholly from the Paving Fund. The road projects are treated as a transfer-out to the CIP Fund where it is matched with a greater share of State dollars. Drainage projects are located in the Sewer fund and located here due to the length of the projects and expense. Integrated Waste Management was added in 1994 to account for capital projects related to the construction, expansion or closing of landfills. The balance of projects, recreation and sidewalks, are financed with equally distributed revenues and constructed as SPLOST cash flow allows.

The total financing for a given project may be available at one time, while the project may take multiple fiscal years for completion. At the end of the fiscal year, the total financing sources are earmarked and recorded for that project and the balance is carried forward to the next fiscal year.

Capital Improvement Projects project budgets may include any of the following basic costs that are commonly associated with a capital improvement project: the renovation or expansion of existing facilities; an initial feasibility study for infrastructure and/or new facilities; site improvement and/or development and land acquisition; construction of infrastructure and/or a new facility; related management and/or administrative costs; and equipment and furnishings associated with the project. The capital projects are grouped by service type:

**Management** The Management service type includes projects impacting the general function and management of the Consolidated Government. The projects may also include land acquisition and development, facilities and infrastructure construction and renovation not directly associated with any of the other service classification. Typically, these projects are

funded with contributions to the CIP from the operating funds.

Parks, Recreation & Leisure: This type of project includes all costs associated with land acquisition, park development, facilities construction and renovation of gymnasiums, museums, recreation centers, marinas, tennis courts, fields and other facilities and infrastructure that are associated with recreational and leisure activities. These projects are primarily financed by the SPLOST, but also receive funding from the General Fund, grants and private contributions.

<u>Public Safety / Criminal Justice</u>. All projects related to the delivery of Courts, Police, Fire, Sheriff, Marshal, Emergency Medical and Correction services are recorded in this section. These projects are typically funded by the General Fund, but may be financed through debt and other sources.

<u>Drainage</u>: The projects classified as drainage are primarily concerned with storm water control, flood prevention, erosion control and soil conservation, sewer construction and renovation, open ditch and stream bank stabilization; and detention/retention pond improvements.

*Transportation*: Projects may be land and right-of-way acquisition, traffic signalization, roads, sidewalks, and path or trail construction. Road projects are primarily funded through contributions from the Paving Fund; however, other financing sources may include SPLOST or bond issues.

**Environmental**: This category primarily encompasses projects associated with the landfills. Other projects may include urban reforestation, streetscapes and gateway projects. Detailed information of the financing, expenditures, and project description for the various projects is loin the **FY10 Capital Improvement Program Budget Book**.

#### CIP impacts on the Operating Budget

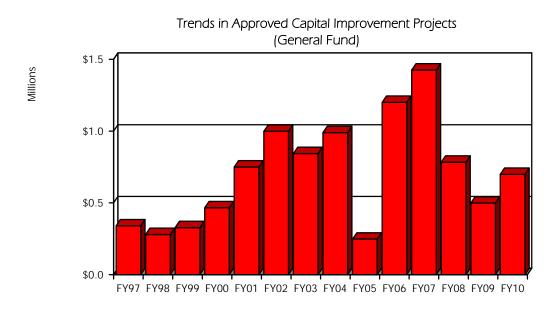
Because of lack of funding of the past few years, we have been unable to meet the demand for many worthy projects. Prioritizing has been essential to stretch a tight dollar as far

as possible. This will have implications on future budgets. Currently, funding for our projects is primarily from sources other than operating budgets, so there is minimal impact on the operating budget for FY10.

The alternative funding sources are providing funding to many repair and maintenance and infrastructure projects. These projects will reduce the cost of maintenance and repairs to aging infrastructure within the City.

Long term, we are going to see some reduction in operating costs to the City. We are unable to determine at this time if this will be offset by projects we are unable to fund, although it is believed the savings at this time will be greater. Any reduction will allow additional funding to be allocated to other operating costs or projects within the City.

Associated with the completion of various projects, there will be an impact of less than \$700,000 of operating costs on the FY10 operating budget. An overview of the costs and expenditures are on pages B-4 through B-5; Specific details are in the <u>FY10 Capital Improvement Program Budget Book</u> in the detail pages for each project.





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# FY10 SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

OPERATING FUNDS	1		Γ	, , , , , , , , , , , , , , , , , , ,				
	General Fund	Stormwater (Sewer) Fund	Paving Fund	Medical Center Fund	Integrated Waste Fund**	Emergency Telephone Fund	Economic Development Fund	Debt Service Fund
Beginning Fund Balance as of 7/01/09 (undesignated, unreserved, & unaudited)	\$48,204,550	\$2,037,843	\$6,757,554	(\$4,062,075)	(\$538,054)	\$1,084,946	\$130,186	\$3,050,848
REVENUES								
General Property Taxes	33,842,602	4,732,310	13,229,751	12,426,041			994,083	4,853,708
Franchise, Business & Other Taxes	41,986,562							
Sales & Use Taxes	57,965,163							
Business Licenses & Permits	1,153,756							
Fines & Forfeitures	3,722,381							
Charges for Service	16,910,380	39,361	362,895		9,488,336	2,951,939		
Intergovernmental	431,274	4,500	17,474					760,236
Investment Income	1,350,000	25,000	82,000		115,155	7,000		30,000
Miscellaneous Revenues	441,875							432,973
Transfers-in	5,000,000				370,000	247,332		
Total Revenues	162,803,993	4,801,171	13,692,120	12,426,041	9,973,491	3,206,271	994,083	6,076,917
Total Available Resources	211,008,543	6,839,014	20,449,674	8,363,966	9,435,437	4,291,217	1,124,269	9,127,765
EXPENDITURES*								
Management Operations	16,987,226							
Community Services	6,108,036	722,319	1,097,947	12,426,041			994,083	
Public Services	2,899,212	3,738,262	10,463,090		9,126,615			
Recreation & Culture	10,121,854				72,463			
Public Safety	98,085,370					3,206,271		
Criminal Justice	13,510,184							
Statutory, Boards & Commissions	3,657,239							
Capital Improvements	6,998,715	596,913	1,487,266					
Other Non- Departmental	8,448,470	243,677	643,817		774,413			
Debt Service								6,076,917
Mass Transit								
Total Expenditures	166,816,306	5,301,171	13,692,120	12,426,041	9,973,491	3,206,271	994,083	6,076,917
Transfer to Other Funds***	(4,012,313)	(500,000)	0	0	0	0	0	0
TOTAL	162,803,993	4,801,171	13,692,120	12,426,041	9,973,491	3,206,271	994,083	6,076,917
Projected Ending Fund Balance: 6/30/10	48,204,550	2,037,843	\$6,757,554	(\$4,062,075)	(\$538,054)	\$1,084,946	\$130,186	\$3,050,848
Change in total Fund Balance projected for FY10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Note: General Fund Balance includes LOST Fund Balance of \$9,637,521.

<sup>\*\*</sup> Proprietary (Enterprise) funds - fund equity. These funds show negative fund balances due to contributed capital.

<sup>\*\*\*</sup>Excluding transfers to the CIP Fund included in the Capital Improvements line.

### FY10 SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

OPERATING FUNDS	Transportation Fund**	Parking Management Fund**	Trade Center Fund**	Bull Creek Golf Fund**	Oxbow Creek Golf Fund**	Civic Center Fund**	Total Operating Funds
Beginning Fund Balance as of 7/01/09 (undesignated, unreserved, & unaudited)	(\$5,814,666)	(\$1,403,720)	(\$994,894)	(\$2,218,331)	(\$1,540,569)	(\$5,969,541)	\$38,724,077
REVENUES							
General Property Taxes	3,260,593						73,339,088
Franchise, Business & Other Taxes							41,986,562
Sales & Use Taxes			818,500				58,783,663
Business Licenses & Permits							1,153,756
Fines & Forfeitures		138,756					3,861,137
Charges for Service	1,023,358	70,859	655,650	1,328,625	225,903	2,903,100	35,960,406
Intergovernmental	1,879,935						3,093,419
Investment Income	22,670	3,320	65,000			3,000	1,703,145
Miscellaneous Revenues			587,965	22,055		894,015	2,378,883
Transfers-in			608,754	288,399	344,604	1,217,507	8,076,596
Total Revenues	6,186,556	212,935	2,735,869	1,639,079	570,507	5,017,622	230,336,655
Total Available Resources	371,890	(1,190,785)	1,740,975	(579,252)	(970,062)	(951,919)	269,060,732
EXPENDITURES*							
Management Operations							16,987,226
Community Services							21,348,426
Public Services	12,000					100,000	26,339,179
Recreation & Culture			2,335,879	1,501,409	448,826	4,802,879	19,283,310
Public Safety							101,291,641
Criminal Justice							13,510,184
Statutory, Boards & Commissions							3,657,239
Capital Improvements							9,082,894
Other Non-Departmental	222,263	13,519	55,433	38,213	11,619	114,743	10,566,167
Debt Service			344,557	99,457	110,062		6,630,993
Mass Transit	5,952,293	317,601					6,269,894
Total Expenditures	6,186,556	331,120	2,735,869	1,639,079	570,507	5,017,622	234,967,153
Transfer to Other Funds***		(118,185)					(4,630,498)
TOTAL	6,186,556	212,935	2,735,869	1,639,079	570,507	5,017,622	230,336,655
Projected Ending Fund Balance: 6/30/10	(\$5,814,666)	(\$1,403,720)	(\$994,894)	(\$2,218,331)	(\$1,540,569)	(\$5,969,541)	38,724,077
Change in total Fund Balance projected for FY10	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Note: General Fund Balance includes LOST Fund Balance of \$9,637,521.

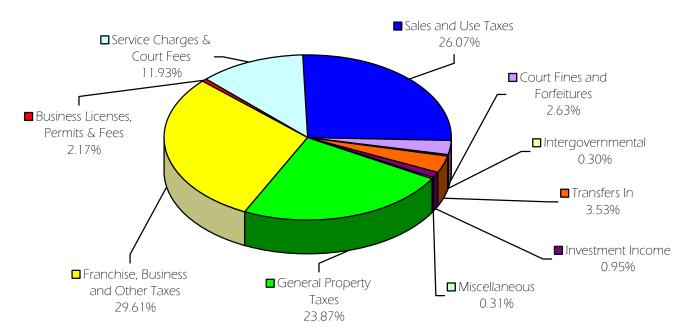
<sup>\*\*</sup> Proprietary (Enterprise) funds - fund equity. These funds show negative fund balances due to contributed capital.

\*\*\*Excluding transfers to the CIP Fund included in the Capital Improvements line.

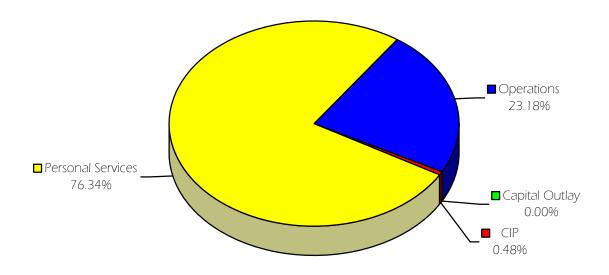
### General Fund \$141,803,993

The General Fund accounts for all financial resources and expenditures that are not accounted for in specific purpose funds. It is the major operating fund of the government. The expenditures incurred are for current day-to-day expenses, operating equipment, and special appropriations.

### Budget by Revenue Source



### Budget by Expense Category



		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
TAXES						
	al Property Taxes					
4001	Real Property - Current Year	\$21,361,899	\$23,795,630	\$25,315,776	\$29,177,151	15.25%
4002	Public Utility	50,992	26,923	0	0	N/A
4003	Timber	0	0	0	0	N/A
4005	Personal Property - Current Year	4,839,580	4,698,569	4,745,134	0	N/A
4006	Personal Property - Motor Vehicle	2,909,631	3,043,815	2,981,940	2,894,898	-2.92%
4007	Mobile Homes	56,187	78,963	63,302	0	N/A
4012	Not On Digest - Real & Personal	56,617	125,642	148,212	97,990	-33.89%
4015	Recording Intangibles	1,043,023	859,343	661,665	800,700	21.01%
	Subtotal	\$30,317,929	\$32,628,885	\$33,916,029	\$32,970,739	-2.79%
Penalti	ies & Interest					
4150	Penalties & Interest - Ad Valorem	635,953	577,396	775,718	660,455	-14.86%
4151	Penalties & Interest – Auto	168,389	186,467	185,519	179,722	-3.12%
4153	Breach Of Covenant	80,060	0	0	0	N/A
4154	FIFA's	37,772	31,648	27,194	31,686	16.52%
	Subtotal	\$922,174	\$795,511	\$988,431	\$871,863	-11.79%
Franch	nise (Public Utility Taxes)					
4020	Georgia Power	8,320,170	8,746,796	9,589,929	9,685,828	1.00%
4021	Atmos Energy (Formerly United Cities)	1,482,793	1,634,767	1,815,825	1,775,527	-2.22%
4022	Southern Bell	895,086	836,779	773,534	773,332	-0.03%
4023	Charter Communications	307,133	349,839	371,875	356,509	-4.13%
4024	TCI	841,390	944,994	920,504	902,448	-1.96%
4025	Knology Cable Franchise	771,435	806,824	867,780	848,968	-2.17%
4026	Troup Electric	107,427	119,378	151,423	152,937	1.00%
4027	Flint Electric	71,421	76,135	79,803	80,601	1.00%
4028	Water Works - 6% Sales	2,879,987	2,833,709	2,825,492	2,823,790	-0.06%
4029	AT&T	18,679	6,227	0	6,226	N/A
4030	Public Service Telephone Co.	235	358	247	320	29.55%
4114	American Communication Svc.	326	61,938	38,341	38,416	.20%
4115	Knology Telephone Franchise	206,105	205,170	190,853	191,451	.31%
4116	Lightwave, LLC - Fiber Optics	0	0	0	0	N/A
	Subtotal	\$15,902,187	\$16,622,914	\$17,625,606	\$17,636,353	0.01%
Busine	ess Tax					
4100	Occupation Tax	14,381,822	15,285,213	14,104,621	13,756,692	-2.47%
4110	Insurance Premium Tax	9,761,622	10,182,458	10,426,375	10,530,639	1.00%
	Subtotal	\$24,143,444	\$25,467,671	\$24,530,996	\$24,287,331	-1.00%
Gener	al Sales and Use Taxes					
4040	Local Option Sales Tax	36,654,141	36,837,193	32,109,725	33,890,218	5.55%
	Subtotal	\$36,654,141	\$36,837,193	\$32,109,725	\$33,890,218	5.55%

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Selecti	ve Sales and Use Taxes				•	
4052	Beer Tax	\$1,728,593	\$1,822,214	\$1,838,443	\$1,822,835	-0.85%
4053	Wine Tax	250,699	252,926	267,228	243,831	-8.76%
4054	Liquor Tax	311,424	314,022	329,100	315,110	-4.25%
4058	Auto Rental Tax	338,880	405,753	385,763	384,368	-0.36%
4059	3% Alcohol Excise Tax	315,099	328,226	310,020	308,801	-0.39%
	Subtotal	\$2,944,695	\$3,123,141	\$3,130,554	\$3,074,945	-1.78%
Other	Taxes					
4140	Other Taxes	76,850	70,006	62,463	62,878	0.66%
	Subtotal	\$76,850	\$70,006	\$62,463	\$62,878	0.66%
TOTAL	_ TAXES	\$110,961,420	\$115,545,321	\$112,363,804	\$112,794,327	0.38%
	SES AND PERMITS					
	ess License					
4200	Beer License	111,335	96,820	96,470	86,170	-10.68%
4201	Wine License	46,375	42,905	43,350	37,155	-14.29%
4202	Liquor License	529,204	528,942	517,905	513,873	-0.78%
4204	Alcohol Application I.D. Card Permits	33,700	24,745	27,260	27,510	0.92%
4210	Insurance License	98,364	97,344	106,406	98,188	-7.72%
	Subtotal	\$818,978	\$790,756	\$791,391	\$762,896	-3.60%
Non-B	Susiness Licenses and Permits					
4250	Animal Permits	121,046	133,532	126,998	125,000	-1.57%
4253	Zoning Petition Permits	21,855	15,978	35	15,000	N/A
4255	Judge Of Probate - Licenses	62,816	72,618	101,377	74,499	-26.51%
	Subtotal	\$205,717	\$222,128	\$228,410	\$214,499	-6.09%
Other	Licenses and Permits					
4252	Certificates Of Occupancy	54,710	50,335	44,790	38,010	-15.14%
4256	Burial Permits	34,550	40,850	67,210	29,150	-56.63%
4257	Mobile Home Registration Permits	8,289	9,120	5,922	6,941	17.21%
4259	Hazardous Materials Permits	6,450	15,600	12,100	5,000	-58.68%
	Subtotal	\$103,999	\$115,905	\$130,022	\$79,101	-39.16%
Penalt	ies and Interest					
4271	Penalties - Tag Fees	113,162	100,329	112,641	97,260	-13.65%
	Subtotal	\$113,162	\$100,329	\$112,641	\$97,260	-13.65%
TOTAL	LICENSES AND PERMITS	\$1,241,856	\$1,229,118	\$1,262,464	\$1,153,756	-8.62%
	GES FOR SERVICES					
_	es for Services					
4450	Auto Tag Fees	192,218	209,806	193,501	203,200	5.01%
4452	Auto Tag Postage Fees	45,978	45,813	47,839	48,006	0.35%
4456	Lot Cleaning Maintenance Fees	0	0	0	0	N/A
4459	Data Services	2,032	1,455	1,755	1,627	-7.29%
4465	Insurance Fees	50,495	54,660	59,355	52,537	-11.49%
4501	Police False Alarm Fees	32,175	11,450	8,875	10,000	12.68%

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
4502	Fire False Alarm Fees	\$900	(\$150)	\$600	\$0	N/A
4505	Hazmat Cleanup Fees	0	963	0	0	-100.00%
4506	EMS Collections	3,381,542	2,803,636	3,219,045	2,160,000	-32.90%
4508	EMS Special Events	16,215	25,185	26,640	13,525	-49.23%
4510	Police - Conditional Discharge	6,246	0	0	0	N/A
4512	Jail Fees	529,637	498,157	596,185	456,891	-23.36%
4513	Alarm Registration	870	0	30	0	N/A
4515	MCP Inmates - Subsidy	3,778,090	3,765,020	3,766,440	3,772,160	0.15%
4516	MCP Inmates - Releases	17,156	15,261	18,318	13,861	-24.33%
4517	Muscogee County Jail Medical Reimbursement	40,882	71,500	190,082	50,000	-73.70%
4610	Bad Check Fees	9,644	8,225	9,368	8,500	-9.27%
4611	Credit Card Service Fees	9,966	6,277	4,361	3,500	-19.74%
4620	Fuel Surcharge	30,503	44,726	43,359	39,575	-8.73%
4682	Marina Concessions	0	38,581	51,819	20,700	-60.05%
4683	Marina Fees	0	13,010	18,556	9,705	-47.70%
4684	South Commons-Concessions	0	6,489	9,503	8,866	-6.70%
4837	Miscellaneous	0	0	0	0	N/A
4838	Returned Check Recoveries	522	823	2,129	0	N/A
4844	Refund Bldg Maintenance Retard Center	23,631	23,631	23,631	23,631	0.00%
	Subtotal	\$8,168,702	\$7,644,518	\$8,291,391	\$6,896,284	-16.83%
Cost A	llocation					
4461	Cost Allocation Service Fees	2,465,398	2,044,782	1,819,985	1,921,467	5.58%
	Subtotal	\$2,465,398	\$2,044,782	\$1,819,985	\$1,921,467	5.58%
Court	Fees					
4430	Municipal Court - Court Fees	73,342	110,225	94,432	74,804	-20.79%
4431	Recorders Court - Court Fees	2,060	2,624	3,017	3,078	2.02%
4432	Magistrate Court-Court Fees	66,464	78,953	79,586	86,093	8.18%
4433	Superior Court - Court Fees	492,996	515,179	597,335	494,824	-17.16%
4434	Superior Ct - Misc. Fees	56,054	43,839	35,194	27,750	-21.15%
4435	Probate Ct - Misc. Fees	19,115	18,780	18,005	16,600	-7.80%
4436	Probate Court - Estates	141,831	147,688	137,324	111,758	-18.62%
4437	Adult Probation	21,897	21,076	20,223	20,571	1.72%
4438	Recorders Court - Admin Fees	97,380	103,180	115,205	97,610	-15.27%
4439	Juvenile Court - Court Fees	14	0	135	0	N/A
4440	D.U.I. Photo Fees	497	0	0	0	-100.00%
4442	District Attorney URESA Uniform	2,950	0	0	0	-100.00%
4443	Public Defenders Recovery	0	180	0	0	N/A
4449	Real Estate Transfer Fees	1,042,919	685,096	437,128	412,941	-5.53%
4466	CW Public Defend - Admin Fees	8,349	0	0	0	N/A
4467	Noncompliance Fees - Juvenile Drug Court	1,070	3,245	4,240	2,580	-39.15%

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
4471	Verification Fees	\$0	\$2,035	\$3,630	3,770	3.86%
4472	Council Variance Fees	0	1,000	1,000	1,000	0.00%
4473	Subdivision Plat Fees	0	13,740	24,796	18,057	-27.18%
4474	Zoning Fees	0	15,600	24,560	22,760	-7.33%
4496	Indigent Defense Fee	48,777	31,275	21,252	22,207	4.49%
4537	Juvenile Ct - Supervisory Fees	16,411	11,920	11,055	10,000	-9.54%
	Subtotal	\$2,092,126	\$1,805,635	\$1,628,117	\$1,426,403	-12.39%
Miscell	laneous					
4837	Miscellaneous	623,718	147,748	178,043	80,000	-55.07%
	Subtotal	\$623,718	\$147,748	\$178,043	\$80,000	-55.07%
	l Assessments					
4595	Street Assess & Demo Interest Subtotal	5,452 <b>\$5,452</b>	35,934 <b>\$35,934</b>	4,315 <b>\$4,315</b>	22,154 <b>\$22,154</b>	413.42% <b>413.42%</b>
Regula	atory Fees					
4251	Building Permits Subtotal	1,942,639 <b>\$1,942,639</b>	1,669,612 <b>\$1,669,612</b>	1,030,505 <b>\$1,030,505</b>	981,459 <b>\$981,459</b>	-4.76% <b>-4.76%</b>
Other	Fees – Commissions					
4532	School Tax Commissions	2,029,007	2,106,840	2,142,173	2,156,987	0.69%
4533	School Tax - Auto Commissions	210,089	219,894	214,993	220,456	2.54%
4534	State Of GA - Commissions	50,637	29,855	48,117	48,433	0.66%
4536	Bid - Commissions	14,474	13,676	15,153	14,885	-1.77%
	Subtotal	\$2,304,207	\$2,370,265	\$2,420,436	\$2,440,761	0.84%
Other						
4448	Recordings	715,110	448,975	380,558	288,301	-24.24%
4518	Coroner Transports	650	1,050	1,120	600	-46.43%
4530	Sheriff - Fees	473,941	492,501	519,385	506,512	-2.48%
4531	Qualifying Fees	18,439	27,700	13,991	0	-100.00%
	Recycling Fees	3,610	5,843	12,252	5,000	-59.19%
4559	Sale of Recycled Materials	300	0 2,695	3,169	3.500	-100.00%
4570 4571	Spay/Neuter Voucher Fees Pound Fees	2,800 39,527	2,695 36,004	2,035 37,710	2,500	22.85%
4591					30,765	-18.42% 66.18%
4594	Lot Cleaning/Maintenance Fees Ordained Building Demolition	38,411 13,102	30,354 65,380	20,453 21,701	33,989 13,773	-36.53%
	_				13,773	
4599 4862	Public Service Clean-Up Fees Sale Of Salvage	4,403 1,755	0 9,411	0 4,995	4,516	N/A -9.59%
4867	Sale Of Engineering Documents	705	2,154	4,993 6,895	1,750	-7.57% -74.62%
4869	Sale Of Police Reports	219,042	188,874	175,971	174,993	-74.02%
4870	Sale Of Fire Reports	36,850	31,820	29,702	23,940	-19.40%
4871	Voter Lists	424	233	268	23,710	-100.00%
4879	Sale Of Planning & Development Doc	21,828	18,447	14,622	6,780	-53.63%
4881	Sale Of Misc. Coroner's Reports.	489	820	515	420	-18.45%
4884	Signage Sales - Developers	42,215	15,050	6,734	4,589	-31.85%

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
4885	Sale Of Tax Commissioner Reports	\$6,190	\$5,000	\$0	\$0	0.00%
	Subtotal	\$1,639,791	\$1,382,311	\$1,252,076	\$1,098,428	-12.27%
Culture	and Recreation					
4658	Tennis Fees	161,113	170,380	169,217	173,400	2.47%
4659	Swimming Pools	67,642	61,899	70,659	61,652	-12.75%
4660	Concessions	23,681	29,012	28,019	28,981	3.43%
4664	Pool Concessions	42,109	33,579	38,738	35,053	-9.51%
4671	After School Program	1,418,758	1,471,973	1,438,945	1,450,000	0.77%
4674	Youth Program Fees	26,430	21,266	22,220	18,436	-17.03%
4675	Therapeutics Program Fees	555	0	0	0	N/A
4676	Cultural Arts Program Fees	31,335	43,738	35,970	37,987	5.61%
4677	Sr. Citizens Program Fees	9,570	11,401	8,524	9,050	6.17%
4678	Athletic Program Fees	65,936	68,320	74,899	63,179	-15.65%
4681	Fee Based Program Fees	35,061	26,453	39,998	20,000	-50.00%
	Subtotal	\$1,882,190	\$1,938,021	\$1,927,189	\$1,897,738	-1.53%
TOTAL	CHARGES FOR SERVICES	\$21,124,223	\$19,038,826	\$18,552,057	\$16,764,694	-9.63%
<u>COUR</u> 4740	<u>T FINES AND FORFEITURES</u> Recorders Court - Fines	2,541,087	2,676,133	3,020,876	2,554,624	-15.43%
4741	Juvenile Court - Fines	2,541,087 3,691	14,974	10,448		
4743		56,165		49,140	8,442	-19.20% -12.18%
4744	Environmental Court - Fines	1,050	38,500 1,750	47,140	43,155 0	
4753	Tree Replacement Fines	134,131	1,750	123,316		N/A -16.14%
4754	Recorders Ct Muscogee Surcharge		625	1,853	103,414	-100.00%
4755	Superior Ct Muscogee Surcharge	18,057 11,303	35,502	29,952	0 18,513	-38.19%
4756	State Ct Muscogee Surcharge Municipal Ct Muscogee Surcharge	3,605	6,028	5,449		-15.93%
4757	Harris County Surcharge	36,031	33,017	37,016	4,581 32,783	-13.93%
4758	, ,	16,783	8,856	5,250		19.70%
4759	Talbot County Surcharge	5,340	7,399	5,230 4,629	6,284 5,933	28.17%
	Marion County Surcharge		17,259	22,355	19,070	
4760	Chattahoochee County Surcharge	14,726				-14.69%
4761 4762	Taylor County Surcharge	19,699	22,851 205,548	17,001 213,948	17,994 205,548	5.84%
4763	Superior Ct - Fines & Forfeit Municipal Ct - Fines & Forfeit	260,812 310,065				-3.93%
4764	State Ct - Fines & Forfeitures	746,670	312,259 464,372	313,181 454,417	304,924 394,716	-2.64% -13.14%
4767		740,070			2,400	
4768	Crime Victims - Adult Probation Forfeitures/Condemnation Police	0	8,637 0	4,131		-41.90%
	Magistrate Court-Fines & Forfeitures	_		19,854	0	-100.00%
4769	3	41.035	77.470	4,099	0	-100.00%
4861 <b>TOTAL</b>	Sale Of Unclaimed Property  COURT FINES AND FORFEITURES	41,035 <b>\$4,220,250</b>	23,469 <b>\$3,988,103</b>	0 <b>\$4,336,915</b>	0 <b>\$3,722,381</b>	N/A -13.69%
101/L	COOK! I HALS / HAD I OK! EITOKES	\$ 1,220,230	, , , , , , , , , , , , , , , , , , ,	٠١,٥٥٥,١١٥	13,122,301	13.0770
	<u>SOVERNMENTAL</u>					
4343	Emergency Management Assist	47,364	47,364	55,887	47,364	-15.25%
4359	Miscellaneous Revenues	3,428	3,921	4,028	3,250	-19.31%
4376	Disaster Reimbursement	50,845	0	0	0	N/A
4400	Payment Lieu Taxes Housing Auth	36,392	44,522	33,350	44,522	33.50%
4402	Administrative Office Of Court	131,351	132,651	132,651	132,651	0.00%
4414	Harris County	59,212	60,000	67,491	67,031	-0.68%

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
4422	Dept Of Public Health	\$0	\$0	\$0	\$0	N/A
4423	MCSD (School District)	0	0	0	100,000	100.00%
4426	Talbot County	9,348	10,878	10,532	10,584	0.49%
4427	Marion County	0	9,775	9,362	9,408	0.49%
4428	Chattahoochee County	3,050	3,627	3,516	3,528	0.34%
4429	Taylor County	11,463	13,296	12,873	12,936	0.49%
TOTAL	INTERGOVERNMENTAL	\$352,453	\$326,034	\$329,690	\$431,274	30.81%
inves:	TMENT INCOME					
4772	Gains/Losses On Investments	(141,703)	(24,578)	211,959	0	-100.00%
4780	Investment Interest	2,903,089	3,288,148	2,077,449	1,350,000	-35.02%
4796	Interest - Tax Commissioner	237,000	0	0	0	N/A
4846	Interest 9hole Addition	4,035	999	0	0	-100.00%
TOTAL	INVESTMENT INTEREST	\$3,002,421	\$3,264,569	\$2,289,408	\$1,350,000	-41.03%
MISCE	LLANEOUS REVENUES					
Rents a	and Royalties					
	Culture and Recreation					
4654	Memorial Stadium	17,502	19,804	19,429	15,637	-19.52%
4655	Golden Park	48,000	48,000	12,700	0	-100.00%
4665	Facilities Rental	9,035	8,584	4,279	4,904	14.61%
4666	Facilities Rental -Promenade	5,795	6,300	6,781	7,062	4.14%
4667	Facilities Rental -Commercial Ctr	14,661	15,836	13,164	13,454	2.20%
4668	Facilities Rental -Rugby	400	590	400	400	0.00%
4669	Facilities Rental -Lake Oliver Marina	4,079	0	0	0	N/A
4680	South Commons -Softball Complex	26,608	14,902	14,254	14,254	0.00%
	Subtotal	\$126,080	\$114,016	\$71,007	\$55,711	-21.54%
Other	Rents and Royalties					
4873	Legacy Terrace Rental	0	0	4,844	0	-100.00%
4877	Rental Of City Property	84,318	73,072	27,841	12,897	-53.68%
4878	Rental/Lease Income	13,600	51,073	109,811	91,263	-16.89%
4882	800 MHz System Annual Maintenance	0	0	0	0	N/A
	Subtotal	\$97,918	\$124,145	\$142,496	\$104,160	-24.33%
Subtot	al Rents and Royalties	\$223,998	\$238,161	\$213,503	\$159,871	-23.38%
	nissions					
4815	Pay Phone - Jail	0	0	552,880	288,000	-47.91%
4816	Pay Phone - MCP	142,216	148,036	138,564	122,594	-11.53%
	Subtotal	\$142,216	\$148,036	\$138,564	\$122,594	-11.53%
Other	Miscellaneous Revenue					
4821	Detox/Major Building Repairs	16,427	16,427	16,427	16,426	-0.01%
4822	Detox/Mental - Insurance	670	670	670	670	0.00%
4843	Naval Center Reimbursement	182,608	9,768	15,875	0	-100.00%
	Subtotal	\$199,705	\$26,865	\$32,972	\$17,096	-48.15%
	ursement for Damaged Property					
4851	Damage To City Property	0	6,063	(1,364)	0	-100.00%

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
1050	D	ć	<b>.</b>	<b>.</b>	ćo	100.00/
4852	Repairs To City Vehicles	\$1,094	\$341	\$723	\$0	-100.0%
4853	Claims/Settlements	356,761	31,741	3,472,387	0	-100.0%
4854	Damaged/Lost Equipment Reimbursement	4,543	0	0	0	N/A
	Subtotal	\$362,398	\$38,145	\$3,471,746	\$0	-100.0%
TOTAL	MISCELLANEOUS REVENUES	\$928,317	\$451,207	\$3,851,941	\$299,561	-92.22%
CONT	<u>ributions</u>					
4802	Donations	110,537	16,237	6,692	0	-100.0%
TOTAL	_ CONTRIBUTIONS	\$110,537	\$16,237	\$6,692	\$0	-100.0%
OTHE	R FINANCING SOURCES					
Sale of	General Fixed Assets					
4907	Sale Of General Fixed Assets	206,474	100,679	144,105	0	-100.0%
	Subtotal	\$206,474	\$100,679	\$144,105	\$0	-100.0%
Interfu	and Transfers In					
4943	Transfer In - Hotel/Motel	704,440	0	0	0	N/A
4947	Transfer In - County Jail Penalty	0	0	0	3,000,000	N/A
4950	Transfer In – Gen Fund CIP	0	0	0	2,000,000	N/A
	Subtotal	\$704,440	\$0	\$0	\$5,000,000	N/A
TOTAL	OTHER FINANCING SOURCES	\$910,914	\$100,679	\$144,105	\$5,000,000	3369%
Total C	General Fund Revenues	\$142,852,391	\$143,960,094	\$143,694,800	\$141,803,993	-1.32%

<sup>\*</sup>Unaudited

	Department	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Council						
100-1000	City Council	\$289,205	\$326,351	\$303,936	\$303,270	-0.22%
100-2000	Clerk of Council	185,734	197,334	214,583	208,441	-2.86%
	Subtotal	\$474,939	\$523,685	\$518,519	\$511,711	-1.31%
Mayor						
110-1000	Mayor's Office	304,268	319,892	322,930	350,721	8.61%
110-2200	Mayor's Committee Handicapped	0	0	0	0	0.00%
110-2600	Internal Auditor	0	28,888	95,644	102,705	7.38%
	Subtotal	\$304,268	\$348,780	\$418,574	\$453,426	8.33%
City Attorney	/					
120-1000	City Attorney	568,579	841,595	966,438	712,758	-26.25%
	Subtotal	\$568,579	\$841,595	\$966,438	\$712,758	-26.25%
City Manage	er					
130-1000	City Manager	550,221	590,505	653,446	674,780	3.26%
130-2200	Management/ Research & Analysis	0	0	0	0	N/A
130-2400	Real Estate	62,737	0	0	0	N/A
130-2500	Mail Room	40,482	50,100	47,819	61,427	28.46%
130-2600	Public Information Agency	77,124	87,559	97,035	116,961	20.53%
130-2700	Criminal Justice Coordination	165,948	180,330	189,798	215,300	13.44%
130-2800	Risk Management	52,989	59,087	61,849	65,605	6.07%
130-2850	Citizen's Service Center	283,926	333,041	352,513	415,285	17.81%
	Subtotal	\$1,233,427	\$1,300,622	\$1,402,460	\$1,549,358	10.47%
Special Proje	cts					
140-1000	Special Projects	0	0	0	0	0.00%
	Subtotal	\$0	\$0	\$0	\$0	0.00%
Finance						
200-1000	Finance Director	278,191	310,063	333,805	337,637	1.15%
200-2100	Accounting	410,976	438,075	454,313	469,495	3.34%
200-2200	Revenue	823,085	858,208	905,979	931,453	2.81%
200-2900	Financial Planning	185,318	183,931	259,878	267,168	2.81%
200-2950	Purchasing	311,447	370,299	367,998	394,418	13.09%
	Subtotal	\$2,009,017	\$2,160,576	\$2,321,973	\$2,400,171	3.37%
Information <sup>-</sup>	Technology					
210-1000	Information Technology	3,492,579	3,598,295	3,532,106	3,564,141	0.91%
	Subtotal	\$3,492,579	\$3,598,295	\$3,532,106	\$3,564,141	0.91%

	Department	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Human Resc	ources					
220-1000	Human Resources	\$652,507	\$769,091	\$796,885	\$848,209	6.44%
220-2100	Employee Benefits	770,287	819,046	768,554	815,788	6.15%
TOTAL		\$1,422,794	\$1,588,137	\$1,565,439	\$1,663,997	6.30%
Inspections a	and Code					
240-2100	Planning	128,243	0	0	0	N/A
240-2200	Inspections & Code	1,343,588	1,592,004	1,912,375	1,628,542	-14.84%
240-2900	Enforcement Print Shop	175,953	173,990	185,995	194,310	4.47%
210 2700	Subtotal	\$1,647,784	\$1,765,994	\$2,098,370	\$1,822,852	-13.13%
Planning						
242-1000	Planning	128,244	215,253	301,405	347,565	15.31%
	Subtotal	\$128,244	\$215,253	\$301,405	\$347,565	15.31%
Real Estate						
245-1000	Real Estate	0	82,923	75,624	72,524	-4.10%
	Subtotal	\$0	\$82,923	\$75,624	\$72,524	-4.10%
Engineering						
250-2100	Traffic Engineering	1,293,337	1,533,397	1,463,918	1,535,755	4.91%
250-2400	Geographic Information Systems	185,497	322,420	267,490	255,575	-4.45%
250-3110	Radio Communications	300,447	354,327	419,881	374,252	-10.87%
	Subtotal	\$1,779,281	\$2,210,144	\$2,151,289	\$2,165,582	0.66%
Public Service	es					
260-1000	Public Services	257,401	248,514	280,664	287,760	2.53%
260-2300	Fleet Management	1,605,357	1,890,256	2,042,499	2,069,783	1.34%
260-2400	Special Enforcement	1,062,924	1,172,123	1,239,773	1,261,743	1.77%
260-2600	Cemeteries	217,064	216,452	272,265	271,574	-0.25%
260-2700	Facility Maintenance	2,423,067	2,618,148	2,787,921	2,863,588	2.71%
260-3710	Other Maintenance/ Repairs	810,506	1,001,712	1,112,468	1,078,135	-3.09%
	Subtotal	\$6,376,319	\$7,147,205	\$7,735,590	\$7,832,583	1.25%
Parks and Re	ecreation					
270-1000	Parks & Recreation	375,187	446,521	408,176	484,664	18.74%
270-2100	Parks Services	4,583,789	4,494,084	4,738,805	4,522,876	-4.56%
270-2400	Recreation Services	1,364,627	1,519,481	1,616,492	1,483,767	-8.21%
270-3220	Golden Park	97,149	116,185	82,925	111,800	34.82%
270-3230	Memorial Stadium	52,578	55,556	55,570	66,638	19.92%
270-3410	Athletics	343,969	397,985	298,326	353,434	18.47%
270-3505	Community Schools	1,160,841	1,064,885	1,655,269	1,600,515	-3.31%
270-4048	Cooper Creek Tennis Center	244,577	262,102	290,219	280,306	-3.42%
270-4049	Lake Oliver Marina	0	0	80,260	63,806	-20.50%
270-4413	Aquatics	512,561	553,726	442,272	486,056	9.90%

	Department	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Parks and Re	creation (continued)					
270-4433	Therapeutics	\$101,871	\$105,297	\$124,899	\$121,518	-2.71%
270-4434	Pottery Shop	162,004	170,895	173,675	170,820	-1.64%
270-4435	Senior Citizen's Center	300,029	344,055	383,512	375,654	-2.05%
	Subtotal	\$9,299,182	\$9,530,772	\$10,350,400	\$10,121,854	-2.21%
Cooperative	Extension					
280-1000	Cooperative Extension	119,718	145,619	141,136	143,196	1.46%
	Subtotal	\$119,718	\$145,619	\$141,136	\$143,196	1.46%
Boards and (	Commissions					
290-1000	Tax Assessor	910,376	1,081,660	1,217,591	1,331,925	9.39%
290-2000	Elections & Registration	687,199	627,012	1,096,381	503,423	-54.08%
	Subtotal	\$1,597,575	\$1,708,672	\$2,313,972	\$1,835,348	-20.68%
Police						
400-1000	Chief of Police	574,790	727,882	781,227	732,794	-6.20%
400-2100	Intelligence/Vice	759,847	1,016,228	1,301,808	1,408,778	8.22%
400-2200	Support Services	2,609,716	2,760,333	2,749,152	2,635,459	-4.14%
400-2300	Field Operations	11,474,200	12,454,955	12,680,081	13,307,698	4.95%
400-2400	Office of Professional Stds	359,220	381,837	402,629	404,897	0.56%
400-2500	Metro Drug Task Force	141,995	152,618	239,005	225,998	-5.44%
400-2700	Special Operations	42659	21,515	60,991	33,500	-45.07%
400-2800	Administrative Services	1,198,234	1,270,375	1,270,676	1,283,653	1.02%
400-3210	Conditional Discharge	25,027	0	0	0	N/A
400-3230	Motor Transport	1,928,098	2,300,572	2,319,123	1,620,463	-30.13%
400-3320	Investigative Services	6,150,248	6,468,795	6,542,940	6,593,335	0.77%
	Subtotal	\$25,264,034	\$27,555,110	\$28,347,632	\$28,246,575	-0.36%
Fire and EMS	5					
410-1000	Chief of Fire & EMS	360,072	389,547	406,123	414,627	2.09%
410-2100	Fire/EMS Operations	18,883,202	20,434,309	20,896,749	21,143,054	1.18%
410-2600	Fire/EMS Special Ops	999,489	1,066,294	1,063,263	1,103,824	3.81%
410-2800	Fire/EMS Admin Services	724,801	767,767	792,750	782,078	-1.35%
410-2900	Emergency Management	131,105	136,646	153,925	197,582	28.36%
410-3610	Logistics/Support	1,043,182	1,742,404	1,949,556	928,623	-52.37%
	Subtotal	\$22,141,851	\$24,536,967	\$25,262,366	\$24,569,788	-2.74%
Muscogee C	ounty Prison (MCP)					
420-1000	MCP	5,965,420	6,625,060	6,946,251	7,092,182	2.10%
	Subtotal	\$5,965,420	\$6,625,060	\$6,946,251	\$7,092,182	2.10%
Homeland Se	ecurity Emergency					
410-2900	Management	0	69	0	0	N/A
410-3610	Logistics/Support Subtotal	0 <b>\$0</b>	1,077 <b>\$1,146</b>	2,188 <b>\$2,188</b>	0 <b>\$0</b>	N/A <b>N/A</b>

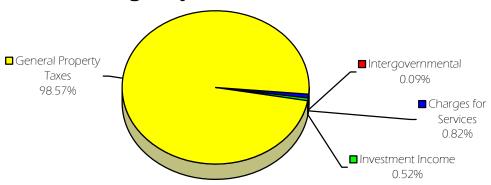
Department		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Superior Cou	t					
500-1000	Chief Judge -	\$329,790	\$358,425	\$397,990	\$347,153	-12.77%
500-2000	Superior Court District Attorney	1,530,557	1,595,251	1,696,248	1,867,222	10.08%
500-2100	Adult Probation	130,743	140,232	135,468	138,443	2.20%
500-2110	Juvenile Court	400,194	279,076	333,666	463,771	38.99%
500-2115	Juvenile Court	0	263,264	241,343	260,465	7.92%
	Clerk Court Intake			211,2	200,103	
500-2120	Services	25,081	20,174	22,346	25,350	13.44%
500-2125	Circuit Wide Juvenile Court	246,931	260,648	261,853	264,721	1.10%
500-2140	Jury Manager	391,558	328,804	349,392	430,555	23.23%
500-2150	Judge Allen	123,184	200,423	179,621	185,346	3.19%
500-2160	Judge Johnston	106,644	95,508	102,917	133,240	29.46%
500-2170	Judge Pullen	147,809	154,190	147,944	141,335	-4.47%
500-2180	Judge Peters	117,544	153,917	157,296	135,079	-14.12%
500-2190	Judge Jordan	138,587	130,394	206,872	195,689	-5.41%
500-2200	Victim Witness	149,575	169,855	156,669	176,953	12.95%
F00 3000	Program Clerk of Superior	1 (04 020	1.07/.50/	1.007.03/	1.045.574	2.050
500-3000	Court	1,684,939	1,876,586	1,887,936	1,945,574	3.05%
	Subtotal	\$5,523,136	\$6,026,747	\$6,277,561	\$6,710,896	6.90%
State Court						
510-1000	State Court	502,012	534,362	562,343	571,212	1.58%
E10 2000	Judges State Court					1 200
510-2000	Solicitor	891,043	979,949	1,009,264	1,023,149	1.38%
	Subtotal	\$1,393,055	\$1,514,311	\$1,571,607	\$1,594,361	1.45%
Public Defend	ler					
520-1000	Public Defender	1,071,073	1,179,088	1,163,352	1,126,419	-3.17%
520-2000	Muscogee County Public	218,404	225,111	194,191	253,871	30.73%
	Defender				¢1 200 200	
	Subtotal	\$1,289,477	\$1,404,199	\$1,357,543	\$1,380,290	1.68%
Municipal Co						
530-1000	Municipal Court Judge	240,516	310,556	358,312	355,280	-0.85%
530-2000	Clerk of Municipal	606,458	698,209	670,219	689,000	2.80%
	Court Marshal	899,142	1,294,529	1,387,403		-13.49%
530-3000	Jr. Marshal			, ,	1,200,303	
530-3100	Program	78,274	42,183	1,193	0	N/A
	Subtotal	\$1,824,390	\$2,345,477	\$2,417,127	\$2,244,583	-7.14%
Probate Coun	r					
540-1000	Judge of Probate	383,860	447,389	445,582	446,724	0.26%
	Subtotal	\$383,860	\$447,389	\$445,582	\$446,724	0.26%
Sheriff Depart	ment					
550-1000	Administration	1,034,384	1,184,751	2,024,593	1,675,569	-17.24%
550-2100	Uniform Division	3,175,686	3,287,715	4,549,185	4,168,886	-8.36%
550-2200	Criminal Division	1,123,087	1,068,501	35,238	0	-100.00%
550-2300	Training	233,236	264,767	6,800	0	-100.00%
550-2400	Motor Transport	348,606	339,749	293,696	240,000	-18.28%
	·	849,926	876,816	885,048	945,763	6.86%
550-2500	Recorders Court	047,720	070,010	000,010	715,705	0.0070

D	epartment	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
550-2650	Medical Director	\$3,474,258	\$3,973,532	\$4,125,038	\$3,736,445	-9.42%
550-3510	Environmental Court	7,751	9,938	0	0	-100.00%
	Subtotal	\$22,407,968	\$24,471,249	\$26,399,734	\$25,541,614	-3.25%
Tax Commiss	sioner					
560-1000	Tax Commissioner	1,305,210	1,343,296	1,406,508	1,545,689	9.90%
	Subtotal	\$1,305,210	\$1,343,296	\$1,406,508	\$1,545,689	9.90%
Coroner						
570-1000	Coroner	227,786	220,409	252,641	276,202	9.33%
	Subtotal	\$227,786	\$220,409	\$252,641	\$276,202	9.33%
Non-Categoi	rical					
590-1000	Agency Appropriations	1,761,542	1,981,478	1,769,564	1,823,151	3.03%
590-2000	Contingency	254,976	306,812	214,712	250,000	16.44%
590-3000	Non-Categorical	4,207,636	4,077,173	5,521,346	3,283,675	-40.53%
590-4000	Interfund Transfers	6,814,497	13,880,480	4,948,967	5,284,050	6.77%
590-6000	Airport	3,148	0	0	0	N/A
590-6500	Naval Museum	284,782	307,719	315,036	329,460	4.58%
590-7000	Law Library	251	0	0	0	0.00%
	Subtotal	\$13,326,832	\$20,553,662	\$12,769,625	\$10,970,336	-14.09%
Total General Fund		\$131,506,725	\$150,213,298	\$149,349,660	\$145,816,306	-2.37%

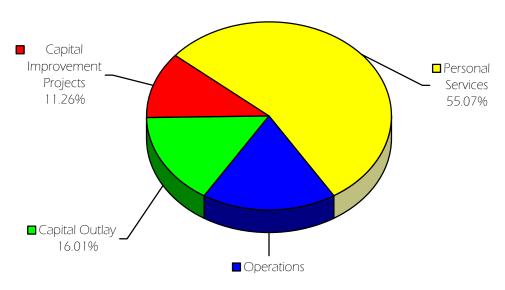
#### OVERVIEW / STORMWATER (Sewer) FUND 0202

## Stormwater (Sewer) Fund \$4,801,171





# Budget by Expense Category



The Stormwater (Sewer) Fund accounts for the operations, maintenance and improvement of the stormwater and sewer systems.

# OVERVIEW / STORMWATER (Sewer) FUND 0202

SCHEDULE OF REVENUES	STORMWATER (SEWER) FUND 020					
	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change	
TAXES						
General Property Taxes						
4001 Real Property - Current Year	\$2,652,503	\$2,936,081	\$3,119,147	\$4,120,466	32.10%	
4002 Public Utility	6,332	3,355	0	0	N/A	
4003 Timber	0	0	0	0	N/A	
4005 Personal Property - Current Year	600,925	579,417	584,647	0	-100.00%	
4006 Personal Prop - Motor Vehicle	366,387	382,587	374,521	416,013	11.08%	
4007 Mobile Homes	7,316	10,292	8,250	0	-100.00%	
4012 Not On Digest - Real & Persona	7,030	15,498	18,261	12,000	-34.29%	
4015 Recording Intangibles	129,511	105,999	81,524	120,000	3.75%	
Subtotal	\$3,770,004	\$4,033,229	\$4,186,350	\$4,633,058	10.67%	
Penalties and Interest						
4150 Penalties & Interest - Ad Valorem	78,966	71,221	95,576	78,000	-18.39%	
4151 Penalties & Interest - Auto	21,204	23,438	23,301	21,252	-8.79%	
Subtotal TOTAL TAXES	\$100,170 \$3,870,173	\$94,659 \$4,127,888	\$118,877 \$4,305,227	\$99,252 \$4,732,310	-16.51% 9.92%	
INTERGOVERNMENTAL						
4400 Payment In Lieu Taxes Housing Authority	4,519	5,492	4,109	4,500	9.52%	
TOTAL INTERGOVERNMENTAL	\$4,519	\$5,492	\$4,109	\$4,500	9.52%	
CHARGES FOR SERVICES						
Streets and Public Improvement Fees						
4464 Land Disturbance Fees	24,200	16,796	10,298	9,361	-9.10%	
4596 Erosion Control	58,625	47,781	31,977	30,000	-6.18%	
Subtotal	\$82,826	\$64,577	\$42,275	\$39,361	-6.89%	
Other Charges for Services						
4837 Miscellaneous	488	303	426	0	-100.00%	
Subtotal	\$488	\$303	\$426	\$0	-100.00%	
TOTAL CHARGES FOR SERVICES	\$83,313	\$64,880	\$42,701	\$39,361	-7.82%	
INVESTMENT INCOME						
4772 Gains/Losses On Investments	3,154	10,565	(4,181)	0	-100.00%	
4780 Investment Interest	103,660	110,192	59,443	25,000	-57.94%	
TOTAL INVESTMENT INCOME	\$106,814	\$120,757	\$55,262	\$25,000	-54.76%	
MISCELLANEOUS						
4862 Sale of Salvage	0	0	0	0	N/A	
TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	N/A	
Total Sewer Fund	\$4,064,819	\$4,319,017	\$4,407,299	\$4,801,171	8.94%	

## OVERVIEW / STORMWATER (Sewer) FUND 0202

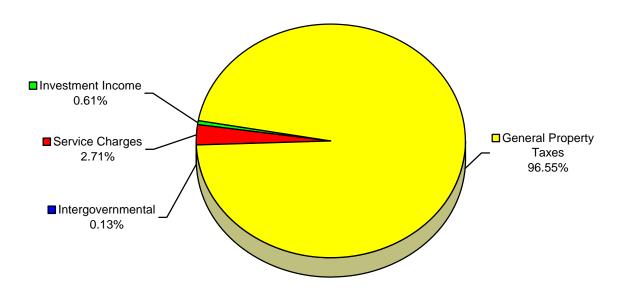
SCHEDULE OF EXPENDITURES		STORMWATER (SEWER) FUND 020.					
	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Changes		
Engineering							
Engineering							
250-2300 Drainage	\$366,143	\$376,433	\$396,767	\$444,718			
250-2600 Stormwater	168,721	134,291	142,574	277,601	94.71%		
Total Engineering	\$534,864	\$510,724	\$539,341	\$722,319	33.93%		
Public Services							
260-3210 Sewer Maintenance	2,170,499	2,725,695	2,718,223	3,733,262	15.88%		
260-3710 Other Maintenance/Repairs	0	0	0	5,000	100.00%		
Total Public Services	\$2,170,499	\$2,725,695	\$2,718,223	\$3,738,262	37.53%		
Non-Categorical							
590-2000 Contingency	0	0	0	0	N/A		
590-3000 Non-Categorical	178,217	188,751	205,546	193,677	-5.77%		
590-4000 Interfund Transfers	224,720	2,331,877	529,668	646,913			
Total Non-Categorical	\$402,937	\$2,520,628	\$735,214	\$840,590	14.33%		
Total Sewer Fund	\$3,108,300	\$5,757,047	\$3,992,778	\$5,301,171	32.77%		

<sup>\*</sup>Unaudited

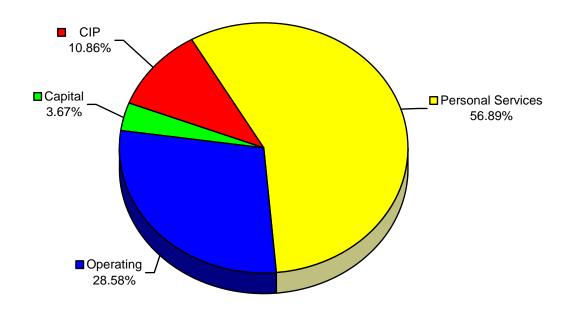
#### OVERVIEW / PAVING FUND 0203

## Paving Fund \$13,692,120

#### **Budget by Revenue Source**



# **Budget by Category**



The Paving Fund accounts for maintenance of and improvements to the City's roads and bridges.

## OVERVIEW / PAVING FUND 0203

<u>SCH</u>	EDULE OF REVENUES				PAVING FUN			
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change		
TAXES								
	al Property Taxes	ĆO 427 121	60 241 747	60.037.000	ć 1 1 4 4 3 4 5 0	1.5.770/		
4001	Real Property - Current Year	\$8,427,131	\$9,341,746	\$9,927,900	\$11,443,450	15.27%		
4002	Public Utility Timber	20,116 0	10,757 0	0	0	N/A		
4003 4005	Personal Property - Current Year	1,909,171	1,843,669	1,860,866	0	N/A -100.00%		
4006	Personal Prop - Motor Vehicle	1,160,507	1,212,327	1,300,800	1,152,333	-2.92%		
4007	Mobile Homes	22,998	32,344	25,927	0	-100.00%		
4012	Not On Digest - Real & Personal	22,770	49,313	58,123	40,000	-31.18%		
4015	Recording Intangibles	411,463	337,281	259,481	296,120	14.12%		
1015	Subtotal	\$11,973,721	\$12,827,437	\$13,319,277	\$12,931,903	-2.91%		
Penalt	ies and Interest							
4150	Penalties & Interest - Ad Valorem	250,878	226,620	304,208	225,000	-26.04%		
4151	Penalties & Interest - Auto	67,162	74,268	73,847	72,848	-1.35%		
	Subtotal	\$318,040	\$300,888	\$378,055	\$297,848	-21.22%		
TOTAL	_ TAXES	\$12,291,761	\$13,128,325	\$13,697,332	\$13,229,751	-3.41%		
INTER	<u>GOVERNMENTAL</u>							
4377	Sale of Timber	800	0	0	0	N/A		
4400	Payment Lieu of Taxes -Housing Authority	14,356	17,474	13,078	17,474	33.61%		
TOTAI	_INTERGOVERNMENTAL	\$15,156	\$17,474	\$13,078	\$17,474	33.61%		
	GES FOR SERVICES							
Charg	es for Services							
4837	Miscellaneous	4,733	1,331	1,394	0	-100.00%		
	Subtotal	\$4,733	\$1,331	\$1,394	\$0	-100.00%		
•	al Assessments							
4593	Street Repair Reimbursement	28,705	23,385	18,836	20,000	6.18%		
4595	Street Assess & Demo Interest	123	0	0	0	N/A		
	Subtotal	\$28,828	\$23,385	\$18,836	\$20,000	6.18%		
	Road Maintenance Fee							
4597	Maintaining State Highways Subtotal	342,895 <b>\$342,895</b>	342,895 <b>\$342,895</b>	342,895 <b>\$342,895</b>	342,895 <b>\$342,895</b>	0.00% <b>0.00%</b>		
0.1		\$312,073	\$312,073	\$312,073	\$512,075	0.0070		
Other		_	^	2	^	N 1 / A		
4599	Public Service Clean-Up Fees	0	0	0	0	N/A		
TOTAL	Subtotal	0	0	0	0	N/A		
	_ CHARGES FOR SERVICES	\$376,455	\$366,280	\$361,731	\$362,895	0.32%		
<u>INVES</u> 4772	TMENT INCOME  Gains/Losses On Investments	31,997	20,544	30,051	0	-100.00%		
4780	Investment Interest	198,473	252,148	271,084	82,000	-69.75%		
	INVESTMENT INCOME	\$230,470	\$272,692	\$301,135	\$82,000	-72.77%		
Total F	Paving Fund	\$12,913,843	\$13,786,102	\$14,397,021	\$13,692,120	-4.90%		
*1.100		Ţ . <u>_</u> , . 15,5 15	Ţ.S,. 35,132	Ţ,S//,OZI	Ţ.5,5,2,120	, 570		

<sup>\*</sup>Unaudited

## OVERVIEW / PAVING FUND 0203

<u>SCHEDU</u>	JLE OF EXPENDITURES			<u>P.</u>	<u>AVING FUN</u>	<u>ID 0203</u>
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Engineerin	g					
250-2200	Highways and Roads	\$927,229	\$940,658	\$998,254	\$1,097,947	9.99%
Total Engir	neering	\$927,229	\$940,658	\$998,254	\$1,097,947	9.99%
Public Serv	ices					
260-2100	Street Improvements	1,675,647	1,918,753	2,166,991	2,163,025	-0.18%
260-2800	Landscape and Forestry	2,001,077	2,077,590	2,096,290	2,394,512	14.23%
260-3110	Repairs and Maintenance	2,044,481	2,042,863	2,161,768	2,428,190	12.32%
260-3120	Right-Of-Way Maintenance	2,499,950	2,694,695	3,127,710	3,239,675	3.58%
260-3130	Community Services: Right-Of- Way Maintenance	190,995	197,256	217,695	232,688	6.89%
260-3710	Other Maintenance/Repairs	0	401	1,132	5,000	341.70%
Total Publi	c Services	\$8,412,150	\$8,931,558	\$9,771,586	\$10,463,090	7.08%
Non-Cateo	porical					
590-2000	Contingency	0	0	0	0	N/A
590-3000	Non-Categorical	626,142	650,060	557,313	573,817	2.96%
590-4000	Interfund Transfers	1,938,554	2,474,058	1,842,513	1,557,266	-15.48%
Total Non-	Categorical	\$2,564,696	\$3,124,118	\$2,399,826	\$2,131,083	-11.20%
Total Pavin	g Fund	\$11,904,075	\$12,996,334	\$13,169,666	\$13,692,120	3.97%

<sup>\*</sup>Unaudited

## OVERVIEW / MEDICAL CENTER FUND 0204

# Medical Center Fund \$12,426,041

The Medical Center Fund accounts for funding indigent hospital care for the residents of Columbus. It is funded by contract based on the value of a 3.00 mill levy.

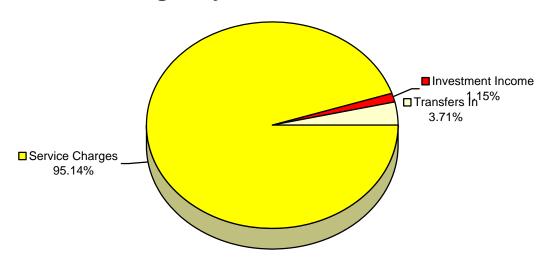
SCHEDULE OF REVENUES			MEDICAL CENTER FUND 020			
	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Adopted	% Change	
TAXES						
General Property Taxes						
4001 Real Property - Current Year	\$7,934,436	\$8,851,528	\$9,420,098	\$11,309,021	20.05%	
4003 Timber	0	510	75	0	-100.00%	
4005 Personal Property - Current Year	1,797,565	1,747,476	1,765,696	0	-100.00%	
4006 Personal Prop - Motor Vehicle	1,077,128	1,127,294	1,104,582	1,117,020	1.13%	
4007 Mobile Homes	20,630	28,986	23,237	0	-100.00%	
TOTAL TAXES	\$10,829,759	\$11,755,794	\$12,313,688	\$12,426,041	0.91%	
OTHER FINANCING SOURCES Interfund Transfers In						
4931 Transfer In - General Fund	0	0	0	0	N/A	
Subtotal	\$0	\$0	\$0	\$0	N/A	
TOTAL OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	N/A	
Total Medical Center Fund	\$10,829,759	\$11,755,794	\$12,313,688	\$12,426,041	0.91%	
*Unaudited						
SCHEDULE OF EXPENDITURES	5		MEDICAL	_CENTER FL	JND 0204	
	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Adopted	% Changes	
Medical Center						
200-3000 Medical Center	\$10,861,113	\$11,676,770	\$13,224,671	\$12,426,041	-6.04%	
Total Medical Center	\$10,861,113	\$11,676,770	\$13,224,671	\$12,426,041	-6.04%	
Total Medical Center Fund	\$10,861,113	\$11,676,770	\$13,224,671	\$12,426,041	-6.04%	

<sup>\*</sup>Unaudited

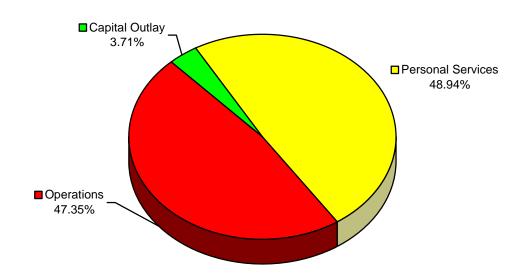
#### OVERVIEW / INTEGRATED WASTE MANAGEMENT FUND 0207

#### Integrated Waste Management Fund \$9,973,491

#### **Budget by Revenue Source**



#### **Budget by Expense Category**



The Integrated Waste Management Fund accounts for the expenses associated with the collection and disposal of solid waste and recycling in Muscogee County.

#### OVERVIEW / INTEGRATED WASTE MANAGEMENT FUND 0207

**INTEGRATED WASTE MANAGEMENT FUND 0207** SCHEDULE OF REVENUES FY07 FY08 FY09 FY10 % Actual Actual\* **Adopted** Actual Change **CHARGES FOR SERVICE** Sanitation 4550 Inert Landfill Fees - Granite Bluff \$135.067 \$125,029 \$106.299 \$87,025 -18.13% Commercial Solid Waste 4552 90,320 78.855 14,000 -82.82% 81,497 Collection Fees 9,089,991 9,150,600 0.09% 4553 Residential Solid Waste Collection 9,130,561 9,141,968 4556 Inert Landfill Fees - Oxbow Mead 21,799 13,750 -36.92% 19,605 12,485 Pine Grove Landfill 4557 439,243 447,591 244,912 188,832 -22.90% Subtotal \$9,794,521 -1.48% \$9,774,226 \$9,596,475 \$9,454,207 Other Fees 67,118 4558 35.501 7.858 10.000 27.26% Recycling Fees 4588 Tree Fee 44.968 30.211 25.174 24.129 -4.15% Subtotal \$112,086 \$65,712 \$33,032 \$34,129 3.32% Charges for Services 0 4837 Miscellaneous 3,740 885 589 -100.00% \$0 Subtotal \$3,740 \$885 \$589 -100.00% TOTAL CHARGES FOR SERVICES \$9,890,052 \$9,488,336 -1.47% \$9,861,118 \$9,630,096 INVESTMENT INCOME 44,663 82,251 98.972 4772 Gains/Losses On Investments 0 N/A 4780 422.948 442,063 557,601 -79.35% Investment Interest 115,155 TOTAL INVESTMENT INCOME \$467.611 \$524,314 \$656,573 \$115,155 -82.46% **OTHER FINANCING SOURCES** 0 (8,500)0 0 N/A 4906 Property Sales 4908 Gain Sale Of Assets (38,997) (38,749) 0 0 N/A 0 \$0 TOTAL OTHER FINANCING SOURCES (\$47,497)(\$38,749) N/A Transfers In 0 100.00% 4931 Transfer in General Fund 0 0 370,000 -3.04% Total Integrated Waste Management Fund \$10,310,166 \$10,346,683 \$10,286,669 \$9,973,491

<sup>\*</sup>Unaudited

## OVERVIEW / INTEGRATED WASTE MANAGEMENT FUND 0207

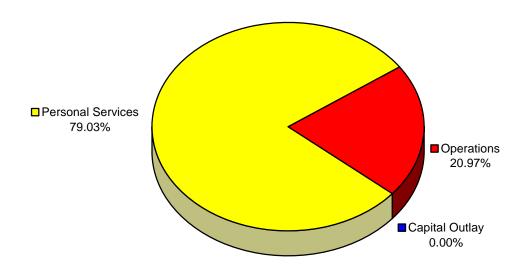
SCHEDULE OF EXPENDITURES	INTE	GRATED W.	ASTE MANA	GEMENT FU	ND 0207
	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Public Services					
260-3510 Solid Waste Collection	\$4,324,300	\$5,008,213	\$4,933,692	\$5,793,325	17.42%
260-3520 Recycling	674,299	930,132	839,240	1,045,397	24.56%
260-3540 Granite Bluff Inert Landfill	160,410	201,877	188,578	228,445	21.14%
260-3550 Oxbow Meadow Inert Landfill	174,121	191,009	210,903	236,422	12.10%
260-3560 Pine Grove Landfill	1,161,044	2,264,453	2,097,954	1,809,446	-13.75%
260-3710 Other Maintenance/Repairs	0	912	0	13,580	100.00%
Total Public Services	\$6,494,174	\$8,596,596	\$8,270,367	\$9,126,615	10.35%
Parks and Recreation					
270-3150 Refuse Collection - Parks	85,420	71,447	80,290	72,463	-9.75%
Total Parks and Recreation	\$85,420	\$71,447	\$80,290	\$72,463	-9.75%
Non-Categorical					
590-2000 Contingency	0	0	0	0	N/A
590-3000 Non-Categorical	865,675	740,901	629,810	694,413	10.26%
590-4000 Interfund Transfers	80,000	80,000	80,000	80,000	0.00%
Total Non-Categorical	\$945,675	\$820,901	\$709,810	\$774,413	9.10%
Total Integrated Waste Fund	\$7,525,269	\$9,488,944	\$9,060,467	\$9,973,491	10.08%

<sup>\*</sup>Unaudited

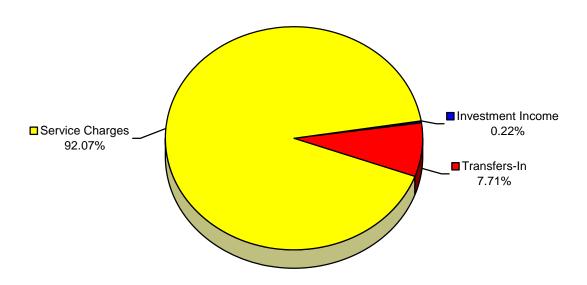
#### **OVERVIEW / EMERGENCY TELEPHONE FUND 0209**

#### Emergency Telephone Fund \$3,206,271

#### **Budget by Expense Category**



#### **Budget by Revenue Source**



The Emergency Telephone Fund accounts for expenses for the Emergency 911 System that ensures public safety departments respond quickly to emergency situations.

## OVERVIEW / EMERGENCY TELEPHONE FUND 0209

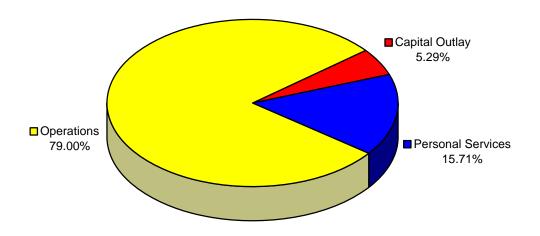
SCHEDULE OF REVENUES	EMERGENCY TELEPHONE FUND 0209					
	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change	
CHARGES FOR SERVICE						
4500 Emergency Telephone Surcharge	\$1,629,481	\$1,499,197	\$1,454,811	\$1,449,392	-0.37%	
4514 Wireless Surcharge	1,316,474	1,509,394	1,448,315	1,502,547	3.74%	
TOTAL CHARGES FOR SERVICE	\$2,945,955	\$3,008,591	\$2,903,126	\$2,951,939	1.68%	
INVESTMENT INCOME						
4780 Investment Interest	57,114	20,970	4,248	7,000	-64.78%	
TOTAL INVESTMENT INCOME	\$57,114	\$20,970	\$4,248	\$7,000	-64.78%	
OTHER FINANCING SOURCES						
Interfund Transfers In						
4931 Transfer In - General Fund	0	0	0	247,332	-100.00%	
Subtotal	\$0	\$0	\$0	\$247,332	100.00%	
TOTAL OTHER FINANCING SOURCES	\$0	\$0	\$0	\$247,332	100.00%	
Total Emergency Telephone Fund	\$3,003,069	\$3,029,561	\$2,907,374	\$3,206,271	10.28%	
*Unaudited						
SCHEDULE OF EXPENDITURES		EMER	GENCY TEL	EPHONE FL	IND 0209	
	FY07	FY08	FY09	FY10	%	
	Actual	Actual	Actual*	Adopted	Change	
E-911						
400-3220 E-911	\$2,725,907	\$3,464,279	\$2,763,663	\$3,206,271	16.02%	
Total E-911	\$2,725,907	\$3,464,279	\$2,763,663	\$3,206,271	16.02%	
Non-Categorical						
590-2000 Contingency	0	0	0	0	N/A	
590-3000 Non-Categorical	0	0	0	0	N/A	
Total Non-Categorical	\$0	\$0	\$0	\$0	N/A	
Total Emergency Telephone Fund	\$3,038,052	\$3,464,279	\$2,763,663	\$3,206,271	16.02%	

<sup>\*</sup>Unaudited

## OVERVIEW / CDBG FUND 0210

#### CDBG Fund \$1,798,257

# **Budget by Expense Category**



The Community Development Block Grant (CDBG) Fund accounts for grant monies received from the Department of Housing and Urban Development under the Community Development Block Grant Program.

<u>SCHEI</u>	DULE OF REVENUES				CDBG FU	<u>ND 0210</u>
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
099	Community Development Block Grant (CDBG)	\$2,092,995	\$1,561,962	\$709,731	\$1,798,257	153.37%
Total CI	DBG Fund	\$2,092,995	\$1,561,962	\$709,731	\$1,798,257	153.37%
*Unau	dited					

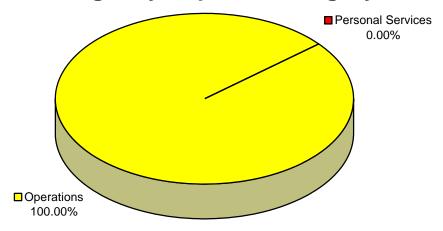
<u>SCHE</u>	EDULE OF EXPENDITURES	RES CDBG FUND 0					<u>ND 0210</u>
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	%	Change
130	Community Development Block Grant (CDBG)	\$2,693,590	\$3,360,168	\$706,438	\$1,798,257		154.55%
Total C	DBG Fund	\$2,693,590	\$3,360,168	\$706.438	\$1,798,257		154.55%

<sup>\*</sup>Unaudited

#### OVERVIEW / WORKFORCE INVESTMENT ACT FUND 0220

# Workforce Investment Act (WIA) Fund \$1,614,134

## **Budget by Expense Category**



The Workforce Investment Act Program Fund accounts for grant monies received from the Department of Labor under the Job Training Partnership Act.

<u>SCHE</u>	CHEDULE OF REVENUES WORKFORCE INVESTMENT ACT FUNI					
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
099	Workforce Investment Act (WIA)	\$1,561,963	\$2,068,261	\$2,102,036	\$1,614,134	-23.21%
Total V	WIA Fund	\$1,561,963	\$2,068,261	\$2,102,036	\$1,614,134	-23.21%

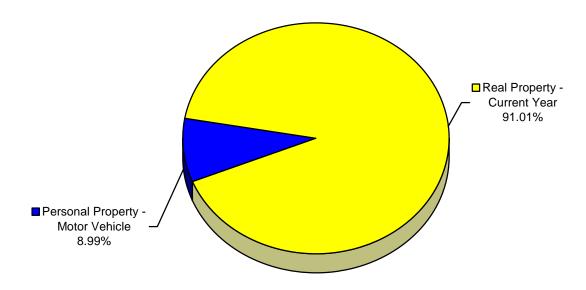
<sup>\*</sup>Unaudited

SCHEDULE OF EXPENDITURES WORKFORCE INVESTMENT					TMENT ACT F	UND 0220
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
670, 675 & 680	Workforce Investment Act (WIA)	\$1,561,963	\$1,698,871	\$2,119,440	\$1,614,134	-23.84%
Total WIA Fund		\$1,561,963	\$1,698,871	\$2,119,440	\$1,614,134	-23.84%

<sup>\*</sup>Unaudited

#### Economic Development Authority Fund \$994,083

#### **Budget by Revenue Source**



The Economic Development Authority Fund accounts for funds utilized in economic development activities for the citizens of the City of Columbus. It is budgeted on the anticipated collection rate of 0.25 mills.

#### OVERVIEW / ECONOMIC DEVELOPMENT AUTHORITY FUND 0230

#### SCHEDULE OF REVENUES

#### ECONOMIC DEVELOPMENT AUTHORITY FUND 0230

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Actual	% Change
TAXES						
Genera	al Property Taxes					
4001	Real Property - Current Year	661,203	737,627	785,008	904,721	15.25%
4003	Timber	0	42	6	0	-100.00%
4005	Personal Property - Current Year	149,797	145,623	147,141	0	-100.00%
4006	Personal Prop - Motor Vehicle	89,761	93,941	92,048	89,362	-2.92%
4007	Mobile Homes	1,719	2,415	1,936	0	-100.00%
TOTAL	TAXES	\$902,480	\$979,648	\$1,026,139	\$994,083	-3.12%
Total Ed	conomic Development Authority Fund	\$902,480	\$979,648	\$1,026,139	\$994,083	-3.12%

<sup>\*</sup>Unaudited

#### SCHEDULE OF EXPENDITURES

#### ECONOMIC DEVELOPMENT AUTHORITY FUND 0230

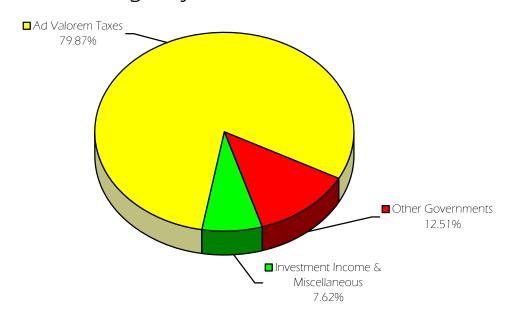
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Actual	% Change
Non-Categorical						
590-1000	Agency Appropriations	\$908,369	\$941,421	\$972,494	\$994,083	2.22%
Total Non-Categoric	cal	\$908,369	\$941,421	\$972,494	\$994,083	2.22%
Total Economic Development Authority Fund		\$908,369	\$941,421	\$972,494	\$994,083	2.22%

<sup>\*</sup>Unaudited

#### OVERVIEW / DEBT SERVICE FUND 0405

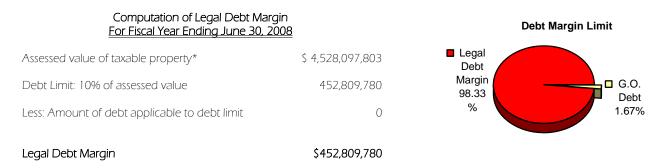
#### Debt Service Fund \$6,076,917

#### Budget by Revenue Source



#### Debt Margin

The Columbus Consolidated Government remains well below the debt ceiling of 10% of assessed value of taxable property established by the State of Georgia's constitution using only 3.9% of this established legal debt limit.



<sup>\*</sup>Based on 2009 State Approved Gross Digest as of 08/05/09

The Debt Service Fund accounts for debt payments to meet the obligations for revenue bonds.

#### OVERVIEW / DEBT SERVICE FUND 0405

**DEBT SERVICE FUND 0405** SCHEDULE OF REVENUES FY07 FY08 FY09 FY10 % Actual Actual Actual\* Adopted Change **TAXES General Property Taxes** 4001 Real Property - Current Year \$3,693,737 \$4,102,572 \$4,344,858 \$4,613,134 6.17% 4002 8,817 Public Utility 4,573 0 0 N/A 4003 209 31 0 Timber 0 -100.00% 4005 814,399 0 Personal Property - Current Year 836,840 797,871 -100.00% 4006 Personal Prop - Motor Vehicle 441,623 462,191 452,878 0 -100.00% 4007 Mobile Homes 8,458 11,884 9,527 0 -100.00% 4012 Not On Digest - Real & Persona 9,790 25,437 15,000 -41.03% 21,341 4015 Recording Intangibles 180.355 145.962 113.560 97.357 -14.27% Subtotal \$5,179,620 \$5,546,603 \$5,760,690 \$4,725,491 -17.97% Penalties and Interest 4150 Penalties & Interest - Ad Valorem 109,966 98,073 133,135 105,217 -20.97% 4151 Penalties & Interest - Auto 25,558 28,314 28,175 -18.37% 23,000 Subtotal \$135.524 \$126,387 \$161,310 \$128.217 -20.52% **TOTAL TAXES** -18.04% \$5,315,145 \$5,672,990 \$5,922,000 \$4,853,708 **INTERGOVERNMENTAL** 22,000,000 0 0 0 N/A 4359 Miscellaneous Revenues Payment Lieu Taxes Housing 6,293 7,562 5,724 5,400 -5.66% 4400 Auth 0.20% 649,861 658,170 659,054 660,379 4415 Columbus Water Works 0.66% 80,010 93,455 93,839 94,457 4425 Bull Creek Golf Course TOTAL INTERGOVERNMENTAL \$22,736,164 \$759,187 \$758,617 \$760,236 0.21% **INVESTMENT INCOME** 0 0 0 0 N/A 4772 Gains/Losses On Investments 78,878 164,281 11,687 30,000 156.70% 4780 Investment Interest TOTAL INVESTMENT INCOME 78,878 164,281 11,687 30,000 156.70% **MISCELLANEOUS** Miscellaneous 386.726 456.236 527.880 432.973 -17.98% **TOTAL MISCELLANEOUS** \$386,726 \$456,236 \$527,880 \$432,973 -17.98% INTERFUND TRANSFERS IN 4989 Transfers In - 2001 Co 0 4,043 1,000,000 0 -100.00% TOTAL INTERFUND TRANSFERS IN \$0 \$1,000,000 \$0 -100.00% \$4,043 Total Debt Service Fund \$28,516,912 \$7,056,737 -26.07% \$8,220,184 \$6,076,917

<sup>\*</sup>Unaudited

#### OVERVIEW / DEBT SERVICE FUND 0405

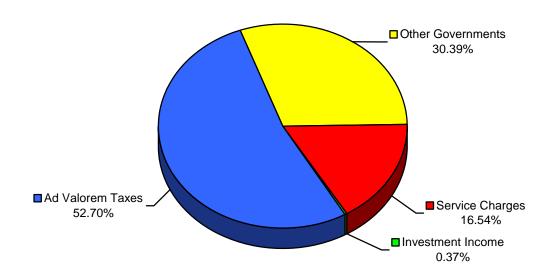
SCHEDULE OF EXPENDITURES **DEBT SERVICE FUND 0405** FY07 FY08 FY09 FY10 % Actual Actual Actual\* Adopted Change Debt Service 200-2000 Debt Service \$0 \$0 \$0 \$0 N/A 200-2800 Water & Sewer Revenue Bonds 528,063 535,622 534,853 532,422 -0.45% 1997A Lease Revenue Bonds 200-3450 665,924 668,339 664,976 664,599 -0.06% 1999A Lease Revenue Refunding 200-3470 1,155,430 1,163,030 1,163,830 1,168,030 0.36% Bonds 200-3472 1999C Lease Revenue Bonds 908.263 909,219 908.435 905.887 -0.28% 200-3474 2003A Lease Revenue Bond 2,032,890 0.30% 2,022,756 2,024,467 2,026,860 200-3475 2003B Taxable Lease Revenue Bond 756,414 752,339 752,989 753,089 0.01% 200-3476 2004 Lease Revenue Bonds 22,623,003 0 500 0 -100.00% 638,579 200-3610 GMA Loan Program 594,480 2,181,764 20,000 -99.08% 29,298,432 Total Debt Service 6,647,496 8.234.207 6,076,917 -26.20% Total Debt Service Fund \$29,298,432 \$6,647,496 \$8,234,207 \$6,076,917 -26.20%

<sup>\*</sup>Unaudited

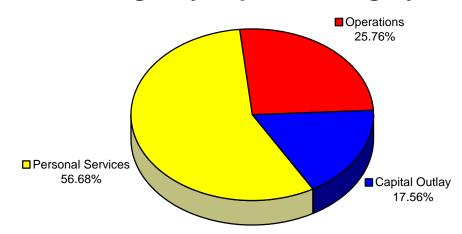
#### OVERVIEW / TRANSPORTATION FUND 0751

## Transportation Fund \$6,186,556

#### **Budget by Revenue Source**



#### **Budget by Expense Category**



The Transportation Fund accounts for all expenses related to METRA, including administration and operations.

# OVERVIEW / TRANSPORTATION FUND 0751

<u>SCHE</u> [	DULE OF REVENUES	TRANSPORTATION FUND 0					
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change	
<u>TAXES</u>							
	l Property Taxes						
4001	Real Property - Current Year	\$2,168,746	\$2,411,483	\$2,574,827	\$2,967,487	15.25%	
4003	Timber	0	139	20	0	-100.00%	
4005	Personal Property - Current Year	491,335	477,643	482,624	0	-100.00%	
4006	Personal Prop - Motor Vehicle	294,415	308,127	301,919	293,106	-2.92%	
4007	Mobile Homes	5,639	7,923	6,352	0	-100.00%	
TOTAL	TAXES	\$2,960,135	\$3,205,315	\$3,365,742	\$3,260,593	-3.12%	
INTERG	<u>OVERNMENTAL</u>						
4301	FTA Capital Grant	961,890	1,543,095	932,529	1,458,128	56.36%	
4302	FTA Section 9 - Planning	113,890	120,279	129,697	156,828	20.92%	
4330	Dot Capital Grant	119,271	220,678	573,909	182,266	-68.24%	
4337	Dot Section 9 - Planning	73,820	74,071	75,422	79,213	5.03%	
4400	Payment Lieu Taxes Housing Auth	3,695	4,527	3,392	3,500	3.18%	
	INTERGOVERNMENTAL	\$1,272,566	\$1,962,650	\$1,714,949	1,879,935	9.62%	
CHARG	ES FOR SERVICE						
	s for Service						
_	Miscellaneous	F 0.43	242	077	0	100.000/	
4837	Subtotal	5,943	343	877 <b>6077</b>	0	-100.00%	
	Subtotal	\$5,943	\$343	\$877	\$0	-100.00%	
Transit (	Charges						
4560	Subscription Farebox Revenue	15,533	8,521	24,235	26,258	8.35%	
4561	Passenger Services	821,645	894,718	923,485	930,507	0.76%	
4562	Dial-A-Ride	46,122	50,107	61,548	45,500	-26.07%	
4563	Advertising	0	4,566	16,100	10,000	-37.89%	
4564	Misc. Transportation Revenue	0	775	446	500	12.11%	
	Subtotal	\$883,300	\$958,687	\$1,025,814	\$1,012,765	-1.27%	
Other F	ees						
4540	Handicap I.D. Fees	10,415	11,686	11,181	10,093	-9.73%	
4558	Recycling Fees	330	377	350	500	42.86%	
	Subtotal	\$10,745	\$12,063	\$11,531	\$10,593	-8.13%	
TOTAL	CHARGES FOR SERVICE	\$899,987	\$970,750	\$1,037,345	\$1,023,358	-1.35%	
<u>INVES</u> TI	MENT INCOME						
4772	Gains/Losses on Investments	0	0	(11,105)	0	-100.00%	
4780	Investment Interest	19,113	45,607	31,399	22,670	-27.80%	
	INVESTMENT INCOME	\$19,113	\$45,607	\$20,294	\$22,670	11.71%	
MISCEL	<u>LANEOUS</u>						
4906	Property Sales	0	120	0	0	N/A	
4908	Gain Sale of Assets	0	(4,755)	0	0	N/A	
	MISCELLANEOUS	\$0	\$(4,635)	\$0	\$0	N/A	
	Revenue	\$5,151,802	\$6,180,030	\$6,139,207	\$6,186,556	0.77%	

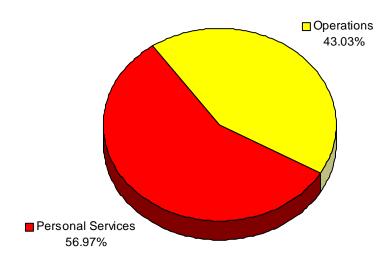
#### **OVERVIEW / TRANSPORTATION FUND 0751**

#### SCHEDULE OF EXPENDITURES TRANSPORTATION FUND 0751 FY07 FY08 FY09 FY10 % Change Actual Actual Actual\* Adopted **Public Services** 260-3710 Other Maintenance/Repairs \$2,748 \$0 \$0 \$12,000 0.00% **Total Public Services** \$2,748 \$0 \$0 \$12,000 100.00% Non-Departmental 590-2000 Contingency 0 0 0 0 N/a 590-3000 Non-Categorical 91,936 85,691 125,392 107,263 -14.46% 590-4000 Interfund Transfers 115,000 115,000 115,000 115,000 0.00% Total Non-Departmental \$206,936 \$200,691 \$240,392 \$222,263 -7.54% **METRA** 610-1000 130,207 148,014 166,167 163,606 -1.54% Director 610-2100 1,770,442 1,911,524 2,064,028 7.98% Operations 1,679,846 610-2200 Maintenance 1,138,388 1,369,338 1,323,974 1,364,527 3.06% 610-2300 Dial-A-Ride 218,933 229,833 244,034 268,269 9.93% 610-2400 FTA 563,998 1,918,618 2,452,720 1,801,596 -26.55% Charter Services 610-2900 15,154 15,255 25,118 28,000 11.47% 610-3410 Planning-FTA (5303) 66,205 65,594 65,268 66,232 1.48% 610-3420 Planning-FTA (5307) 142,751 150,347 162,121 196,035 20.92% Total METRA -6.28% \$3,955,482 \$5,667,441 \$6,350,926 \$5,952,293 **Total Expenditures** \$4,165,166 \$5.868.132 \$6,591,318 \$6,186,556 -6.14%

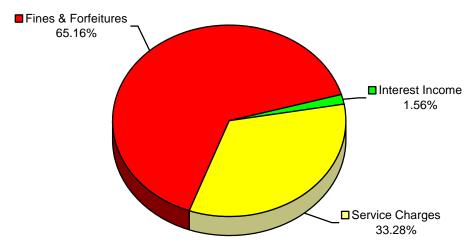
#### OVERVIEW / PARKING MANAGEMENT FUND 0752

## Parking Management Fund \$212,935

## **Budget by Expense Category**



# **Budget by Revenue Source**



The Parking Management Fund accounts for all expenses related to Columbus' Uptown Parking District, including parking and enforcement.

#### OVERVIEW / PARKING MANAGEMENT FUND 0752

SCHEDULE OF REVENUES PARKING MANAGEMENT FUND 0752 FY07 FY08 FY09 FY10 % Actual Actual Actual\* **Adopted** Change **CHARGES FOR SERVICE** 4568 Parking Fees \$59,052 \$36,572 \$38,613 \$37,235 -3.57% 4569 Public Parking Fees 36,650 29,207 32,693 33,624 2.85% TOTAL CHARGES FOR SERVICE \$95,702 \$65,779 \$71,306 \$70,859 -21.15% FINES AND FORFEITURES Parking Violations Tickets 255,667 160,648 141,907 138,756 -2.22% 4752 TOTAL FINES AND FORFEITURES \$255,667 \$160,648 \$141,907 \$138,756 -2.22% INVESTMENT INCOME 4772 Gains/Losses On Investments -1,296 -255 -394 0 -100.00% 4780 -46.45% Investment Interest 19,705 14,604 6,200 3,320 TOTAL INVESTMENT INCOME \$18,409 \$14,349 \$5,806 \$3,320 -42.82% \$240,776 \$219,019 \$212,935 -2.78% Total Parking Management Fund \$369,778

<sup>\*</sup>Unaudited

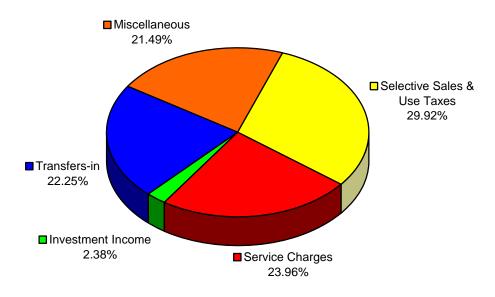
<u>SCHEDULE</u>	OF EXPENDITURES	PARKING MANAGEMENT FUND 0752						
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Changes		
Non-Departme	ental							
590-2000	Contingency	\$0	\$0	\$0	\$0	N/A		
590-3000	Non-Categorical	12,071	13,900	13,328	13,519	1.43%		
Total Non-Departmental		\$12,071	\$13,900	\$13,328	\$13,519	1.43%		
Parking Manag	gement							
610-2800	Parking Management	311,438	333,164	276,903	317,601	14.70%		
Total Parking Management		\$311,438	\$333,164	\$276,903	\$317,601	14.70%		
Total Parking Management Fund		\$323,509	\$347,064	\$290,231	\$331,120	14.09%		

<sup>\*</sup>Unaudited

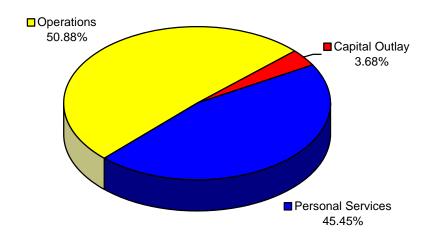
# OVERVIEW / COLUMBUS IRON WORKS TRADE & CONVENTION CENTER FUND 0753

# Columbus Iron Works Trade & Convention Center Fund \$2,735,869

#### **Budget by Revenue Source**



#### **Budget by Expense Category**



The Columbus Ironworks Convention & Trade Center Fund provides for the administration, operation, and maintenance of the Columbus Ironworks Convention and Trade Center.

# OVERVIEW / COLUMBUS IRON WORKS TRADE & CONVENTION CENTER FUND 0753

SCHEDULE OF REVENUES

COLUMBUS IRON WORKS TRADE & CONVENTION CENTER FUND 0753

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
SELECT	TIVE SALES & USE TAXES					
4052	Beer Tax	\$805,367	\$780,949	\$787,904	\$818,500	3.88%
	. SELECTIVE SALES & USE TAXES	\$805,367	\$780,949	\$787,904	\$818,500	3.88%
		, ,	,,	******	•	
CHAR	GES FOR SERVICE					
Charge	es for Service					
4568	Parking Fees	4,029	4,904	6,121	4,900	-19.95%
4837	Miscellaneous	14,944	16,508	23,156	26,265	13.43%
	Subtotal	\$18,973	\$21,412	\$29,277	\$31,165	6.45%
Trade (	Center Operations					
4580	Convention Services Revenue	8,049	5,968	9,841	15,500	57.50%
4581	Food Service Contract - Events	667,727	603,568	650,619	635,250	-2.36%
	Subtotal	\$675,776	\$609,536	\$660,460	\$650,750	-1.47%
Other	Charges for Services					
4827	Outside Personnel Services	377	225	437	800	83.07%
4828	Copy Work	930	933	1,019	1,600	57.02%
.020	Subtotal	\$1,307	\$1,158	\$1,456	\$2,400	64.84%
TOTAL	. CHARGES FOR SERVICE	\$696,056	\$678,320	\$632,106	\$681,408	.46%
INIVEST	<u>rment income</u>					
4772	Gains/Losses on Investments	0	0	-11,105	0	-100.00%
4780	Investment Interest	69,216	74,096	46,798	65,000	38.89%
	INVESTMENT INCOME	\$69,216	\$74 <b>,</b> 096	\$35,693	\$65,000	82.11%
		40.,	4,	400,010	435,555	0
	<u>LLANEOUS</u>					
Miscella 4842	<b>aneous</b> Vendors Comp Sales Tax	176	192	146	200	36.99%
7072	Subtotal	\$176	\$192	\$146	\$200	36.77%
	Subtotal	\$170	\$172	\$110	\$200	30.7770
Rents a	and Royalties					
4874	Equipment Rental	93,395	102,261	94,865	106,350	12.11%
4875	Space Rental	379,251	381,105	412,698	452,750	9.70%
	Subtotal	\$472,646	\$483,366	\$507,563	\$559,100	10.15%
TOTAL	MISCELLANEOUS	\$472,822	\$483,558	\$507,709	\$559,300	10.16%
OTHER	R FINANCING SOURCES					
	FUND TRANSFERS IN					
4943	Transfer In - Hotel/Motel Tax	538,397	591,022	611,415	608,754	-0.44%
	Subtotal	\$538,397	\$591,022	\$611,415	\$608,754	-0.44%
	Total Trade Center Fund	\$2,581,858	\$2,561,731	\$2,633,914	\$2,735,869	3.87%

<sup>\*</sup>Unaudited

# OVERVIEW / COLUMBUS IRON WORKS TRADE & CONVENTION CENTER FUND 0753

**SCHEDULE OF EXPENDITURES** 

COLUMBUS IRON WORKS TRADE & CONVENTION CENTER FUND 0753

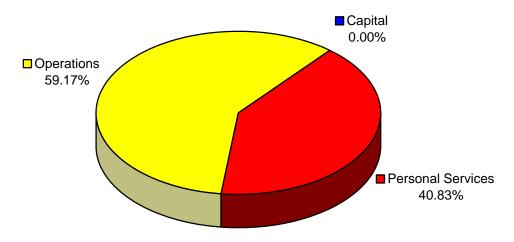
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Changes
Non-Categorical					,	
590-2000	Contingency	\$37,483	\$50,869	\$0	\$0	N/A
590-3000	Non-Categorical	49,472	51,570	51,780	55,433	7.05%
Total Non-Categ	orical	\$86,955	\$102,439	\$51,780	\$55,433	7.05%
Trade Center						
620-1000	Trade Center	\$503,613	\$548,578	\$572,996	\$614,086	7.17%
620-2100	Sales	148,306	198,364	198,611	236,032	18.84%
620-2200	Operations	328,950	467,890	434,740	579,919	33.39%
620-2300	Building Maintenance	710,084	848,959	854,684	905,842	5.99%
620-2600	Trade Center-Bonded Debt	239,831	237,222	234,005	344,557	47.24%
Total Trade Cent	er	\$1,930,784	\$2,301,013	\$2,295,036	\$2,680,436	16.79%
Total Trade Center Fund		\$2,017,739	\$2,403,452	\$2,346,816	\$2,735,869	16.58%

<sup>\*</sup>Unaudited

#### OVERVIEW / BULL CREEK GOLF COURSE FUND 0755

## Bull Creek Golf Course Fund \$1,639,079

# **Budget by Expense Category**



The Bull Creek Golf Course Fund provides for administration, operation, and maintenance of Bull Creek Golf Course.

<u>SCHEE</u>	SCHEDULE OF REVENUES BULL CREEK GOLF COURSE FUND 0755									
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Approved	% Change				
CHARC	GES FOR SERVICE									
4541	Golf Course Handicap Fees	\$1,450	\$850	\$1,400	\$750	-46.43%				
4542	Operations - Golf Course	1,034,551	1,096,877	1,017,925	1,057,073	3.85%				
4543	Golf Range Fees	24,900	30,2936	30,076	31,808	5.76%				
4544	Snack Bar - Golf Course	136,145	161,763	141,363	153,674	8.71%				
4582	Sale Of Merchandise	89,999	89,811	76,139	85,320	12.06%				
TOTAL		\$1,287,045	\$1,379,594	\$1,266,903	\$1,328,625	4.87%				
MISCEL	<u>LANEOUS</u>									
4837	Miscellaneous	0	544	698	300	-57.02%				
4878	Rental/Lease Income	47,324	27,194	18,065	21,755	20.43%				
TOTAL		\$47,324	\$27,738	\$18,763	\$22,055	17.55%				
INTERF	<u>UND TRANSFERS IN</u>									
4931	Transfer In – General Fund	0	0	79,714	288,399	261.79%				
<u>Investr</u>	<u>ment Income</u>									
	ains/Losses On Investments	0	-2,133	0	0	N/A				
TOTAL		\$0	-\$2,133	\$79,714	\$288,399	261.79%				
Total Bu	ull Creek Fund	\$1,334,369	\$1, <del>4</del> 05,199	\$1,365,380	\$1,639,079	20.05%				

<sup>\*</sup>Unaudited

## OVERVIEW / BULL CREEK GOLF COURSE FUND 0755

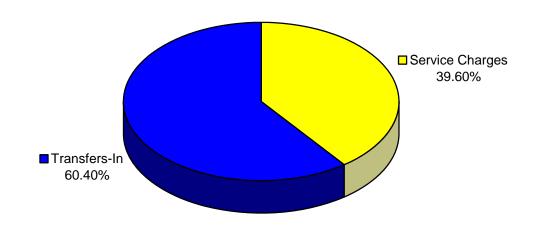
<u>SCHEDU</u>	LE OF EXPENDITURES	BULL CREEK GOLF COURSE FUND 075				
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Approved	% Change
Non-Categor	rical					
590-2000	Contingency	\$0	\$0	\$0	\$0	0.00%
590-3000	Non-Categorical	38,699	40,653	46,300	38,213	-17.47%
Total Non-Ca	ategorical	\$38,699	\$40,653	\$46,300	\$38,213	-17.47%
Bull Creek						
630-2100	Bull Creek - Maintenance	699,272	727,950	713,742	825,103	15.60%
630-2200	Bull Creek - Operations	551,706	586,693	589,071	676,306	14.81%
630-2400	Bull Creek Debt Service	18,555	23,875	18,172	99,457	447.31%
Total Bull Cre	eek	\$1,269,533	\$1,338,518	\$1,320,985	\$1,600,866	21.19%
Total Bull Creek Golf Course Fund \$1,308,			\$1,379,171	\$1,367,285	\$1,639,079	19.88%

<sup>\*</sup>Unaudited

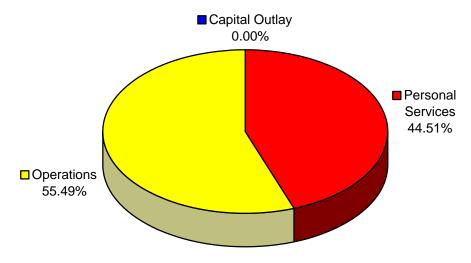
#### OVERVIEW / OXBOW CREEK GOLF COURSE FUND 0756

#### Oxbow Creek Golf Course Fund \$570,507

# **Budget by Revenue Source**



# **Budget by Expense Category**



The Oxbow Creek Golf Course Fund provides for administration, operation, and maintenance of Oxbow Creek Golf Course.

# OVERVIEW / OXBOW CREEK GOLF COURSE FUND 0756

<b>SCHED</b>	SCHEDULE OF REVENUES OXBOW CREEK GOLF COURSE FUND 0					
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Approved	% Change
CHARGE	ES FOR SERVICE					
4541	Golf Course Handicap Fees	\$114	\$0	\$0	\$0	N/A
4542	Operations - Golf Course	160,997	157,629	165,953	165,510	-0.27%
4543	Golf Range Fees	12,050	10,386	12,727	10,905	-14.32%
4544	Snack Bar - Golf Course	34,155	36,786	40,458	38,626	-4.53%
4582	Sale Of Merchandise	11,176	10,344	10,529	10,862	3.16%
TOTAL (	CHARGES FOR SERVICE	\$218,492	\$215,145	\$229,667	\$225,903	-1.64%
OTHER I	FINANCING SOURCES					
Interfun	d Transfers In					
4931	Transfer In - General Fund	150,000	150,000	227,267	344,604	51.63%
	Subtotal	\$150,000	\$150,000	\$227,267	\$344,604	51.63%
Total Ox	bow Creek Golf Fund	\$368,492	\$365.145	\$456,934	\$570,507	24.86%

<sup>\*</sup>Unaudited

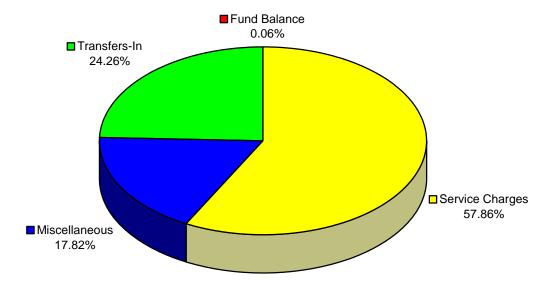
SCHEDULE OF EXPENDITURES	OXBOW CREEK GOLF COURSE FUND 0756						
	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Approved	% Change		
Non-Categorical							
590-3000 Non-Categorical	\$14,279	\$14,851	\$11,504	\$11619	1.00%		
Total Non-Categorical	\$14,279	\$14,851	\$11,504	\$11,619	1.00%		
Oxbow Creek							
640-2100 Oxbow Creek Pro Shop	186,495	195,225	201,574	235,568	16.86%		
640-2200 Oxbow Creek Maintenance	201,471	204,323	201,930	213,258	5.61%		
640-2300 Oxbow Creek Debt Service	48,477	45,325	41,927	110,062	162.51%		
Total Oxbow Creek	\$436,443	\$444,873	\$445,431	\$558,888	25.47%		
Total Oxbow Creek Golf Fund	\$450,722	\$459,724	\$456,935	\$570,507	24.86%		

<sup>\*</sup>Unaudited

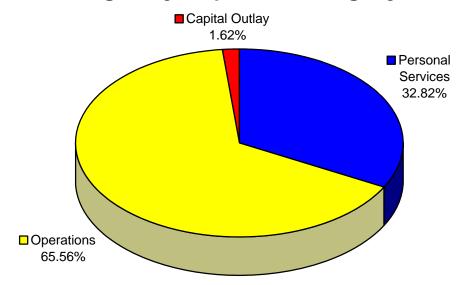
#### **OVERVIEW / CIVIC CENTER FUND 0757**

## Civic Center Fund \$5,017,622

# **Budget by Revenue Source**



## **Budget by Expense Category**



The Civic Center Fund accounts for the operation of the multi-functional recreational facility.

# OVERVIEW / CIVIC CENTER FUND 0757

<u>SCH</u>	EDULE OF REVENUES	CIVIC CENTER FUND 075					
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change	
CHAR	GES FOR CHARGES				•		
Civic C	Center Charges						
4576	Catering -	\$54,526	\$68,787	\$44,160	\$79,000	78.89%	
4587	Food Svc Contract	258,132	271,958	247,982	225,000	-9.27%	
4582	Sale Of Merchandise	40,167	21,047	29,817	30,000	0.61%%	
	Subtotal	\$352,825	\$361,792	\$321,959	\$334,000	-3.74%	
Event	Fees						
4573	Ticket Sales	2,331,544	2,082,651	2,545,184	2,400,100	-5.70%	
4575	Box Office Fees	4,528	75	49	500	920.41%	
	Subtotal	\$2,336,072	\$2,082,726	\$2,545,233	\$2,400,600	-5.68%	
Charg	es for Services						
4568	Parking Fees	25,144	13,328	31,651	20,000	-36.81%	
4872	Sale Of Advertisements	3,325	4,049	3,000	0	-100.00%	
4837	Miscellaneous	749,397	432,999	399,278	445,500	11.58%	
	Subtotal	\$777,866	\$450,376	\$433,929	\$465,500	7.28%	
Other	Fees						
4862	Sale Of Salvage	678	0	394	0	-100.00%	
Other	Fees	\$678	\$0	\$394	\$0	N/A	
TOTAL	CHARGES FOR SERVICES	\$3,467,441	\$2,894,894	\$3,301,515	\$3,200,100	-3.07%	
<u>INVES</u>	TMENT INCOME						
4780	Investment Interest	8,691	6,907	4,574	3,000	-34.41%	
4772	Gains/Losses On Investments	118	-196	-17	0	-100.00%	
TOTAL	INVESTMENT INCOME	\$8,809	\$6,711	\$4,557	\$3,000	-34.17%	
MISCE	<u>LLANEOUS</u>						
	ursement for Damaged Property						
4801	Private Contributions	0	1,675,000	0	0	N/A	
4853	Claims/Settlements	241,664	0	0	0	N/A	
4908	Gain Sale of Assets	0	-10,437	-3,700	0	-100.00%	
	Subtotal	\$241,664	\$1,664,563	-\$3,700	\$0	-100.00%	

## OVERVIEW / CIVIC CENTER FUND 0757

SCHEDULE OF REVENUES

**CIVIC CENTER FUND 0757** 

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Rents and Royalt	ties					
4880 Rent - 0	Civic Center	400,830	376,473	401,945	448,515	11.59%
4574 Facility	Fee	156,574	118,944	126,213	148,500	17.66%
Subtot	al	\$557,404	\$495,417	\$528,158	\$597,015	13.04%
TOTAL MISCELL	ANEOUS	\$799,068	\$2,159,980	\$524,458	\$597,015	13.83%
OTHER FINANCI	<u></u>					
		1.07/.700	1 102 040	1 222 025	1 217 507	0.440/
4943 Transfe	er In - Hotel/ Motel Tax	1,076,798	1,182,049	1,222,835	1,217,507	-0.44%
Subtot	al	\$1,076,798	\$1,182,049	\$1,222,835	\$1,217,507	-0.44%
TOTAL OTHER F	FINANCING SOURCES	\$1,076,798	\$1,182,049	\$1,222,835	\$1,217,507	-0.44%
Total Civic Cente	er Fund	\$5,770,055	\$6,243,634	\$5,053,365	\$5,017,622	-0.71%

<sup>\*</sup>Unaudited

SCHEDULE OF EXPENDITURES

**CIVIC CENTER FUND 0757** 

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change
Civic Center						
160-1000	Civic Center Operations	\$1,769,555	\$2,246,425	\$2,105,082	\$1,980,772	-5.91%
160-2100	Hockey	554,734	511,603	602,592	535,450	-11.14%
160-2200	AF2 Football	91,324	83,077	96,473	100,913	4.60%
160-2500	Other Events	3,023,257	1,922,664	2,432,061	2,185,744	-10.13%
Total Civic Ce	nter	\$5,438,870	\$4,763,769	\$5,236,208	\$4,805,879	-8.28%
Public Service	25					
260-3710	Other Maintenance/Repairs	86,626	89,450	70,360	100,000	42.13%
Total Public S	ervices	\$86,626	\$89,450	\$70,360	\$100,000	42.13%
Non-Categor	ical					
590-2000	Contingency	0	0	0	0	N/A
590-3000	Non-Categorical	111,700	122,464	116,624	114,743	-1.61%
Total Non-Ca	Total Non-Categorical		\$122,464	\$116,624	\$114,743	-1.61%
Total Civic Center Fund \$5		\$5,637,196	\$4,975,683	\$5,423,192	\$5,017,622	-7.48%

<sup>\*</sup>Unaudited

#### OVERVIEW / HEALTH AND INSURANCE FUND 0850

## Health and Insurance Fund \$19,059,283

The Health and Insurance Fund accounts for the self-funded employee health care program and employee life insurance program.

SCHEDULE OF REVENUES		HEALTH AND LIFE INSURANCE FUND					
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change	
099 H	lealth & Life Insurance Fund	\$16,849,360	\$18,250,954	\$15,084,443	\$19,059,283	26.35%	
Total Health & Insurance Fund		\$16,849,360	\$12,744,180	\$15,084,443	\$19,059,283	26.35%	
*Unaudit	ted						
SCHEDULE OF EXPENDITURES		HEALTH AND LIFE INSURANCE FUND 0850					
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change	
220	Health & Life Insurance	16,205,879	12,801,788	15,084,443	19,059,283	26.35%	
Total Health & Insurance Fund		\$16,205,879	\$12,801,788	\$15,084,443	\$19,059,283	26.35%	

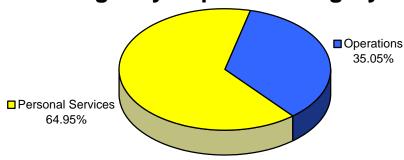
<sup>\*</sup>Unaudited

Note: FY10 Budget includes the portion for retirees Other Post Employee Benefits (OPEB), which are transferred to the Pension Fund Retiree Health Care Plan at year-end.

#### OVERVIEW / RISK MANAGEMENT FUND 0860

# Risk Management Fund \$3,387,000

## **Budget by Expense Category**



The Risk Management Fund accounts for vehicle accidents and workers' compensation claim management, and related costs.

SCHEDULE OF REVENUES RISK MANAGEMENT FUND 0860 FY09 FY07 FY08 FY10 Actual Actual Actual\* Adopted Change 099 Risk Management \$3,105,796 \$3,144,191 \$3,541,034 \$3,387,000 -4.35% Total Risk Management Fund \$3,105,796 \$3,144,191 \$3,541,034 \$3,387,000 -4.35%

<sup>\*</sup>Unaudited

SCHEDULE OF EXPENDITURES RISK MANAGEMENT FUND 086							
		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted	% Change	
Risk Managem	nent						
130 & 220	Risk Management	\$2,736,123	\$2,879,953	\$3,306,672	\$3,387,000	2.43%	
Total Risk Management Fund		\$2,736,123	\$2,879,953	\$3,306,672	\$3,387,000	2.43%	

<sup>\*</sup>Unaudited



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### Personnel

A top priority of the Columbus Consolidated Government (CCG) is to provide the most efficient services while retaining quality employees who are committed to excellence and the community. The CCG employs a staff of more than *2,900* full-time, part-time, and temporary employees, who provide a wide range of services to the community.

The CCG provides a total benefit package that includes the following:

- Major Medical Health Insurance
- Life Insurance
- Social Security
- Long Term Disability Insurance
- Retirement Plan
- Sick and Vacation Pay
- Worker's Compensation
- Cafeteria Plan
- Deferred Compensation Plans
- Dental Insurance

### Major Medical Health Insurance

The CCG provides health insurance to all full-time employees. Coverage begins on the first day of coincident with or immediately following completion of 30 days of active employment. The CCG annual contribution is \$5,400 per employee.

## Life Insurance (Accidental Death & Dismemberment)

The CCG provides life, accidental death, and dismemberment insurance to all full-time employees. Coverage is to equal one and one-half (1½) times an employee's annual salary, rounded to the next highest \$500. The cost of this benefit is \$0.50 per \$1,000 of their salary.

#### Long-Term Disability

CCG provides long-term disability coverage to all full-time employees. The Social Security Administration Office must declare an employee disabled, after which the plan allows the disabled employee to collect 60% of their monthly salary (offset by Social Security, Worker's Compensation and certain other pensions and disability plans).

#### Social Security (FICA)

CCG contributes the employer's share of FICA, 7.65% (6.20% Social Security and 1.45% Medicare) of earnings up to a maximum salary of \$102,000. Maximum is for Social Security only. The Federal Insurance Program has no cap on Medicare contribution earnings.

#### Retirement

The CCG exacts two retirement plans: one for general government employees and an enhanced plan for public safety employees. Both plans offer early and normal retirement options, once time vests an employee. The city contributes 100% of the costs of the program. The general government employees' plan must generate a minimum of \$6.83\$ million based on employee salaries and \$11.17\$ million for public safety employees' salaries.

### Personnel

#### Vacation

All city officials and permanent employees accrue and accumulate annual leave based on their years of service as displayed in the following table.

Service	Earned	Accumulate
0 - 10 years	10 days	20 days
10 - 15 years	15 days	20 days
15+ years	20 days	30 days

#### Sick Leave

All city officials and permanent employees accrue 13 days of sick leave per year. An employee may accumulate the following maximums: 60 days in a reserve account and 30 days in a base account for a total of 90 days. We may pay employees who have accumulated a base of 30 days of sick leave by the end of the last pay period in November. We pay one-fourth of an accumulated sick leave value based on the employee's salary/wage beyond the base 30 days upon approval of City Council. The remaining three-fourths above the 30 days are added to the employees' sick leave reserve accumulation until a maximum of 60 days. The reserve account can supplement any sick leave requirement beyond the employees' annual accumulation.

## Catastrophic Sick Leave

At the end of each leave year all sick leave days above the maximum allowable reserve accumulation will be added to the catastrophic sick leave bank until a maximum of one hundred and twenty (120) days shall be attained. No charge shall be made against the above sick leave reserve accumulation until the base accumulation of thirty (30) days has been exhausted, and until a valid medical certificate has been presented as to the nature of the employee's illness.

#### Other Benefits

The Columbus Consolidated Government (CCG) offers deferred compensation, cafeteria and dental plans for employees. Although the city does not contribute to the plans, we offer the plans as a convenience to the employee.

## **Holidays**

The CCG observes ten (10) holidays and one (1) floating holiday. This year the CCG will observe the floating holiday on December 24, 2009. A schedule of holidays is listed on the next page:

HOLIDAY	DATE OBSERVED	DAY
Independence Day	July 3, 2009	Friday
Labor Day	September 7, 2009	Monday
Columbus Day	October 12, 2009	Monday
Veteran's Day	November 11, 2009	Wednesday
Thanksgiving Day/Day After	November 26 & 27, 2009	Thursday and Friday
Floating Holiday	December 24, 2009	Thursday
Christmas	December 25, 2009	Friday
New Year's Day	January 1, 2010	Friday
M. L. King, Jr. Birthday	January 18, 2010	Monday
Memorial Day	May 31, 2010	Monday

## Personnel Summary

The chart below details compensation and benefits discussed in earlier sections. Net personnel expenditures make up 61.84% of the total operating budget. Salaries, wages, and overtime are the largest elements of the compensation and benefits.

## Compensation and Benefits

		%
Elements	Budget	of Net
General Government Salaries, Wages &		_
Overtime	48,731,089	32.92%
Public Safety Salaries, Wages, & Overtime	57,811,028	39.05%
		%
Elements	Budget	of Net
FICA Contributions	7,997,246	5.40%
General Government Retirement	6,889,688	4.65%
Public Safety Retirement	11,511,768	7.78%
Group Health Care Contribution	13,856,940	9.36%
Group Life Insurance	508,327	0.34%
Other Benefits & Administrative Fees*	927,805	0.64%
Total	148,233,891	100.14%
Less Projected Salary Savings	(200,000)	-0.14%
Net Personnel Expense	148,033,891	100.00%

<sup>\* \$0</sup> is included in Other Benefits to set aside funding for Post-retirement healthcare and other post-employment benefits (OPEB) per GASB Statement No. 45, *Accounting and Financial reporting by Employers for Post-employment Benefits Other Than Pensions*.

		Adopted
10	10	10
3	3	3
5	5	5
1	1	1
4	4	4
22	22	22
5	6	6
1	1	1
2	2	2
8	8	9
1	1	1
17	18	19
3	3	3
8	8	8
15	15	15
4	4	4
7	7	7
37	37	37
24	24	24
13	13	13
	3 5 1 4 22 5 1 2 8 1 17 3 8 15 4 7 37	3 3 5 5 1 1 1 4 4 4 22 22 5 6 1 1 1 2 2 2 8 8 8 1 1 1 17 18 3 3 3 8 8 8 15 15 15 4 4 4 7 7 7 37 37

	FY08 Actual	FY09 Actual	FY10 Adopted
General Fund (continued)			
Inspections	22	24	24
Print Shop	4	4	4
Inspections and Codes Total	26	28	28
Planning	3	6	6
Community Reinvestment	1	1	1
Traffic Engineering	22	23	23
Geographic Information Systems	3	3	4
Radio Communication	4	4	4
Engineering Total	29	30	31
Public Services - Administration	4	4	4
Fleet Management	36	38	38
Special Enforcement	23	24	24
Cemeteries	5	5	5
Facility Maintenance	25	26	26
Public Services Total	93	97	97
Parks and Recreation - Administration	4	4	4
Park Services	79	79	79
Recreation Services	44	44	44
Athletics	5	5	5
Community School Operations	142	142	142
Cooper Creek Tennis Center	8	8	8
Aquatics	34	34	34

	FY08 Actual	FY09 Actual	FY10 Adopted
General Fund (continued)			
Therapeutics	3	3	3
Cultural Arts Center	7	7	7
Senior Citizen's Center	9	9	9
Parks and Recreation Total	338	338	338
Tax Assessor	22	23	24
Elections and Registration	6	6	6
Boards and Elections Total	28	29	30
	1.0	1.0	1.0
Police Chief - Administration	10	10	10
Intelligence/VICE	16	23	23
Support Services	41	40	40
Field Operations	235	239	239
Office of Professional Standards	5	5	5
METRO Drug	2	3	3
Administrative Services	20	19	19
Investigative Services	102	91	91
Police Total	431	430	430
Fire Chief – Administration	5	5	5
Operations	333	345	344
Special Operations	11	11	1 1
Administrative Services	12	12	13
Emergency Management	2	2	2
Logistics/Support	3	3	3
Fire/EMS Total	366	378	378

	FY08 Actual	FY09 Actual	FY10 Adopted
General Fund (continued)			
Muscogee County Prison	111	111	111
Superior Court Judges	19	19	19
District Attorney	25	25	25
Adult Probation	3	3	3
Juvenile Court	8	8	8
Juvenile Court Clerk	5	5	5
Circuit Wide Juvenile Court	3	3	3
Jury Manager	3	3	3
Victim/Witness	6	6	6
Superior Court Clerk	37	37	37
State Court Judges	6	6	6
State Court Solicitor	13	13	13
Public Defender	10	10	10
Municipal Court Judge	4	5	5
Clerk of Municipal Court	14	14	14
Municipal Court – Marshal	18	18	20
Judge of Probate	6	6	6
Sheriff	351	352	352
Tax Commissioner	30	30	30
Coroner	4	4	4
General Fund Total	2,104	2,129	2,134

	FY08 Actual	FY09 Actual	FY10 Adopted
2009 Other LOST Fund			
Police	0	0	100
Solicitor General	0	0	1
Public Defender	0	0	1
E911	0	0	9
2009 Other LOST Fund Total	0	0	111
Stormwater (Sewer) Fund			
Drainage	8	8	10
Stormwater (Sewer) Maintenance	54	54	56
Stormwater (Sewer) Fund Total	62	62	66
Paving Fund			
Highways and Roads	14	14	14
Street Improvements	30	30	30
Streets Repairs and Maintenance	45	45	45
Right-of-Way (R.O.W.) and Environmental Maintenance	53	53	53
R.O.W. Community Services	3	3	3
Landscape and Forestry	23	23	23
Paving Fund Total	168	168	168
Integrated Waste Fund			
Solid Waste Collection	70	70	70
Recycling	12	13	15
Granite Bluff Inert Landfill	3	3	3
Oxbow Meadow Inert Landfill	4	4	4

	FY08 Actual	FY09 Actual	FY10 Adopted
Integrated Waste Fund (continued)			
Pine Grove Sanitary Landfill	10	11	11
Park Services Refuse Collection	1	1	1
Integrated Waste Fund Total	100	102	104
Emergency Telephone Fund			
Emergency 911 Communications	56	56	56
Emergency Telephone Fund Total	56	56	56
Civic Center Fund			
Civic Center - Operations	29	29	29
Civic Center Fund Total	29	29	29
Transportation Fund			
METRA – Administration	1	1	1
METRA – Operations	45	45	45
METRA – Maintenance	15	15	16
Dial-A-Ride	7	7	8
FTA-Planning	4	4	5
Transportation Fund Total	72	72	74
Parking Management Fund			
Parking Garage and Enforcement	7	6	5
Parking Management Fund Total	7	6	5

	FY08 Actual	FY09 Actual	FY10 Adopted
CDBG Fund			
Economic Development	12	12	12
CDBG Fund Total	12	12	12
JTPA/WIA Fund			
Job Training	14	14	14
JTPA/WIA Fund Total	14	14	14
Columbus Ironworks and Trade Center Fund			
Trade Center Administration	12	12	10
Trade Center Sales	4	4	4
Trade Center Operations	12	14	14
Trade Center Maintenance	4	4	4
Columbus Ironworks and Trade Center Fund Total	32	34	32
Bull Creek Golf Course Fund			
Bull Creek Golf Course	29	29	29
Bull Creek Golf Course Fund Total	29	29	29
Oxbow Creek Golf Course Fund			
Oxbow Creek Golf Course	8	8	8
Oxbow Creek Golf Course Fund Total	8	8	8
Other Funds Total	93	94	94
CCG Personnel Total	2,781	2,808	2,933

## **NEW POSITIONS**

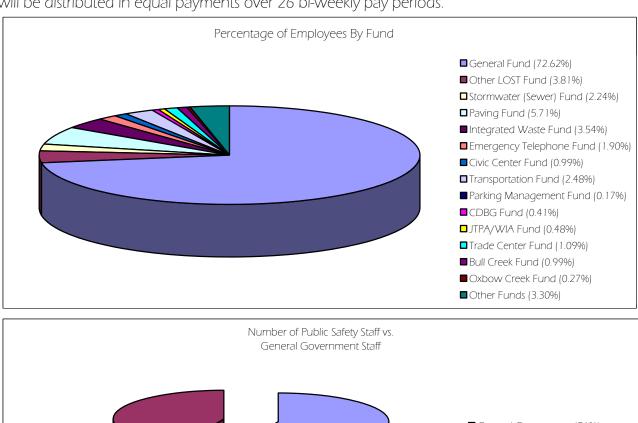
Agency/Organization	<u>Position</u>	Effective Date
General Fund 0101 City Manager Sheriff GIS Tax Assessor	<ul><li>(1) Citizen Service Technician</li><li>(2) Correctional Officers</li><li>(1) GIS Supervisor</li><li>(1) Appraiser/Auditor</li></ul>	7/1/2009 7/1/2009 7/1/2009 7/1/2009
LOST Fund 0102 Police Police Police Solicitor General Public Defender Engineer E911	<ul> <li>(74) Police Officers</li> <li>(14) Corporals</li> <li>(12) Sergeants</li> <li>(1) Assistant Solicitor</li> <li>(1) Assistant Public Defender</li> <li>(1) Project Engineer</li> <li>(9) Communication Technician III</li> </ul>	7/1/2009 7/1/2009 7/1/2009 7/1/2009 7/1/2009 7/1/2009 7/1/2009
Sewer Fund 0202 Stormwater Stormwater Sewer Maintenance	<ul><li>(1) Stormwater Data Technician</li><li>(1) Stormwater Data Inspector</li><li>(2) Equipment Operator</li></ul>	7/1/2009 7/1/2009 7/1/2009
Integrated Waste Fund 020 Recycling Recycling	<b>7</b> (1) Equipment Operator II (1) Equipment Operator III	7/1/2009 7/1/2009
<b>METRA</b> Dial-A-Ride	(1) Dial-A-Ride Operator	7/1/2009
reclassified positions		
Agency/Organization	<u>Position</u>	Effective Date
<b>General Fund 0101</b> Probate Court	Law Clerk (G21) to Law Clerk (G22)	7/1/2009
Parks and Recreation	Tennis Spec. II (G10) to Program Spec. III (G14)	7/1/2009
Tax Commissioner's Office	Tax Clerk I (G10) to Tax Specialist III (G13)	7/1/2009
Parks and Recreation	Tennis Spec. II (G10) to Program Spec. III (G14)	7/1/2009

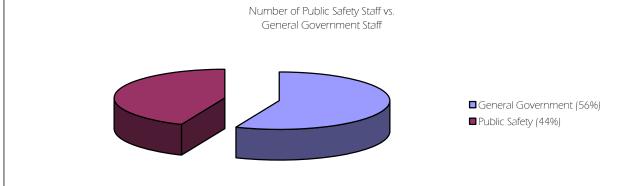
Sheriff	Deputy Sheriff (PS14) to Sergeant (PS18)	7/1/2009
Sheriff	Sergeant (PS18) to Lieutenant (PS20)	7/1/2009

#### ADDITIONAL COMPENSATION

The Coroner will receive annual increases based on the increases enacted by the General Assembly for state employees.

Other 2009 Local Option Sales Tax pay supplement of \$3,000 for all sworn personnel in Public Safety departments and forty-five correctional officers in Public Services (30), Parks & Recreation (13), METRA (1), and the Civic Center (1) departments is effective July 1, 2009. The supplement will be distributed in equal payments over 26 bi-weekly pay periods.





**Employee Count By Department** 

<u>Department</u>	Employee Total	Department Percentage
Police	595	20.24%
Public Services	410	13.95%
Fire/EMS	378	12.86%
Sheriff	352	11.97%
Parks & Recreation	339	11.53%
MCP	111	3.78%
Superior Court	109	3.71%
Other Divisions	94	3.20%
METRA	79	2.69%
Engineering	55	1.87%
State Court	44	1.50%
Municipal Court	39	1.33%
Finance	37	1.26%
Trade Center	32	1.09%
Boards & Elections	30	1.02%
Tax Commissioner	30	1.02%
Civic Center	29	0.99%
Bull Creek	29	0.99%
Inspections & Codes	28	0.95%
I.T.	24	0.82%
City Manager	19	0.65%
Executive	18	0.61%
WIA (0.48%)	14	0.48%
Human Resources	13	0.44%
CDBG	13	0.44%
Public Defender	11	0.37%
Oxbow Creek	8	0.27%
Planning	6	0.20%
Probate Court	6	0.20%
Legal	4	0.14%
Coroner	4	0.14%

## Mission Statement:

The Council and Clerk of Council's Office are responsible for facilitating the activities of the Columbus Council by providing administrative and public policy assistance, managing official records and documents and assisting various boards, authorities, and commissions.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
100:				
1000 Council	\$289,205	\$326,351	\$303,936	\$303,270
2000 Clerk of Council	185,734	197,334	214,583	208,441
DEPARTMENT TOTAL	\$474,939	\$523,685	\$518,519	\$511,711
% CHANGE		10.26%	-0.99%	-1.31%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$365,570	\$418,665	\$413,037	\$409,008
Operations	109,369	105,020	105,482	102,703
OPERATING BUDGET	\$474,939	\$523,685	\$518,519	\$511,711
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$474,939	\$523,685	\$518,519	\$511,711
% CHANGE		10.26%	-0.99%	-1.31%

<sup>\*</sup>Unaudited

## COUNCIL / 100

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
100-1000 Council	10	10	10
Mayor Pro Tem	1	1	1
Councilors	9	9	9
100-2000 Clerk of Council	3	3	3
Clerk of Council	1	1	1
Deputy Clerk of Council	1	1	1
Administrative Specialist II	1	1	1
TOTAL	13	13	13

## Council

#### Program Description:

The City Council is the legislative body of the Columbus Consolidated Government. It consists of ten members, whom eight are elected from districts and two are elected citywide for four-staggered terms. The Clerk of Council appoints members to citizen boards and commissions and confirms the City Manager. The City Council also decides the type and level of service provided by the consolidated government, review and adopt resolutions, ordinances, the operating budget and approve purchases and contracts exceeding \$10,000.

## Clerk of Council

#### Program Description:

The Clerk of Council (COC) is the administrative arm of the City Council. The Clerk prepares and maintains the minutes of Columbus Council meetings. A comprehensive index file of ordinances and resolutions adopted by the City Council is processed and maintained by the Clerk. Additionally, the Clerk is responsible for maintaining and updating the official copy of the Columbus Code and is a supplemental service to departments and paid subscribers. Furthermore, the office is responsible for securing permits and fee collections for each interment in the city's four cemeteries.

#### Goals, Objectives and Performance Data -

To provide the best and most-prompt service for our customers in the least Goal:

amount of time, while providing accurate information in a timely manner. To

assist the Mayor and Council with board appointment nominees.

To produce a thorough and accurate documentation from the proceedings of Objective:

the Council Meeting, which will provide beneficial information to the citizens.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percentage of requests responded to within one day or less.	85%	91%	94%

## COUNCIL / 100

To address the needs of citizens in areas of concern which will reduce the desire Goal:

to bring their matter(s) before the members of Council.

To reduce the average number of individuals appearing before Council by Objective:

making every attempt to resolve the issue administratively in coordination with

other departments.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Average number of citizens appearing before Council per meeting.	8	7	7



## Mission Statement:

To provide quality services, and to serve the citizens of our community with respect for their needs. Demonstrate responsible citizenship by supporting the development of the communities we serve.

Expenditures By Division -

	FY07	FY08	FY09	FY10
	Actual	Actual	Actual*	Adopted
110:				
1000 Mayor	\$304,268	\$319,892	\$322,930	\$350,721
2600 Internal Auditor	0	28,888	95,644	102,705
DEPARTMENT TOTAL	\$304,268	\$348,780	\$418,574	\$453,426
% CHANGE		14.63%	20.01%	8.33%

<sup>\*</sup>Unaudited

Expenditures By Category -

Experialitates by callegory				
	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$270,396	\$314,441	\$388,243	\$409,332
Operations	33,872	34,339	30,331	44,094
OPERATING BUDGET	\$304,268	\$348,780	\$418,574	\$453,426
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$304,268	\$348,780	\$418,574	\$453,426
% CHANGE		14.63%	20.01%	8.33%

<sup>\*</sup>Unaudited

## MAYOR / 110

#### Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
110-1000 Mayor	5	5	5
Mayor	1	1	1
Executive Assistant to the Mayor	1	1	1
Administrative Assistant	1	1	1
Administrative Specialist III	2	2	2
110-2600 Internal Auditor	1	1	1
Internal Auditor	1	1	1
TOTAL	6	6	6

#### <u>MAYOR</u>

#### Program Description:

The Mayor represents the City of Columbus at all levels in governmental matters, including liaison to Phenix City, AL, Fort Benning, GA and the Georgia General Assembly. Similarly, the Mayor serves as host for visiting dignitaries. The Mayor shares projects and joint ventures plus community promotion with other quasi-governmental agencies such as the Columbus Chamber of Commerce, Georgia Municipal Association, the Lower Chattahoochee Regional Development Center and many others. This type of participation results in a combined effort to improve governmental operations and start new programs to benefit the city of Columbus, Muscogee County, Georgia and surrounding communities.

Besides appointing the City Manager, the Mayor appoints the Public Safety Department Chiefs in his capacity as the Public Safety Director. The Mayor serves as a member on varied boards and commissions, including the Civilian and Military Council and chairs the City's Employee Pension Board.

Overall, the Mayor's Office is primarily responsible for serving in an advisory capacity for the operations and administrative functions of the Columbus Consolidated Government.

#### Goals, Objectives and Performance Data -

Goal: To respond in a timely manner to citizen concerns that are brought to the

attention of the Mayor's Office.

**Objective:** To respond to citizen concerns within three to five business days.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percentage of concerns responded to within three business days.	94%	96%	97%

## MAYOR / 110

#### Internal Auditor

#### Mission Statement:

To uphold the highest standards of accountability for the Mayor, the City of Columbus and it's employees, through auditing and sound accounting procedures.

#### Program Description:

The Internal Auditor provides independent and objective appraisals of departmental procedures within the City. This position reports directly to the Mayor, elected officials, and city employees with unbiased reviews, using competency and integrity to certify findings and provide solutions. Once solutions are enacted, the Internal Auditor uses quality control measures to monitor the implementation of new or revised procedures.

## Goals, Objectives and Performance Data -

Goal: To maintain professional certification through the completion of required

Continuing Professional Education, each calendar year.

**Objective:** Complete at least 40 hours of required and approved training each year.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of hours completed	N/A	N/A	40

### Goals, Objectives and Performance Data -

To develop a 5-year Master Audit Program that provides adequate coverage of

Goal: CCG activities to safeguard it's assests, enahnce revenue streams, and minimize

costs through efficiency and internal controls.

**Objective:** To perform at least 20% of the Master Audit Plan during each fiscal year.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of audits completed versus scheduled	N/A	N/A	50%



#### Mission Statement:

The City Attorney has the responsibility of responding to requests for advice and in answering lawsuits in such a manner, as to eliminate or minimize legal damages that flow from such difficulties, and to advise the government and its officers how to steer clear of legal problems before decisions are made which might create such problems.

## Program Description:

The City Attorney is responsible for preparing ordinances and resolutions for Council Action, legislative bills, reviewing contracts, advising and consulting on administrative matters. The department also participates in general legislative programs through activities of city and county organizations. Staff represents the Mayor and departments in local, state and federal courts.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
120:	/ \Ctual	/ (Ctual	/\Ctual	Λαοριεα
1000 City Attorney	\$568,579	\$841.595	\$966,438	\$712,758
DEPARTMENT TOTAL	\$568,579	\$841,595	\$966,438	\$712,758
% CHANGE		48.02%	14.83%	-26.25%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$264,400	\$295,325	\$311,704	\$322,158
Operations	304,179	543,607	657,734	390,600
OPERATING BUDGET	\$568,579	\$838,932	\$966,438	\$712,758
Capital Budget	0	2,663	0	0
DEPARTMENT TOTAL	\$568,579	\$841.595	\$966,438	\$712,758
% CHANGE		48.02%	14.83%	-26.25%

<sup>\*</sup>Unaudited

## CITY ATTORNEY/120

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
120-1000 City Attorney	4	4	4
City Attorney	1	1	1
Assistant City Attorney	1	1	1
Administrative Assistant	1	1	1
Administrative Specialist III	1	1	1
TOTAL	4	4	4

## Goals, Objectives, and Performance Data –

Goal: The goal of the City Attorney's Office is to fulfill the functions of the office as

established in the Columbus Charter in an efficient and effective manner.

Objective:

To respond to and prepare all responses to legislative issues, litigation demands, opinion requests and administrative matters in a timely and efficient manner.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Claims and lawsuits received	207	210	215
Ordinances & resolutions prepared	619	622	625
Contracts approved as to form	355	358	350
Opinion requests & referrals	380	390	400
Review or Responses to open records requests	150	175	200



#### Mission Statement:

The City Manager's office is responsible for carrying out the Mayor/Council's policy decisions for providing vision and leadership to the organization and for overseeing the day-to-day operations of the Columbus Consolidated Government (CCG). Also, the City Manager's office acts as the custodian to all real and personal property of the government.

Expenditures By Division –

•		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
130:					
1000	Administration	\$550,221	\$590,505	\$653,446	\$674,780
2400	Real Estate	62,737	0	0	0
2500	Mail Room	40,482	50,100	47,818	61,427
2600	Public Information & Relations	77,124	87,559	97,035	116,961
2700	Criminal Justice Coordination	165,948	180,330	189,798	215,300
2800	Risk Management	52,989	59,087	61,849	65,605
2850	Citizen's Service Center	283,926	333,041	352,514	415,285
DEPAR	RTMENT TOTAL	\$1,233,427	\$1,300,622	\$1,402,460	\$1,549,358
% CHA	NGE		5.45%	7.83%	10.47%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,123,193	\$1,209,897	\$1,313,733	\$1,403,656
Operations	101,803	90,725	88,727	145,702
OPERATING BUDGET	\$1,224,996	\$1,300,622	\$1,402,460	\$1,549,358
Capital Budget	8,431	0	0	0
DEPARTMENT TOTAL	\$1,233,427	\$1,300,622	\$1,402,460	\$1,549,358
% CHANGE		5.45%	7.83%	10.47%

<sup>\*</sup>Unaudited

#### Personnel Summary: Authorized Positions -

	FY08	FY09	FY10
	Actual	Actual	Adopted
130-1000 Administration	5	6	6
City Manager	1	1	1
Deputy City Manager	2	2	2
Assistant to the City Manager	1	1	1
Administrative Assistant	1	2	2
130-2500 Mail Room	1	1	1
Administrative Technician III	1	1	1
130-2600 Public Information & Relations	2	2	2
TV Station Manager	1	1	1
Communications Technician	1	1	1
130-2800 Risk Management	1	1	1
Risk Manager	1	1	1
130-2850 Citizens Service Center	8	8	9
Citizen Service Coordinator	1	1	1
Citizen Service Technician	5	5	6
Records Specialist	1	1	1
Administrative Assistant	1	1	1
TOTAL	17	18	19

#### **Administration**

#### Program Description:

The City Manager is responsible for the direction, supervision, and review of departmental operations. Preparation of the annual operating and capital improvement budget, submission of reports to the Mayor and Council on finance and administrative activities of the Government, fall under the City Managers duties. The City Manager advises and makes recommendations to the Mayor and Council on the present and future financial status of the Government. The City Manager confers with, coordinates, and assists local, state, and federally elected and appointed officials, and acts a general liaison between the Mayor, Council and all other entities.

#### Goals, Objectives and Performance Data –

Goal:	To clearly and completely articulate recommendations on policy and operations of the CCG to the Mayor and Council, and to effectively and economically implement CCG policy.
Objective:	Respond to a minimum of 90% of citizen concerns within 6 days.
Objective:	Ensure that 97% of Council Agenda reports are complete, accurate, and on time.
Objective:	Ensure a response to Council on referrals by next Council Meeting.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Average number of days to respond to citizen's concerns.	7 days	6 days	4 days
Percentage of Council agenda reports submitted accurate and on time.	97%	98%	100%
Average number of days to respond to Council referrals and correspondence.	7 days	7 days	6 days

#### Real Estate

#### Program Description:

The Real Estate division oversees the acquisition, disposition and management of the land holdings of the CCG.

#### Budget Notes:

-This division was moved to the Community Reinvestment Department from the City Manager's Department for the FY08 Budget.

#### Mail Room

#### Program Description:

The Mail Room is responsible for the processing and distribution of all incoming/outgoing mail and informational materials for the CCG.

### Goals, Objectives and Performance Data –

Goal:	To ensure that departments	within the City receive	accurate and timely pickup
UUali.		1.3	

and delivery of outgoing and incoming mail.

Objective: Implement needed procedures to make the delivery of mail more efficient and

accurate.

**Objective:** Provide superior customer service to individuals utilizing the mail system.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percentage for each day the mail is placed in mail boxes by 11:00 am.	95%	97%	97.5%

#### Public Information and Relations

#### Program Description:

The Public Information and Relations Office (PIRO) is the designated distributor of information regarding the CCG. Organized as a division of the City Manager's Office, the PIRO is in the position to directly service and correspond with departments, agencies, and authorities of the CCG. The office provides continuity in news releases, broadcast messages, brochures, newsletters, and other printed materials on behalf of the CCG. Conversely, the office responds to citizen inquiries, complaints, and comments by directing the citizen to the appropriate departments.

The Columbus Consolidated Government has joined other jurisdictions in airing public hearings, local legislative sessions, and other public programs on a government access channel (CCGTV).

## Goals, Objectives and Performance Data –

Goal: To continue to improve our on air presence with short and long term goals,

which ensure greater use of CCGTV and increase our viewers.

**Objective:** Improve the efficiency of CCGTV.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of meetings broadcast live and replayed on the channel.	120	125	125

#### **Criminal Justice Coordination**

#### Program Description:

This division provides oversight and management of the court appearance fees paid to the various law enforcement agencies within the City.

#### Risk Management

#### Program Description:

This division identifies and measures all exposures to loss, development of risk management policy, negotiates insurance, adjust claims, maintains records, provides statistical analysis of data, and oversees critical lost control activities.

#### Goals, Objectives and Performance Data -

Goal: To institute all practical measures to reduce and control the number of at-fault

accidents.

Objective: Implement a program that will hold each department accountable for at-fault

losses by charging the amount paid out back to the department.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of at-fault losses.	93	92	90

To implement programs that achieves maximum productivity with the limited Goal:

resources in the most efficient and economical manner.

Objective: Utilize existing programs for the purpose of giving status reports quarterly.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of training meetings.	6	6	7
Percent of accident reports received within 3 days.	85%	90%	92%

#### Citizens Service Center

#### Program Description:

The Citizens Service Center is responsible for receiving calls from citizens requesting assistance on all non-emergency services within the Columbus Consolidated Government. This division provide the residents of Columbus, Georgia with current and accurate information pertaining to the CCG and coordinate the resolution of these concerns or requests for services by generating service requests and distributing them to the appropriate departments.

#### Goals, Objectives and Performance Data -

To serve citizens in a friendly, professional, and helpful manner and offer complete Goal:

and accurate information to internal and external customers by telephone, email

or in person.

To reduce citizens' complaints concerning non-responsiveness and excessive Objective:

transfer of calls.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of calls received.	172,705	172,220	173,800
Number of walk-ins.	1,468	1,452	1,500
Number of total work orders.	23,829	24,087	24,500
Notary Public Requests.	110	127	145

#### Budget Notes:

- One (1) Citizen's Service Center Technician added.

<sup>-</sup>The following personnel change was approved in this budget::

#### Mission Statement:

To maintain the CCG's overall financial stability through sound financial planning and management practices. We are committed to the highest standards of accountability, accuracy, timeliness, professionalism and innovation in providing financial services to our internal and external customers.

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
200:					
1000	Finance Director	\$278,191	\$310,063	\$333,805	\$337,637
2100	Accounting	410,976	438,075	454,313	469,495
2200	Revenue	823,085	858,208	905,979	931,453
2900	Financial Planning	185,316	183,931	259,878	267,168
2950	Purchasing	311,448	370,299	367,997	394,418
DEPAR	RTMENT TOTAL	\$2,009,016	\$2,160,576	\$2,321,972	\$2,400,171
% CHA	NGE		7.54%	7.47%	3.37%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,667,917	\$1,787,247	\$1,930,488	\$2,025,417
Operations	341,099	373,329	391,484	374,754
OPERATING BUDGET	\$2,009,016	\$2,160,576	\$2,321,972	\$2,400,171
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$2,009,016	\$2,160,576	\$2,321,972	\$2,400,171
% CHANGE		7.54%	7.47%	3.37%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual	FY10 Adopted
200-1000 Administration	3	3	3
Director of Finance	1	1	1
Administrative Supervisor	1	1	1
Administrative Technician I	1	1	1
200-2100 Accounting	8	8	8
Accounting Division Manager	1	1	1
Payroll Supervisor	1	1	1
Accountant II	1	1	1
Grant Compliance Accountant	1	1	1
Fiscal Technician IV	1	1	1
Fiscal Technician III	2	2	2
Payroll Technician	1	1	1
200-2200 Revenue	15	15	15
Revenue Division Manager	1	1	1
Tax Supervisor	1	1	1
Cash/Investment Officer	1	1	1
Collection Supervisor	1	1	1
Auditor	2	2	2
Fiscal Technician III	2	2	2
Customer Service Technician	3	3	3
Collection Technician II	3	3	3
Financial Analyst	1	1	1
200-2900 Financial Planning	4	4	4
Assistant Finance Director	1	1	1
Senior Management Analyst	1	0	0
Budget Analyst	2	3	3
200-2950 Purchasing	7	7	7
Purchasing Division Manager	1	1	1
Buyer II	2	2	2
Buyer I	2	2	2
Fiscal Technician II	1	1	1
Administrative Technician I	0	1	1
Administrative Technician I (Part-time)	1	0	Ο
TOTAL	37	37	37

#### Administration

#### Program Description:

The Finance Director is responsible for supervising and coordinating the administration of major fiscal services, and providing accurate and current data concerning the expenditures of various operating programs and revenue collected by the CCG. The Finance Department includes the Accounting, Financial Planning, Purchasing, and Revenue Divisions.

#### Accounting

#### Program Description:

Goal:

Goal:

The Accounting Division maintains the general ledger and all subsidiary ledgers, processes, and records all disbursements. We verify and record all revenues, process and record capital assets and maintain capital assets inventory, process and record all payroll transactions to include remittance of all withholdings and preparation and disbursement of W2's and 1099R's. The Accounting Division also prepares the basic financial statements and note disclosures in the Management Discussion and Analysis and Statistical Section of the Comprehensive Annual Financial Report (CAFR), in compliance with standards established by the Governmental Accounting Standards Board (GASB), Government Finance Officer's Association (GFOA), and the legal requirements of the State of Georgia.

### Goals, Objectives, and Performance Data -

To provide accounting oversight and guidance to departments to ensure that

generally accepted accounting principles, legal requirements, policies and procedures

are consistently applied to maintain the integrity of the financial records and to fully

meet reporting requirements.

Objective: To prepare monthly financial reports for 100% of the City's 48 funds within 10 days

after month end.

Objective: To receive an unqualified audit opinion.

To be awarded the GFOA Certificate of Achievement for Excellence in Financial Objective:

Reporting for the City's CAFR.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of monthly financial statements published	13	13	13
Percent of financial statements completed on time	100%	100%	100%
Receive an unqualified audit opinion	Yes	Yes	Yes
Receipt of the Certificate of Achievement	Yes	Yes	Yes

To provide guidance and oversight in accounts payable practices in order to maintain

proper accountability, accurate financial reporting, and timely payment to our external

customers (vendors).

To develop a policies and procedures manual for vendor payment processing for use Objective:

by new employees responsible for paying bills and employees of the Accounting

Division for training.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of manual completed	60%	70%	75%

To coordinate an accurate and timely payroll for the City's workforce and retirees, and Goal:

remittance of all third party deductions and withholdings within stated guidelines and

standards.

To process the City's seven various payrolls – weekly, biweekly, monthly, court Objective:

appearance, election, two separate payrolls for the Workforce Investment Program,

and payments to third parties for deductions and withholdings.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of payrolls processed	156	156	156
Number tax deposits processed	64	64	64
Percentage processed within guidelines	100%	100%	100%

#### Revenue

#### Program Description:

The Revenue Division performs two primary functions: Occupational Tax and Collections. Occupational Tax is responsible for issuing licenses pertaining to business, alcoholic beverage, and vehicle delivery as well as collection, audits, and enforcement of ordinances relative to various taxes such as gross receipts, alcohol excise taxes, insurance premium and franchise taxes. The collections function pertains to the collection and deposit of all monies received by Columbus Consolidated Government and billing and collection of numerous government services. Treasury functions include the verification, coding, receipting, and daily depositing of all revenues for the various funds. Other Revenue Division functions include bank relations and account reconciliation, distribution of payroll, issuance of solid waste permits, and the investment and cash management of surplus funds.

#### Goals, Objectives and Performance Data -

Goal: To ir	nprove the collections and	l cash flow throua	h more effective processes.

Objective: To expand technology to include the use of the internet web site for information,

application, and payment processing.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of forms available on the web site	6	8	10

Goal:	To improve the rate of return on investments.				
Objective:	To continually evaluate money managers and investment third parties.				
Performance Indicators:		FY08	FY09	FY10	
Actual Actual Proje				Projected	
Increased ra	ates of return	4.7%	4.2%	4.5%	

To communicate effectively, externally and internally, to reduce misunderstandings, Goal:

expedite processes, and reduce the margin of error.

Objective: To improve the quality of the licensing and tax billing functions and processes.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Reduce the licensing delinquency report.	13%	15%	14%

### Financial Planning

#### Program Description:

The primary function of this division is to coordinate the preparation of the Columbus Consolidated Government's annual operating and capital budgets. The budget season begins in January with preparation, distribution and instructions of the budgets forms and guidance from the City Manager. The staff assists with budget request reviews and final preparation of the recommended budget for submission to Council prior to May 1. During the Council review, the staff provides technical, analytical and research support. Following Council adoption by July 1, the staff integrates the Council adjustments and prepares the budget document for production and submission to Government Finance Officers Association (GFOA) for evaluation.

Goals, C	<b>Objectives</b>	and Perfo	rmance	Data -
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**Goal:** To obtain GFOA Distinguished Budget award with no areas cited for improvement.

**Objective:** A rating of proficient in policy, communications, operations and financial as cited by

GFOA.

Performance Indicators:FY08 ActualFY09 ProjectedRating of 100% Proficiency92%93%94%

Goal: To develop and improve the quality of financial reports available to management and

staff.

**Objective:** Development and analysis of financial reports.

Performance Indicators:	FY08	FY09	FY10
renormance indicators.	Actual	Actual	Projected
Development of Financial Plan by January 31	No	Yes	Yes
Quarterly reports within 15 days of end of the quarter	55%	60%	62%

Goal: To facilitate communications with departments to streamline the financial processes.

**Objective:** To improve communications and the delivery of services to the departments.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Bi-annual Departmental visits (all Departments)	96%	97%	98%
Cross training analysts on major procedures and directives	90%	90%	92%
Percentage of inquiries responded to within 48 hours	96%	97%	98%

#### Purchasing

#### Program Description:

The Purchasing Division is responsible for securing all supplies, tools, equipment, and services for the Columbus Consolidated Government operations consistent with the procurement ordinance. In addition, the division is responsible for the protection, preservation, proper storage and disposal of surplus materials and equipment. The division acts as a liaison between the vendor and the City's various departments.

To provide more training opportunities for internal customers in order to enhance		To provide mo	ore training opp	ortunities for	r internal	customers in	order to enhanc
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their efficiency when using the financial system.

Reduce the errors by internal customers by 50% Objective:

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Training Classes Offered	15	16	16

To complete a standard operating procedures (SOP) manual in order to enhance Goal:

division efficiency and provide a codified resource for old and new staff members.

Objective: Reduce the number of times an employee must search for reference information.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of SOPs completed or updated	5	6	10

To encourage use of the Purchasing Card in all departments in order to reduce Goal:

unnecessary lag time obtaining purchases under \$500 and reduce travel

reservation lags.

Objective: Reduce the number of purchase orders and checks generated for small purchases

and for travel purposes.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of cardholders	275	284	300

### Mission Statement:

To provide efficient, innovative, and cost effective Information Technology Services necessary to support and enhance the daily business operations of the Consolidated government so as to better serve the citizens of Columbus, Georgia.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
210:				
1000 Information Technology	\$3,492,579	\$3,598,295	\$3,532,106	\$3,564,141
DEPARTMENT TOTAL	\$3,492,579	\$3,598,295	\$3,532,106	\$3,564,141
% CHANGE		3.03%	-1.84%	.91%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,332,185	\$1,433,979	\$1,474,408	\$1,540,749
Operations	1,884,675	1,939,268	1,782,013	2,023,392
OPERATING BUDGET	\$3,216,860	\$3,373,247	\$3,256,421	\$3,564,141
Capital Budget	275,719	225,048	275,685	0
DEPARTMENT TOTAL	\$3,492,579	\$3,598,295	\$3,532,106	\$3,564,141
% CHANGE		3.03%	-1.84%	.91%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
210-1000 Administration	/ tetach	/ (Ctdcii	Лаориса
Director of IT	1	1	1
Data Processing Operations Mgr.	1	1	1
Technical Services Mgr.	1	1	1
Application Development & Support Mgr.	1	1	1
LAN Mgr.	1	1	1
Application Support Analyst	5	5	5
Application Developer	2	2	2
Web Developer	2	2	2
PC Services '	3	3	3
Computer Operator	5	5	5
Data Control Technician	2	2	2
TOTAL	24	24	24

## INFORMATION TECHNOLOGY / 210

## Program Description:

The Department of Information Technology provides a full range of management information and processing services for the Consolidated Government. This includes long range planning and implementations of new information systems that best meet the requirement of user departments.

The Data Processing Division is organized in two sections: Systems/Programming and Operations. Systems/Programming provides system analysis, application programming, and operating system maintenance. Operations include: control services, personal computer support and maintenance of local area networks.

#### Goals, Objectives, and Performance Data –

Goal:	To provide division level information to Internet users, thereby increasing their
	knowledge of the departments and divisions of the Consolidated Government.

**Objective:** Create an informational website for each department division.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of department division websites online.	90%	90%	96%

Goal: Provide 150 employees with upgraded personal computers.

**Objective:** Purchase and install 150 IBM personal computers.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of personal computers installed.	N/A	82%	90%

#### **Budget Notes:**

Title Changes for:

- PC Services Supervisor to Host Operations Supervisor\*
- PC Specialist to PC Services Supervisor\*
- Host Operations Supervisor to Telecommunications Tech\*
- Technical Operations Manager to Technical Services Manager\*

<sup>\*</sup>There are no costs associated with these title changes.



#### Mission Statement:

Serving all citizens of our community in a legally, morally, and ethically appropriate manner. The Human Resources Department strives to improve employment opportunities, advancement opportunities, employee relations and employee performance through better communications, cultivation of a diverse workforce and through the development and implementation of proactive policies, procedures, programs and training.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
220:				
1000 Administration	\$652,507	\$769,091	\$796,885	\$848,209
2100 Employee Benefits	770,287	819,046	768,554	815,788
DEPARTMENT TOTAL	\$1,422,794	\$1,588,137	\$1,565,439	\$1,663,997
% CHANGE		11.62%	-1.43%	6.30%

<sup>\*</sup>Unaudited

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,260,662	\$1,397,590	\$1,366,815	\$1,462,657
Operations	162,132	190,547	198,623	201,340
OPERATING BUDGET	\$1,422,794	\$1,588,137	\$1,565,439	\$1,663,997
Capital Budget	0	0	0	0
DIVISION TOTAL	\$1,422,794	\$1,588,137	\$1,565,439	\$1,663,997
% CHANGE		11.62%	-1.43%	6.30%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual	FY10 Adopted
220-1000			·
Director of Human Resources	1	1	1
Affirmative Action Officer	1	0	0
Assistant Human Resources Director	0	1	1
Human Resources Analyst	2	2	2

# **HUMAN RESOURCES / 220**

	FY08 Actual	FY09 Actual	FY10 Adopted
220-1000 (continued)			
Human Resources Specialist I	4	3	3
Human Resources Technician II	0	1	1
Human Resources Technician I	4	4	4
Part Time Administrative Technician III	1	0	0
Technical Trainer/ Developer	0	1	1
TOTAL	13	13	13

# **Administration**

# Program Description:

The Administration Division within the Department of Human Resources provides services to recruit, develop, and retain highly professional employees and quality customer service to the citizens of Columbus.

### Goals, Objectives and Performance Data –

Goal: To process personnel actions in a timely manner.

**Objective:** To maintain personnel action processing time in 3 days or less.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Average days required to process personnel actions	2.78	2.55	2.35

Goal: To process and file personnel actions and documents accurately at a percentage

of 2% or less.

Objective:

To conduct statistically valid random sampling on a monthly basis, for data entry

and filing accuracy, for performance measurements and improvements.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Average monthly data entry error rate, expressed as a percentage of total personnel actions and documents entered	1.5	1.3	1.1

#### **Employee Benefits**

#### Program Description:

The Employee Benefits Division within the Department of Human Resources manages employee benefits. Some examples of employee Benefits: the COBRA & FLEX programs, deferred income, unemployment insurance, savings programs, thrift programs, employees' assistance and other programs.



The mission of the Inspections and Codes Department is to ensure a safe and environmentally sound community to all of the residents and those who visit here by supporting all programs of the Columbus Consolidated Government that raise public awareness and to provide for the safety of life, health, and general welfare of the public through the enforcement of the International Building, Plumbing, Electrical, Gas, Mechanical, and Property Maintenance Codes, the Zoning Ordinance, the Flood Plain Ordinance, and the Georgia Safety Fire Regulations. All of these codes are nationally recognized construction codes.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
240:				· .
2200 Inspections	\$1,343,588	\$1,592,004	\$1,822,012	\$1,628,542
2900 Print Shop	175,953	173,990	276,358	194,310
DEPARTMENT TOTAL	\$1,519,541	\$1,765,994	\$2,098,370	\$1,822,852
% CHANGE		16.22%	18.82%	-13.13%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,309,173	\$1,491,100	\$1,547,591	\$1,647,006
Operations	110,623	200,228	550,779	175,846
OPERATING BUDGET	\$1,419,796	\$1,691,328	\$2,098,370	\$1,822,852
Capital Budget	99,744	74,666	0	0
DEPARTMENT TOTAL	\$1,519,541	\$1,765,994	\$2,098,370	\$1,822,852
% CHANGE		16.22%	18.82%	-13.13%

<sup>\*</sup>Unaudited

# **INSPECTIONS AND CODES / 240**

Personnel Summary: Authorized Positions -

Teleportine partitionary, y tag to tigger to back to	FY08	FY09	FY10
	Actual	Actual	Adopted
240-2200 Inspections & Codes	22	24	24
Inspections & Codes Division Director	1	1	1
Inspections and Codes Assistant Division	0	1	1
Director	O	ı	ı
Plans Examiner	3	2	2
Inspection Supervisor	2	0	0
Inspection Services Coordinator	1	1	1
Sign and Codes Inspector	0	1	1
Mechanical Inspector	3	4	4
Building Inspector	4	4	4
Electrical Inspector	3	4	4
Property Inspector	2	2	2
Zoning Technician	1	1	1
Administrative Assistant	1	1	1
Permit Technician	1	2	2
240-2900 Print Shop	4	4	4
Print Shop Supervisor	1	1	1
Duplicating Service Technician	1	1	1
Graphics Designer	1	1	1
Print Shop Technician	1	1	1
TOTAL	26	28	28

# **Inspections and Codes**

#### Program Description:

The Department is responsible for the enforcement of the latest editions of the Georgia State Minimum International Codes Building, Plumbing, Electrical, Gas, Mechanical, and Property Maintenance Codes, adopted by the State of Georgia as the State Construction Codes. Furthermore, the Department enforces the Local Zoning Ordinance, the Flood Plan Ordinance, Soil Erosion and Sedimentation Control and the Georgia Safety Fire Regulations.

# Goals, Objectives and Performance Data –

Goal:	To provide an effective inspection service to ensure the safety of life, health, and general welfare of the public through Code Enforcement.
Objective:	Continue the systematic program to remove all derelict structures and to rehabilitate substandard housing.
Objective:	Assist the Board of Zoning Appeals technically and process appeals under the Zoning Ordinance to BZA.
Objective:	Administer examinations and provide technical assistance to the Building Contractors Examining Board.

# **INSPECTIONS AND CODES / 240**

**Objective:** Enforce the provisions of the Georgia Safety Fire Law as required by State Law.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Inspections	32,823	32,124	31,182
Permits Issued	16,386	17,354	15,614
Plans Checked	2,263	5,625	2,980
Revenue Collections	\$1,730,002	\$1,646,262	\$1,643,502
Construction Valuations	\$402,418,712	\$346,166,238	\$382,297,776
Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Board of Zoning Appeal Cases	127	138	125
Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Building Contractors Examining. (Certificates of Qualifications Issued)	490	0	0
Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Housing Code – Community Development. Code Enforcement Program – Field Inspections. Complaints Investigated.  Performance Indicators:	424 572 <b>FY08</b>	626 558 <b>FY09</b>	852 543 <b>FY10</b>
Georgia State Fire Regulations – Certificates Issued.	Actual 28	Actual 21	Projected 26

# Print Shop

# Program Description:

Assist all City Departments with their printing needs, which includes designs, typesetting, color copies, color printing, folding, stapling, binding and the overall knowledge of any printing projects.

Goal:	To improve the quality and productivity of printing services with the assistance of upgraded equipment and overall printing/graphic training to increase the expediting of jobs.
Objective:	Develop procedures to efficiently use our equipment to ensure quality.

# INSPECTIONS AND CODES / 240

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Graphics/Software Trainings	3	3	3
Graphic Software Upgrade	2	2	2
PlateMaker/Film System	0	1	1

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Online Work Order (%)	95%	100%	100%
Offset Printing Impressions	3,750,000	4,000,000	4,250,000
Quick Copies	850,000	900,000	950,000
Plate Filing System (%)	90%	95%	100%



The mission of the Planning Department is to provide continuous, comprehensive, and coordinated planning efforts, through a proactive public participation process, that will provide for local and regional growth and mobility, while fostering sustainable development sensitive to community and natural resources.

Expenditures By Division -

	FY07 Actual**	FY08 Actual	FY09 Actual*	FY10 Projected
242:				
1000 Planning	\$128,243	\$215,253	\$301,405	\$347,565
DEPARTMENT TOTAL	\$128,243	\$215,253	\$301,405	\$347,565
% CHANGE		67.85%	40.02%	15.31%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual**	FY08 Actual	FY09 Actual*	FY10 Projected
Personal Services	\$104,433	\$174,834	\$262,553	\$311,730
Operations	23,810	40,419	38,852	35,835
OPERATING BUDGET	\$128,243	\$215,253	\$301,405	\$347,565
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$128,243	\$215,253	\$301,405	\$347,565
% CHANGE		67.85%	40.02%	15.31%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
242-1000 Planning			_
Planning Director	1	1	1
Planner	2	3	3
Principal Planner	0	1	1
ROW Coordinator	0	0	0
Planning Manager	0	1	1
Graphics Designer	0	0	0
Administrative Specialist II	0	0	0
Technician I	0	0	0
TOTAL	3	6	6

<sup>\*\*</sup> FY07 Planning Dept number was 240 2100

# PLANNING / 242

# **Planning**

# Program Description:

To lead in creative and sustainable solutions for land use development through comprehensive surveys and studies of existing and future conditions, and through the preparation of plans for the sound management of physical, social and economic growth in the community.

#### Goals, Objectives and Performance Data -

Implement and manage a long range planning process through comprehensive Goal:

and special area plans to build a sound strategic framework for Columbus' growth

and stability.

To execute and sustain the city's comprehensive plan for development in the Objective:

community.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Unified Development Ordinance	1	1	1
Comprehensive Plan	1	1	1
Neighborhood Revitalization Plans	0	0	1
BRAC	1	1	1
Overlay Districts	1	1	1
Historic District Design Guidelines	1	1	1

Ensure an accessible development review process that is fair, efficient, timely and Goal:

supportive of adopted city goals.

Objective: To develop and maintain a master plan for development in the community.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Review Zoning Cases	81	27	98
Review Subdivision Plats	223	74	270
Review Special Exception Use Cases	3	7	15

Goal: To promote and enhance historical properties and sites throughout the community.

Objective: To provide technical support and guidance on historic related matters.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Review Board of Historic and Architectural Cases	100	44	80

#### **Budget Notes:**

The following personnel was approved in budget:

One (1) Temporary Position



The mission of the Real Estate Division is to provide a comprehensive real estate management and services in a professional and cost effective manner for the benefit of the citizens of the City of Columbus. The Real Estate Division oversees the acquisition, disposition and management of the land holdings of the Columbus Consolidated Government.

Expenditures By Division -

	FY07 Actual**	FY08 Actual	FY09 Actual*	FY10 Adopted
245:				
2400 Real Estate	\$62,737	\$82,923	\$75,624	\$72,524
DEPARTMENT TOTAL	\$62,737	\$82,923	\$75,624	\$72,524
% CHANGE		32.18%	-8.80%	-4.10%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual**	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$40,318	\$42,948	\$44,649	\$45,688
Operations	22,419	39,975	30,975	26,836
OPERATING BUDGET	\$62,737	\$82,923	\$75,624	\$72,524
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$62,737	\$82,923	\$75,624	\$72,524
% CHANGE		32.18%	-8.80%	-4.10%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual	FY10 Adopted
242-2400 Real Estate			
Community Reinvestment Technician III	1	1	1
TOTAL	1	1	1

<sup>\*\*</sup> FY07 Real Estate Dept number was 130 2400.

# REAL ESTATE / 245

### Real Estate

# Program Description:

Manage, market and dispose of property. Assist other government and non-governmental entities and citizens with real estate activities.

# Goals, Objectives and Performance Data -

Goal: To provide quality, professional real estate services pertaining to City and CDBG

owned property and on property of potential interest to the City.

**Objective:** To manage, market, acquire and dispose of property for the City.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Acquisitions or dispositions for CDBG	0	0	4
Acquisitions or dispositions for the City	0	6	6



To provide an enhanced quality of life for all citizens who live and work in the region by: the delivery of an effective/safe transportation system to move people and goods throughout the community; provide management that is environmentally sensitive to our Natural Resources through the oversight of Storm Water and drainage structure, and to provide date, construction, and communication support to other City Departments by the effective and efficient delivery of Geographical Information, Construction Management, and Radio Communications.

Expenditures By Division -

	•	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
250:					
2100	Traffic Engineering	\$1,293,337	\$1,533,397	\$1,463,918	\$1,535,755
2400	Geographic Information Systems (GIS)	185,497	322,420	267,490	255,575
3110	Radio Communications	300,447	354,327	419,881	374,252
DEPAI	RTMENT TOTAL	\$1,779,281	\$2,210,144	\$2,151,289	\$2,165,582
% CH/	ANGE		24.22%	-2.66%	0.66%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,209,614	\$1,372,096	\$1,473,039	\$1,606,444
Operations	496,001	633,561	635,402	559,138
OPERATING BUDGET	\$1,705,615	\$2,005,657	\$2,108,441	\$2,165,582
Capital Budget	73,666	204,487	42,849	0
DEPARTMENT TOTAL	\$1,779,281	\$2,210,144	\$2,151,289	\$2,165,582
% CHANGE		24.22%	-2.66%	0.66%

<sup>\*</sup>Unaudited

# ENGINEERING / 250

Personnel Summary: Authorized Positions –

r Crsofficer sattiffiary. Mathonized Fositions —	FY08	FY09	FY10
	Actual	Actual	Adopted
250-2100 Traffic Engineering	22	23	23
Traffic Engineer (Division Manager)	1	1	1
Traffic Operations Supervisor	1	1	1
Traffic Signal Supervisor	1	1	1
Traffic Analyst	1	1	1
Traffic Engineer	1	2	2
Traffic Engineer Technician II	1	1	1
Traffic Engineer Technician I	1	1	1
Traffic Signal Technician II	3	4	4
Traffic Signal Technician I	2	0	0
Traffic Operations Technician	1	1	1
Signal Pavement Marker	1	0	0
Traffic Construction Technician	4	5	5
Traffic Construction Specialist	1	3	3
Signal Construction Specialist	1	0	0
Sign/Paving Marking Specialist	1	1	1
Administrative Specialist II	1	1	1
250-2400 Geographic Information System (GIS)	3	3	4
GIS Coordinator	1	1	1
GIS Supervisor	0	0	1
GIS Technician	1	1	1
Graphic Designer	0	0	0
CAD Technician	1	1	1
250-3110 Radio Communications	4	4	4
Radio Communications Foreman	1	1	1
Radio Technician IV	1	1	1
Radio Technician III	1	1	1
Radio Technician II	1	1	1
TOTAL	29	30	31

# **ENGINEERING / 250**

# Traffic Engineering

# Program Description:

Install, operate and maintain (1) traffic signals, (2) traffic control signs, (3) pavement markings, (4) radio communication and (5) administer street lighting along public roadways.

# Goals, Objectives and Performance Data -

Goal: Install, operate and maintain traffic signals to move traffic through signalized

intersections safely and efficiently.

Objective: Establish preventative maintenance schedule for each of the 250 traffic signals in

order to reduce services calls and after hour emergency service calls.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Preventative maintenance of signalized intersections	256	266	270

Federal Highway Administration has changed the minimum traffic sign retro-

reflectivity requirements (FHWA-SA-03-027) requiring all Local, State and Federal

Agencies to upgrade signs in the field to new standard. The intent is to improve

traffic sign visibility for nighttime drivers. It will take about 10 years to accomplish this

requirement.

**Objective:** Inspect and replace damaged and worn out signs.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Replace Traffic Signs To Meet New Retro-Reflective Standards	3459	3400	3500

# **Geographic Information System**

#### Program Description:

Goal:

Provide data and maps to all city departments as well as citizens, developers and other interested parties.

#### Goals, Objectives and Performance Data –

Goal: To preserve original development plans by scanning original documents.

Objective: Maintain database of images of original plats

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of Total plats that are scanned and cataloged.	85%	90%	100%

# **ENGINEERING / 250**

**Goal:** To achieve a greater degree of accuracy in tax maps.

**Objective:** To limit the amount of time devoted to corrections.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Ratio of New Edits to Corrections	2:1	2:1	3:1

# Budget Notes:

The following personnel was approved in this budget:

- One (1) GIS Supervisor

#### Radio Communications

# Program Description:

This division is responsible for administering, installing and maintaining radio communication equipment and services to departments, agencies and authorities of the Columbus Consolidated Government.

# Goals, Objectives and Performance Data -

Goal: To insure that all radios (portables, mobiles, control stations, etc.) are operating to

peak performance within the City's 800 MHz Radio Communication system.

Objective: Provide timely repairs of departmental radios and provide spare radios for

employees to continue to perform their work.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Reduce average repair time (hours)	.94	1.0	1.0



The Department of Public Services strives to serve the community by providing street and road maintenance, storm drainage, environmental enforcement, urban forest maintenance, waste disposal and maintenance of city owned properties in a safe and efficient manner, which is sensitive to the environment. The department is committed to doing its part to enhance the high quality of life for the current and future generations.

Expenditures By Division –

•		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
260:					
1000	Administration	\$257,401	\$248,514	\$280,664	\$287,760
2300	Fleet Management	1,605,357	1,890,256	2,042,499	2,069,783
2400	Special Enforcement	1,062,924	1,172,123	1,239,773	1,261,743
2600	Cemeteries	217,063	216,452	272,265	271,574
2700	Facilities Maintenance	2,423,067	2,618,148	2,787,921	2,863,588
3710	Other Maintenance & Repairs	810,506	1,001,712	1,112,468	1,078,135
DEPAI	RTMENT TOTAL	\$6,376,318	\$7,147,205	\$7,735,590	\$7,832,583
% CI	HANGE		12.09%	8.23%	1.25%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$3,858,164	\$4,322,504	\$4,627,576	\$4,896,712
Operations	2,470,484	2,700,524	2,977,188	2,935,871
OPERATING BUDGET	\$6,328,648	\$7,023,028	\$7,604,764	\$7,832,583
Capital Budget	47,670	124,177	130,826	0
DEPARTMENT TOTAL	\$6,376,318	\$7,147,205	\$7,735,590	\$7,832,583
% CHANGE		12.09%	8.23%	1.25%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual	FY10
260-1000 Administration	4	4	Adopted 4
Director of Public Services		1	1
Deputy Director of Public Services,	ı	ı	ı
Operations	0	0	0
Driver Training Administrator	0	1	0
Driver Training Program	1	0	1
Administrator/Safety Officer	ı	U	I
Public Service Employee Coordinator	1	1	1
Administrative Supervisor	1	1	1
260-2300 Fleet Management	36	38	38
Assistant Director of Public Services,			
Budget and Fleet Management Division Manager	1	1	1
Assistant Fleet Manager	1	1	1
Buyer II	1	1	1
Warranty Officer	2	2	2
Vehicle Body Technician	2	2	2
Fleet Maintenance Supervisor	2	2	2
Fleet Maintenance Technician III	6	6	6
Fleet Maintenance Technician II	17	18	18
Fleet Maintenance Technician I	3	4	4
Inventory Control Technician	1	1	1
Inmate Labor	14	14	14
260-2400 Special Enforcement	23	24	24
Special Enforcement Division Manager	1	1	1
Special Enforcement Animal Rescue	1	1	1
Supervisor	1	1	1
Administrator Coordinator	1	1	ı
Special Enforcement Supervisor	Z 	2	
Special Enforcement Officer	5	6	6
Communications Officer	2	2	2
Animal Control Officer II	3	3	3
Animal Control Officer I	6	6	6
Animal Control Technician	2	2	2
260-2600 Cemeteries	5	5	5
Cemetery Division Manager	1	1	1
Public Services Crew Leader	1	1	1
Correctional Detail Officer	1	1	1
Equipment Officer III	1	1	1
Maintenance Worker I	1	1	1

	FY08 Actual	FY09 Actual	FY10 Adopted
260-2700 Facilities Maintenance (F/M)	25	26	26
F/M Division Manager	1	1	1
Assistant Director of F/M	0	0	0
F/M Supervisor II	0	0	0
F/M Supervisor I	0	0	0
F/M Technician III	0	0	0
F/M Technician II	0	0	0
F/M Supervisor	1	1	1
Government Center F/M Supervisor	1	1	1
Jail F/M Supervisor	1	1	1
Electrical Supervisor	1	1	1
Electrician II	3	3	3
Electrician I	1	1	1
HVAC Supervisor	1	1	1
HVAC Technician II	2	2	2
HVAC Technician I	1	1	1
Plumbing Supervisor	1	1	1
Plumber II	2	2	2
Plumber I	1	1	1
Carpenter II	1	1	1
Custodial Services Supervisor	1	1	1
Custodial Services Assistant	1	1	1
Correctional Supervisor	1	1	1
Correctional Officers	2	2	2
F/M Worker I	1	1	1
Administrative Technician	1	1	1
Building Service Worker	0	1	1
Inmate Labor	37	37	37
TOTAL	93	97	97

#### Administration

#### Program Description:

The Administration Division oversees the responsibility of the Fleet Management, Special Enforcement, Cemetery and Facilities Maintenance Divisions. Additionally, the division has jurisdiction over sewer construction and repairs, street improvements, right-of-way, community service, landscape and forestry, waste management, maintaining city owned properties and other public services.

# Goals, Objectives and Performance Data –

To improve internal communication with all employees so that not only employees Goal: understand the departmental goals and objectives, but also so that they know of

opportunities, awards, programs and events that are available to them.

Objective: Produce a quarterly newsletter for Public Services employees.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of newsletters produced.	4	4	4

Goal: To increase awareness, techniques and the understanding of leadership necessary

to increase not only the productivity but also the well being of our employees.

Objective: Conduct training to all Division Managers, supervisors, team and crew leaders in the

fundamentals of leadership.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of team/crew leaders that complete training.	15	15	15

# Fleet Management

#### Program Description:

To maintain a high percentage of operational fleet vehicles and equipment. Ensure preventative maintenance schedules for Fleet vehicles and equipment are closely adhered to.

#### Goals, Objectives and Performance Data –

**Goal:** Establish parameters for accomplishing routine maintenance.

Objective:

Perform all routine preventive maintenance on fleet vehicles and equipment within

200 miles, 20 hours, or 10 days of scheduled service

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percentage of vehicles and equipment that meet scheduled maintenance criteria.	97%	97%	98%

#### Special Enforcement

### Program Description:

The Special Enforcement Division enforces all aspects of the Animal & Fowl Ord., this includes, but not limited to the efficient operation of the Animal Shelter as well as ensuring all biting animals are quarantined as required by the state. We ensure compliance with rabies vaccinations, the registering of all animals through our permitting system as well as, animal cruelty investigations, biting cases, cleanliness of pens, excessive barking and many other animal related issues. In addition, this division also is responsible for all Environmental Law Enforcement such as, but is not limited to the enforcement of the Solid Waste Ord., Business Licenses, Alcohol Licensing, Gross Receipt Taxes, Mobile Home Taxes, Scrap Tire Management, Illegal Dumping, Weed Violations, Junk vehicles, Fencing Violations and other environmental violations.

# Goals, Objectives and Performance Data –

Goal: Increase adoptable animal placement by 10%.

Objective:

Continue assisting PAWS Humane Inc., and other licensed animal agencies by selecting the most adoptable animals from the general population and placing

them with these agencies for adoption.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Total number of animals placements, adoptions and returned to owners	1501	1651	1651

#### **Cemeteries**

# Program Description:

To provide burial/grounds maintenance service for the citizens of the tri-state area and funeral homes. This includes, but is not limited to, grounds maintenance/repairs, genealogy research, preparation of gravesites, and surrounding areas for funeral, as well as large scale social functions. Also, repair of roads, and abandoned lots, and other special projects as assigned by management.

### Goals, Objectives and Performance Data –

	Goal:	Continue to repave	1 mile of road in	Riverdale Cemeter	v each vear.
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Objective: allow all visitors to have a hazard free passage.

To improve the condition of the roads in all four City owned cemeteries. This will

Performance Indicators:		FY08 Actual	FY09 Actual	FY10 Projected
Indicate whether or not the work was performed. The reduction in distance is a direct result of budget 0 0 constraints.				1 mile
Goal:	Goal: Continue repairing and raising slabs, markers (monuments) and locator markers in Riverdale.			
These are necessary repairs in an effort to beautify the grounds in the City's four owned cemeteries. These repairs will allow us to better assist with plot research for requesting parties such as family members and vault companies				
Performance Indicators:		FY10 Projected		
Compare daily work log listings to the actual number of monuments leveled and corner markers unearthed.		92	73	80

#### Facilities Maintenance

#### Program Description:

The Facilities Maintenance Division mission is to provide general maintenance and preventive maintenance to all city facilities including carpentry, painting, electrical, plumbing, HVAC, irrigation and small construction.

# Goals, Objectives and Performance Data -

Goal: Perform maintenance and preventive maintenance on a timely schedule for each

building.

**Objective:** Perform inspections of all facilities annually.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Total percentage of inspections annually	50%	60%	70%

### Other Maintenance and Repairs

# Program Description:

This division coordinates and accounts for all building maintenance and repairs to the various city facilities. The facilities are classified into three categories: Parks & Recreation, Public Safety, or General Government.



The Columbus Parks and Recreation Department strives to enhance the quality of life for all citizens of this community by providing passive and active recreational, educational and cultural programming services for all age groups. It is our objective to provide parks and recreation facilities that are safe, accessible and aesthetically pleasing to the entire community. This division will strive for continual improvement of its broad-based, recreational programs to ensure opportunities for all citizens in order to maintain its leadership among comparable sized cities in the United States.

Expenditures By Division –

'	icares by Division	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
270:		, 1000.01	, (essein	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ia o produ
1000	Administration	\$375,187	\$446,521	\$408,176	\$484,664
2100	Parks Services	4,583,789	4,494,084	4,738,803	4,541,658
2400	Recreation Services	1,364,627	1,519,481	1,616,492	1,483,767
3220	Golden Park	97,149	116,185	82,925	111,800
3230	Memorial Stadium	52,578	55,556	55,570	66,638
3410	Athletics	343,969	397,985	298,326	353,434
3505	Community School	1,160,841	1,064,885	1,655,270	1,561,733
4048	Cooper Creek Tennis Center	244,577	262,102	290,219	280,306
4049	Lake Oliver Marina	0	0	80,260	83,806
4413	Aquatics	512,561	553,726	442,272	486,056
4433	Therapeutics	101,871	105,297	124,899	121,518
4434	Cultural Arts Center	162,004	170,895	173,675	170,820
4435	Senior Citizens Center	300,029	344,055	383,513	375,654
DEPAR	RTMENT TOTAL	\$9,299,182	\$9,530,772	\$10,350,400	\$10,121,854
% CHA	NGE		2.49%	8.60%	-2.21%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$5,618,917	\$6,190,303	\$6,603,741	\$7,046,698
Operations	3,101,695	3,186,452	3,478,849	3,075,156
OPERATING BUDGET	\$8,720,612	\$9,376,755	\$10,082,590	\$10,121,854
Capital Budget	578,571	154,017	267,810	0
DEPARTMENT TOTAL	\$9,299,182	\$9,530,772	\$10,350,400	\$10,121,854
% CHANGE		2.49%	8.60%	-2.21%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

reisoninei sumimary. Autrionzeu Positions –	FY08 Actual	FY09 Actual	FY10 Adopted
270-1000	7 (Ctdair	7	7 (dopted 7
Director of Parks and Recreation	1	1	1
Assistant Director of Parks and Recreation	1	1	1
Finance Manager	1	1	1
Employment Coordinator	1	1	1
Administrative Specialist III	1	1	1
Admin Tech I – Ma Rainey	2	2	2
270-2100 Park Services	79	79	79
Park Services Division Manager	1	1	1
Correctional Supervisor	13	13	13
Administrative Specialist II	1	1	1
Administrative Technician I	0	0	0
Park Services Manager	0	0	0
Chemical Applications Tech.	1	1	1
Park Maintenance Supervisors (G6 and G8)	12	12	12
Park Maintenance Supervisor (G4)	1	1	1
Park Maintenance Worker III	1	1	1
Park Maintenance Worker II	1	1	1
Park Maintenance Worker I	25	25	25
Park Crew Leader	1	1	1
MEO III	7	7	7
MEO II	3	3	3
MEO I	3	3	3
Custodian	1	1	1
Custodian-PT	3	3	3
Park Maintenance Worker I-PT	5	5	5
Inmate Labor	144	144	144
270-2400 Recreation Administration	44	44	44
Recreation Division Manager	0	0	0
Administrative Specialist II	0	0	0
Administrative Tech-PT	1	1	1
Recreation Specialist III	6	6	6
Recreation Specialist II	2	2	2
Recreation Program Supervisor	2	2	2
Recreation Center Leaders-PT	33	33	33
270-3410 Athletics	5	5	5
Athletic Program Supervisor	2	2	2
Athletic Program Manager	0	0	0
Athletic Program Specialist	1	1	1
Athletic Chief- PT	2	2	2

Personnel Summary: Authorized Positions –

reisonnei summary. Authorized Positions –	FY08 Actual	FY09 Actual	FY10 Adopted
270-3505 Community Schools Operations	142	142	142
Community Schools District Supervisor	1	1	1
Finance Manager	1	1	1
Admin. Specialist II	1	1	1
Site Supervisor- PT	36	36	36
Program Leader- PT	103	103	103
270-4048 Cooper Creek Tennis Center	8	8	8
Recreation Specialist III	0	0	1
Tennis Specialist II	1	1	0
Tennis Specialist I	2	2	2
Park Maintenance Worker I-PT	5	5	5
270-4413 Aquatics	34	34	34
Aquatics Supervisor- PT	2	2	2
Swimming Pool Manager- PT	4	4	4
Assistant Swimming Pool Manager- PT	4	4	4
Head guard/Lifeguard- PT	12	12	12
Concessionaire- PT	4	4	4
Laborer- PT	2	2	2
Concessionaire Managers- PT	4	4	4
Administrative Assistant- PT	2	2	2
270-4433 Therapeutics	3	3	3
Recreation Program Supervisor	1	1	1
Recreation Specialist II	1	1	1
Recreation Leader- PT	1	1	1
270-4434 Cultural Arts Center	7	7	7
Recreation Program Supervisor	1	1	1
Pottery Specialists- PT	6	6	6
270-4435 Senior Citizens Center	9	9	9
Recreation Program Specialist III	2	2	2
Recreation Program Specialist II	1	1	1
Custodian	2	2	2
Custodian- PT	1	1	1
Recreation Center Leaders-PT	3	3	3
TOTAL	338	338	338

#### Administration

#### Program Description:

The Parks and Recreation Department's Administrative division provides leadership and vision for the delivery of comprehensive recreational programming and facilities. These programs and facilities are offered through five divisions: Administration, Parks Services, Recreation Services, Community Schools and Athletics.

Goals, Objective	s, and Performance Data –			
Goal:	Ensure management is acquainted and familiar with all aspects of programs.			
Objective:	To provide efficient service through continued spot checks of services and facilities by upper management.			
Performance Ir	ndicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of eve	ents, facilities and programs.	25	30	32
Goal:  Utilize in-house marketing, provided by CCGTV, to promote the Parks and Recreation philosophy, available programs, activities and other opportunities.				
Schedule numerous CCGTV spots regarding Parks and Recreation opportunities  Objective: and events. Additionally, provide a department special featuring Parks and Recreation.				
Performance Ir	ndicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of events, facilities and programs  10 12 22			77	

#### Park Services

10

12

22

### Program Description:

highlighted on CCGTV.

The Park Services division provides the management and maintenance of all city park, land and recreation facilities. This division is responsible for the general maintenance of all buildings, grounds, playground equipment and other amenities, which includes: 33 athletic fields; 32 little league fields; 66.5 multi-purpose courts; 65 playgrounds; 16 recreation centers; 22 softball fields; swimming pools; 47 tennis courts; and 10 miles of fitness and walking trails, including the new 5-

mile south Riverwalk which runs from Fieldcrest Mill to Fort Benning at Oxbow Meadows. This division also maintains Memorial Stadium and Golden Park.

	Enhance park amenities and infrastructure for citizens by repairing and replacing
Goal:	100% of damaged, hazardous or unsightly items within three to four working days,

based on funding.

Establish electronic logging system to ensure proper tracking/completion of work Objective:

orders and citizen concerns.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent increase of response time of all work orders.	65%	70%	75%

# Goals, Objectives, and Performance Data –

To increase citizen satisfaction with the Park Services response time for work orders, Goal:

requests and citizen complaints.

To conduct daily staff briefings to review workload and establish schedules in order Objective:

to accomplish 100% of workload in terms of preparing for events/work orders,

requests and citizen complaints.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of requests/complaints responded to in less than 24 hours based on category of requests as to work to be performed.	65%	65%	85%

### Recreation Administration

#### Program Description:

This is the administrative section of the Recreation Division of the Parks and Recreation Department. The division consists of five sections: Recreation Services (formerly Youth Programs), The Senior section, Cultural Arts, Therapeutics and Retired Seniors Volunteer Program. This division provides recreational programming at community centers, senior centers, recreation centers and the Cultural Arts Studio, as well as many special events and tournaments.

## Goals, Objectives, and Performance Data –

To provide structured non-athletic programming to youth ages 5-18 years of age. Goal:

To increase female participation target group 13-18 years of age by 10% in Objective:

structured non-athletic programs conducted by the Recreation Division.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Solicit and track the number of female participants in target group, that register and participate in structured, non-athletic programs conducted in FY06.	322	334	355

#### Golden Park

#### Program Description:

Golden Park is a baseball stadium with a seating capacity of 4,000 and is leased to the Greater Columbus Baseball Club, a member of the Southern League. The league games accounts for approximately seventy games per year, with an additional forty games by high school, college, Babe Ruth and independent leagues.

#### Goals, Objectives, and Performance Data –

Provide the citizens of Columbus, GA, surrounding areas, and game participants a Goal:

safe and well-maintained facility for baseball and social entertainment.

To ensure the public, and game participants, a safe and well-maintained Objective:

environment for sporting and social gatherings.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Total number of attendance	96,606	100,390	85,000*

<sup>\*</sup>Reduction due to the loss of the Columbus Red Stixx baseball team.

#### Memorial Stadium

#### Program Description:

Memorial Stadium is a football stadium with a seating capacity of 12,265 and is primarily used for high school, college and youth football games. This stadium is also used for concerts, band festivals and other events.

# Goals, Objectives, and Performance Data -

Alabama for sporting and social entertainment.

To operate successfully in an ethical manner to satisfy our customer's expectations

with motivated, service-oriented employees.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Total number of attendance	46,360	47,194	46,175

#### **Athletics**

#### Program Description:

Objective:

This division acts as an administrative body to a wide range of sporting events. Functions include organization and implementation of local league play. Special programming embraces the Georgia Recreation and Park Association, State Championship Amateur Softball Association, state, regional, national championships and a variety of invitational NFCA leadoff classics, SEC softball championships, and SEC baseball championships. Local, regional, state and international programs are goal-oriented toward community promotion, visibility and economic impact.

### Goals, Objectives, and Performance Data –

Goal: To recruit and promote championship athletic events.

**Objective:** To help brand our community's athletic identity.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of events hosted	23	23	 24

# **Community School Operations**

#### Program Description:

This division is responsible for the operation of the Community Schools program in various elementary and middle schools throughout the city. The Community Schools Program provides after school camps, summer camps and holiday camps for elementary and middle school age youth. Some of the activities the youth can participate in are: arts and crafts, music, dance, drama, sports, recreational, cultural and social activities.

### Goals, Objectives, and Performance Data –

To expose an increased number of youth to music, dramatic play and artistic Goal:

abilities.

By introducing the components in our goal we will strive to enhance the creativity, Objective:

welfare and balance for all youth through experience and knowledge.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Total number of participants	1,263	1,276	1,395
Total weekly art and music programs	33	33	33

Goal: To provide additional and expanded cultural awareness programming.

By introducing the component in our goal we will strive to enhance the quality of Objective:

life for all youth through experience and knowledge of the diversity and unity of

our community.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Weekly cultural programming	1,155	1,155	1,155

#### Cooper Creek Tennis Center

# Program Description:

Cooper Creek Tennis Center features thirty courts in a passive park environment. This rubico clay complex provides the citizens of Columbus a facility unrivaled in Georgia. Functions include the establishment of leagues, clinics and tournaments for youths and adults. Special programs include the establishment of the United States Tennis Association (USTA) schools program and the continued close association with the Columbus Regional Tennis Association (CORTA) in an effort to increase participation and revenue in the tennis program within Columbus and to help attract state and regional tournaments to our facility.

# Goals, Objectives, and Performance Data -

Goal: To provide Columbus citizens with recreational league play.

Objective: To operate USTA league programs for juniors, adults and seniors.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of USTA tournament participants/spectators.	1,200	1,224	1,245
Number of participants.	4,926	5,049	5,078

### Budget Notes:

- The following personnel change was approved in this budget::
  - Tennis Specialist II reclassed to a Recreation Specialist III.

#### <u>Aquatics</u>

#### Program Description:

This division is responsible for the new leisure pools that were funded through the 1999 SPLOST and some of the previously existing pools. These pools are strategically placed in the city for maximum use by citizens. Each community was instrumental in picking the different features for their particular pool. The pools have been well received and are a terrific asset to Columbus and its residents. Programming for the new facilities include leisure swimming, learn-to-swim classes, water safety classes, staff development courses, competitive swimming and special group services. Special services include facility rentals, senior adult water aerobics and programs for the physically challenged.

Goal:	To maintain an attendance level prop	To maintain an attendance level proportionate to the hours of operation.			
Objective:	To operate swimming facilities for a period of 10 weeks at 35 hours per week.			per week.	
Performance Indicators:		FY08 Actual	FY09 Actual	FY10 Projected	
Daily average attendance at all pools.		1,393	1,504	1,750	

#### **Therapeutic**

#### Program Description:

This division operates recreation programs for the community's disabled population. Programs include arts and crafts, pottery, bowling, gardening exercise, sports training, dancing, camping, field trips and Special Olympics. It also serves as resource and referral for citizen agencies serving the needs of our special population.

#### Goals, Objectives, and Performance Data –

Goal:	Develop a relationship with outside agencies that provide services to the disabled population.			
Objective:	Schedule informative meetings and proletters.	mote progran	ns with brochu	ures and
Performance Ir	ndicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of age	encies.	7	8	8

#### Cultural Arts Center

#### Program Description:

The Cultural Arts Center provides programs that reach persons of diverse interest and ability. It is designed to encourage the participation of youth, adults, senior adults and those with physical disabilities. The program adapts to the group or person's needs. There are cooperative sessions and tours of other agencies and community groups.

# Goals, Objectives, and Performance Data -

Goal: To promote community involvement through visual artist programs.

Objective:

To expand our volunteer and mentor program by 10% and maintain current levels

of tours, talks, demonstrations, special needs and community involvement.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of volunteer program participants.	672	706	755
Number of mentor program participants.	947	958	950
Number of special needs program participants.	1,940	2,231	2,200
Number of tours, talks, and demonstrations.	365	456	445
Number of community project participants.	15,167	15,698	15,700

# Senior Citizens Center

#### Program Description:

Objective:

The Senior Citizens Center division provides diversified recreational and leisure services for senior adults of Columbus through direct programming, facilities, advisement and referral with transportation, staff and volunteer assistance for handicapped and frail, elderly citizens. They coordinate, sponsor and promote programs with state and local agencies for the benefit of local participants, bringing visibility to Columbus and the program's participants.

#### Goals, Objectives and Performance Data –

Goal:	Provide recreational alternatives focusing on improving quality of life and health.

Alter the logistics of the Mayor's Fitness Walk to incorporate a more diverse population through a collaborative effort of the Mayor's Council on Health and

Fitness.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Attendance at Mayor's Walk.	382	397	450

### Lake Oliver Marina

# Program Description:

Lake Oliver is a 2,150-acre lake situated between the Goat Dam and the Oliver Dam on the Chattahoochee River. Lake Oliver Marina provides access to the Chattahoochee Riverwalk. The Marina will provide citizens with a safe area for watersports, fishing, and water access for their boats. The all-new Baitshop reflects the naval traditions of Columbus, GA.

Goals, Objectives and Performance Data –					
Goal:	Provide citizen's with easy access to the water, use of facilities and services, all at a reasonable cost, while maintaining an increasing amount of revenue for the CCG.				
Objective:	Monitor revenue streams and perform analysis on methods of boosting revenue- generating income.				
Performance Indicators: FY08 FY09 FY10 Actual Actual Projected				FY10 Projected	
Revenue streams increasing/decreasing N/A N/A 2%				2%	

To respond to the citizens of Columbus' needs and interest in Agriculture, the environment, families, and 4-H youth with unbiased research based education.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
280:				
1000 Cooperative Extensive	\$119,718	\$145,619	\$141,136	\$143,196
DEPARTMENT TOTAL	\$119,718	\$145,619	\$141,136	\$143,196
% CHANGE		21.64%	-3.08%	1.46%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$93,906	\$111,816	\$111,805	\$113,105
Operations	24,051	33,182	29,331	30,091
OPERATING BUDGET	\$117,957	\$144,998	\$141,136	\$143,196
Capital Budget	1,762	621	0	0
DEPARTMENT TOTAL	\$119,718	\$145,619	\$141,136	\$143,196
% CHANGE		21.64%	-3.08%	1.46%

<sup>\*</sup>Unaudited

### Program Description:

The Cooperative Extension Service is the educational arm of the USDA. The Columbus Extension Service is divided into five program areas: Agriculture and Natural Resources, Expanded Food and Nutrition, 4-H Youth, Home Economics, and Resource Development. Agriculture works with homeowners, corporate and industrial entities and city government in the production of food and city beautification. Expanded Food and Nutrition provide in-depth training to low-income families on budgeting, meal planning and improved diets, food and nutrition, family economics and stability, clothing and textiles, and the human environment. 4-H provides youth an opportunity to learn leadership roles. Home Economics place an emphasis on meeting the needs of contemporary living. Resource Development includes people working together locally on common concerns or problems.

# **COOPERATIVE EXTENSION SERVICES / 280**

Goals, Objectives and Performance Data -

Goal: Provide "Learning for Life" education for all Columbus area residents.

Objective: Conduct needs assessment and establish plan of work that addresses critical

community issues.

Performance Indicators:

FY08 Actual FY09 FY10 Projected

Number of needs assessment/critical issues documents

5 6 6

Goal: Increase environmental awareness and outdoor quality of life for Columbus

residents.

Objective:

To conduct educational programs for professionals, community groups, schools,

businesses, agencies and Master Gardeners.

Performance Indicators:	FY08	FY09	FY10
	Actual	Adopted	Projected
Number of educational programs contact hours.	1,200	1,350	1,350
Consultations	6,000	6,200	6,600
Soil and water tests	200	300	275

Strives to compile an accurate, uniform and timely Tax Digest meeting the requirements of the Department of Revenue and the State Code. Maintain current property records to include ownership, sales information and physical data. In addition to performing duties in a professional manner and provide good customer service.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
290:				
1000 Tax Assessor	\$910,376	\$1,081,660	\$1,217,591	\$1,331,925
DEPARTMENT TOTAL	\$910,376	\$1,081,660	\$1,217,591	\$1,331,925
% CHANGE		18.81%	12.57%	9.39%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY8 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$835,292	\$1,001,175	\$1,130,659	\$1,234,951
Operations	75,084	80,485	86,932	96,974
OPERATING BUDGET	\$910,376	\$1,081,660	\$1,217,591	\$1,331,925
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$910,376	\$1,081,660	\$1,217,591	\$1,331,925
% CHANGE		18.81%	12.57%	9.39%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual*	FY10 Adopted
290-1000			
Chief Tax Appraiser	1	1	1
Tax Assistant Division Manager	4	4	4
Appraiser III	3	3	3
Appraiser II	4	4	4
Appraiser I	5	6	7
Administrative Technician III	5	5	5
TOTAL	22	23	24

# BOARD OF TAX ASSESSORS / 290-1000

### Program Description:

Goal:

Besides being responsible for the proper accounting of all taxable and non-taxable property, we require the five-member board to maintain uniformity of assessments, hear and rule on taxpayer appeals and adjudicate matters referred by the Tax Commissioner. Genre matters include rulings and eligibility for homestead exemption, taxability, certain adjustments and refunds. The Council appoints the Board Members.

### Goals, Objectives and Performance Data -

The Muscogee County Board of Tax Assessors strives to compile an accurate,

uniform and timely Tax Digest meeting the requirements of the Department of

Revenue and State Code.

Objective: To comply with the Department of Revenue's requirements for an acceptable tax

digest.

**Objective:** To process permits and audits in an efficient manner.

**Objective:** To achieve a current and accurate ownership records for current billing.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of real estate parcels. Personal property accounts	81,283	81,717	82,534
Number of permits processed for Commercial & Residential Additions, new construction, Demolitions etc	4,061	3,386	3,420
Number of field reviews incl. Sold properties (Commercial & Residential) updating records and values if warranted.	4,252	4,757	4,804
Number of ownership records Updated annually.	8,551	7,313	8,410

#### **Budget Notes:**

The following personnel was approved in this budget:

-One (1) Appraiser/Auditor

To obtain and maintain the registration of eligible citizens and to administer and supervise the conduct of all elections and primaries in Muscogee County in a timely, accurate and efficient manner.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
290:				
2000 Elections & Registrations	\$687,199	\$627,012	\$1,096,381	\$503,423
DEPARTMENT TOTAL	\$687,199	\$627,012	\$1,096,381	\$503,423
% CHANGE		-8.67%	74.86%	-54.08%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY08 Actual	FY09 Adopted	FY09 Actual*	FY10 Adopted
Personal Services	\$362,112	\$403,625	\$571,798	\$355,109
Operations	304,987	223,387	524,583	148,314
OPERATING BUDGET	\$667,099	\$627,012	\$1,096,381	\$503,423
Capital Budget	20,100	0	0	0
DEPARTMENT TOTAL	\$687,199	\$627,012	\$1,096,381	\$503,423
% CHANGE		-8.67%	74.86%	-54.08%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual	FY10 Adopted
290-2000			
Election Director	1	1	1
Election Registration Coordinator	2	2	2
Election Technician	2	2	2
Election Technician/Customer Service Technician	0	0	0
Board Members	5	5	5
TOTAL	10	10	10

# Program Description:

Besides administering and supervising the conduct of all elections and primaries in Muscogee County, the Board conducts the process of obtaining and maintaining the registration of eligible citizens. The Council appoints the board members.

# **ELECTIONS AND REGISTRATIONS / 290-2000**

# Goals, Objectives and Performance Data -

To provide for the preparation and use of the ExpressPoll, an enhancement to the Goal:

statewide uniform voting system, for use at voting precincts during primaries, elections

and runoffs.

Objective: To enhance the speed and accuracy of voting in the precincts.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of ExpressPolls used	0	96	96

Goal:

To utilize ExpressPoll units at precincts within the county in lieu of the printed electors list

and ballot encoders.

To reduce the number of poll workers at each precinct. Objective:

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of Poll workers per election	0	450	450

Goal:

To provide voter identification cards to registered Muscogee County voters to be in the

voting process.

Objective:

To follow state mandated provision of voter identification to voters who present

themselves with the proper documentation.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of identification cards produced	0	1,000	1,000



The Columbus Police Department will deliver effective and responsive law enforcement to all citizens of the City of Columbus in a fair and equitable manner. As an integral part of the Columbus Community, we are committed to communicate with those we serve and to join with them in establishing priorities to enhance the quality of life for the entire community.

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
400:					
1000	Office of the Chief	\$574,790	\$727,882	\$781,227	\$766,194
2100	Intelligence / Vice	759,847	1,016,228	1,301,808	1,408,778
2200	Support Services	2,609,716	2,760,333	2,749,152	2,635,459
2300	Field Operations	11,474,200	12,454,955	12,680,081	13,307,698
2400	Office of Professional Standards	359,220	381,837	402,629	404,897
2500	METRO Drug Task Force	141,995	152,618	239,005	225,998
2700	Special Operations	42,659	21,515	60,991	33,500
2800	Administrative Services	1,198,233	1,270,376	1,270,677	1,285,153
3210	Conditional Discharge **	25,027	0	0	0
3230	Motor Transport	1,928,098	2,300,572	2,319,123	1,582,954
3320	Investigative Services	6,150,249	6,468,795	6,542,939	6,595,944
DEPAR	TMENT TOTAL	\$25,264,034	\$27,555,111	\$28,347,632	\$28,246,575
% CHA	NGE		9.07%	2.88%	-0.36%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$22,241,607	\$24,109,323	\$24,753,094	\$25,678,000
Operations	2,213,506	2,492,913	2,440,998	2,568,575
OPERATING BUDGET	\$24,455,113	\$26,602,236	\$27,194,092	\$28,246,575
Capital Budget	808,921	952,875	1,153,540	0
DEPARTMENT TOTAL	\$25,264,034	\$27,555,111	\$28,347,632	\$28,246,575
% CHANGE		9.07%	2.88%	-0.36%

<sup>\*</sup>Unaudited

<sup>\*\*</sup>Unit was dissolved in FY07. This unit will not be reinstated in the foreseeable future.

# <u>POLICE / 400</u>

Personnei summary. Authorized Positions –	FY08	FY09	FY10
400 1000 A designistration	Actual	Actual	Adopted
400-1000 Administration Chief of Police	10	10	10
	 	1	
Deputy Chief	1	1	1
Police Lieutenant	1	1	1
Police Officer			1
Administrative Assistant	3	2	2
Administrative Secretary			1
Finance Manager	]	1	1
Accounting Clerk	1	1	1
Administrative Clerk II		1	1
400-2100 Intelligence/Vice	16	23	23
Police Captain	1	1	1
Police Sergeant	2	4	4
Police Corporal	9	11	1 1
Police Officer	3	6	6
Asset Coordinator	1	1	1
400-2200 Support Services	41	40	40
Police Major	1	1	1
Police Captain	i	1	i
Command Sergeant	ı	1	1
Police Sergeant	2	1	1
Police Corporal	5	3	3
Police Officer	9	9	9
Administrative Secretary	1	1	1
Building Service Workers	3	3	3
Criminal Records Technician	15	16	16
		10	10
Records Supervisor	2	1	1
Police Cadet	1	1	1
Building Crew Leader		1	1
Records Manager		I	1
400- 2300 Field Operations	235	239	239
Police Major	1	1	1
Police Captain	3	3	3
Police Lieutenant	8	7	7
Command Sergeants		2	2
Police Sergeant	30	25	25
Police Corporal	1	29	29
Police Officer	190	170	170
Administrative Secretary	1	1	1
Administrative Clerk I	1	1	1
400-2400 Office of Professional Standards	5	5	5
Police Major	1	1	1
Police Lieutenant	1	1	1
Police Sergeant	2	2	2
Administrative Secretary	1	1	1

	FY08	FY09	FY10
	Actual	Actual	Adopted
400-2500 METRO Drug Task Force	2	3	3
Police Sergeant	1	1	1
Police Corporal	1	2	2
400-2800 Administrative Services	20	19	19
Police Major	1	1	1
Police Captain	1	1	1
Police Lieutenant	1	1	1
Police Sergeant	4	4	4
Police Corporals	0	3	3
Police Officer	8	3	3
Police HR Technician	2	1	1
Administrative Secretaries	1	2	2
Accounting Clerk	1	1	1
Facility Maintenance Technician	1	1	1
Criminal Records Technician		1	1
400-3320 Investigative Services	102	91	91
Police Major	1	1	1
Police Captain	1	1	1
Police Lieutenant	8	8	8
Police Sergeant	18	19	19
Police Corporal	58	55	55
Police Officer	1 1	2	2
Administrative Secretary	4	1	1
Administrative Clerk I		3	3
Criminal Record Technician	1	1	1
TOTAL	431	430	430

# Office of the Chief

### Program Description:

The office of the Chief of Police is a functional area of the Police Department that encompasses several activities other than those of the chief administrative officer. The division is the primary administrative section of the Police Department that provides guidance and control over the activities of the department and develops rules and regulations, policies and procedures that are necessary to insure its proper operation.

## Goals, Objectives, and Performance Data -

Goal: To provide police services in an effective, fair, and unbiased manner with professional, well-trained, educated officers operating with integrity and high ethical standards.

**Objective:** Conduct quarterly Goals and Objectives review sessions with the Command Staff.

**Objective:** Prepare monthly crime analysis reports on criminal activity.

Objective: Conduct daily meetings of the Command Staff to monitor the progress of investigations,

programs, projects and current activities.

**Objective:** Monitor and review the Departmental Budget status reports with the Command Staff.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of Review Sessions	4	4	4
Percent of monthly reports prepared	12	12	12
Number of daily meetings	246	248	250
Percent of monthly budget reviews conducted	12	12	12

# Vice/Intelligence

### Program Description:

Vice/Intelligence is responsible for documenting and investigating persons involved in criminal activity. Such criminal activity will include illegal use, sale, distribution and trafficking of drugs (controlled substances), prostitution, illegal gambling, illegal use, sale and/or distribution of alcohol, or firearms, manufacture, sale and/or distribution of obscene or pornographic material and organized criminal activities or any activity which involves offenses for profit or undermines the stability or welfare of the community.

## Goals, Objectives, and Performance Data -

Goal: Enforce all laws in a professional, fair and equitable manner while protecting the rights of

each person.

**Objective:** Conduct investigations of three (3) pornography shops in Muscogee County.

Objective: File condemnation documents on all seized vehicles.

**Objective:** Conduct 250 checks of businesses that are licensed to sell alcohol.

Objective: Confiscate \$2,000,000.00 worth of illicit drugs.

**Objective:** Conduct five (5) details to investigate prostitution/pandering activity.

**Objective:** Investigate, document and prosecute all drug cases resulting from the sale of illicit drugs.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10
	Actual	Actual	Projected
Number of Pornography Shops Investigated	12	12	12
Number of Vehicles Seized	73	55	55
Number of businesses with alcohol licenses checked	182	269	269
Value of Illicit Drugs Seized	\$1,747,064	\$1,207,570	\$1,207,570
Number of Prostitution/Pandering Details Conducted	35	49	49
Number of Cases Made	211	118	118

### **Support Services**

### Program Description:

The Bureau of Support Services provides a variety of support functions for the entire Department. It includes the state-of-the-art 911 Center; the Quartermaster, where all supplies are maintained; Motor Transport where all rolling stock is monitored; Property and Evidence where evidence and recovered property is stored and protected; and the Central Records Unit where tens of thousands of reports, warrants and other documents are maintained.

# Goals, Objectives, and Performance Data –

Goal: To provide documentation and criminal justice data entry services in compliance with

Federal, State and local requirements.

Objective:

To process and provide all pre-employment criminal history inquiries for businesses and the

community.

**Objective:** To process and store all police incident reports.

Objective: Process and enter data into the Columbus Area Justice Information System (CAJIS) from all

incident, supplement, and arrest reports for criminal analysis purposes.

Objective: To respond to all citizens = requests for police services (reports, criminal histories,

fingerprinting, identification cards and permits, etc.)

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of reports processed	97,498	108,045	135,000
Number of inquiries	5,709	4,915	5,406
Number of records added to CAJIS	360,191	363,793	436,552
Number of Counter services provided	96,441	105,644	111,644

# Field Operations

### Program Description:

The Bureau of Field Operations is the largest of the Department's bureaus. This Bureau provides primary police services to the community as first responders for any request for police assistance by providing emergency responses and preventive patrols. The Bureau includes a Tactical Unit that is trained to handle special functions as well as normal patrol duties. In addition, they work closely with various community organizations fighting drugs and crimes in their own neighborhoods. The bicycle patrol concentrates on the Riverwalk, Cooper Creek Park, South Commons and those other areas where they blend in with the relaxed activities.

# Goals, Objectives, and Performance Data -

Goal: To develop safer roadways throughout the City while providing efficient, professional police

service.

**Objective:** Investigate all criminal offenses and prosecute criminal offenders.

Performance Indicators:	FY08	FY09	FY10	
	Actual	Actual	Projected	
Criminal Arrests	14,221	15,197	17,800	
Goal:	To develop a safe community by enforcing all			
Goal.	laws in a fair and equitable manner.			
Objective:	Conduct seven	ty-five (75) opera	ations saturating	
Objective.	known high cr	ime areas.		
Performance Indicators:	FY08	FY09	FY10	
renormance indicators.	Actual	Actual	Projected	
Number of special details	42	80	98	

### Office of Professional Standards

#### Program Description:

The Office of Professional Standards acts as the internal affairs unit of the Department. They play a pivotal role in preserving the integrity of the Department by investigating major complaints against officers. The unit also assures that the Department is in compliance with specific standards to maintain national and state accreditation. Only two percent of the police agencies in country are accredited

### Goals, Objectives, and Performance Data -

Goal: Provide police services in an effective, fair, and unbiased manner with professional, well-

trained, educated officers operating with integrity and high ethical standards.

Objective: Track all complaints against the department and departmental employees for compliance to

policy and procedures.

**Objective:** Conduct research projects, grants and other tasks as assigned by the Command Staff.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of cases tracked	21	18	18
Assignments conducted	90	88	88

# Metro Drug Task Force

### Program Description:

This Office is responsible for the enforcement of Drug Violations and organized crime violations on a regional basis. The two Columbus Police Department's Officers assigned are members of a task force comprising five (5) municipal and county jurisdictions.

# Goals, Objectives, and Performance Data -

Goal: Provide police services in an effective, fair, and unbiased manner with professional, well-

trained, educated officers operating with integrity and high ethical standards.

Objective: Coordinate monthly CEO meetings with five (5) member agencies to monitor the progress of

investigations and current activities.

Objective: Conduct and coordinate a minimum of five (5) major criminal investigations in each agency's

jurisdiction during the fiscal year.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of CEO meetings coordinated	5	5	5
Percentage of agency jurisdictions that the minimum of five major criminal investigations were conducted	100%	100%	100%

### **Special Operations**

### Program Description:

The Special Operations Unit is a new division set up to be the cost center for special operations expenditures.

### Administrative Services

### Program Description:

Bureau of Administrative Services maintains training, community relations and safety programs for the Department. All officers are trained in one of Georgia's few in-house Police Training Units. They oversee recruit and in-service training using a unit that is comprised of certified training instructors. In addition, many other officers in the Department are certified instructors and are used to supplement the training staff in certain police specialties. The Training Unit also maintains the pistol and shotgun ranges, as well as the FATS training equipment. The firing ranges are used by more than 34 different local, state and federal agencies for firearms training and qualification. Administrative Services also maintains the D.A.R.E. and Neighborhood Watch programs.

### Goals, Objectives and Performance Data –

Goal: To develop, implement, & maintain the educational programs & events designed to

enhance the department's commitment to the proactive approach of policing.

**Objective:** Arrange for and provide advanced and specialized training for Officers.

Objective: Provide a minimum of 340 Crime Prevention presentations to the public

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of sworn officers receiving advanced training	381	365	395
Number of presentations	267	340	360

# Motor Transport

# Program Description:

The Motor Transport Unit maintains an inventory of all police vehicles. This includes patrol cars, motorcycles, the bomb trainer and utility trucks. The Police Department is concerned with prompt and efficient maintenance, by keeping more officers in service and available to respond.

# Goals, Objectives, and Performance Data -

To maintain, control and assign all police fleet vehicles in accordance with the City policy Goal:

and guidelines.

To provide fleet management services for Administrative, Detective and Patrol cars, Objective:

Police Motorcycles, Department Trucks and Vans, Scooters, and ATV's.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of patrol vehicles maintained	243	243	321
Number of administrative & detective vehicles maintained	152	152	164
Number of police motorcycles maintained	11	1 1	21
Number of trucks and vans maintained	15	15	15
Number of police scooters maintained	3	3	4

### **Investigative Services**

# Program Description:

The Bureau of Investigative Services investigates major crimes, monitors gang activities and conducts juvenile activities. The Bureau has specialized units such as the Gang Task Force and Juvenile Division unit, which works with the Muscogee County School District in mentoring and supervising youthful offenders. This Bureau also has utilized the GREAT (Gang Resistance Education and Training) program in the school system to educate teens to the problems of gangs.

#### Goals, Objectives and Performance Data –

Enforce all laws in a professional, fair, and equitable manner while protecting the rights Goal:

of each citizen. Develop a safe community through crime prevention, education, and

innovative, proactive programs.

Objective: Conduct four (4) warrant sweeps to reduce the number of outstanding warrants.

Objective: Investigate all homicides.

Objective: Assign for follow-up all reports which meet the elements of burglary/theft.

Utilize the Gang Resistance and Education Training (GREAT) program to educate Objective:

Seventh grade students.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Percent of warrant sweeps conducted	11	11	1 1
Number of homicides	31	30	29
Number of cases assigned	2,279	2,725	3,258



# Mission Statement:

The mission of this department is to ensure a safe community to work and raise a family, by providing the most efficient response and mitigation of fires, hazardous materials, medical, natural disasters and other emergencies that threaten the welfare of our citizens.

Expenditures By Division –

	•	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
410:					<u> </u>
1000	Chief	\$360,072	\$389,547	\$406,123	\$414,627
2100	Operations	18,883,202	20,434,309	20,896,749	21,153,054
2600	Special Operations	999,489	1,066,294	1,063,263	1,103,824
2800	Administrative Services	724,801	767,767	792,750	782,078
2900	Emergency Management	131,106	136,646	153,925	197,582
3610	Logistics and Support	1,043,182	1,742,404	1,949,556	918,623
DEPAR	TMENT TOTAL	\$22,141,851	\$24,536,967	\$25,262,366	\$24,569,788
% CHA	NGE		10.82%	2.96%	-2.74%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$20,397,962	\$21,890,978	\$22,563,540	\$22,748,866
Operations	1,647,887	1,786,207	1,945,567	1,803,022
OPERATING BUDGET	\$22,045,849	\$23,677,185	\$24,509,107	\$24,551,888
Capital Budget	96,002	753,282	753,259	17,900
DEPARTMENT TOTAL	\$22,141,851	\$24,536,967	\$25,262,366	\$24,569,788
% CHANGE		10.82%	2.96%	-2.74%

<sup>\*</sup>Unaudited

CISOTHEL Sufficiency. Additionated Losidons —	FY08	FY09	FY10
	Actual	Adopted	Adopted
410-1000 Chief	5	5	5
Chief of Fire and EMS	1	1	1
Deputy Fire Chief	1	1	1
Fire Captain	1	1	1
Fire Payroll Technician	1	1	1
Administrative Coordinator	1	1	1
410-2100 Operations	333	345	344
Deputy Chief of Operations	1	1	1
Battalion Chief	9	9	9
EMS Division Chief	1	1	1
Fire Captain	25	25	24
Fire Lieutenant	45	45	44
Fire Sergeant	58	58	58
Firefighter/EMT	137	149	169
Firemedic	40	40	32
Paramedics FT	15	15	4
Administrative Specialist II	1	1	1
Administrative Specialist I	1	1	1
410-2600 Special Operations	11	11	11
Deputy Chief of Special Operations	1	1	1
Division Chief of Training	1	1	1
Fire and EMS Training Captain	1	1	2
Fire and EMS Training Lieutenants	6	6	5
Administrative Specialist II	1	1	1
Administrative Tech II	1	1	1
410-2800 Administrative Services	12	12	13
Deputy Chief	1	1	1
Fire Marshal	1	1	1
Assistant Fire Marshal/Fire Captain	1	1	1
Fire Inspectors/Fire Lieutenant	5	5	3
Investigator	3	3	6
Administrative Specialist II	1	1	1
410-2900 Emergency Management	2	2	2
Emergency Management Coordinator	1	1	1
EMA Planner	0	1	1
Administrative Specialist II	1	0	0

	FY08	FY09	FY10
	Actual	Adopted	Adopted
410-3610 Logistics and Support	3	3	3
Civilian, Logistics Tech	1	1	1
Maintenance Technician (Lieutenant)	1	1	1
Maintenance Technician (Firefighter)	1	1	1
TOTAL	366	378	378

#### <u>Chief</u>

### Program Description

This division is responsible for the management of personnel and resources to effectively and efficiently accomplish the organizational goals of the Department of Fire and Emergency Medical Services.

## **Operations**

# Program Description:

The Operations Division seeks to provide superior and quality fire protection services to the community. This service is predicated upon saving lives, protecting property, and preserving the environment.

### Goals, Objectives, and Performance Data -

Goal:	To effectively respond to all emergencies within the appropriate time frames
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established by the department using established accreditation guidelines.

Initial responding fire apparatus to arrive within (4) minutes of dispatch and the initial Objective:

full alarm assignment to arrive within (8) minutes 90% of the time.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of calls that are within the designated times.	98%	99%	100%

To achieve full integration of Fire, EMS, and EMA Departments in as timely a manner Goal:

as possible.

To complete cross training of personnel to appropriate EMT certification as directed Objective:

by promotional policy.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of personnel trained to appropriate EMT certification.	65%	78%	89%

To provide the safest, most efficient and effective emergency services to the citizens of Goal:

Columbus.

Objective: Provide required minimum staffing for all units (24 hour shifts, 365 days per year).

# Special Operations

### Program Description:

The Special Operations Division is responsible for the training and oversight of the Special Operation Teams to include Hazardous Materials Response, BioHaz/Weapons of Mass Destruction, High Angle Rope Rescue, Confined Space Rescue, Trench Rescue, Water Rescue and Wilderness Search and Rescue. Additionally, it is also responsible for the provision of high quality Fire and EMS training for all department personnel that meets or exceeds Federal, State and local government standards.

# Goals, Objectives, and Performance Data -

To satisfy annual Insurance Service Office (ISO) categories of training. Goal:

Objective: in the department.

Provide 4 hours of annual Hazardous Materials training for each of the field personnel

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Complete annual hazardous materials training for 90% of the 300 field personnel in the department in the 3 <sup>rd</sup> and 4 <sup>th</sup> quarter of FY2008.	89%	94%	100%

To satisfy Georgia Firefighter Standards & Training annual Firefighter Recertification Goal:

Training Requirements.

Insure all certified Firefighters in the department meet the State requirements for Objective:

Firefighter Recertification.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Insure all certified firefighters assigned to the Operations Division of the department obtain a minimum of 24 hours of approved classroom training.	100%	100%	100%

#### **Administrative Services**

#### Program Description:

The responsibilities of the administration services division are to provide fair and equitable recruitment, hiring practices and promotional opportunities for all eligible prospective candidates. In addition, maintain personnel and medical records for all employees of the organization. The Fire Prevention division attempts to provide the safest community possible for all citizens in which to live, work and raise a family by instituting fiscally responsible and pro-active approaches to fire safety education and code enforcement which will provide a medium for accomplishing the overall mission of the Columbus Fire Department.

## Goals, Objectives, and Performance Data –

To decrease the probabilities of a fire situation by insuring fire prevention code Goal:

inspections are conducted on those buildings identified as Special Hazards in the

Official Code of Georgia Annotated, Sec.25-2-13.

To conduct annual fire prevention code inspections on buildings identified as Special Objective:

Hazards.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of inspections completed on Special Hazard buildings.	80%	90%	92%

Goal: To maintain 5 day completion time for the initial phase of plan review for a fire

alarm/suppression system after being assigned to Fire Prevention.

Objective:

To complete all initial phases of plan review for fire alarm/suppression systems within

5 working days after being assigned to Fire Prevention.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of initial phase of plans reviewed for fire/alarm suppression systems completed within 5 working days after being assigned to Fire Prevention.	97%	98%	98.3%

### **Emergency Management**

### Program Description:

The Columbus Emergency Management program is responsible for the planning and coordination of the Government's efforts to mitigate against, prepare for, respond to and recover from major emergencies. Readiness requires continuous planning, coordinating, exercising plans, training response personnel and maintaining equipment and facilities ensuring a reliable, immediate response during emergency situations. During a major emergency, the Emergency Operations Center must be capable of selectively activating to perform the necessary command control and coordination functions. The readiness posture and capability of Emergency Management must be maintained at a level to respond rapidly and efficiently to emergencies. Public awareness and knowledge of emergency conditions and procedures are critical to public safety.

# Goals, Objectives, and Performance Data -

Goal:	To upgrade and enhance the technological capabilities of the City's Emergency Operations Center.
Objective:	To insure that the Emergency Operations Center is adequately equipped to manage emergencies regarding Homeland Security and Emergency Management issues and has the capability to integrate with state and federal agencies.
Goal:	To provide public safety response personnel and agencies and outside support agencies the opportunity to test their response policies and protocols through realistic exercises and drills.
Objective:	To conceive, design, and conduct a sufficient number of tabletop, functional, and full scale exercise within this jurisdiction.

Performance Indicators:	FY08	FY09	FY10
renormance indicators.	Actual	Actual	Projected
Full Scale (1 every 4 years required by FEMA)	100%	100%	100%
Functional (2 required every year by FEMA)	100%	100%	100%
Tabletop (2 required every year by FEMA)	100%	100%	100%

# Logistics/Support

## Program Description:

To maintain all fire department buildings, vehicles and equipment according to federal, state, local and industry codes. Additionally, the division manages fixed assets, maintenance records, and both expendable and non-expendable supplies and equipment.

# Goals, Objectives, and Performance Data -

Goal: Maintain a high degree of efficiency in the maintenance of all staff vehicles.

**Objective:** Insure the operational readiness of all staff vehicles.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percent of vehicle requests for repairs/service coordinated and scheduled with appropriate department within one working day of request for repairs/service.	95%	97%	98%

## Mission Statement:

As a work prison, the mission is three-fold: To protect the public through effective control and custody of inmates, provide effective methods of self-improvement for inmates, and provide a safe and professional work environment for our staff.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
420:				
1000 Muscogee County Prison	\$5,965,420	\$6,625,060	\$6,946,251	\$7,092,182
DEPARTMENT TOTAL	\$5,965,420	\$6,625,060	\$6,946,251	\$7,092,182
% CHANGE		11.06%	4.85%	2.10%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$4,524,320	\$5,064,679	\$5,444,489	\$5,579,859
Operation	1,402,541	1,520,165	1,487,012	1,512,323
OPERATING BUDGET	\$5,926,861	\$6,584,844	\$6,931,501	\$7,092,182
Capital Budget	38,559	40,216	14,750	0
PROGRAM TOTAL	\$5,965,420	\$6,625,060	\$6,946,251	\$7,092,182
% CHANGE		11.06%	4.85%	2.10%

<sup>\*</sup>Unaudited

	FY08 Actual	FY09 Actual	FY10 Adopted
420-1000 MCP			· · · · · · · · · · · · · · · · · · ·
Warden	1	1	1
Deputy Warden	2	2	2
Correctional Officer IV, Lieutenant	3	3	3
Correctional Sergeant	5	5	5
Correctional Officer I\II	93	93	93
Senior Correctional Counselor	1	1	1
Correctional Counselor	2	2	2
Records Manager	1	1	1
Executive Secretary I	1	1	1
Intermediate Account Clerk	1	1	1
Data Entry Clerk I	1	1	1

# MUSCOGEE COUNTY PRISON / 420

	FY08 Actual	FY09 Actual	FY10 Adopted
Inmate Labor	80	80	80
TOTAL	111	111	111

### Program Description:

The Muscogee County Prison (MCP) operates according to Georgia law, rules, and regulations of the State Board of Corrections, and the City Council. It is the responsibility of the warden to assume custody of assigned inmates under the jurisdiction of the State Board of Corrections. The warden and his personnel are charged with the responsibility of safe and secure custody, exercise service, recreation, visitation, education, and religious programs for assigned inmates.

As a work prison, MCP provides a cost-effective, inmate labor force. Inmates assigned to MCP are used to supplement the city's work force in the operation of the institution, maintenance of public roads, public services (including sanitation) and other functions of the city government.

Goals, Objectives, and Performance Data -

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Goal:	To provide public safety through hyper vigilance within the facility.				
Objective:	To monitor and maintain safe operations for public protection through hourly inspections & documentation.				
Performance Indicators:		FY08 Actual	FY09 Actual	FY10 Projected	
Percentage of daily inspections and reports completed		100%	100%	100%	

Goal:	To provide public safety through hyper vigilance through effective supervision and accountability of inmate movement and work details for the betterment of our
	community.

8.760

8.760

**Objective:** To achieve maximum control for public protection.

Number of daily inspections and reports completed 8,760

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Percentage of Inmate head counts conducted	100%	100%	100%
Number of Inmate head counts (outside facility)	2,920	2,920	2,920
Number of Inmate head counts (inside facility)	1,825	1,825	1,825



Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
500:					<u> </u>
1000	Superior Court Judges	\$329,790	\$358,425	\$397,990	\$348,053
2000	District Attorney	1,530,557	1,595,251	1,696,248	1,867,222
2100	Adult Probation Office	130,743	140,232	135,468	138,443
2110	Juvenile Court	400,194	279,076	333,666	463,771
2115	Juvenile Court Clerk	0	263,264	241,343	260,465
2120	Court Intake Services	25,081	20,174	22,346	25,350
2125	Circuit Wide Jury Court	246,931	260,648	261,853	264,721
2140	Jury Manager	391,558	328,804	349,392	430,555
2150	Judge Allen	123,184	200,423	179,621	185,346
2160	Judge Johnston	106,644	95,508	102,917	132,340
2170	Judge Pullen	147,809	154,190	147,944	141,335
2180	Judge Peters	117,544	153,917	157,296	135,079
2190	Judge Jordan	138,587	130,394	206,872	195,689
2200	Victim/Witness	149,575	169,855	156,669	176,953
3000	Superior Court Clerk	1,684,939	1,876,586	1,887,936	1,945,574
DEPA	RTMENT TOTAL	\$5,523,136	\$6,026,747	\$6,277,561	\$6,710,896
% CH/			9.12%	4.16%	6.90%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$4,486,026	\$4,978,392	\$5,190,462	\$5,495,277
Operations	1,037,110	1,043,436	1,082,688	1,215,619
OPERATING BUDGET	\$5,523,136	\$6,021,828	\$6,273,150	\$6,710,896
Capital Budget	0	4,919	4,411	0
DEPARTMENT TOTAL	\$5,523,136	\$6,026,747	\$6,277,561	\$6,710,896
% CHANGE		9.12%	4.16%	6.90%

<sup>\*</sup>Unaudited

# JUDICIAL AND STATUTORY / 500/1000-3000

	FY08 Actual	FY09 Actual	FY10 Adopted
500-1000 Superior Court Judges	19	19	
Senior Judge Superior Court	4	4	4
Judge Superior Court	6	6	6
Court Reporters	6	6	6
Law Clerk	2	2	2
Administrative Technician II (P/T)	1	1	1
Administrative reen meternin (1717)	,	'	,
500-2000 District Attorney	25	25	25
District Attorney	1	1	1
Assistant District Attorney	10	10	10
Investigation Supervisor	1	1	1
Investigator II	6	6	6
Administrative Services	1	1	1
Paralegal	1	1	1
Leg Administrative Specialist II	5	5	5
500-2100 Adult Probation	3	3	3
Child Support Enforcement Manager	1	1	1
Fiscal Technician III	1	1	1
Fiscal Technician II	1	1	1
500-2110 Juvenile Court	8	8	8
Judge of Juvenile Court	1	1	1
Court Coordinator I	1	1	1
Custody Investigator	1	1	1
Judicial Administrative Technician II	2	2	2
Judicial Administrative Technician III	1	1	1
Judicial Administrative Technician I	1	1	1
Legal Administrative Specialist	1	1	1
500-2115 Juvenile Court	5	5	5
Custody Investigator	2	2	2
Deputy Clerk II	2	2	2
Assistant Chief Deputy	1	∠ 1	∠ 1
/ Wastali It Chief Deputy	-	-	I
500-2125 Circuit-Wide Juvenile Court	3	3	3
Presiding Judge	1	1	1
Associate Judge (PT)	2	2	2
500-2140 Jury Manager	3	3	3
Jury Coordinator	1	1	1
Administrative Technician I (PT)	1	1	1
Judicial Administrative Technician III	1	1	1

# JUDICIAL AND STATUTORY / 500/1000-3000

	FY08 Actual	FY09 Actual	FY10 Adopted
500-2200 Victim/Witness Assistance Program	6	6	6
Victim Witness Program Administrator	1	1	1
Victim Witness Program Assistant	1	1	1
Victim Witness Advocate	4	4	4
500-3000 Clerk of Superior Court	37	37	37
Clerk of Superior Court	1	1	1
Chief Deputy	0	0	1
Assistant Chief Deputy	0	0	1
Senior Deputy Clerk	7	7	7
Deputy Clerk II	20	20	20
Deputy Clerk I	2	2	4
Administrative Technician I	1	1	0
Administrative Technician I (PT)	2	2	0
Court Coordinator II	2	2	0
TOTAL	109	109	109

# SUPERIOR COURT JUDGES/500-1000

### Program Description -

The Superior Courts are presided over by six judges, elected by the voters of the six counties making up the Chattahoochee Judicial Circuit. These counties are Muscogee, Chattahoochee, Harris, Marion, Talbot, and Taylor. Sessions of the court, both civil and criminal, are held in the county courthouse of each county. Felony cases, divorce/alimony, child custody, equity cases, and cases involving land titles must be tried in the Superior Court. The Superior Court has concurrent jurisdiction with the other courts to try other civil cases and misdemeanor criminal cases. In addition, this court determines appeals from the Probate Court, and in certain instances, from the Juvenile and Municipal Court.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
500:				
1000 Superior Court Judges	\$329,790	\$358,425	\$397,990	\$348,053
DIVISION TOTAL	\$329,790	\$358,425	\$397,990	\$348,053
% CHANGE		8.68%	11.04%	-12.55%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$214,199	\$244,405	\$239,838	\$220,996
Operations	115,591	114,020	158,153	127,057
OPERATING BUDGET	\$329,790	\$358,425	\$397,990	\$348,053
Capital Budget	0	0	0	0
DIVISION TOTAL	\$329,790	\$358,425	\$397,990	\$348,053
% CHANGE		8.68%	11.04%	-12.55%

<sup>\*</sup>Unaudited

	FY08	FY09	FY10
	Actual	Actual	Adopted
500-1000 Superior Court Judges			
Senior Judge Superior Court	4	4	4
Judge Superior Court	6	6	6
Court Reporters	6	6	6
Law Clerk	2	2	2
Administrative Technician II (P/T)	1	1	1
TOTAL	19	19	19

# DISTRICT ATTORNEY / 500-2000/2200

### Mission Statement:

The mission of the District Attorney's office is to prepare a file for each case, identify the evidence and witnesses needed, research the pertinent law and determine the correct charges. The District Attorney's office strives to stay ahead of, and on top of the legal burdens placed upon the prosecutors, to protect the rights of all citizens, victims and defendants.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
500:				
2000 District Attorney	\$1,530,557	\$1,595,251	\$1,696,248	\$1,867,222
2200 Victim/Witness	149,575	169,855	156,669	176,953
DIVISION TOTAL	\$1,680,132	\$1,765,106	\$1,852,917	\$2,044,175
% CHANGE		5.06%	4.97%	10.32%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07	FY08	FY09	FY10
	Actual	Actual	Actual*	Adopted
Personal Services	\$1,581,709	\$1,659,938	\$1,759,867	\$1,932,725
Operations	98,423	105,168	93,050	111,450
OPERATING BUDGET	\$1,680,132	\$1,765,106	\$1,852,917	\$2,044,175
Capital Budget	0	0	0	0
DIVISION TOTAL	\$1,680,132	\$1,765,106	\$1,852,917	\$2,044,175
% CHANGE		5.06%	4.97%	10.32%

<sup>\*</sup>Unaudited

	FY08	FY09	FY10
	Actual	Actual	Adopted
500-2000 District Attorney	25	25	25
District Attorney	1	1	1
Assistant District Attorney	10	10	10
Investigation Supervisor	1	1	1
Investigator II	6	6	6
Administrative Services	1	1	1
Paralegal	1	1	1
Leg Administrative Specialist II	5	5	5
500-2200 Victim/Witness Assistance Program	6	6	6
Victim Witness Program Administrator	1	1	1
Victim Witness Program Assistant	1	1	1
Victim Witness Advocate	4	4	4
TOTAL	31	31	31

# DISTRICT ATTORNEY / 500-2000/2200

# **District Attorney**

### Program Description:

The District Attorney is elected for a four-year term and is the prosecuting attorney for the Superior Courts in the Chattahoochee Judicial Circuit. The duties of this office are by statute and include the prosecution of criminal cases in Superior Court. The District attorney and his staff prosecute a broad range of felony criminal cases, in the Superior and Juvenile courts, representing the State of Georgia.

## Goals, Objectives, and Performance Data -

**Goal:** To prosecute cases and charges presented from all sources.

**Objective:** To keep an accounting of cases and charges presented for prosecution.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Total cases received	2,850	2,875	2,900
Total charges received	7,000	7,100	7,200

**Goal:** To efficiently and aggressively dispose of all cases and charges in a timely manner.

**Objective:** Keep an accounting of dispositions of cases and charges.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Adopted
Total cases disposed	2,800	2,850	2,900
Total charges disposed	7,000	7,050	7,100

### <u>District Attorney – Victim/Witness Assistance Program</u>

### Program Description:

The Victim Witness Assistance Program (VWAP) works directly with the District Attorney's Office and is responsible for helping the victims, families, and witnesses through the criminal justice system. The program informs families of the status of criminal prosecutions and helps the District Attorney's Office track the vital witnesses for their cases.

### Goals, Objectives, and Performance Data –

Goal: To assist more victims by raising community awareness of the services provided

through the office.

**Objective:** Provide advance notification of court proceedings to victims and witnesses.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Notifications	5,800	5,960	6,000
Referrals to other agencies	1,100	1,286	1,300

# SUPERIOR COURT - ADULT PROBATION / 500-2100

### Mission Statement:

To collect child support, alimony, restitution and attorney fees to assist children in having their basic needs met.

## Program Description:

The Adult Probation Office is responsible for receiving, recording and disbursing monies received pursuant to court orders from Superior, State and Municipal Courts on child support, alimony, attorney fees and other miscellaneous charges. The division is responsible for computing arrears on court orders and must appear in court to testify on behalf of the state, plaintiff or defendant. Other responsibilities are as follows: initiates and testifies on revocation hearings on abandonment of illegitimate children charges, brings citations for contempt charges against respondents in other states, collects restitutions on criminal charges.

### Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
500:				
2100 Adult Probation	\$130,743	\$140,232	\$135,468	\$138,443
DIVISION TOTAL	\$130,743	\$140,232	\$135,468	\$138,443
% CHANGE		7.26%	-3.40%	2.20%

<sup>\*</sup>Unaudited

# Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$125,638	\$133,889	\$129,637	\$124,988
Operations	5,105	6,343	5,831	13,455
OPERATING BUDGET	\$130,743	\$140,232	\$135,468	\$138,443
Capital Budget	0	0	0	0
DIVISION TOTAL	\$130,743	\$140,232	\$135,468	\$138,443
% CHANGE		7.26%	-3.40%	2.20%

<sup>\*</sup>Unaudited

	FY08 Actual	FY09 Actual	FY10 Adopted
500-2100 Adult Probation			
Child Support Enforcement Manager	1	1	1
Fiscal Technician III	1	1	1
Fiscal Technician II	1	1	1
TOTAL	3	3	3

# SUPERIOR COURT – JUVENILE COURT / 500-2110/2120/2125

# Program Description:

The Juvenile Court has jurisdiction over cases involving children under the age of 17 who are alleged to be unruly, delinquent, deprived, in need of treatment (i.e., mentally, emotionally ill, or mentally retarded), or who are alleged to have committed a traffic offense. The judge, who is appointed by the Superior Court judges for a term of four years, presides over these cases as well as contested divorce custody cases transferred to the Juvenile Court by the Superior Court Judges. In FY03, a Circuit-wide Juvenile Court was established per GA 15-11-18. This includes one full-time judge and 2 part-time judges who hold preliminary/detention, shelter, and traffic hearings, assess and sign bonds, warrants and other legal documents. The support staff ensures that all cases have been properly handled by conferring with attorneys, and other professionals.

The Georgia Department of Children and Youth Services provides intake and probation officers for the court. The Intake Department is located in the Juvenile Court facility. A Protective Services Coordinator is provided by the Georgia Department of Human Resources with courtesy supervision provided by the court coordinator.

Expenditures By Division -

	FY07	FY08	FY09	FY10
	Actual	Actual	Actual*	Adopted
500:				
2110 Juvenile Court	\$400,194	\$279,076	\$333,666	\$463,771
2120 Court Intake Services	25,081	20,174	22,346	25,350
2125 Circuit Wide Jury Court	246,931	260,648	261,853	264,721
DIVSION TOTAL	\$672,206	\$559,898	\$617,865	\$753,842
% CHANGE		-16.71%	10.35%	22.01%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$548,954	\$422,200	\$483,808	\$570,324
Operations	123,252	137,698	134,057	183,518
OPERATING BUDGET	\$672,206	\$559,898	\$617,865	\$753,842
Capital Budget	0	0	0	0
DIVSION TOTAL	\$672,206	\$559,898	\$617,865	\$753,842
% CHANGE		-16.71%	10.35%	22.01%

<sup>\*</sup>Unaudited

# SUPERIOR COURT - JUVENILE COURT / 500-2110/2120/2125

	FY08	FY09	FY10
	Actual	Actual	Adopted
500-2110 Juvenile Court	8	8	8
Judge of Juvenile Court	1	1	1
Court Coordinator	1	1	1
Custody Investigator	1	1	1
Judicial Administrative Tech. III	2	2	2
Judicial Administrative Tech. II	1	1	1
Judicial Administrative Tech I	1	1	1
Legal Administrative Specialist	1	1	1
500 2125 C'	2	<b>-</b>	2
500-2125 Circuit-Wide Juvenile Court	3	3	3
Presiding Judge	1	1	1
Associate Judge- PT	2	2	2
TOTAL	11	11	1 1

# <u>SUPERIOR COURT – JUVENILE COURT CLERK/ 500-2115</u>

# Program Description:

The Juvenile Court has jurisdiction over cases involving children under the age of 17 who are alleged to be unruly, delinquent, deprived, in need of treatment (i.e. mentally or emotionally ill and mentally retarded), or who are alleged to have committed a traffic offense.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
500:				
2115 Juvenile Court Clerk	\$0	\$263,264	\$241,343	\$260,465
DIVISION TOTAL	\$0	\$263,264	\$241,343	\$260,465
% CHANGE		N/A	-8.33%	7.92%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$248,580	\$234,326	\$241,688
Operations	0	9,767	7,017	18,777
OPERATING BUDGET	\$0	\$258,347	\$241,343	\$260,465
Capital Budget	0	4,917	0	0
DIVISION TOTAL	\$0	\$263,264	\$241,343	\$260,465
% CHANGE		N/A	-8.33%	7.92%

<sup>\*</sup>Unaudited

	FY08 Actual	FY09 Actual	FY10 Adopted
500-2115 Juvenile Court Clerk			
Custody Investigator	2	2	2
Deputy Clerk II	2	2	2
Assistant Chief Deputy	1	1	1
TOTAL	5	5	5

# <u>SUPERIOR COURT – JURY MANAGER / 500-2140</u>

# Program Description:

It is the responsibility of the Jury Manager to furnish jurors to all nine trial Courts, including grand jurors. This responsibility necessitates accompanying duties such as subpoenas, payroll, deferment, orientation and oath of jurors. The effective utilization of the services of jurors is more economical for the taxpayer and more efficient for the Courts.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
500:				
2140 Jury Manager	\$391,558	\$328,804	\$349,392	\$430,555
DIVISION TOTAL	\$391,558	\$328,804	\$349,392	\$430,555
% CHANGE		-16.03%	6.26%	23.23%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$106,919	\$113,661	\$119,533	\$119,384
Operations	284,639	215,143	229,859	311,171
OPERATING BUDGET	\$391,558	\$328,804	\$349,392	\$430,555
Capital Budget	0	0	0	0
DIVISION TOTAL	\$391,558	\$328,804	\$349,392	\$430,555
% CHANGE		-16.03%	6.26%	23.23%

<sup>\*</sup>Unaudited

	FY08 Actual	FY09 Actual	FY10 Adopted
500-2140 Jury Manager			
Jury Coordinator	1	1	1
Administrative Technician I (PT)	1	1	1
Judicial Administrative Technician III	1	1	1
TOTAL	3	3	3

# CLERK OF SUPERIOR COURT / 500-3000

# Program Description:

The Clerk of Superior Court serves in the capacity as Clerk of Superior Court, Juvenile Court, and as Clerk of State Courts. This is an elected person with a term of four years. The clerk's main responsibility is to serve as the recorder of all real estate transactions for Muscogee County, and to collect delinquent fines.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
500:				
3000 Clerk of Superior Court	\$1,684,939	\$1876,586	\$1,887,936	\$1,945,574
DIVISION TOTAL	\$1,684,939	\$1,876,586	\$1,887,936	\$1,945,574
% CHANGE		11.37%	0.60%	3.05%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,579,740	\$1,751,528	\$1,757,616	\$1,816,741
Operations	105,199	125,058	125,908	128,833
OPERATING BUDGET	\$1,684,939	\$1,876,586	\$1,883,524	\$1,945,574
Capital Budget	0	0	4,412	0
DIVISION TOTAL	\$1,684,939	\$1,876,586	\$1,887,936	\$1,945,574
% CHANGE		11.37%	0.60%	3.05%

<sup>\*</sup>Unaudited

	FY08	FY09	FY10
	Actual	Actual	Adopted
500-3000 Clerk of Superior Court			
Clerk of Superior Court	1	1	1
Chief Deputy	0	1	1
Assistant Chief Deputy	0	1	1
Senior Deputy Clerk	7	7	7
Deputy Clerk II	22	23	23
Deputy Clerk I	2	4	4
Administrative Technician I	1	0	0
Administrative Tech. I (PT)	2	0	0
Court Coordinator II	2	0	0
TOTAL	37	37	37



### Mission Statement:

To conduct a thorough, fair, vigorous and just prosecution of all misdemeanor cases bound over from Recorder's and Municipal courts in Muscogee County.

### State Court - Judges

# Program Description:

The State Courts are presided over by two judges who are elected for a term of four years. The Court tries both civil and criminal cases with a jury composed of twelve persons. Criminal cases tried in this court are limited to misdemeanors and appeals from Recorder's Court by the State Constitution.

## State Court - Solicitor

## Program Description:

The State Court Solicitor's Office prosecutes all Muscogee County misdemeanor and City Ordinance violations appealed from Recorder's Court. Investigators collect all warrants, citations, reports, documents, records, histories and evidence, including witness interviews. Recommendations for disposition and sentencing are made and cases are presented to a Judge for pleas. The Solicitor's Office coordinates jail pleas and arraignment dockets before a State Court Judge.

The Solicitor's Office works in tandem with a State Court Judge-appointed probation company to ensure fine payments, community service performance, jail reporting and restitution. The Solicitor's Office originates warrants for a variety of reasons including probation violations and failure to appear for court dates.

Expenditures By Division –

		FY07	FY08	FY09	FY10
		Actual	Actual	Actual*	Adopted
510:					
1000	State Court Judges	\$502,012	\$534,362	\$562,343	\$571,212
2000	Solicitor	891,043	979,949	1,009,264	1,023,149
DEPAR	RTMENT TOTAL	\$1,393,055	\$1,514,311	\$1,571,607	\$1,594,361
% CHA	NGE		8.70%	3.78%	1.45%
*Unaud	dited				

Expenditures by Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,346,686	\$1,468,995	\$1,523,486	\$1,548,522
Operations	46,369	45,316	48,121	45,839
OPERATING BUDGET	\$1,393,055	\$1,514,311	\$1,571,607	\$1,594,361
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$1,393,055	\$1,514,311	\$1,571,607	\$1,594,361
% CHANGE		8.70%	3.78%	1.45%

<sup>\*</sup>Unaudited

# STATE COURT / 510

Personnel Summary: Authorized Positions –

	FY08	FY09	FY10
	Actual	Actual	Adopted
510-1000 State Court Judges	6	6	6
State Court Judges	2	2	2
Court Reporter	2	2	2
Judicial Administrative Technician III	2	2	2
510-2000 Solicitor	13	13	13
Solicitor State Court	1	1	1
Assistant Solicitor State Court	4	4	4
Chief Assistant Solicitor	1	1	1
Investigator Supervisor	1	1	1
Investigator I	2	2	2
Investigator II	1	1	1
Court Coordinator I	1	1	1
Judicial Administrative Technician II	2	2	2
TOTAL	19	19	19

# Goals, Objectives and Performance Data -

To accurately and efficiently prosecute cases in a timely manner. Goal:

Objective:

To accurately compile cases from case initiation to arraignment within two months.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of cases prosecuted.	9,500	9,500	9,700

# Mission Statement:

To process cases through the criminal justice system as expediently as possible while providing high quality and professional representation of clients.

Expenditures By Division –

	-	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
520:					
1000	Public Defender	\$1,071,073	\$1,179,088	\$1,163,352	\$1,126,419
2000	Muscogee County Public Defender	218,404	225,112	194,191	253,871
DEPAR	RTMENT TOTAL	\$1,289,476	\$1,404,200	\$1,357,543	\$1,380,290
% CHA	ANGE		8.90%	-3.32%	1.68%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$440,936	\$477,728	\$462,184	\$498,457
Operations	848,540	926,472	895,359	881,833
OPERATING BUDGET	\$1,289,476	\$1,404,200	\$1,357,543	\$1,380,290
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$1,289,476	\$1,404,200	\$1,357,543	\$1,380,290
% CHANGE		8.90%	-3.32%	1.68%

<sup>\*</sup>Unaudited

	FY08	FY09	FY010
	Actual	Actual	Adopted
520-1000			
Assistant Public Defender	1	2	2
Investigator II	7	7	7
Investigator I	1	0	0
Legal Administrative Specialist II	1	1	1
Legal Administrative Specialist I	1	1	1
TOTAL	11	11	11

# PUBLIC DEFENDER / 520

### Administration

## Program Description:

The Office of the Public Defender, Chattahoochee Judicial Circuit, is a unit of the Georgia Public Defender Standards Council. The Public Defender represents indigent persons who have criminal cases pending in the Superior Courts of Chattahoochee, Harris, Marion, Muscogee, Talbot, and Taylor counties.

# Goals, Objectives and Performance Data -

Goal: The goal is to represent indigent defendants so as to assure that the judicial process

treats poor people fairly and equitably and to do so in a fiscally responsible way.

Objective: The agency intends to insure that defendants who have criminal actions pending

against them have capable, competent, and effective representation.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Cases Assigned	47,72	5,469	5,875
Cases Closed	4,249	5,489	5,625

Expenditures By Division –

		FY07	FY08	FY09	FY10
		Actual	Actual	Actual*	Adopted
530:					
1000	Municipal Court Judge	\$240,517	\$310,556	\$358,312	\$355,280
2000	Clerk of Municipal Court	606,458	698,209	670,219	689,000
3000	Marshal	899,141	1,294,529	1,387,403	1,200,303
3100	Junior Marshal Program	78,274	42,183	1,193	0
DEPAR	RTMENT TOTAL	\$1,824,390	\$2,345,477	\$2,417,127	\$2,244,583
% CHA	ANGE	•	28.56%	3.05%	-7.14%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,623,372	\$1,998,503	\$2,092,708	\$2,074,974
Operations	183,007	206,535	204,338	169,609
OPERATING BUDGET	\$1,806,379	\$2,205,038	\$2,297,046	\$2,244,583
Capital Budget	18,011	140,439	120,801	0
DEPARTMENT TOTAL	\$1,824,390	\$2,345,477	\$2,417,127	\$2,244,583
% CHANGE		28.56%	3.05%	-7.14%

<sup>\*</sup>Unaudited

	FY08 Actual	FY09 Actual	FY10 Adopted
530-1000 Municipal Court Judge	4	4	4
Municipal Court Judge	1	1	1
Court Coordinator	1	1	1
Judicial Administrative Tech. III	1	1	1
Judicial Administrative Tech. II	1	1	1
530-2000 Clerk of Municipal Court	13	14	14
Clerk of Municipal Court	1	1	1
Court Coordinator I	1	1	1
Judicial Administrative Tech. II	10	10	10
Judicial Administrative Tech. 1	1	1	1
Executive Assistant	0	1	1

# MUNICIPAL COURT / 530

530-3000 Marshal	15	18	18
Municipal Court Marshal	1	1	1
Chief Deputy Marshal	1	1	1
Deputy Marshal Lieutenant	1	1	1
Deputy Marshal Sergeant	1	1	1
Deputy Marshal	10	12	12
Administrative Specialist II	1	1	1
Communication Technician III	0	1	1
TOTAL	32	35	35

### <u>Judge</u>

### Program Description:

This court is presided over by a judge elected to a four-year term. In criminal cases, this court acts as a committal court only, except it may accept guilty pleas and impose sentences in certain cases. In cases resulting from the violation of state statutes in which the defendant does not plead guilty, the court determines if there is sufficient evidence to warrant committing the case to the Superior Court or State Court for trial. In such instances, a bail bond is required for the defendant's release from confinement while awaiting trial. This court also has jurisdiction of certain civil cases.

# Goals, Objectives and Performance Data -

Goal: To reduce the length of time it takes to have a hearing on individual cases.

Currently, once an answer is filed it takes 4 to 6 months to get the case heard.

Objective:

To have hearings on cases that have answers filed in a timely manner. Legislation

instructs courts to have hearings within 15-30 days of filing an answer.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of cases that went to trial.	506	550	580

### <u>Clerk</u>

### Program Description:

The voters of Muscogee County elect the Clerk of Municipal Court to a four-year term. Municipal Court has jurisdiction of civil cases when the amount does not exceed \$15,000 including suits for damages, breach of contract, and garnishments and writs of possession up to \$15,000. In addition, all dispossessory proceedings, attachment levies, foreclosure liens and distress warrants are handled in Municipal Court. The Clerk of Municipal Court must record and maintain minutes and pleadings; collect and disburse court monies and costs to litigants. Warrants are also issued for bad checks, peace, criminal charges and good behavior.

# MUNICIPAL COURT / 530

### Marshal

## Program Description:

The Marshal's Department enforces the orders, writs and precepts of the Municipal Court. The department has original jurisdiction to enforce all orders and directives of the Municipal and Magistrate Courts.

# Goals, Objectives and Performance Data –

To increase the service and quality of all processes of Municipal Court and provide Goal:

superior law enforcement.

To ensure all civil papers are served in a timely manner and deputies are providing Objective:

law enforcement when needed.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of Civil Papers received	34,205	38,306	45,000
Number of Civil Papers served	25,069	27,111	30,000
Number of Traffic Tickets Issued	151	672	1,000



# Program Description:

The Judge of Probate is elected to a four-year term. Legal issues regarding the probate of wills; administration of estates; marriage licenses; mental health statutes; and guardians for minors are handled by this court.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
540:				
1000 Judge of Probate	\$383,860	\$447,389	\$445,582	\$446,7246
DEPARTMENT TOTAL	\$383,860	\$447,389	\$445,582	\$446,724
% CHANGE		16.55%	-0.40%	0.26%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$354,685	\$384,575	\$413,573	\$418,059
Operations	29,175	37,602	29,551	28,665
OPERATING BUDGET	\$383,860	\$422,177	\$443,124	\$446,724
Capital Budget	0	25,212	2,458	0
DEPARTMENT TOTAL	\$383,860	\$447,389	\$445,582	\$446,724
% CHANGE		16.55%	-0.40%	0.26%

<sup>\*</sup>Unaudited

•	FY08 Actual	FY09 Actual	FY10 Adopted
540-1000 Probate Court	, recaci	, (etaa.	лаоргоа
Probate Judge	1	1	1
Chief Clerk of Probate Court	1	1	1
Judicial Administrative Tech. II	4	4	4
TOTAL	6	6	6

# PROBATE COURT / 540

# Goals, Objectives, and Performance Data –

To timely process all petitions and applications in a consistent manner as required Goal:

by law.

To conduct all Court matters courteously, efficiently and in full accordance with the Objective:

applicable law, equally and without bias.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Number of petitions filed.	1,362	1,335	1,330
Marriage licenses issued.	1,456	1,465	1,455
Pistol licenses issued.	609	640	625



### Mission Statement:

We, the members of the Muscogee County Sheriff's Office, are dedicated to safeguarding the lives and property of our community through fair and impartial treatment of all citizens. We strive to protect the community and to operate the Muscogee County Jail within the boundaries of the State and U.S. Constitutions while providing safe, humane and secure environment for both the staff and inmates. We are committed to effectively serving the Judiciary needs of all the Courts within our jurisdiction. We seek to strengthen our partnerships with all facets of our community and will fulfill our duties by adapting to the changing needs of our citizens and by adhering to the highest standards of integrity, ethics and professionalism when performing our duties as employees of Muscogee County Sheriff's Office

Expenditures By Division -

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
550:					
1000	Administration	\$1,034,384	\$1,184,751	\$2,024,593	\$1,765,455
2100	Operations (Uniform				
	&Criminal)	3,175,686	3,287,715	4,549,185	4,142,386
2200	Criminal	1,123,087	1,068,501	35,238	0
2300	Training	233,236	264,767	6,800	0
2400	Motor Transport	348,606	339,749	293,696	240,000
2500	Recorders Court	849,926	876,816	885,048	945,763
2600	Detention	12,161,034	13,465,480	14,480,136	14,711,565
2650	Medical	3,474,256	3,973,533	4,125,038	3,736,445
3510	Environmental Court	7,751	9,938	0	0
DEPAR	TMENT TOTAL	\$22,407,966	\$24,471,250	\$26,399,734	\$25,541,614
% CHA	NGE		9.21%	7.88%	-3.25%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$17,644,932	\$18,879,146	\$20,572,416	\$20,385,757
Operations	4,656,256	5,495,824	5,665,671	5,155,857
OPERATING BUDGET	\$22,301,188	\$24,374,970	\$26,238,087	\$25,541,614
Capital Budget	\$106,778	\$96,280	\$161,647	\$0
DEPARTMENT TOTAL	\$22,407,966	\$24,471,250	\$26,399,734	\$25,541,614
% CHANGE		9.21%	7.88%	-3.25%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
550-1000 Administration	14	17	27
Sheriff	1	1	1
Chief Deputy Sheriff	1	1	1
Sheriff Captain	1	1	3
Deputy Sheriff Lieutenant	1	1	2
Deputy Sheriff Sergeant	2	2	2
Deputy Sheriff	2	2	2
Fiscal Technician III	1	1	1
Administrative Technician II	1	1	1
Administrative Technician I	1	1	1
Administrative Services	1	1	1
Administrative Specialist II	1	1	1
Public Safety Record Supervisor	1	1	1
550-2100 Operations (change from Uniform effective 7/01/08)	47	69	63
Sheriff Captain	1	1	2
Deputy Sheriff Lieutenant	2	2	2
Deputy Sheriff Sergeant	5	5	7
Deputy Sheriff	33	33	41
Deputy Sheriff - Investigations	1	1	4
Communication Technician IV	3	3	3
Security Guards	2	2	2
Administrative Specialist II	0	0	2
Deputy Sheriff Technician	0	0	2
Record Supervisors	0	0	2
Administrative Specialist II – part-time	0	0	2
550-2200 Criminal (merged with Operations effective 7/01/08)	22	22	0
Sheriff Captain	1	1	0
Deputy Sheriff Sergeant	2	2	0
Deputy Sheriff Investigator	3	3	0
Deputy Sheriff	8	8	0
Administrative Specialist II	2	2	0
Deputy Sheriff Technician	2	2	0
Record Supervisors	2	2	0
Administrative Specialist II – part-time	2	2	0

	FY08 Actual	FY09 Actual	FY10 Adopted
550-2300 Training (merged with Administration effective 7/01/08)	3	3	0
Deputy Sheriff Lieutenant	2	2	0
Deputy Sheriff Sergeant	1	1	0
550-2500 Recorders Court	17	20	18
Recorder's Court Judge	1	1	2
Recorder's Court Judge - PT	3	3	5
Sheriff Captain	1	1	1
Deputy Sheriff Sergeant	1	1	1
Record Supervisor	1	1	1
Administrative Technician II	8	8	8
Fiscal Technician II	2	2	2
550-2600 Detention (changed from Jail effective 7/01/08)	253	263	237
Deputy Sheriff – Warden	1	1	1
Sheriff Captain	2	2	2
Deputy Sheriff Lieutenant	6	7	7
Deputy Sheriff Sergeant	22	22	22
Deputy Sheriff	117	126	126
Sheriff Correctional Officer	79	79	79
Criminal Records Technician	6	6	6
I.D. Technician	8	8	8
Administrative Technician	1	1	1
Fiscal Technician	2	2	2
550-2650 Medical	29	29	24
Health Service Administrator	1	1	1
Registered Nurse	4	4	4
Licensed Practical Nurse	19	19	19
Medical Technician	2	2	2
Medical Records Technician	2	2	2
Corrections Counselor	1	1	1
550-3510 Environmental Court (merged with Recorders Court effective 7/01/08)	3	3	0
Recorder's Court Judge	1	1	0
Recorder's Court Judge PT	2	2	0
TOTAL	379	371	371

#### Administration

### Program Description:

The Administrative Bureau provides Administrative support to the various divisions within the Sheriff's Office. This division performs numerous tasks on a daily basis in order to provide this support. We seek to strengthen our partnership and relationship in all aspects of our community and fulfill our duties by adapting to changing needs of our community and by adhering to the highest standards of Integrity, ethics and professionalism when in the performance of our duties as Deputy Sheriff's of Muscogee County.

# Goals, Objectives and Performance Data -

Goal: To concentrate on good customer service and enter civil papers promptly and

efficiently.

To be good stewards of taxpayer dollars and being committed to quality service

Objective: through planning, organizing, communication and delivery while reflecting positively

on the Sheriff's Office. To complete 100 percent of civil documents.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of civil documents processed.	84,000	82,000	84,000

**Goal:** To promptly, efficiently and politely answer all calls received by the Sheriff's Office.

**Objective:** To process 100 percent of the phone calls received.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of phone calls received	60,000	108,000	110,000

#### **Operations**

#### Program Description:

The Operations Bureau of the Muscogee County Sheriff's Office is responsible for the following: Patrol Services, Courts Services, Investigative/Felony Apprehension Services (internal and external), Civil Processes, Misdemeanor warrant apprehension and services, Canine services, Sex Offenders registration and verification, Special Events, Special Response Teams, out of town transports, and Mobile Command Deployment.

### Goals, Objectives and Performance Data -

To provide continuous patrol services for the citizens and government of Muscogee

County, Georgia, and to ensure vital support to all Divisions and Bureau's of the

Goal: Muscogee County Sheriff's Office. Render these services by adhering to the highest

standards of professionalism and integrity that meets the expectations of all our

customers.

Timely response to all calls for services. Every Deputy having the ability, training, skill, and

resources to perform the appropriate law enforcement response and meet the demand

of service required for resolution.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of misdemeanor criminal warrants checked.	12,500	12,500	12,000

**Goal:** Protect and serve all Courts that operate judicially within Muscogee County.

Provide protection for judges, attorneys, court staff, jurors, citizens, and prisoners. Ensure courtrooms are monitored and well maintained. Maintain order and enforce court directives that ensure the courts can function judicially prudent lending to operational

efficiency and preserving the integrity and legal methods of Judicial System.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Court Cases attended.	28,000	28,000	28,500

# **Budget Notes:**

Objective:

Objective:

-The following personnel was approved in this budget:

- Two (2) Correctional Officers

### Motor Transport

### Program Description:

The main function of the Motor Transport division is to ensure that all departmental vehicles are in proper operating condition and meet prescribed safety standards. Motor transport is responsible for monitoring vehicle activity and scheduling preventative maintenance and needed repairs.

### Recorders Court

#### Program Description:

Recorders Court hears traffic, criminal and city ordinance cases made by the Columbus Police Department, Special Enforcement, Airport Police, Housing Authority, Metro Narcotic Task Force, Fire Department and the Georgia State Patrol. The court's functional responsibility is to set bail, issue warrants, collect fines/bonds, hear and determine if probable cause exists for Superior/State Court offenses, and adjudicate City Ordinances and certain state offenses. The Treasury Division collects all fines/bonds and other monies directed by the Courts.

# Goals, Objectives and Performance Data -

Goal: To train all Recorder's Court employees on State guidelines for the collection of

mandated surcharges to fines.

**Objective:** Have each employee complete web-based training, by the end of the year.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percentage of employees to complete training.	14%	14%	100%

### **Detention**

### Program Description:

The Muscogee County Detention Center is a housing facility for pretrial state, local, federal, and sentenced misdemeanants/city ordinance inmates. In addition, the Detention Center on average holds 100-150 state inmates.

### Goals, Objectives and Performance Data -

To expand the current legal inmate housing capacity and related service facilities of the Muscogee County Detention Center to accommodate the current and future inmate

Muscogee County Detention Center to accommodate the current and ruture in

population. To eliminate inmates sleeping on the floor.

Objective: Construction of additional inmate housing and service facilities to expand the bed

capacity of the Muscogee County Detention Center from 1,069 to 1,800.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
The percentage of funding, planning and construction completed each year.	0%	10%	25%

### **Budget Notes:**

Goal:

-The following personnel was approved in this budget:

- One (1) reclassification of Sergeant G18 to Lieutenant G20
- One (1) reclassification of Deputy Sheriff G14 to Sergeant G18

#### Medical

#### Program Description:

The Medical Bureau provides medical/dental and mental health care to all inmates of the Muscogee County Jail and Muscogee County Prison.

#### Goals, Objectives and Performance Data –

Goal: To meet federal, state and NCCHC guidelines in the delivery of medicine.

**Objective:** All medications are delivered to the appropriate patient within 24 hours of prescription.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Requests met within set timelines.	90%	95%	95%

# Mission Statement:

To provide tag and tax services that are accessible and responsive to the needs of the citizens of Muscogee County through innovation, technology, and a professional workforce.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
560:				
1000 Tax Commissioner	\$1,305,210	\$1,343,296	\$1,406,508	\$1,500,982
DEPARTMENT TOTAL	\$1,305,210	\$1,343,296	\$1,406,508	\$1,500,982
% CHANGE		2.92%	4.71%	6.72%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY08 Actual	FY09 Adopted	FY09 Actual*	FY10 Adopted
Personal Services	\$1,127,800	\$1,211,941	\$1,250,133	\$1,339,059
Operations	177,410	131,355	156,375	161,923
OPERATING BUDGET	\$1,305,210	\$1,343,296	\$1,406,508	\$1,500,982
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$1,305,210	\$1,343,296	\$1,406,508	\$1,500,982
% CHANGE		2.92%	4.71%	6.72%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
560-1000 Tax Commissioner	/ (Ceden	/ (Ctacil	, laoptea
Tax Commissioner	1	1	1
Chief Deputy Tax Commissioner	1	1	1
Deputy Tax Commissioner I	3	3	3
Administrative Specialist III	1	1	1
Tax Computer Specialist	0	0	1
Accountant III	1	1	1
Customer Service Technician II	6	6	6
Customer Service Technician I	15	15	14
Administrative Specialist III	1	1	1
Administrative Technician I- PT	2	2	2
TOTAL	30	30	30

# TAX COMMISSIONER / 560

## Program Description:

The Tax Commissioner's primary job is to collect ad valorem taxes due by the residents of Muscogee County for the State of Georgia, Columbus Consolidated Government and Muscogee County School District. The Tax Commissioner is responsible for the receiving of tax returns and homestead exemption application and the certification of the real and personal property digest to the State of Georgia, Department of Revenue, and Property Tax Division. Intangible taxes are also the responsibility of this office.

### Goals, Objectives and Performance Data -

To provide courteous, prompt, efficient service to citizens and government in the

Goal: collection and remission of revenue. (property taxes, mv registration, fees &

penalties, etc).

Objective: Implement new motor vehicle and property tax laws.

Objective: Obtain 99% property tax collection rate.

Objective: Implement motor vehicle internet registration renewal.

Objective: Improve property tax billing and collection technology.

Performance Indicators:	FY08 Actual	FY09 Adopted	FY10 Projected
Motor Vehicle services	259,525	260,000	260,500
Title Transactions	58,834	59,500	60,500
Property Tax Billing	134,700	140,000	145,000
Telephone Calls	120,000	125,000	130,000

# **Budget Notes:**

The following position was reclassed in FY10 budget:

- Tax Clerk (G10) to Tax Computer Specialist (G13)



#### Mission:

The Coroner's office exists to serve the residents and visitors of Muscogee County by conducting thorough medico legal death investigations. The Coroner's Office will remain diligent in our effort to seek the truth, establish accurate conclusions, produce prompt reports and function with integrity and compassion in all aspects of our specialized professional expertise and dedicate ourselves to continuous progress towards excellence.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
570:				
1000 Office of the Coroner	\$227,786	\$220,409	\$252,641	\$276,202
DEPARTMENT TOTAL	\$227,786	\$220,409	\$252,641	\$276,202
% CHANGE		-3.24%	14.62%	9.33%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY7 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$188,628	\$199,422	\$229,747	\$255,282
Operation	24,118	20,987	22,894	20,920
OPERATING BUDGET	\$212,746	\$220,409	\$252,641	\$276,202
Capital Budget	15,040	0	0	0
DEPARTMENT TOTAL	\$227,786	\$220,409	\$252,641	\$276,202
% CHANGE		-3.24%	14.62%	9.33%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual	FY10 Adopted
570-1000 Administration			1
Coroner	1	1	1
Deputy Coroner	2	2	2
Administrative Specialist II	1	1	1
Part-Time Deputy Coroner	1	1	1
TOTAL	5	5	5

### Program Description:

The Coroner is elected for a four-year term and is charged with the responsibility of investigating deaths from unknown or violent causes, and deaths that occur while unattended by a physician. The Coroner is also charged with holding inquests, assisting law enforcement agencies with investigations, locating, advising, and counseling with families of the deceased, maintaining an up-to-date and complete record system on each case, and the responsibility of transporting bodies to the Medical Examiner's Lab in Atlanta for autopsy.

# CORONER / 570

## Goals, Objectives and Performance Data -

Goal: To provide highest level of training and working conditions possible for

investigators for safety and efficiency.

**Objective:** Assure investigators attend classes in their area of expertise.

Performance Indicators:FY08 Actual Actual Actual Percentage of completionFY10 Projected P4%P5%96%

To properly conduct body transport to maintain a high standard in establishing

Goal: accurate conclusion of time of death, cause of death, and other applicable

factors.

**Objective:** To maintain a low level of incidents during body transports.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Percentage of transports without incident	100%	100%	100%

## **Budget Notes:**

A pay increase for the Coroner was approved for the FY10 budget. The coroner will receive annual increases based on the COLA increases enacted by the General Assembly for state employees.

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:					
1000	Agency Appropriations	\$1,761,542	\$1,981,478	\$1,769,564	\$1,823,151
2000	Contingency	254,976	306,812	214,712	250,000
3000	Non-Categorical	4,207,636	4,077,173	5,521,346	3,283,675
4000	Inter-Fund Transfer	6,814,497	13,880,480	4,948,967	5,284,050
6000	Airport	3,148	0	0	0
6500	Port Columbus Naval Museum	284,782	307,719	315,036	329,460
7000	Law Library	251	0	0	0
DEPAR	RTMENT TOTAL	\$13,326,832	\$20,553,662	\$12,769,625	\$10,970,336
% CHA	ANGE		54.23%	-37.87%	-14.09%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$448,141	\$437,235	\$448,446	\$435,935
Operations	10,154,941	10,201,466	11,869,937	9,785,686
OPERATING BUDGET	\$10,603,082	\$10,638,701	\$12,318,383	\$10,221,621
Capital Budget	2,723,750	9,914,962	451,242	748,715
DEPARTMENT TOTAL	\$13,326,832	\$20,553,662	\$12,769,625	\$10,970,336
% CHANGE		54.23%	-37.87%	-14.09%

<sup>\*</sup>Unaudited

# NON-DEPARTMENTAL / 590

# Agency Appropriations

#### Program Description:

The Consolidated Government provides funds to agencies that provide services to the community. The chart below shows the agency appropriations for each organization.

Agency	FY09 Appropriation	FY10 Adopted
Health Department Services	\$813,475	\$813,475
Health Department Rent	282,643	295,578
Department of Family and Children Services	90,000	90,000
Airport Commission	40,000	40,000
Lower Chattahoochee RDC	149,033	186,291
Lower Chattahoochee RDC/Senior Meals	0	0
Keep Columbus Beautiful	65,784	65,784
Senior Referral Service	0	0
New Horizons Community Service Board	234,823	234,823
Lower Chattahoochee Direct Service Corp	43,029	0
Uptown Columbus	81,000	81,000
Literacy Alliance	16,200	16,200
TOTAL	\$1,815,987	\$1,823,151

# **Contingency**

### Program Description:

The Contingency Fund is an amount established in each annual budget to finance unusual items, which cannot be anticipated in the budget preparation. As these items occur during the year, transferring the required funds to the appropriate account reduces the contingency.

### Non-Categorical

#### Program Description:

Appropriations and expenditures, which pertain solely to a specific department, are budgeted by that department. However, there are certain expenditures, which are not applicable to a specific department, and the non-categorical section has been established for recording these appropriations and expenditures.

# Inter-fund Transfer

## Program Description:

This activity accounts for operating transfers from the General Fund to other funds. Transfers are made to provide required matching funds for federal and/or state grants. Also, this activity accounts for resources transferred to other funds where actual costs are recorded with funding assistance from the General Fund, such as the Emergency 911 Fund. Finally, this activity accounts for transfers of funds allocated to the Capital Improvement Program.

# NON-DEPARTMENTAL / 590

## **Budget Notes:**

-The budget reflects the funding for these specific Capital Improvement Projects.

Project Description	Budget
Baker Village	\$498,715

<sup>\*</sup>The detail for these projects can be found in the Capital Improvement Program Budget Book.

### Port Columbus Naval Museum

# Program Description:

The Port Columbus-Civil War Naval Center is a nationally recognized tourism and educational facility dedicated to the collection, preservation, study and interpretation of the Confederate States Navy in general and specifically, the salvaged Confederate warships "Jackson" and "Chattahoochee". The Naval Center is one of the premiere tourist attractions in Columbus receiving more than 20,000 visitors annually.

# LOST FUND / 0102 - POLICE

## Mission Statement:

The Columbus Police Department will deliver effective and responsive law enforcement to all citizens of the City of Columbus in a fair and equitable manner. As an integral part of the Columbus Community, we are committed to communicate with those we serve and to join with them in establishing priorities to enhance the quality of life for the entire community.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
400:				
9900 Police	\$0	\$0	\$3,919,284	\$9,580,329
9902 E-911	0	0	0	369,081
DEPARTMENT TOTAL	\$0	\$0	\$3,919,284	\$9,949,410
% CHANGE		N/A	N/A	153.86%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$1,606,055	\$6,660,027
Operations	0	0	212,803	12,213
OPERATING BUDGET	0	0	1818,858	6,672,240
Capital Budget	0	0	2,100,426	3,277,170
PROGRAM TOTAL	\$0	\$0	\$3,919,284	\$9,949,410
% CHANGE		N/A	N/A	153.86%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Adopted
400-9900 Police	0	35	100
Police Sergeant	0	0	12
Police Corporal	Ο	0	14
Police Officer	0	35	74
400-9902 E-911	0	0	9
Communication Technicians I/II/III	0	0	9
TOTAL	0	35	109

# LOST FUND / 0102 - POLICE

# **Budget Notes:**

- 100 Additional Police Officers \$4,400,190
  - o 74 Police Officers
  - o 14 Corporals
  - o 12 Sergeants
- \$3,000 Annual Supplement for sworn officers \$1,890,756
- Nine (9) E-911 Communication Technician III \$41,009 with benefits (Total \$369,081)

# Capital Outlay:

• 78 Pursuit vehicles with technology packages \$3,277,170

# LOST FUND / 0102 - FIRE/EMS

## Mission Statement:

The mission of this department is to ensure a safe community to work and raise a family, by providing the most efficient response and mitigation of fires, hazardous materials, medical, natural disasters and other emergencies that threaten the welfare of our citizens.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
410:	\$0	\$0	\$0	\$1,680,131
DEPARTMENT TOTAL	\$0	\$0	\$0	\$1,680,131
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$1,433,565
Operations	0	0	0	0
OPERATING BUDGET	\$0	\$0	\$0	\$1,433,565
Capital Budget	0	0	0	246,566
DEPARTMENT TOTAL	\$0	\$0	\$0	\$1,680,131
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

# Budget Notes:

• \$3,000 Annual Supplement for sworn officers \$1,433,565

# Capital Outlay:

• Fire Engine/Ambulance replacements \$246,566

# LOST FUND / 0102 - SHERIFF

### Mission Statement:

We, the members of the Muscogee County Sheriff's Office, are dedicated to safeguarding the lives and property of our community through fair and impartial treatment of all citizens. We strive to protect the community and to operate the Muscogee County Jail within the boundaries of the State and U.S. Constitutions while providing safe, humane and secure environment for both the staff and inmates. We are committed to effectively serving the Judiciary needs of all the Courts within our jurisdiction. We seek to strengthen our partnerships with all facets of our community and will fulfill our duties by adapting to the changing needs of our citizens and by adhering to the highest standards of integrity, ethics and professionalism when performing our duties as employees of Muscogee County Sheriff's Office.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
550:	\$0	\$0	\$0	\$1,185,597
DEPARTMENT TOTAL	\$0	\$0	\$0	\$1,185,597
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$1,185,597
Operations	0	0	0	0
OPERATING BUDGET	\$0	\$0	\$0	\$1,185,597
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$0	\$0	\$0	\$1,185,597
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

### **Budget Notes:**

• \$3,000 Annual Supplement for sworn officers \$1,185,597

# LOST FUND / 0102 – MCP

### Mission Statement:

As a work prison, the mission is three-fold: To protect the public through effective control and custody of inmates, provide effective methods of self-improvement for inmates, and provide a safe and professional work environment for our staff.

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
420	Muscogee County Prison	\$0	\$0	\$0	\$603,696
DEPA	RTMENT TOTAL	\$0	\$0	\$0	\$603,696
% CH	ANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$402,948
Operation	0	0	0	0
OPERATING BUDGET	\$0	\$0	\$0	\$402,948
Capital Budget	0	0	0	200,748
DEPARTMENT TOTAL	\$0	\$0	\$0	\$603,696
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

#### Program Description:

The Muscogee County Prison (MCP) operates according to Georgia law, rules, and regulations of the State Board of Corrections, and the City Council. It is the responsibility of the warden to assume custody of assigned inmates under the jurisdiction of the State Board of Corrections. The warden and his personnel are charged with the responsibility of safe and secure custody, exercise service, recreation, visitation, education, and religious programs for assigned inmates.

As a work prison, MCP provides a cost-effective, inmate labor force. Inmates assigned to MCP are used to supplement the city's work force in the operation of the institution, maintenance of public roads, public services (including sanitation) and other functions of the city government.

# **Budget Notes:**

• \$3,000 Annual Supplement for sworn officers \$402,948

### Capital Outlay:

- Firearm Upgrade \$48,748
- CERT Safety Equipment \$50,000
- Internal Video Surveillance Equipment \$15,000
- Vehicle replacements \$87,000

# LOST FUND / 0102 - MARSHAL

# Program Description:

The Marshal's Department enforces the orders, writs and precepts of the Municipal Court. The department has original jurisdiction to enforce all orders and directives of the Municipal and Magistrate Courts.

Expenditures By Division -

<u> </u>				
	FY07	FY08	FY09	FY10
	Actual	Actual	Actual*	Adopted
530:	\$0	\$0	\$0	\$61,992
DEPARTMENT TOTAL	\$0	\$0	\$0	\$61,992
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$61,992
Operations	Ο	0	O	0
OPERATING BUDGET	\$0	\$0	\$0	\$61,992
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$0	\$0	\$0	\$61,992
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

# **Budget Notes:**

• \$3,000 Annual Supplement for sworn officers \$61,992

# LOST FUND / 0102 – PUBLIC DEFENDER

### Mission Statement:

To process cases through the criminal justice system as expediently as possible while providing high quality and professional representation of clients.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
	4.0	40	6.0	<b></b>
520: Public Defender	\$0	\$0	\$0	\$61,826
DEPARTMENT TOTAL	\$0	\$0	\$0	\$61,826
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$0
Operations	0	0	0	61,826
OPERATING BUDGET	\$0	\$0	\$0	\$61,826
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$0	\$0	\$0	\$61,826
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

### **Administration**

## Program Description:

The Office of the Public Defender, Chattahoochee Judicial Circuit, is a unit of the Georgia Public Defender Standards Council. The Public Defender represents indigent persons who have criminal cases pending in the Superior Courts of Chattahoochee, Harris, Marion, Muscogee, Talbot, and Taylor counties.

## **Budget Notes:**

• One additional Asst. Public Defender paid through the State of Georgia contract \$45,464 (\$61,826 with benefits)

# LOST FUND / 0102 - CRIME PREVENTION

### Mission Statement:

The purpose of the Crime Prevention and Intervention Program is to identify and recommend long-term initiatives that will assist in preventing crime in Columbus, Georgia. It is much more cost efficient in the long run to prevent crime than for the public to bear the costs of incarceration. There will be five areas of emphasis that the program will focus on including Recreation. Education, Drug and Alcohol Prevention and Intervention, Employment and Jobs, and Community Policing.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
110:				
9900 Mayor	\$0	\$0	\$0	\$931,459
DEPARTMENT TOTAL	\$0	\$0	\$0	\$931,459
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$0
Operations	0	0	0	931,459
OPERATING BUDGET	0	0	0	931,459
Capital Budget	0	0	0	0
PROGRAM TOTAL	\$0	\$0	\$0	\$931,459
% CHANGE		N/A	N/A	N/A

<sup>\*</sup>Unaudited

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:					
2000	Contingency	\$0	\$0	\$0	\$0
3000	Non-Categorical	178,217	188,751	205,546	193,677
4000	Inter-Fund Transfer	224,720	2,331,877	529,668	646,913
250:					
2300	Drainage	366,143	376,433	396,767	444,718
2600	Storm Water	168,722	134,291	142,574	277,601
260:					
3210	Sewer Maintenance	2,170,499	2,725,695	2,718,223	3,733,262
3710	Other Maintenance & Repairs	0	0	0	5,000
DEPAI	RTMENT TOTAL	\$3,108,301	\$5,757,047	\$3,992,778	\$5,301,171
% CH/			85.22%	-30.65%	32.77%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$2,096,492	\$2,467,396	\$2,575,582	\$2,919,340
Operations	628,723	722,404	739,234	886,418
OPERATING BUDGET	\$2,725,215	\$3,189,800	\$3,314,816	\$3,805,758
Capital Budget	383,086	2,567,247	677,962	1,495,413
DEPARTMENT TOTAL	\$3,108,301	\$5,757,047	\$3,992,778	\$5,301,171
% CHANGE		85.22%	-30.65%	32.77%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

-	FY08	FY09	FY10
	Actual	Actual	Adopted
250-2300 Drainage	8	8	10
Engineer	3	3	3
Engineer Inspector	2	2	3
Stormwater Data Technician	1	1	2
Survey Crew Tech	1	1	1
Survey Crew Worker I	1	1	1
260-3210 Sewer Maintenance	54	54	56
Rainwater/Sewer Division Manager	1	1	1
Rainwater Manager	1	1	1
Sewer Manager	1	1	1
Correctional Supervisor	12	12	12
Chemical Application Supervisor	1	1	1
Chemical Application Technician	2	2	2
Drainage Technician	1	1	1
Public Services Crew Supervisor	1	1	1
Public Services Crew Leader	5	5	5
Motor Equipment Operator III	6	6	6
Motor Equipment Operator II	4	4	4
Motor Equipment Operator I	3	3	5
Maintenance Worker	15	15	15
Administrative Tech	1	1	1
Inmate Labor	70	70	70
TOTAL	61	61	61

# Non-Department – Contingency

## Program Description:

Departments budget specific appropriations and expenditures pertaining solely to that department. However, large emergency expenditures are not always accounted for by a specific department; therefore, we have established the contingency section to record these appropriations and expenditures.

## Non-Department - Non-Categorical

### Program Description:

Departments budget specific appropriations and expenditures pertaining solely to that department. However, certain expenditures are not applicable to a specific department and we have established the non-categorical section for recording these appropriations and expenditures. This cost center factors a cost allocation charge that reimburses the General Fund for administrative services provided in the previous year.

## Non-Departmental-Inter Fund Transfers

# Program Description:

This cost center records the allocations of appropriations to the Capital Improvement Projects Fund for recording and accounting purposes.

Project Description	Budget
Pipe Rehabilitation/ Replacement*	\$678,913
TOTAL	\$678,913

<sup>\*</sup>The detail for these projects can be found in the Capital Improvement Program Budget Book.

### <u>Drainage</u>

## Program Description:

The Drainage division is responsible for review and inspection of site development construction projects. These duties include but are not limited to: insuring proper handling of Stormwater runoff and compliance with the new Unified Development Ordinance.

# Goals, Objectives and Performance Data -

Goal:	To review plans within a timely manner and provide onsite inspection.				
Objective:	To ensure compliance with Federal, State and Local laws.				
Performance Indi	cators:	FY08 Actual	FY09 Actual	FY10 Projected	
Number of plans reviewed.		157	157	160	

### Budget Notes:

- -The following personnel change was approved in this budget:
  - One (1) Stormwater Data Tech. I
  - One (1) Stormwater Inspector

### **Budget Notes:**

- -The following capital was approved in this budget:
  - One (1) Mid Size SUV 4x4
  - Three (3) Mobile Data Modems

#### Storm water

# Program Description:

The Drainage division, managed by the Engineering Department of the Development Resource Center is responsible for providing engineering services for the Columbus Consolidated Government. Services include reporting and monitoring Stormwater activity, meeting federal and state Stormwater mandates.

To document in-stream water quality trends and pollutant removal efficiencies of

stormwater best management practices (BMPs) through our GaEPD-approved

Stormwater Management Program to include wet weather, 303(d) creek

program.

Objective: Perform required water quality monitoring for the wet weather, 303(d) program.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of samples collected for two monitoring programs	366	366	366

To educate our citizens and promote environmental stewardship through our Public Goal:

Information & Education Program and perform required inlet marking as part of the

Community Rating System (Flood Plan Management Program)

Objective: Storm sewer inlets marked.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of inlets marked.	250	250	250

### Sewer Maintenance

### Program Description:

Goal:

The Rainwater/Sewer Maintenance Division, managed by Public Services Department, is responsible for maintaining storm easements including ditches, inlets, drain pipes, watersheds, detention and retention ponds, construction and installation of storm sewers and ensuring the free flow of storm water.

### Goals, Objectives and Performance Data -

Goal: To improve the flow of water in storm drain pipes.

Pressure clean 19.9 miles of storm drainpipes to help prevent blockage. Objective:

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Adopted
Miles of storm drain pipes pressured clean annually	12.0	16.5	17

#### Budget Notes:

- -The following personnel change was approved in this budget:
  - Two (2) Equipment Operators

## Budget Notes:

- -The following capital was approved in this budget:
  - Three (3) Eductor Trucks
  - Three (3) 6" Water Pumps
  - One (1) Arrow Board

-Above expenses will be funded out of Sewer Fund CIP interest.

# Other Maintenance and Repairs

# Program Description:

The Facilities Maintenance Division is responsible for maintaining city facilities, including minor renovations. This cost center is established to account for maintenance and repair activities specific to the Sewer Fund divisions.



Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:					
2000	Contingency	\$0	\$0	\$0	\$0
3000	Non-Categorical	626,142	650,060	557,313	573,817
4000	Inter-Fund Transfer	1,938,554	2,474,058	1,842,512	1,557,266
250:					
2200	Highways and Roads	927,229	940,658	998,254	1,097,947
260:					
2100	Street Improvements	1,675,647	1,918,753	2,166,991	2,163,025
2800	Landscape & Forestry	2,001,077	2,077,590	2,096,290	2,394,512
3110	Street Repairs & Maintenance Right-of-Way and	2,044,481	2,042,863	2,161,768	2,428,190
3120	Environmental Maintenance	2,499,950	2,694,695	3,127,710	3,239,675
3130	Right-of-Way Maintenance - Community Service	190,995	197,256	217,696	232,688
3710	Other Maintenance & Repairs	0	401	1,132	5,000
FUND	TOTAL	\$11,904,075	\$12,996,334	\$13,169,666	\$13,692,120
% CHA	NGE		9.18%	1.33%	3.97%
*Unauc	dited				

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	6,113,120	6,749,358	7,044,927	7,789,417
Operations	3,363,722	3,422,524	3,420,956	3,843,099
OPERATING BUDGET	\$9,476,842	\$10,171,882	\$10,465,883	\$11,632,516
Capital Budget	2,427,233 <b>FY07</b> Actual	2,824,452 FY08 Actual	2,703,783 <b>FY09</b> Actual*	2,059,604 FY10 Adopted
DEPARTMENT TOTAL	\$11,904,075	\$12,996,334	\$13,169,666	\$13,692,120
% CHANGE		9.18%	1.33%	3.97%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08	FY09	FY10
	Actual	Actual	Adopted
250-2200 Highway and Roads	15	15	15
Director of Engineering	1	1	1
Engineering Inspector Coordinator	3	3	3
Engineering Inspector I	2	2	2
Survey Crew Leader	1	1	1
Survey Supervisor	1	1	1
Administrative Specialist III	1	1	1
Administrative Technician I	1	1	1
Survey Technician	1	1	1
Administrative Specialist II	1	1	1
CAD Technician	1	1	1
Survey Crew Worker	1	1	1
Senior Engineer Technician	1	1	1
260-2100 Street Improvements	30	30	30
Heavy Equipment Division Manager	1	1	1
Heavy Equipment Division Assistant Manager	1	1	1
Heavy Equipment Supervisor	1	1	1
Heavy Equipment Operator	4	4	4
Motor Equipment Operator III	13	13	13
Motor Equipment Operator II	7	7	7
Correctional Supervisor	1	1	1
Maintenance Worker I	1	1	1
Administrative Specialist II	1	1	1
60-2800 Landscape & Forestry	23	23	23
Right-of-Way, Landscape & Forestry Division Chief	1	1	1
Contract Inspector	1	1	1
Assistant Manager/Forestry	1	1	1
Urban Forestry Supervisor	1	1	1
Forestry Administrator	1	1	1
Tree Trimmer Crew Leader	5	5	5
Tree Trimmer	3	3	3
Tree Hydration Specialist	2	2	2
Motor Equipment Operator II/III	6	6	6
Park Maintenance Worker I	2	2	2
I GITA IVIGII ILCI IGII ILCE VVOI RCI I	۷	Ζ	۷
Inmate Labor	6	6	6

	FY08 Actual	FY09 Actual	FY10 Adopted
260-3110 Street Repairs & Maintenance	45	45	45
Street Division Manager	1	1	1
Street Division Assistant Manager	1	1	1
Correctional Supervisors	3	3	3
Public Service Crew Supervisors	2	2	2
Public Service Crew Leaders	6	6	6
Motor Equipment Operator II	6	6	6
Maintenance Worker III	6	6	6
Maintenance Worker II	4	4	4
Maintenance Worker I	15	15	15
Administrative Specialist II	1	1	1
Inmate Labor	15	15	15
260-3120 Right-of-Way & Environmental Maintenance	53	53	53
Right-of-Way Maintenance Assistant Division	1	1	1
Manager	ı	ı	ı
Administrative Specialist II	1	1	1
Chemical Application Crew Leader	1	1	1
Chemical Application Technicians	3	3	3
Correction Supervisor	8	8	8
Tree Trimmer	1	1	1
Motor Equipment Operator III	8	8	8
Motor Equipment Operator II	7	7	7
Motor Equipment Operator I	5	5	5
Maintenance Worker I	13	13	13
Maintenance Crew Leader	1	1	1
Park Maintenance Supervisor	4	4	4
260-3130 Right-of-Way Maintenance –	3	3	3
Community Service			
Community Service Coordinator	1	1	1
Maintenance Crew Leader	1	1	1
Maintenance Worker I	1	1	1
TOTAL	168	168	168

# Non-Departmental – Contingency

# Program Description:

Departments budget specific appropriations and expenditures pertaining solely to that department. However, large emergency expenditures are not always accounted for by a specific department; therefore, we have established the contingency section to record these appropriations and expenditures.

### Non-Departmental - Non-Categorical

### Program Description:

Departments budget specific appropriations and expenditures pertaining solely to that department. However, certain expenditures are not applicable to a specific department and we have established the non-categorical section for recording these appropriations and expenditures. This cost center factors a cost allocation charge that reimburses the General Fund for administrative services provided in the previous year.

# Non-Departmental – Inter fund Transfers

### Program Description:

This cost center records the allocations of appropriations to the Capital Improvement Projects Fund for recording and accounting purposes.

### **Budget Notes:**

-The budget reflects the funding for these specific Capital Improvement Projects.

Project Description	Budget
Resurfacing/Road Improvements	\$1,487,266
TOTAL	\$1,487,266

# Highway and Roads

#### Program Description:

The Highway and Roads division, managed by the Engineering Department, provides engineering services to agencies of the Columbus Consolidated Government. Services include street acceptance, preparation of engineering reports and studies, identifying easements and public right of ways, drafting construction plans, contracts and specifications, inspecting construction projects and administering construction contracts. The division manages the pavement management program.

#### Goals, Objectives and Performance Data -

Goal: To increase the citizen satisfaction of the City's roadways.

Objective:

To reduce the number of calls for unsatisfactory utility repairs through permit

management.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of permits.	1210	1046	1060

#### **Budaet Notes:**

- -The following capital was approved in this budget:
  - One (1) Full Size SUV
  - Five (5) Mobile Data Modems

### Street Improvements

## Program Description:

Repair all city shoulders and provide routine maintenance on state shoulders. Because emergency vehicles, the U.S. Post Office, and the School District provide services; we perform minimal maintenance on select private roads for the use thereof. The Street Improvement Division sweeps and cleans all city streets, bridges, and intersections. The division responds to problems initiated by citizens. It supports other divisions and departments with heavy equipment and operators. It conducts excavating and grading for special projects or construction. Its also responsible for the removal of silt from ditches and retention ponds.

# Goals, Objectives and Performance Data -

Goal: To sweep and clean every paved street in the city with a street sweeper.

To sweep every street in the city at least once during the year. To sweep all Objective:

intersections, bridges, I-185 wall and the downtown area at least once per month.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Amount of city streets swept within the city. (In Miles)	1,600	1,800	2,000

Goal: To clean and dredge ditches and creeks on a routine schedule.

Objective: Clean and dredge 2,500 feet of ditches and creeks annually.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Amount of ditches and creeks cleaned. (In Feet)	5,900	3,600	6,000

To improve detention pond function and remove silt from retention ponds by Goal:

cleaning annually.

Objective: Clean silt from retention and detention ponds at least once annually.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of detention and retention ponds cleaned annually.	7	6	7

## Budget Notes:

-The following capital was approved in this budget:

- One (1) Street Sweeper

### Landscape & Forestry

## Program Description:

To provide urban forestry services to include removing, pruning, and planting of city trees. The division also provides contract inspection on the city's gateways and enforces the Tree Preservation and Replacement Ordinance.

### Goals, Objectives and Performance Data -

Goal: To prune trees on city properties.

**Objective:** Increase the number of trees pruned by 3%.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of trees pruned.	3,794	3,518	3,624

## Street Repairs and Maintenance

### Program Description:

To repair right-of-way areas; i.e. potholes, asphalt maintenance, curbs/gutters, sidewalks, guardrails, inlet tops and fences.

# Goals, Objectives and Performance Data -

Goal: To improve asphalt maintenance as well as all curb and gutter and other various

concrete maintenance within the City of Columbus.

**Objective:** To increase asphalt maintenance and repairs as well as concrete work.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Tonnage Used	3,105	3,200	3,520

**Goal:** To keep sidewalks and curbs and gutters in a safe and serviceable condition.

Objective:

To provide safer sidewalks by removing trip hazards and making the necessary

repairs as found by our staff and or reported by our citizens.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Increased repairs by yards of concrete poured reported during a fiscal year	1045	1100	1150

### Budget Notes:

- -The following capital was approved in this budget:
  - One (1) 7 Yard Dump Truck
  - One (1) Flat Bed Dump Truck
  - One (1) Asphalt Roller

### ROW/Environmental Beautification

### Program Description:

To cut vegetation along city right-of-ways and city property, to apply herbicides to reduce the amount of unwanted vegetation, to provide landscaping activities along city right-of-ways and city property, to provide emergency response services for removal of debris, spills, and ice on the roadways, and to assist other divisions as needed.

## Goals, Objectives and Performance Data -

Goal: To maintain a neat appearance within the city's small median type parks.

**Objective:** Service an average of 62 parks once every two weeks.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Average number of parks maintained every two weeks.	32	35	62

**Goal:** Reduce the frequency of needed cutting on right-of-ways and other property.

**Objective:** Treat 5,000 acres of land annually with herbicides.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Annual acreage treated.	3,096	4,066	5,000

#### **Budget Notes:**

- -The following capital was approved in this budget:
  - Two (2) Zero Turn Mower
  - Three (3) Flat Bed Dump Truck
  - One (1) Herbicide Spray Truck

### <u>Right-Of-Way Maintenance – Community Service</u>

#### Program Description:

Maintains two (2) city cemeteries and 40-50 city owned properties. Provide support for various city supported activities such as Riverfest Weekend, Help the Hooch, Christmas tree and telephone book recycling programs. Clean the city and county right-of-way of litter and debris.

## Goals, Objectives and Performance Data -

To pick up litter on the City's rights-of-ways. Goal:

Objective: To increase the number of miles policed by 3% every year.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of miles policed.	11,050	11,381	11,722

Goal: To increase the number of probationers assigned.

Coordinate directly with the Courts to increase by 5% the number of sentenced Objective:

individuals and assigning them to the Department of Public Services.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of probationers assigned.	346	363	381

# **Budget Notes:**

-The following capital was approved in this budget:

- One (1) Zero Turn Radius Mower

### Other Maintenance and Repairs

### Program Description:

The Facilities Maintenance Division is responsible for maintaining city facilities, including minor renovations. This cost center is established to account for maintenance and repair activities specific to the Paving Fund divisions.

# MEDICAL CENTER FUND / 0204

# Program Description:

The Consolidated Government and the Medical Center have a contractual agreement whereby hospital services are provided to indigent Muscogee County residents. The Medical Center receives an amount equal to the revenue produced by three mills of property tax to cover such services after the approval of said patient bills by the Consolidated Government.

Expenditures By Division –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
200:				
3000 Medical Center	\$10,861,113	\$11,676,770	\$13,224,671	\$12,426,041
DEPARTMENT TOTAL	\$10,861,113	\$11,676,770	\$13,224,671	\$12,426,041
% CHANGE		7.51%	13.26%	-6.04%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$0
Operation	10,861,113	11,676,770	13,224,671	12,426,041
OPERATING BUDGET	\$10,861,113	\$11,676,770	\$13,224,671	\$12,426,041
Capital Budget	0	0	0	0
DEPARTMENT TOTAL	\$10,861,113	\$11,676,770	\$13,224,671	\$12,426,041
% CHANGE		7.51%	13.26%	-6.04%

<sup>\*</sup>Unaudited

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:					
2000	Contingency	\$0	\$0	\$0	\$0
3000	Non-Categorical	865,675	740,901	629,810	694,413
4000	Inter-Fund Transfer	80,000	80,000	80,000	80,000
260:					
3510	Solid Waste Collection	4,324,300	5,008,213	4,933,692	5,793,325
3520	Recycling	674,299	930,132	839,240	1,045,397
3540	Granite Bluff Inert Landfill	160,410	201,877	188,578	228,445
3550	Oxbow Meadow Inert Landfill	174,121	191,009	210,903	236,422
3560	Pine Grove Sanitary Landfill	1,161,041	2,264,453	2,097,954	1,809,446
3710	Other Maintenance & Repairs	0	912	0	13,580
270:					
3150	Refuse Collection	85,420	71,447	80,290	72,463
DEPAR	TMENT TOTAL	\$7,525,266	\$9,488,944	\$9,060,467	\$9,973,491
% CHA	NGE		26.09%	-4.52%	10.08%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	3,933,421	4,431,924	4,561,333	4,880,642
Operations	3,231,730	4,234,731	3,967,318	4,642,849
OPERATING BUDGET	\$7,165,151	\$8,666,655	\$8,528,651	\$9,523,491
Capital Budget	360,115	822,289	531,816	450,000
DEPARTMENT TOTAL	\$7,525,266	\$9,488,944	\$9,060,467	\$9,973,491
% CHANGE		26.09%	-4.52%	10.08%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

•	FY08 Actual	FY09 Actual	FY10 Adopted
260-3510 Solid Waste Collection	70	70	70
Assistant Public Services Director	1	1	1
Refuse Collection Division Manager	1	1	1
Assistant Division Manager	1	1	1
Waste Collection Supervisor	5	5	5
Waste Equipment Operator	57	57	57
Waste Collection Worker	4	4	4
Animal Control Officer I	1	1	1
260-3520 Recycling	12	13	15
Recycling Division Manager	1	1	1
Recycling Supervisor	1	1	1
Waste Equipment Operator	10	11	13
260-3540 Granite Bluff Inert Landfill	3	3	3
Landfill Manger	1	1	1
Landfill Control Officer	2	2	2
260-3550 Oxbow Meadow Inert Landfill	4	4	4
Landfill Manger	1	1	1
Landfill Control Officer	2	2	2
Heavy Equipment Operator	1	1	1
260-3560 Pine Grove Sanitary Landfill	10	11	11
Landfill Manager	1	1	1
Landfill Assistant Manager	1	1	1
Weight Master	1	1	1
Heavy Equipment Operator	1	2	2
Landfill Control Officer	6	6	6
270-3150 Refuse Collection	1	1	1
MEO II	1	1	1
TOTAL	100	102	104

### Non-Departmental Contingency

#### Program Description:

The Contingency Fund is an amount established in each annual budget to finance unusual items, which cannot be anticipated in the budget preparation. As these items occur during the year, transferring the required funds to the appropriate account reduces the contingency.

#### Non-Departmental Non-Categorical

#### Program Description:

Departments budget specific appropriations and expenditures pertaining solely to that department. However, certain expenditures are not applicable to a specific department and we have established the non-categorical section for recording these appropriations and expenditures. This cost center factors a cost allocation charge that reimburses the General Fund for administrative services provided in the previous year. The largest component of the cost allocation charges to the Integrated Waste Fund is vehicle maintenance.

#### Non-Departmental Inter fund Transfers

### Program Description:

This cost center records the allocations of appropriations to the Capital Improvement Projects Fund for recording and accounting purposes.

#### Budget Issues:

-The budget reflects the funding for this specific Capital Improvement Projects.

Project Description	Budget
Landfill Construction, Closure and Post Closure	\$0
TOTAL	\$0

### Solid Waste Collection

#### Program Description:

The Solid Waste Collection division collects household garbage, yard waste and bulky waste.

Goal:	To lo	wer the r	number	of collection	n stops missed.

**Objective:** To reduce the number of missed pick-ups by 3% annually.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Annual number of missed pick-ups.	2,719	2,650	2,600

Goal: To reduce the number of customer complaints.

**Objective:** To reduce the number of customer complaints by 3% annually.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Annual number of customer complaints.	94	90	85

### Budget Notes:

-The following capital was approved in this budget:

- Two (2) Garbage Trucks

#### Recycling

### Program Description:

This division is responsible for the collection of Recyclable Commodities.

Goals C	)biectives	and Per	formand	e Data -

<u> </u>	3 di la l'eriorriance Data					
Goal:	To provide the opportunity for each resident to participate in recycling.					
Objective:	Increase the number of participar	Increase the number of participants in recycling.				
Performance Ir	ndicators:	FY08 Actual	FY09 Actual	FY10 Projected		
Number of par	ticipants.	42,937	44,750	45,250		
Goal:	To promote the concept of recycli	ng to the general p	oublic.			
Objective:	Increase the tonnage of recyclables collected.					
Performance indicators.			FY10 Projected			
Pounds of Recy	vclables collected.	7,576,313	7,803,602	7,959,674		
Goal:	Improve the multi-family housing	recycling program.				
Objective:	Increase the number of apartment complexes participating in the multi-family housing recycling program.					
Performance Ir	ndicators:	FY08 Actual	FY09 Actual	FY10 Projected		
Number of cor	nplexes participating.	11	16	17		

### Budget Notes:

The following personnel was approved in this budget:

- Two (2) Equipment Operator

#### Granite Bluff Inert Landfill

#### Program Description:

The Granite Bluff Inert Landfill site is responsible to operate a state of the art inert landfill in compliance with Federal, State, and Local directives.

### Goals, Objectives and Performance Data -

Goal:	To increase recy	cling to ensure lon	nger life span for	the inert disposal site.

**Objective:** To increase on-site mulching operations by 20%-40%.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Inert waste tonnage collected	1,683.92	2,420.44	2,904.52

#### Oxbow Meadows Inert Landfill

#### Program Description:

The Oxbow Meadows Inert Landfill gives the City of Columbus an increased disposal capacity, and therefore an increased life span for this critical disposal element. The landfill is operated five days a week in full compliance with all State and Federal regulating statutes.

### Goals, Objectives and Performance Data -

Goals, Objective	es and renormance Data -					
Goal:	Increase recycling to ensure longe	er life span for the i	nert disposal sit	e.		
Objective:	Increase on-site mulching operation	Increase on-site mulching operations up to a possible 20%-40%				
Performance I	ndicators:	FY08 Actual	FY09 Actual	FY09 Projected		
Number of tons mulched. 4,759 5,849 6,939						
Goal:	To provide for the disposal of iner	t material.				
Objective:	To accept inert material from citizens and residents of Muscogee County.					

Performance Indicators:	FY08	FY09	FY110
	Actual	Actual	Projected
Inert materials accepted.	19,117	19,660	20,203

#### Pine Grove Landfill

#### Program Description:

The Pine Grove Landfill responsibility is to operate a state of the art Municipal Solid Waste Landfill in compliance with Federal, State and Local directives.

#### Goals, Objectives and Performance Data -

Goal: To provide for the disposal of municipal solid waste (MSW) and construction and

demolition (C&D) materials.

Objective: To accept MSW and C&D material for the citizens, residents, and other

commercial customers of Muscogee County.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Tonnage of MSW accepted	72,709	71,829	79,011
Tonnage of C&D accepted	6,885	5,127	5,661
Special Handling	2,918	2,798	2,976

#### Other Maintenance and Repairs

#### Program Description:

The Facilities Maintenance Division is responsible for maintaining city facilities, including minor renovations. This cost center is established to account for maintenance and repair activities specific to the Integrated Waste Fund division.

#### Refuse Collections

#### Program Description:

The Parks and Recreation Department is responsible for the pick-up of waste deposited in trash receptacles in parks around the city. Operating with one truck, this division picks up trash from over 2,000 cans in 49 parks including South Commons and the River Walk. The Parks Refuse division operates seven days a week from April 1 to November 1, and five days a week the remaining 5 months per year. During the week, the division is able to utilize inmate labor. The truck makes two trips per day to the landfill except for Saturday when the landfill closes at noon and on Sunday when the landfill is closed.



#### Mission Statement:

The 911 Center will provide effective and responsive emergency and non-emergency communication services in a professional and efficient manner for public safety and other agencies. As an integral part of the Columbus Community, we are committed to communicate with those we serve and to join with them in establishing priorities to enhance the quality of life for the entire community.

Expenditures By Division -

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
400:					_
3220 E-911		\$3,038,052	\$3,464,279	\$2,763,663	\$3,206,271
590:					
2000 Conti	ngency	0	0	0	0
3000 Non-	Categorical	0	0	0	0
DEPARTMENT	TOTAL	\$3,038,052	\$3,464,279	\$2,763,663	\$3,206,271
% CHANGE			14.03%	-20.22%	16.02%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$2,043,134	\$2,346,270	\$2,305,448	\$2,533,923
Operation	818,694	385,908	404,941	672,348
OPERATING BUDGET	\$2,861,828	\$2,732,178	\$2,710,389	\$3,206,271
Capital Budget	176,224	732,101	53,274	0
DEPARTMENT TOTAL	\$3,038,052	\$3,464,279	\$2,763,663	\$3,206,271
% CHANGE		14.03%	-20.22%	16.02%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08 Actual	FY09 Actual	FY10 Adopted
400-3220: E-911			
Police Lieutenant	1	1	1
Police Officer	2	2	2
E-911 Center Supervisor	6	6	6
Communication Technicians I/II/III	45	45	45
Administrative Clerk I	1	1	1
Administrative Secretary	1	1	1
TOTAL	56	56	56

### EMERGENCY TELEPHONE FUND / 0209

#### **Emergency Telephone**

#### Program Description:

The 911 Center is divided into two areas: the Public Safety Message Center and the Emergency Operations Center. The Public Safety Message Center is the administrative telephone-answering unit for the Police and Fire Departments. The 911 Operations Center is responsible for receiving requests for emergency services and dispatching the appropriate units to the emergency; monitoring and dispatching the Police, State Sheriff's, Fire and EMS radio channels; the Civil Defense National Warning System; all bank alarms, the FBI and National Guard Alarms; and implementing emergency procedures in concert with other agencies.

#### Goals, Objectives and Performance Data -

Goal: To provide emergency and non-emergency communications services in a professional and

efficient manner for public safety and other agencies.

**Objective:** To dispatch all calls for service in a timely, accurate and professional manner.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Police Calls Dispatched.	155,359	163,394	171,563
Fire Calls Dispatched.	19,091	17,978	17,034
EMS Calls Dispatched.	23,688	24,550	25,471

#### Non-Departmental Contingency

#### Program Description:

The Contingency Fund is an amount established in each annual budget to finance unusual items, which cannot be anticipated in the budget preparation. As these items occur during the year, transferring the required funds to the appropriate account reduces the contingency.

#### Non-Categorical

#### Program Description:

Appropriations and expenditures that pertain solely to a specific department are budgeted by that department. However, there are certain expenditures that are not applicable to a specific department. The non-categorical section has been established for recording these appropriations and expenditures.



#### Program Description:

Provide reinvestment opportunities including the promotion of providing decent, safe, affordable housing for all citizens by collaboration with non-profits and for profit housing developers.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
245 CDBG Program	\$2,933,343	\$3,360,168	\$706,438	\$1,798,257
DEPARTMENT TOTAL	\$2,933,343	\$3,360,168	\$706,438	\$1,798,257
% CHANGE		14.55%	-78.98%	154.55%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$266,898	\$261,872	\$271,305	\$282,512
Operations	1,995,517	2,790,063	365,133	1,229,595
OPERATING BUDGET	\$2,262,415	\$3,051,935	\$636,438	\$1,512,107
Capital Budget	670,928	308,233	70,000	286,150
DIVISION TOTAL	\$2,933,343	\$3,360,168	\$706,438	\$1,798,257
% CHANGE		14.55%	-78.98%	154.55%

<sup>\*</sup>Unaudited

#### Program Description:

The Community Reinvestment provides comprehensive CDBG reinvestment opportunities while providing services for the homeless and providing safe, affordable, and decent housing to the citizens of Muscogee County.

#### Goals, Objectives and Performance Data –

Goal: To provide decent housing and create a viable living environment.

To demolish previously cited code violations for unsafe housing units that create Objective:

and/or contribute to slum and blight conditions.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of code violations/citations/notices resulting in demolitions	47	15	25

## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) / 0210

Goal: To prevent further deterioration and decline of neighborhoods through the

correction of housing code violations in eligible residential structures.

Objective: To aid the elderly and/or disable citizens with emergency repairs through the

Project Care Program

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of project care rehabilitation	5	6	10

### Budget Notes:

-Capital outlays total of \$280,801.

### WORKFORCE INVESTMENT ACT (WIA) FUND / 0220

#### Program Description:

The Workforce Investment Act (WIA) Program accounts for grant monies received from the Department of Labor to carry out the federal objectives formerly carried out by the Job Training Partnership Act (JTPA) Program:

- To authorize and fund different employment and training programs.
- To establish programs that provide job-training services for dislocated workers, economically disadvantaged adults and youth facing significant employment barriers.

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Department Total -	\$1,561,963	\$1,698,871	\$2,119,440	\$1,614,134
TOTAL	\$1,561,963	\$1,698,871	\$2,119,440	\$1,614,134
% CHANGE		8.77%	24.76%	-23.84%

<sup>\*</sup>Unaudited

#### Adult and Dislocated Workers

WIA authorizes "core" and "intensive" services. "Core" services are available to all adults and include job search and placement assistance; labor market information; initial assessment of skills and needs; information about available services; and follow-up services. "Intensive" services are available for unemployed individuals who are not able to find jobs through core services alone. These services include more comprehensive assessments, development of employment plans, counseling, case management and short-term pre-vocational services. Additionally, the Act authorizes the provision of temporary income support to enable participant continuation in training.

#### **Youth**

WIA authorizes eligible youth ages 14 through 21 to be considered as low-income and must meet one or more of the following challenges:

(1) School dropout; (2) basic literacy skills deficiency; (3) homeless, runaway, or foster child; (4) pregnant or a parent; (5) an offender; or (6) need help completing an educational program or securing/holding a job.

Furthermore, 30% of these funds must help those who are in school. Additionally, the program just provides summer employment opportunities linked to academic and occupational learning.

### ECONOMIC DEVELOPMENT AUTHORITY FUND / 0230

### Program Description:

The Columbus Consolidated Government and the Development Authority of Columbus have an agreement whereby economic development activities that include; working with local and regional entities in attracting quality companies, working to broaden the Muscogee County tax base, job creation and retention are provided by the Development Authority, in conjunction with the Greater Columbus Chamber of Commerce. The Development Authority will receive the revenue produced by 0.25 mills of ad valorem taxes to cover such activities.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:				
1000 Agency Appropriations	\$908,369	\$941,421	\$972,494	\$994,083
DEPARTMENT TOTAL	\$908,369	\$941,421	\$972,494	\$994,083
% CHANGE		3.64%	3.30%	2.22%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$0
Operation	908,369	941,421	972,494	994,083
OPERATING BUDGET	\$908,369	\$941,421	\$972,494	\$994,083
Capital Budget	0	0	0	0
PROGRAM TOTAL	\$908,369	\$941,421	\$972,494	\$994,083
% CHANGE		3.64%	3.30%	2.22%

<sup>\*</sup>Unaudited

#### Program Description:

The Debt Service Fund accounts for the retirement of general obligation bond issues, Columbus Building Authority lease contracts, the Water Commissioners revolving loan contract and Lease Purchase Programs.

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$0
Operation	29,298,431	6,647,496	8,234,207	6,076,917
OPERATING BUDGET	\$29,298,431	\$6,647,496	\$8,234,207	\$6,076,917
Capital Budget	0	0	0	0
PROGRAM TOTAL	\$29,298,431	\$6,647,496	\$8,234,207	\$6,076,917
% CHANGE		-77.31%	23.86%	-26.19%

<sup>\*</sup>Unaudited

### Overview and Debt Financing Principles:

The Columbus Consolidated Government maintain a Debt Service Fund. This fund is used to service debt from four sources: General Obligation Debt, Columbus Building Authority contractual debt, the Board of Water Commissioners revolving loan contract, and lease purchase programs with the Georgia Municipal Association. Proceeds of a dedicated property tax is the primary source of revenue for the Debt Service Fund and a 1% special purpose local option sales tax is the primary source of revenue for the Sales Tax Proceeds Account Fund. Further information is available in the Financial Summaries, B-13 and B-14 and starting on B-49.

All local governments must determine how capital projects will be financed. It is the policy of the Columbus Consolidated Government (CCG) to use debt sparingly to retain the capacity to issue additional debt if the need arises. Currently, CCG is currently well below the 20% level that is considered by the credit industry to be a danger signal. In addition, the CCG is well below the legal debt ceiling for general obligation debt (details on Debt Margin below).

#### Debt Margin:

The Columbus Consolidated Government remains below the debt ceiling of 10% of assessed value of

The current general obligation bond rating:

Standard & Poor's: AA

taxable property established by the State of Georgia's constitution using none of the established legal debt limit.

# Computation of Legal Debt Margin For Fiscal Year Ending June 30, 2008



#### Contractual Debt: Columbus Building Authority -

The Columbus Building Authority was created to provide a means to issue revenue bonds to acquire, construct, equip, maintain, and operate self-liquidating projects. The Consolidated Government has an agreement with the Columbus Building Authority whereby all assets purchased through the Columbus Building Authority are leased to the Consolidated Government. The Consolidated Government services the Building Authority's debt in lieu of making rental payments. The Consolidated Government has directly or indirectly guaranteed the Authority's debt.

Fiscal Year		1997A Revenue Bond		1999A Refunding Bond		99C ue Bond	200 Lease Reve	
	Principal	Interest	Principal	Interest*	Principal	Interest	Principal	Interest
		5.1-5.65%		4.0-4.20%		6.1-6.85		5.1-5.65%
2010	433,251	231,348	1,065,000	103,030	455,000	450,886	679,783	1,353,106
2011	454,699	207,952	1,115,000	59,365	485,000	421,390	701,159	1,330,164
2012	480,437	183,398	325,000	13,650	515,000	389,761	731,087	1,305,623
2013	506,175	157,214	0	0	550,000	355,810	761,014	1,276,380
2014	531,912	129,375	0	0	585,000	319,344	795,217	1,244,988
2015	557,650	99,854	0	0	625,000	280,009	829,420	1,211,191
2016	587,677	68,346	0	0	670,000	237,263	867,899	1,176,977
2017	621,994	35,143	0	0	715,000	190,854	910,652	1,131,413
2018	0	0	0	0	760,000	141,073	953,406	1,083,603
2019	0	0	0	0	815,000	87,509	1,000,435	1,041,654
2020	0	0	0	0	870,000	29,798	1,051,739	996,634
2021	0	0	0	0	0	0	1,103,043	948,780
2022	0	0	0	0	0	0	1,158,623	897,764
2023	0	0	0	0	0	0	1,218,478	843,309
2024	0	0	0	0	0	0	1,282,609	785,431
2025	0	0	0	0	0	0	1,351,014	724,507
2026	0	0	0	0	0	0	1,419,420	660,334
2027	0	0	0	0	0	0	1,496,377	592,202
2028	0	0	0	0	0	0	1,573,333	521,124
2029	0	0	0	0	0	0	1,658,841	446,391
2030	0	0	0	0	0	0	1,744,348	367,596
2031	0	0	0	0	0	0	1,838,406	280,378
2032	0	0	0	0	0	0	1,932,464	188,458
2033	0	0	0	0	0	0	2,035,072	96,666
Total	\$4,173,795	\$1,112,630	\$2,505,000	\$176,045	\$7,045,000	\$2,903,697	\$29,093,839	\$20,504,673

Columbus Building Authority Contractual Debt -

Fiscal Year		ade Center	2003B Taxable		Total	
	Lease Revenue Bond		Lease Reve	Lease Revenue Bond		
	Principal	Interest	Principal	Interest**	Principal	Interest
		2.5-5.00%		4.75-5.8%		
2010	115,217	229,340	190,000	563,089	\$2,938,251	\$2,930,799
2011	118,841	225,451	200,000	552,639	\$3,074,699	\$2,796,961
2012	123,913	221,292	210,000	541,637	\$2,385,437	\$2,655,361
2013	128,986	216,336	220,000	530,089	\$2,166,175	\$2,535,829
2014	134,783	211,015	235,000	519,089	\$2,281,912	\$2,423,811
2015	140,580	205,287	245,000	507,339	\$2,397,650	\$2,303,680
2016	147,101	199,488	260,000	494,783	\$2,532,677	\$2,176,857
2017	154,348	191,765	280,000	481,133	\$2,681,994	\$2,030,308
2018	161,594	183,662	295,000	466,433	\$2,170,000	\$1,874,771
2019	169,565	176,551	315,000	449,470	\$2,300,000	\$1,755,184
2020	178,261	168,921	335,000	431,358	\$2,435,000	\$1,626,711
2021	186,957	160,810	360,000	412,095	\$1,650,000	\$1,521,685
2022	196,377	152,163	380,000	391,395	\$1,735,000	\$1,441,322
2023	206,522	142,934	410,000	369,545	\$1,835,000	\$1,355,788
2024	217,391	133,124	435,000	345,970	\$1,935,000	\$1,264,525
2025	228,986	122,798	465,000	320,740	\$2,045,000	\$1,168,045
2026	240,580	111,921	495,000	293,770	\$2,155,000	\$1,066,025
2027	253,623	100,373	530,000	265,060	\$2,280,000	\$957,635
2028	266,667	88,326	565,000	234,320	\$2,405,000	\$843,770
2029	281,159	75,659	605,000	201,550	\$2,545,000	\$723,600
2030	295,652	62,304	650,000	166,460	\$2,690,000	\$596,360
2031	311,594	47,522	690,000	128,760	\$2,840,000	\$456,660
2032	327,536	31,942	740,000	88,740	\$3,000,000	\$309,140
2033	344,928	16,384	790,000	45,820	\$3,170,000	\$158,870
2034			0	0		
Total	\$4,931,161	\$3,475,368	\$9,900,000	\$8,801,284	\$57,648,795	\$36,973,697

1991 Water & Sewerage Revenue Bonds

Fiscal Year	Principal	Interest	Total	%
2010	350,000	182,422	532,422	6.75%
2011	375,000	159,141	534,141	6.75%
2012	400,000	133,750	533,750	6.75%
TOTAL	\$1,125,000	\$475,313	\$1,600,313	

### 1997A Oxbow Creek Golf Course

Fiscal Year	Principal	Interest	Total	Interest Rate
2010	71,749	38,312	110,061	5.35%
2011	75,301	34,438	109,739	5.40%
2012	79,563	30,372	109,935	5.43%
2013	83,825	26,036	109,861	5.48%
2014	88,088	21,425	109,513	5.53%
2015	92,350	16,536	108,886	5.60%
2016	97,323	11,319	108,641	5.65%
2017	103,006	5,820	108,826	5.65%
TOTAL	\$691,205	\$184,258	\$875,463	



#### Mission Statement:

METRA's mission is to provide safe, reliable, dependable and cost-effective transit service with a professional team of employees, dedicated to their customer needs and committed to excellence.

Expenditures By Division –

<u></u>	itales by Division –	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
260:					-
3710	Other Maintenance and Repairs	\$2,748	\$0	\$0	\$12,000
590:	·				
2000	Contingency	0	0	0	0
3000	Non Categorical Expenses	91,936	85,691	125,392	107,263
4000	Inter-Fund Transfer	115,000	115,000	115,000	115,000
610:					
1000	Administration	130,207	148,014	166,167	163,606
2100	Operations	1,679,846	1,770,442	1,911,524	2,064,028
2200	Maintenance	1,138,388	1,369,338	1,323,974	1,364,527
2300	Dial-A-Ride	218,933	229,833	244,034	268,269
2400	Capital – FTA	563,998	1,918,618	2,452,720	1,801,596
2900	Charter Services	15,154	15,255	25,118	28,000
3410	Planning - FTA (Grant 5303)	66,205	65,594	65,268	66,232
3420	Planning - FTA (Grant 5307)	142,751	150,347	162,121	196,035
DEPAR	RTMENT TOTAL	\$4,165,165	\$5,868,132	\$6,591,318	\$6,186,556
% CHA	ANGE		40.89%	12.32%	-6.14%

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	2,797,657	2,945,106	3,237,367	3,506,611
Operations	1,312,863	1,639,665	1,570,515	1,593,812
OPERATING BUDGET	\$4,110,520	\$4,584,771	\$4,807,882	\$5,100,423
Capital Budget	54,645	1,283,361	1,783,436	1,086,133
DEPARTMENT TOTAL	\$4,165,165	\$5,868,132	\$6,591,318	\$6,186,556
% CHANGE		40.89%	12.32%	-6.14%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

ersormer sammary. Additionized Fositions	FY08 Actual	FY09 Actual	FY10
610-1000 Administration		1 ACTUAL	Adopted 1
Director of Transportation	0	0	0
•	0	0	0
Assistant Director of Transportation	0	0	0
Transportation Service Manager	Ü	0	0
Administrative Specialist III	1	1	1
610-2100 Operations	45	45	45
Transit Manager	1	1	1
Transit Supervisor	1	1	1
Administrative Technician II	1	1	1
Bus Operator	41	41	41
Safety Training Coordinator	1	1	1
610-2200 Maintenance	15	15	16
METRA Maintenance Manager	1	1	1
Fleet Maintenance Technician III	3	3	3
Fleet Maintenance Technician II	7	7	7
Fleet Maintenance Technician I	4	3	3
System Support Analyst	1	1	1
Correctional Officer	0	0	1
610-2300 Dial – A – Ride	7	7	8
ADA Coordinator	1	1	1
Bus Operator	6	6	7
610-3410 Planning – FTA – (5303)	1	1	1
Director of Transportation	1	1	1
610-3420 Planning – FTA – (5307)	3	3	3
Transit Supervisor	1	0	0
Transit Specialist	1	2	2
Administrative Specialist II	1	1	1
TOTAL	72	72	74

#### Other Maintenance and Repairs

#### Program Description:

The Facilities Maintenance Division is responsible for maintaining city facilities, including minor renovations. We established this cost center to account for maintenance and repair activities specific to Transportation Fund divisions.

### Non- Departmental/ Non- Categorical Expenses (590-3000)

#### Program Description:

Department budget specific appropriations and expenditures pertaining solely to that department. However, certain expenditures are not applicable to a specific department and we have established the non-categorical section for recording these appropriations and expenditures.

#### Non- Departmental/ Inter-Fund Transfers (590-4000)

#### Program Description:

We allocate appropriations for Capital Improvement Projects here for record and accounting purposes. Additionally, this cost center accounts for operating transfers from the Transportation Fund to the Risk Management Fund providing workers' compensation benefits for METRA employees.

#### **METRA Administration**

#### Program Description:

To provide safe, reliable, dependable and cost effective service with a professional team of employees dedicated to our customers needs and committed to excellence. Also, to provide administrative support for the mission of each division.

#### Goals, Objectives and Performance Data -

<u> </u>	 · ·		1.20 - 0.1
Goal:	ance management	and leaderchin	CVIIIC AT AII IQVAIC
CIUCII.		כוו וכדור כוכזר בצדווצז	AVIII A CIL CIII IL VI I A.

Objective: Managers and first line supervisors to complete MDP I, II, III and/or a minimum of

40 hours of annual training.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Completion Certificate	85%	90%	100%

Goal: Overall policy and program quidance for transit services.

Objective:

To develop and implement transit service in keeping with guidelines set forth by

the city, FTA and GDOT.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Annual Audits and Federal Triennial Reviews	100%	100%	100%

#### **Operations**

#### Program Description:

To ensure that all employees perform their job in a way that reflects favorably toward METRA and allows the opportunity to exercise a favorable influence on every customer served.

#### Goals, Objectives and Performance Data -

Goal: To increase ridership.

Objective:

To conduct surveys and obtain information that would make routes more

convenient and customer friendly.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Customer Surveys / Ridership Reports	70%	85%	90%

Goal: To improve customer service.

Objective: Provide continuous training with Train-the-trainer programs

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Customer Surveys/Evaluation	75%	85%	90%

#### **Maintenance**

#### Program Description:

Perform preventative maintenance, scheduled repairs and emergency repairs on all METRA motorized equipment.

#### Goals, Objectives and Performance Data -

Goal: To perform preventive maintenance, clean equipment, scheduled repairs, and

emergency repairs on all METRA motorized equipment.

Objective:

To ensure that all technicians are trained on maintenance and operation of all

equipment in the current inventory.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Training Program	88%	90%	95%

Goal: To communicate maintenance values, directions, and performance expectations.

Objective: Explain to each employee the division goals and objectives. The goals provided

clean and reliable vehicles to the customers.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Periodic refresher training.	75%	85%	95%

#### Dial-A-Ride

#### Program Description:

The Dial-A-Ride division screens, schedules and provides reliable demand response curbside transit service to elderly and/or disable persons that lack the ability to use the regular transit system. The program ensures transportation services for the physically challenged persons according to the Americans With Disabilities Act.

Goals, Objectives a	and Performance Data -			
Goal:	To reduce incidents and accidents.			
Objective:	Monitor drivers and their destination Dial-A-Ride operators.	ns. Continue to p	rovide refreshe	r training for all
Performance Ind	icators:	FY08 Actual	FY09 Actual	FY10 Projected
Provide ride chec	cks with each operator.	100%	100%	100%
Goal:	Provide safe transportation to persor	ns with disabilitie	°S.	
Objective: Operators will pre-trip and inspect their vehicles to make sure they are safe for the customers			are safe for the	
Performance Indicators: FY08 FY09 FY10 Actual Actual Projected				
Survey locations before new service to ensure the safety of the customers and the operators.  70% 85% 100%				

#### Budget Notes:

- One (1) Dial –A-Ride Operator

<sup>-</sup>The following personnel change was approved in this budget:

#### Capital - FTA

#### Program Description:

Develop, purchase, and receive capital items needed to support public transportation in Columbus/Muscogee County and Fort Benning.

Goals, Objectives and Performance	Data -
-----------------------------------	--------

	Purchasing procedures manual			
Objective:	Objective: documentation on purchase items less than \$5,000 as delineated in the CCG			the CCG
	Bid to purchase capital items greater than \$5,000 and secure quote			
	(GDOT), and the Columbus Consolidated Government (CCG)			
Godi.	Federal Transit Administration (FTA)			nsportation
Goal:	division of METRA by following the			
	To purchase capital items that supp			

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Purchase capital items before the end of the fiscal year	100%	100%	100%

Goal:	To develop the local capital budget and contact with FTA and GDOT for capital
<b></b>	funding

funding

Objective:	Local budgeting approval process and inclusion in the Transportation
Objective:	Improvement Program, FTA Grant Program, and the GDOT Capital Grant

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Local Budget approval process and funding. Executed contracts with FTA and GDOT	100%	100%	100%

#### Budget Notes:

- -The following capital was approved in this budget:
  - Rebuilt engines
  - Rebuilt transmissions
  - One (1) Mid Size Sedan

#### **Charter Services**

#### Program Description:

The Charter Services of Metra purpose is to provide special transportation services to private/ public groups at a fixed rate for the sole benefit of group or organization.

#### Goals, Objectives and Performance Data -

Goal: To make charter services available to organizations to meet their transportation/

shuttle needs for special events.

Objective:

To provide these services on a first come serve basis with the current three charter

buses in the fleet in a fixed cost within a 50 mile radius.

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
	_	120 Charter	70 Charter
Number of Charter and Ridership Services	0	9,305	4,100
		Ridership	Ridership

### Grant Planning – FTA 5303

#### Program Description:

Transit planning consists of these basic components: research, data analysis and planning, and maintenance of the transit grants. We accomplish research and forecasting according to Federal Transportation Administration (FTA) requirements using established guidelines. Statistical ridership populations, socioeconomic factors and employment patterns are the primary variables in data analysis.

This division is project oriented: annual reports, special studies, videos, transit information and related activities with a primary focus on mass transit. FTA provides federal dollars for planning at 80% of expenses. The GA DOT provides State dollars for planning at 10% of expenses. The city must apply for both.

#### Goals, Objectives and Performance Data -

Goal: To maintain transit strategies that are pro environment.

To update the short range and long range transit planning to reflect the changes Objective:

in demographics, destinations and other issues affecting public transportation (i.e.,

security, environmental, congestion).

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
The Unified Planning Work Program (UPWP),			
Transportation Improvement Program (TIP), STIP, congestion mitigation strategies, participation in	100%	100%	100%
environmental impact assessments, ridership demands,	. 0070	. 0070	. 0070
and demographic data.			

Goal: To maintain coordinated transit activities.

Participate with the Metropolitan Planning Organization in transportation Objective:

activities, review routes and survey customers for service viability

Performance Indicators:	FY08 Actual	FY09 Actual	FY10 Projected
Transit, traffic and transportation agencies, MPO			
planning certification, 3C Planning Process, and	100%	100%	100%
environmental impacts, surveys, and driver information			

#### Grant Planning – FTA 5307

#### Program Description:

Transit planning consists of these basic components: research, data analysis and planning, and maintenance of the transit grants. We accomplish research and forecasting according to Federal Transportation Administration (FTA) requirements using established guidelines. Statistical rider ship populations, socioeconomic factors and employment patterns are the primary variables in data analysis.

The Federal Transit Administration (FTA) is the Federal Agency working with the Georgia Department of Transportation (GA DOT) addressing mass transit. FTA provides federal dollars for planning at 80% of expenses. The GA DOT provides State dollars for planning at 10% of expenses. The city must apply for both.

#### Goals, Objectives and Performance Data -

To administer and manage transit grants and contracts from FTA, GDOT and Goal:

other funding sources of capital, planning, and planning expenses

Make application for, receive, and manage transit funded grants and contracts Objective:

from FTA, GDOT and other similar public funding sources

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Executed contracts, quarterly reports, FTA Triennial Reviews, and annual audits	100%	100%	100%

Goal: To maintain data for the financial and operating funds

Compile on a regular basis revenue and other data as performance indicators of Objective:

transit effectiveness

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Revenue reports, MIS reports, Georgia Transit Fact Report, City Manager's Report, FTA Triennial Report Data, General Farebox Information reports and other management reports	100%	100%	100%



#### Mission Statement:

To provide a safe, reliable, dependable and cost effective transit service with a professional team of employees, dedicated to our customers needs and committed to excellence.

Expenditures By Division –

		FY07	FY08	FY09	FY10
		Actual	Actual	Actual*	Adopted
590:					
2000	Contingency	\$0	\$0	\$0	\$0
3000	Non Categorical	12,071	13,899	13,328	13,519
610:					
2800	Parking Management	311,438	333,164	276,903	317,601
FUND	TOTAL	\$323,509	\$347,064	\$290,231	\$331,120
% CHA			7.28%	-16.38%	14.09%

<sup>\*</sup>Unaudited

Expenditures By Category -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	212,008	225,538	163,998	188,641
Operations	111,501	121,526	126,233	142,479
OPERATING BUDGET	\$323,509	\$347,064	\$290,231	\$331,120
Capital Budget	0	0	0	0
DIVISION TOTAL	\$323,509	\$347,064	\$290,231	\$331,120
% CHANGE		7.28%	-16.38%	14.09%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions -

	FY08 Actual	FY09 Actual	FY10 Projected
610-2800 Parking Management			
Parking Division Manager	1	1	1
Parking Enforcement Supervisor	1	1	1
Parking Enforcement Officer	4	3	3
Correctional Supervisor	1	1	0
PT Parking Enforcement Officer	0	0	0
TOTAL	7	6	5

### PARKING MANAGEMENT FUND / 0752

#### Non-Departmental

#### Program Description:

Departments budget specific appropriations and expenditures pertaining solely to that department. However, certain expenditures are not applicable to a specific department and we have established the non-categorical section for recording these appropriations and expenditures.

#### Parking Management Fund

#### Program Description:

The division responsibility is to enforce the Parking Ordinances.

#### Goals, Objectives and Performance Data -

To enforce ordinances regarding parking in the Uptown Management Area, Goal:

Lakebottom, 9<sup>th</sup> Street and North Lake Business District.

To monitor Uptown Enforcement Area, Lakebottom, 9<sup>th</sup> Street and North Lake Objective:

Business District and issue citations when parking violations occur.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Increased revenue from issued tickets for violations and payments processed.	93%	95%	98%

To collect revenue for outstanding unpaid citations written by Metra and other Goal:

law enforcement agencies of the city.

To ensure that repeat violators pay outstanding, unpaid citations, which includes Objective:

notifying violator via certified mail, and depending upon the violator, could

include immobilization and eventual towing of the vehicle

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Increased revenue for outstanding unpaid citations.	88%	90%	93%

#### Mission Statement:

To serve as an organization dedicated to excellence in its operation and service delivery, act as a catalyst for economic development and stability for Columbus, and serve as a positive force for community identity and city image.

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:					·
2000	Contingency	\$37,483	\$50,869	\$0	\$0
3000	Non- Categorical	49,472	51,570	51,780	55,433
620:					
1000	Administration	503,612	548,578	572,996	614,086
2100	Sales	148,306	198,364	198,611	236,032
2200	Operations	328,950	467,890	434,740	579,919
2300	Maintenance	710,084	848,959	854,684	905,842
2600	Bonded Debt	239,831	237,222	234,005	344,557
DEPARTMENT TOTAL		\$2,017,738	\$2,403,452	\$2,346,816	\$2,735,869
% CHANGE			19.12%	-2.36%	16.58%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$863,718	\$1,090,571	\$1,105,053	\$1,243,324
Operations	1,121,318	1,216,127	1,177,972	1,391,986
OPERATING BUDGET	\$1,985,036	\$2,306,698	\$2,283,025	\$2,635,310
Capital Budget	32,702	96,754	63,791	100,559
DEPARTMENT TOTAL	\$2,017,738	\$2,403,452	\$2,346,816	\$2,735,869
% CHANGE		19.12%	-2.36%	16.58%

<sup>\*</sup>Unaudited

### COLUMBUS IRONWORKS AND TRADE CENTER / 0753

Personnel Summary: Authorized Positions -

	FY08	FY09	FY10
	Actual	Actual	Adopted
620-1000 Administration	12	12	10
Executive Director	1	1	1
Assistant Director	1	1	1
Financial Manager	1	1	1
Fiscal Technician III	1	1	1
Administrative Specialist III	1	1	1
Administrative Specialist I	1	1	1
Event Attendants (PT)	6	6	4
620-2100 Sales	4	4	4
Event Coordinator	3	3	3
Administrative Specialist I	1	1	1
620-2200 Operations	12	14	14
Event Operation Supervisor	1	1	1
Event Attendant Crew Leader	1	1	1
Event Attendant (FT)	6	7	7
Event Attendant (PT)	4	5	5
620-2300 Maintenance	4	4	4
Facilities Maintenance Supervisor	1	1	1
Facilities Maintenance Technician	2	2	2
Groundskeeper/Landscaper	1	1	1
TOTAL	32	34	32

### Non-Categorical

### Program Description:

Appropriations and expenditures, which pertain solely to a specific department, are budgeted in this department. However, there are certain expenditures that are not department specific and the non-categorical section has been established for recording these appropriations and expenditures.

#### <u>Administration</u>

#### Program Description:

Administration maintains accounts receivable, accounts payable, prepares yearly budget and monthly reports and prepares bids for purchases of equipment and services as needed.

### COLUMBUS IRONWORKS AND TRADE CENTER / 0753

#### Goals, Objectives and Performance Data -

Objective:	Attend convention centers conventions, trade shows and industry-related
Objective:	montings

meetings.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of convention/trade shows attended.	4	5	7

To increase economic impact of the City by promoting out-of-town convention Goal:

business.

Increase number of conventions booked. Objective

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of convention days booked.	85	95	114

To reduce accrual of aged receivables by implementing methods to improve Goal:

collection procedures.

To have no aged receivables in the 90 day and over category by the end of the Objective

fiscal year.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Dollar amount of aged receivables over 90 days	N/A	N/A	\$9,589

#### Sales

#### Program Description:

The Sales Division is responsible for talking with potential clients, scheduling events held in the facility, and following up on bookings by processing the necessary paperwork. They coordinate events such as room layout, equipment needed and special requests with staff members.

#### Goals, Objectives and Performance Data -

Track all customer inquiries and outgoing calls to maximize events booked as well Goal:

as provide for quality customer service.

Conduct follow-up communication with all sales leads to achieve increased Objective:

number of event days booked.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Total Event Days Booked	705	806	787

Increase revenue for facility by encouraging meal services or buffets for all events. Goal:

Objective: Work with clients on an individual basis to suggest meal plans.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of meals served.	N/A	N/A	124,387

### COLUMBUS IRONWORKS AND TRADE CENTER / 0753

#### **Operations**

#### Program Description:

The Service Operations Division services the exterior of the facility as related to landscaping and maintains the cleanliness of the interior of the facility. They set up and break down all meeting rooms and exhibit halls for each event. They are also responsible for maintaining the audio and visual equipment for each event.

Goals, Objectives and Performance Data –				
Goal:	Provide quality equipment and responsive staff to all customers and events.			
Objective:	To reduce employee injuries due to uns	afe work prac	tices or enviro	nment.
Performance Indicators: FY08 FY09 FY10 Actual Actual Projected				
Number of employee injuries. 3 1 4				
Goal:  To maintain 100% customer satisfaction with respect to cleanliness and attractiveness of facility.				and
Objective: To receive no negative remarks on customer comment cards concerning the cleanliness or appearance of the facility.				erning the
Performance Indicators:		FY08 Actual	FY09 Actual	FY10 Projected

#### Maintenance

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#### Program Description:

cleanliness.

The Building Maintenance Division oversees the operation and maintenance of all fixed assets (equipment).

#### Goals, Objectives and Performance Data -

Number of negative comment cards received concerning

Goal: Perform required duties of this department while employing proper rules and

techniques to ensure safety to both the employees and the customers.

**Objective:** To reduce employee injuries due to unsafe work practices or environment.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Projected
Number of employee injuries.	0	1	1

#### **Bonded Debt**

#### Program Description:

The debt service cost center accounts for the retirement of general obligation, revenue bonds, and capital leases of the Trade Center.

#### Mission Statement:

To provide the best possible product at an affordable price to the citizens of Columbus, Ga.

Expenditures By Division -

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:				•
2000 Contingency	\$0	\$0	\$0	\$0
3000 Non-Categorical	38,699	40,653	46,300	38,213
630:				
2100 Maintenance	699,272	727,950	713,742	825,103
2200 Operations	551,706	586,693	589,071	676,306
2400 Debt Service	18,555	23,875	18,172	99,457
DEPARTMENT TOTAL	\$1,308,232	\$1,379,171	\$1,367,285	\$1,639,079
% CHANGE		5.42%	-0.86%	19.88%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY08	FY09	FY09	FY10
	Actual	Adopted	Actual*	Adopted
Personal Services	\$579,804	\$625,612	\$664,718	\$669,240
Operations	728,428	734,216	702,567	969,839
OPERATING BUDGET	\$1,308,232	\$1,359,828	\$1,367,285	\$1,639,079
Capital Budget	0	19,343	0	0
DEPARTMENT TOTAL	\$1,308,232	\$1,379,171	\$1,367,285	\$1,639,079
% CHANGE		5.42%	-0.86%	19.88%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08	FY09	FY10
	Actual	Actual	Adopted
630-2100 Maintenance	18	18	18
Superintendent	1	1	1
Assistant Superintendent	1	1	1
Prison Labor Foreman	1	1	1
Irrigation Technician	1	1	1
Mechanic	1	1	1
Laborer	12	12	12
Laborer-PT	1	1	1
630-2200 Operations	11	11	11
Executive Director	1	1	1
	1	 1	 1
Golf Professional		  -	-
Assistant to Golf Pro	3	3	3
Office Manager	1	1	1
Custodian	1	1	1
Cart Attendant	2	2	2

#### **BULL CREEK GOLF COURSE / 0755**

	FY08 Actual	FY09 Actual	FY10 Adopted
Shop Clerk	2	2	2
TOTAL	29	29	29

#### **Contingency**

#### Program Description:

The Contingency Fund is an amount established in each annual budget to finance unusual items, which cannot be anticipated in the budget preparation. As these items occur during the year, transferring the required funds to the appropriate account reduces the contingency.

#### Non-Categorical

#### Program Description:

Appropriations and expenditures that pertain solely to a specific department are budgeted by that department. However, there are certain expenditures that are not applicable to a specific department and the non-categorical section has been established for recording these appropriations and expenditures.

#### Maintenance

#### Program Description:

The overall goal of the maintenance section is to maintain Bull Creek Golf Course as one of the top 25 golf courses in the United States. The maintenance staff is responsible for Golf Course turf grass maintenance such as fertilizer and chemical application, irrigation installation and repair, tree management, cart path repair and the daily task of grooming 36 holes.

#### **Operations**

#### Program Description:

The operations section strives to provide an efficient operation to the public. They create an atmosphere of service and maintain a price range suitable to attract all public golf players in the area. The activities consist of numerous golf tournaments for couples, juniors, individuals and teams, as well as company outings designed to benefit the company, their customers and employees.

#### **Debt Service**

#### Program Description

The debt service cost center accounts for the repayment of loans made by Bull Creek Golf Course.

#### Mission Statement:

To provide the best possible product at an affordable price to the citizens of Columbus, Ga.

Expenditures By Division –

•	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
590:	, tetaan	, icedaii	, recoun	, laoptea
3000 Non-Categorical	\$14,279	\$14,851	\$11,504	\$11,619
640:				
2100 Pro Shop	186,495	195,225	201,574	235,568
2200 Maintenance	201,470	204,323	201,930	213,258
2300 Debt Service	48,477	45,325	41,927	110,062
FUND TOTAL	\$450,721	\$459,724	\$456,935	\$570,507
% CHANGE		2.00%	-0.61%	24.86%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$214,887	\$214,311	\$224,615	\$253,914
Operations	235,834	226,071	232,320	316,593
OPERATING BUDGET	\$450,721	\$440,382	\$456,935	\$570,507
Capital Budget	0	19,342	0	0
DEPARTMENT TOTAL	\$450,721	\$459,724	\$456,935	\$570,507
% CHANGE		2.00%	-0.61%	24.86%

<sup>\*</sup>Unaudited

Personnel Summary: Authorized Positions –

	FY08	FY09	FY10
	Actual	Actual	Adopted
630-2100 Pro Shop	5	5	5
Manager	1	1	1
Assistant Manager	2	2	2
Bookkeeper	1	1	1
Cart Attendant	1	1	1
630-2200 Maintenance	4	4	4
Superintendent	1	1	1
Assistant Superintendent	1	1	1
Prison Labor Foreman	1	1	1
Shop Clerk	1	1	1
Grounds General (PT)	0	0	0
TOTAL	9	9	9

### OXBOW CREEK GOLF COURSE / 0756

#### Non-Categorical

#### Program Description:

Appropriations and expenditures, which pertain solely to a specific department, are budgeted by that department. However, there are certain expenditures that are not applicable to a specific department and the non-categorical section has been established for recording these appropriations and expenditures.

### Pro Shop

#### Program Description:

The operations section strives to provide an efficient operation to the public. They create an atmosphere of service and maintain a price range suitable to attract all public golf players in the area. The activities consist of numerous golf tournaments for couples, juniors, individuals and teams, as well as company outings designed to benefit the company, their customers and employees.

#### Maintenance

#### Program Description:

The overall goal of the maintenance section is to maintain Oxbow Creek Golf Course. The maintenance staff is responsible for Golf Course turf grass maintenance such as fertilizer and chemical application, irrigation installation and repair, tree management, cart path repair and the daily task of grooming 9 holes.

#### **Debt Service**

#### Program Description:

The debt service cost center accounts for the repayment of loans made by Oxbow Creek Golf Course.

#### Mission Statement:

To provide events with quality professional services, while progressively managing clean, safe, well maintained and self-supporting facilities.

Expenditures By Division –

		FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
160:					
1000	Civic Center – Operations	\$1,769,555	\$2,246,425	\$2,105,082	\$1,980,772
2100	Civic Center – Hockey	554,734	511,603	602,592	535,450
2200	Civic Center – AF2 Football	91,324	83,077	96,473	100,913
2500	Civic Center – Other Events	3,023,257	1,922,664	2,426,008	2,185,744
2600	Temporary Labor Pool	0	0	6,053	0
260:					
3710	Other Maintenance & Repairs	86,626	89,450	70,360	100,000
590:	•				
3000	Non-Categorical	111,700	122,464	116,624	114,743
FUND	TOTAL	\$5,637,196	\$4,975,683	\$5,423,192	\$5,017,622
% CHA	ANGE		-11.73%	8.99%	-7.48%

<sup>\*</sup>Unaudited

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,456,278	\$1,550,539	\$1,630,833	\$1,646,773
Operations	4,166,911	3,035,349	3,742,272	3,289,549
OPERATING BUDGET	\$5,623,189	\$4,585,888	\$5,373,105	\$4,936,322
Capital Budget	14,007	389,795	50,087	81,300
DEPARTMENT TOTAL	\$5,637,196	\$4,975,683	\$5,423,192	\$5,017,622
% CHANGE		-11.73%	8.99%	-7.48%

<sup>\*</sup>Unaudited

### CIVIC CENTER / 0757

Personnel Summary: Authorized Positions -

	FY08	FY09	FY10
	Actual	Actual	Adopted
160-1000 Civic Center – Operations	31	31	31
Civic Center Director	1	1	1
Administrative Services Manager	1	1	1
Administrative Specialist III	1	1	1
Project Analyst	1	1	1
Accountant I	1	1	1
Box Office Supervisor	1	1	1
Operation Coordinator	1	1	1
Facility Maintenance Supervisor	1	1	1
Events Coordinator II	2	2	2
Receptionist, Part-time	2	2	2
Parks Maintenance Supervisor	1	1	1
Parks Maintenance Workers I	2	2	2
Fiscal Technician III	1	1	1
Foreman Supervisor	0	1	1
Crew Leaders	2	1	1
Labors	4	4	4
Ticket Clerks – PT	1	1	1
Labors – PT	8	8	8
TOTAL	31	31	31

#### Non-Categorical

#### Program Description:

Appropriations and expenditures that pertain solely to a specific department are budgeted by that department. However, certain expenditures are not applicable to a specific department and we have established the non-categorical section for recording these appropriations and expenditures. This cost center factors a cost allocation charge that reimburses the General Fund for administrative services provided in the previous year.

#### **Inter-fund Transfers**

#### Program Description:

Amounts transferred from one fund to another to assist in financing the services of the recipient fund. They are budgeted and accounted for separately from other revenues and expenditures.

#### **Operations**

#### Program Description:

The Columbus Civic Center is multi-purpose public assembly facility with 10,000 arena seats, 23,000 square fee of flat floor space and 5,000 square feet of hospitality suites. The Civic Center is the premiere venue in a large sports complex known as the "The South Commons Sports and Entertainment Complex." In addition to hosting a variety of special events, family shows, and concerts, the Civic Center is home to two professional sports franchises: a hockey team and an arena football team.

### CIVIC CENTER / 0757

#### Goals, Objectives and Performance Data -

Goal: (Finance) To ensure all accounts payable documents are processed in a timely

manner.

**Objective:** Ensure all invoices are turned in for payment as soon as they are received.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Adopted
Percentage of invoices processed within 5 days.	100%	100%	100%

Goal: (Box Office) To become a Ticketmaster outlet.

Objective:

To provide an additional service to the citizens as well as creating a new revenue

source.

Performance Indicators:	FY08	FY09	FY10
	Actual	Actual	Adopted
Percentage of increased ticket sales by providing this additional service.	N/A	34%	22%

#### Budget Notes:

-The following capital was approved in this budget:

- Four (4) Curtain Motors
- Thirty-nine (39) Tables, Various Sizes
- Recover Lobby Stairs
- Headset Hardwired Intercom System

#### <u>Hockey</u>

#### Program Description:

The Columbus Civic Center is home of the Southern Professional Hockey League (SPHL) Columbus Cottonmouths. A tenant since the building's opening in 1996, the Cottonmouths play an average of 28 home games annually in the Civic Center in addition to several play-off games. The Cottonmouths, formerly of the East Coast Hockey League (ECHL), also have offices housed in the Civic Center.

#### Budget Notes:

- -The following capital was approved in this budget:
  - Zamboni Motor

#### AF2 Football

#### Program Description:

Professional football has returned to Columbus with the Columbus Lions. The American Indoor Football League (AIFL) began its season in 2006. Over the course of the season, the AIFL plays 8 home games at the Civic Center.

#### Budget Notes:

- -The following capital was approved in this budget:
  - Football Carpet Repair

## CIVIC CENTER / 0757

### Other Events

### Program Description:

The Civic Center is focused on providing space for approximately 150 event days throughout the year.

### Public Services-Other Maintenance and Repairs

### Program Description:

The Facilities Maintenance Division is responsible for maintaining city facilities, including minor renovations. This cost center is established to account for maintenance and repair activities specific to the Paving Fund divisions.

## EMPLOYEE HEALTH INSURANCE FUND / 0850

### Program Description:

The Employee Health & Life Insurance Fund is established for the purposes of funding medical and life insurance claims.

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$0	\$0	\$0	\$0
Operations	16,148,271	12,801,788	15,084,443	19,059,283
OPERATING BUDGET	\$16,148,271	\$12,801,788	\$15,084,443	19,059,283
Capital Budget	0	0	0	0
DIVISION TOTAL	\$16,148,271	\$12,801,788	\$15,084,443	19,059,283
% CHANGE		-20.72%	17.83%	26.35%

<sup>\*</sup>Unaudited

Note: FY10 Budget includes the portion for retirees Other Post Employee Benefits (OPEB) which are transferred to the Pension Fund Retiree Health Care Plan at year-end.

# RISK MANAGEMENT FUND / 0860

### Program Description:

The Risk Management Fund is established for the purposes of providing self-insurance funding for vehicle claims and worker's compensation management.

Expenditures By Category –

	FY07 Actual	FY08 Actual	FY09 Actual*	FY10 Adopted
Personal Services	\$1,859,405	\$1,679,771	\$1,937,881	\$2,200,000
Operations	876,718	899,656	1,368,791	1,187,000
OPERATING BUDGET	\$2,736,123	\$2,579,427	\$3,306,672	\$3,387,000
Capital Budget	0	0	0	0
DIVISION TOTAL	\$2,736,123	\$2,579,427	\$3,306,672	\$3,387,000
% CHANGE		-5.73%	28.19%	2.43%

<sup>\*</sup>Unaudited

The Annual Operating Budget contains specialized and technical terminology that is unique to public finance and budgeting as well as unique to the Columbus Georgia area. The following glossary has been included in this document to assist the reader in understanding these terms.

**ACCOUNT NUMBER:** A line item code defining an appropriation.

**ACCRUAL ACCOUNTING:** A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

**APPRAISED VALUE:** The estimate of fair market value assigned to property by an appraiser or tax assessor. For tax assessment purposes, such value is stated as of the last countrywide reappraisal date.

**APPROPRIATION:** Authorization given by Council to make expenditures or incur obligations for approved work programs with specific limitations.

**ASSESSED VALUATION:** A valuation set upon real estate or other property by a government as a basis for levying taxes. Taxable valuation is calculated from an assessed valuation.

BASE BUDGET: The minimum amount of funding necessary to continue the current level of service including inflation and equipment replacement schedules.

**BENCHMARK POSITION:** Positions to be used as points of reference when measuring our employee's pay with pay levels in our labor market.

**BOND:** A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

**BOND REFINANCING:** The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**BUDGET:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing. The term "budget" is used in two senses in practice. The budget, once adopted, is the legal authorization to expend City funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management in accordance with procedures specified by law and/or administrative rules and regulations.

**BUDGET ADJUSTMENT:** A legal procedure utilized by the budget staff to revise a budget appropriation. The Budget Officer has the authority to adjust expenditures within or between departmental budgets according to budget policy, no increase in the total budget can occur without approval of Council.

**BUDGET CONTROL:** The control or management of a governmental unit or enterprise in accordance and within the limitations of available appropriations and available revenues.

**BUDGET MESSAGE:** A general discussion of the proposed budget as presented in writing to the legislative body.

**CCG**: The acronym for Columbus Consolidated Government.

**CAPITAL IMPROVEMENTS:** Building, infrastructure, and other attachments or annexations to land and facilities which are intended to remain so attached or annexed.

CAPITAL IMPROVEMENTS PROGRAM (CIP): A plan for capital expenditures to be incurred each year over

a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

**CAPITAL OUTLAY:** Capital items are defined as tangible items such as tools, desks, machinery, and vehicles costing more than \$500 each and having a useful life of more than one year.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):** A federal domestic assistance grant to develop viable urban communities by providing decent housing and a suitable living environment as well as expanding economic opportunities for persons of low and moderate income.

CODE: A group of numbers that may identify a fund, department/division, line item or project.

**CONSOLIDATED GOVERNMENT:** A county and city whose governments are combined into a single entity.

**CONSUMER PRICE INDEX (CPI):** An index of items used to measure the change in prices over time.

**CONTINGENCY**: A budgetary reserve set aside for emergencies or expenditures not otherwise budgeted.

**COST ALLOCATION:** Method designed to recover indirect costs from non-general fund activities for the administration of specific General Fund services provided to those activities.

**DEBT SERVICE:** Payment of interest and repayment of principal on city debt.

**DEPARTMENT:** A major administrative organizational unit of the City that indicates overall management responsibility for one or more divisions.

**DEPRECIATION:** (1) Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a fixed asset other than a wasting asset that is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

**DIVISION:** A major administrative organizational unit of the City that indicates overall management responsibility for one or more activities.

**EXPENDITURES:** Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service and capital outlays.

**EXPENSES**: Decreases in net total assets. Expenses represent the total cost of operations during period regardless of the timing of related expenditures.

**FISCAL YEAR:** A twelve-month period of which the annual operating budget applies and, at the end of which, a government determines its financial position and the results of its operations.

**FIXED ASSETS:** Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**FRANCHISE FEE**: A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

**FUND:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**FUND BALANCE:** The unused balance of governmental funds and expendable trust funds, which include certain reservations of funds established for control purposes. It is not equivalent to "net worth".

**GENERAL FUND:** The principal fund operating the city that accounts for most of the financial resources of the government. General fund revenues include property taxes, licenses and permits, local taxes, service charges and other types of revenues. This fund includes most of the basic operating services, such as fire and police protection, finance and records, leisure services, public services and general administration.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):** Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP incorporates the conventions; rules and procedures necessary to define accepted accounting practices at a particular time. GAAP provides a standard by which to measure financial presentations.

**GENERAL OBLIGATION (G.O.) BOND:** This type of bond is backed by the full faith, credit and taxing power of the government.

**GENERAL SERVICES DISTRICT:** District accounting for the governmental services pertaining to the consolidated City of Columbus, GA. The revenues from this district's millage rate support the General Fund.

GFOA: Government Finance Officers Association.

GIS: Geographical Information Systems.

**GRANTS:** Contributions or gifts or cash or other assets from another government (usually from state or federal agencies) and are normally restricted to expenditure or use for a specified purpose, activity, or facility.

**HAZMAT**: An abbreviation for Hazardous Materials.

**IMPROVEMENT:** Any amount of service or request above the current level of service.

**INFRASTRUCTURE**: The physical foundation of a community and capital assets of a permanent nature. For example: land, streets, roads, highways, bridges, buildings, water pipes & sewer lines.

**IMPROVEMENT:** Any amount of service or request above the current level of service.

**INTERFUND CHARGES:** Charges for services rendered by a non-internal service activity to a user in a different fund.

**INTERFUND REIMBURSEMENTS:** Receipt of funds as reimbursement for charges for services rendered by a non-internal service activity to a user in a different fund.

INTERFUND TRANSFERS: See "Transfers In/Out".

**INTERGOVERNMENTAL REVENUE**: Revenue collected by one government and distributed to another level of government(s).

**INTERMENT**: Placing of a corpse in a grave.

**ILLEGALLY ADOPTED BUDGET:** The total of the budgets of each city fund including budgeted transactions between funds.

**LIABILITIES:** Debts or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

**LINE ITEM:** A method in which a unit of appropriate is expressed or defined.

**LONG TERM DEBT:** Debt with a maturity of more than one year after the date of issuance.

**LOCAL OPTION SALES TAX (LOST):** State legislation allows local governments to levy an additional sales tax within its jurisdiction. The City of Columbus currently collects proceeds based on a 1% approved local option. Use of these funds is unrestricted.

MCP: The acronym for Muscogee County Prison.

**MILLAGE RATE**: The ad valorem property tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

MODIFIED ACCRUAL BASIS: The accrual basis of accounting adapted to the governmental fund type Spending Measurement Focus. Under it, revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay and other employee benefit amounts which need not be recognized in the current period, but for which larger than normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debts which are generally recognized when due. All governmental funds and Trust Funds are accounted for using this method.

**NET BUDGET:** The legally adopted budget less all interfund transactions. Interfund transactions representing transfers and interfund reimbursements are subtracted from the legally adopted budget amount to prevent being double counted from the perspective of the entire budget.

**NONDEPARTMENTAL:** Functions and accounts that are not directly related to a department's primary service activities, or which are separate from departmental operations for control purposes.

**ORDINANCE:** A formal legislative enactment by the City Council and has the full force and effect of law within the boundaries of the City.

**OPERATING EXPENSES:** The cost for personnel, materials and equipment required for a department to function.

**PERFORMANCE MEASURES:** Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

PERSONAL SERVICES: Expenditures for salaries, wages and fringe benefits for personnel.

**PROGRAM:** The collection of services being performed to achieve a desired goal.

**PROJECTED:** Estimation of revenues and expenditures based on past trends, current and expected economic conditions, and future financial forecasts.

**PROPERTY TAX:** A tax levied on the assessed value of real, public utility and personal property. Generally, assessed value is 40% of fair market value.

**PUBLIC HEARING:** The portions of open meetings held to present evidence and provide information on both sides of an issue.

**RESERVE**: An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

**REVENUE:** Money or income received by the Consolidated Government from external sources such as taxes collected or an amount received for performing a service.

**REVENUE BOND:** A revenue bond is backed only by the revenues received from a specific enterprise or project, such as a hospital or toll road.

**REVISED BUDGET:** The revised budget is the budget that has been modified from the approved budget due to changes from carryover funds from the previous year and from the mid-year adjustments.

**RISK MANAGEMENT:** The coordinated and continuous effort to minimize the potential financial and human resource losses arising from workers compensation, liability and property exposures.

**SELF-INSURANCE:** The formal assumption or partial assumption of risks and the accounting of results. Specific accounts or funds are set aside to fund the risks, and losses that do occur are charged against those accounts or funds.

**STATUTE:** A written law enacted by a duly organized and constituted legislative body.

**SUPPLEMENTAL:** Any amount of service or request about the current level of service.

TAXABLE VALUE: This is calculated as 40% of the assessed value.

**TAX RATE:** The amount of tax stated in terms of a unit of the tax base; for example, five mills equal five dollars per thousand of taxable value.

PERSONAL SERVICES: Expenditures for salaries, wages and fringe benefits for personnel.

**PROGRAM:** The collection of services being performed to achieve a desired goal.

**PUBLIC HEARING:** The portions of open meetings held to present evidence and provide information on both sides of an issue.

**SELF-INSURANCE:** The formal assumption or partial assumption of risks and the accounting of results. Specific accounts or funds are set aside to fund the risks. Any losses that do occur are charged against those accounts are funds.

SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST): A voter approved 1% Sales Tax used for specified Capital Improvement Projects.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for

the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

**TRANSFERS IN/OUT:** Amounts transferred from one fund to another to assist in financing the services of the recipient fund. Transfers do not constitute revenues or expenditures of the governmental unit but only of the individual funds. Thus, they are budgeted and accounted for separately from other revenues and expenditures.

**USEFUL LIFE**: Period or time-span an item is expected to continue providing financial service.

#### 2009 OTHER LOCAL OPTION SALES TAX

On July 15, 2008, the citizens of Columbus authorized the 2009 1¢ local option sales tax (LOST). This LOST has no expiration date. The core objective of this LOST was funding the primary mission of Public Safety Departments within the Columbus Consolidated Government including Police, Fire/EMS, Sheriff, Marshal, Muscogee County Prison, Coroner, District Attorney, Public Defender, associated court functions, and other Public Safety agencies, programs and functions. The intent is also to be used to provide a funding source for infrastructure to include roads/bridges, stormwater/flood abatement, technology, and capital projects to include construction, maintenance and renovation of buildings and facilities to support quality of life improvements and to house government operations. These funds are earmarked for Public Safety at 70% and Infrastructure at 30% per Resolution #226-08 adopted by council on May 13, 2008.

### **1999 SPLOST**

In 1999, the citizens of Columbus renewed the 1993 1¢ special local option sales tax (SPLOST). The renewal of the SPLOST will provide the funding for approximately \$255,000,000 of capital projects to be used for public safety; economic development; recreation; transportation; a government service center; storm water drainage improvements and flood abatement; road street, and bridge constructions/repairs; a county library; and, governmental, proprietary, and administrative purposes of the SPLOST. The projects will be financed with equally distributed revenues and constructed as SPLOST cash flow allows over an approximate nine-year period. It may be necessary to issue general obligation sales tax bonds in order to facilitate all or a portion of the projects before all of the Special Sales Tax proceeds are collected.

### **Capital Projects Budget/Funding Process**

During the operating budget process, departments submit funding requests for new projects. In order to get a total project cost, budget procedure requires requests to be presented over a five-year period to include anticipated operating costs after project completion.

The CIP Committee reviews the funding requests. This Committee is comprised of the department heads associated with the ongoing capital improvement projects. These funding requests are ranked by importance and need to the community and are then forwarded to the City Manager with funding recommendations to be included in the overall Operating Budget.

All funding sources are approved by the City Council. Projects financed by the operating funds are presented in the Recommended Annual Operating Budget in either transfers-out or within specific departmental budgets. After the approval of the Operating Budget, appropriations are transferred to the relevant CIP funds. Projects may be financed with a myriad of sources and unlike the operating funds; CIP appropriations do not lapse at year-end.

Financing sources for FY10 include the following methods:

- Operating fund supported (General, Sewer, Paving)
- 1999 Special Local Option Sales Tax
- 2009 Other Local Option Sales Tax

Capital Improvement Projects project budgets may include any of the following basic costs commonly associated with a CIP Project:

- Renovation or expansion of existing facilities
- Initial feasibility study for new facilities/infrastructure
- Land Acquisition, site improvement, development
- Construction of new facility/infrastructure
- Management/administrative costs
- Equipment and furnishings associated with the project

GENERAL FUND SUPPORTED						
92	FY10	FY10				
Project	Requested	Rec	Description			
Fire Station 9 Land	\$500,000	0	Purchase land for Fire Station 9			
			Construction of fire station and			
Fire Station 9/Equipment	2,213,313	0	equipment			
Fire Station 16 Land	1,156,625	0	Purchase land for Fire Station 16			
			Construction of fire station and			
Fire Station 16/Equipment	2,302,313	0	equipment			
Fire Station 17 Land	1,156,625	0	Purchase land for Fire Station 17			
			Construction of fire station and			
Fire Station 17/Equipment	2,302,313	0	equipment			
Police Department P&E Storage						
Building	1,200,000	0	Purchase or construct building			
			Replace irrigation system, outfield wall			
Golden Park	1,110,000	0	and stadium roof			
Britt David Studio Renovations	624,535	0	Construction renovations to facilities			
Double Churches Pool	1,600,000	0	Replace pool shell and building			
Cooper Creek Tennis Center	410,000	0	Renovations to clubhouse and courts			
Memorial Stadium	750,000	0	Replace lights and scoreboard			
Riverwalk	280,000	0	Replace signs and repair gazebos			
			Replace lights on tennis courts/batting			
Double Churches Lighting	100,000	0	cages			
Rosehill Softball Field	175,000	0	Replace lights on softball field			
			Upgrade baseball and softball fields, and			
Pop Austin	1,000,000	0	replace restrooms			
Cooper Creek Park	300,000	0	Replace restrooms			
Flatrock Park	300,000	0	Replace restrooms			
Carver Park	200,000	0	Replace restrooms			

Heath Park	100,000	0	Replace restrooms
Property Acquisition	500,000	0	Set aside to purchase property if needed
Parking Garage	774,000	0	Repairs to River Center Garage
Public Services-Fleet inventory			Update inventory wands used to track
wands	80,000	0	vehicle parts
METRA Administration Facility	125,000	0	Roof replacement
			Funded out of General Fund – Fund
Baker Village	498,715	498,715	Balance
			Building renovations to the former
Welcome Center Renovations	100,000	100,000	Victory Drive Welcome Center
			New equipment for the Public Safety
Public Safety Gym Equipment	100,000	100,000	building's gym
Total – General Fund	\$19,958,439	\$698,715	

SEWER FUND SUPPORTED						
FY10 FY10						
Project	Requested	Rec	Description			
Phase II & III 6 <sup>th</sup> Av Flood			Implement Phase II & III 6 <sup>th</sup> Av Flood			
Abatement	\$15,738,000	\$0	Abatement Project			
Pipe Rehab/Replacement	1,000,000	678,913	Repair and replacement sewer pipes			
Flood Study	50,000	0	Consulting Services for flood studies			
Phase I 19 <sup>th</sup> Street Basin Flood			Implement Phase I 19 <sup>th</sup> Street Basin			
Abatement	2,300,000	0	Flood Abatement Project			
			Implement Watershed/Creek Silt			
Watershed/Creek Silt Removal	150,000	0	Removal Project			
Old Cusseta Road Erosion			Repair erosion damage on Old Cusseta			
Repair	76,793	0	Road north of Farr Road			
			Sentry well to monitor EPA of Cusseta			
Rainwater well	100,000	0	Road fuel facility			
Total – Sewer Fund	\$19,414,793	\$678,913				

# PAVING FUND SUPPORTED

	FY10	FY10	
Project	Requested	Rec	Description
			Replace bridge on Forrest Rd over Bull
Bridge Replacement	\$2,200,000	\$0	Creek
Traffic Signal			Install new signals & maintain all
Installation/Maintenance	300,000	0	existing traffic signals
			Install new sidewalks/handicap ramps as
Sidewalk/Handicap Ramps	250,000	0	needed

			Purchase devices where speeding
Traffic Calming Devices	50,000	0	through intersections is a problem
			Replace metallic with fiber optic signal
Fiber Optic Signal Interconnect	200,000	0	interconnects
Sign Inventory	150,000	0	GPS coordinates on all traffic signs
Address Block Lettering	50,000	0	Replace street signs with larger lettering
Resurfacing Program	1,800,000	1,487,266	Resurface streets as approved
Total – Paving Fund	\$5,000,000	\$1,487,266	

INTEGRATED WASTE FUND SUPPORTED							
FY10 FY10							
Project	Requested Rec Description						
Landfill Closure	\$1,300,000	\$0	To close landfill & post closure				
Routing / GPS System	150,000	0	Tracking/map system for vehicles				
GPS System 125,000 0 Pinpoint identification system							
Total – Integrated Waste Fund	\$1,575,000	\$0					

1999 SPECIAL PURPOSE LOCAL OPTION SALES TAX SUPPORTED						
FY10						
Project Name	Allocation	Description				
Public Safety	\$5,000,000	Public Safety vehicles and equipment.				
Roads/Bridges	10,000,000	Resurfacing, road improvements, bridge repair, traffic				
		signal, right-of-way acquisition.				
Recreation Projects	2,500,000	Renovation of existing facilities.				
Stormwater/Flood Abatement	4,000,000	Drainage improvements				
Economic Development	500,000	Acquisition and/or economic development project				
TOTAL 1999 SPLOST	\$22,000,000					

2009 OTHER LOCAL OPTION SALES TAX SUPPORTED					
	FY10				
Project Name	Allocation	Description			
Roads/Bridges	\$1,800,000	Resurfacing, road improvements, bridge repair, traffic			
		signal, right-of-way acquisition.			
Flood Abatement/Stormwater	500,000	Drainage improvements.			
Technology	250,000	City-wide technology improvements.			
Facilities	250,000	Facility improvements/renovations.			
Bond Financing	3,500,000	Future bond financing.			
TOTAL 1999 SPLOST	\$6,300,000				

### **ACRONYMS**

Acronyms of Budget specialized and technical terminology that is unique to public finance and budgeting as well as unique to the Columbus Georgia area. The following acronyms have been compiled to assist the reader in understanding these terms.

CAFR: Comprehensive Annual Financial Report

CBA: Columbus Building Authority

CCG: Columbus Consolidated Government.

CDBG: Community Development Block Grant.

CIP: Capital Improvement Program.

CPI: Consumer Price Index.

**DFACS:** Department of Family and Children Services.

EMS: Emergency Medical Service.

GASB: Governmental Accounting Standards Board.

G. O. Bond: General Obligation Bond.

GFOA: Government Finance Officers Association.

GIS: Geographical Information Systems.

HAZMAT: Hazardous Materials.

LOST: Local Option Sales Tax.

MCP: Muscogee County Prison.

SPLOST: Special Purpose Local Option Sales Tax.

WIA: Workforce Investment Act.

<u>ltem</u>	<u>Price</u>	QTY REQ	<u>Requested</u>	QTY REC	FY10 Recommended
210-1000 Information Technology					
Court Case Management Computer System	2,500,000	1	2,500,000	0	-
Replacement Computers/Monitors	700	150	105,000	0	-
Laptop Spares	1,500	20	30,000	0	-
ArcGIS PLTS Software Package	4,500	5	22,500	0	-
Civil 3 Land Development Software	4,000	2	8,000	0	-
Auto Turn 5.1 Raster Program	5,000	1	5,000	0	-
Police License Plate System	15,000	1	15,000	0	-
Parks and Rec. Laptops	1,500	10	15,000	0	-
Pavement Management System	4,240	1	4,240	0	-
Marshal Laptop for DARE Program	1,500	1	1,500	0	-
Disk Storage	190,000	1	190,000	0	-
<u> </u>	Subtotal		2,896,240		-
220-1000 Human Resources					
Projector for The Learning Center	1,200	1	1,200	0	-
220-2100 Human Resources Benefits	,		, ::		
Pension Management Software	100,000	1	100,000	0	-
<u> </u>	Subtotal		101,200		-
240-2200 Codes and Inspections					
Jeep Cherokee	23,000	4	92,000	0	_
240-2900 Radio Shop	23,000	'	72,000		
Mid Size Pickup Truck	16,500	1	16,500	0	
Ivila size Herap Hack	Subtotal	1	108,500	U	_
250-2100 Traffic Engineering	SUDIOIGI		100,500		_
Mid Size SUV	21,000	2	42,000	0	
Utility single Axle - for Traffic Counts	1,700	1	1,700	0	_
Flat Bed Panel Truck including storage boxes	55,000	1	55,000	0	-
GeoCollector subfoot Handheld GPS and software package	7,500	2	15,000	0	-
	7,300		13,000	0	-
250-2400 GIS	20.000	1	20.000	0	
RICOH Wide Format Copier Replacement	20,000	I	20,000	0	-
	Subtotal		133,700		-
260-1000 Public Services Administration					
Mid-size Sedan/ Replace #8128	16,000	1	16,000	0	-
260-2300 Fleet Management					
Mid-size Sedan / Replace #9590	16,000	1	16,000	0	-
260-2400 Special Enforcement					
Animal Control Trucks w/Camper (Replacement)	45,000	1	45,000	0	-
Animal Control Trucks w/Camper (Replacement)	45,000	1	45,000	0	-
Mid-Size Sedan/ Replace #9117	16,000	1	16,000	0	-
Mid-Size Sedan (Replacement)	16,000	1	16,000	0	-
Motorola MTS 2000 Radios	3,000	1	3,000	0	-
260-2500 Cemeteries					
Flat Bed Dump with 12' Bed/Replace #10106	34,000	1	34,000	0	-
Van, 15 passenger	23,000	1	23,000	0	=
John Deere Backhoe/Replace #9584	46,000	1	46,000	0	-
260-2700 Facilities Maintenance					
Mid-Size Sedan for New Position	16,000	1	16,000	0	-
	Subtotal		276,000		-

<u>ltem</u>	<u>Price</u>	QTY REQ	<u>Requested</u>	QTY <u>REC</u>	FY10 Recommended
270-1000 Parks and Rec Director					
Folding Event Chairs	108	60	6,480	0	-
Podium/Lecturn	1,239	1	1,239	0	1
Full-Size Sedan for Director	21,000	1	21,000	0	1
270-2100 Park Services					
3/4 Ton, 4-Door Pick-up	25,000	3	75,000	0	-
1/2 Ton Regular Cab, 2WD	18,000	1	18,000	0	-
Flat Bed Dump Truck w/12' Body	36,000	3	108,000	0	-
3/4 Ton Cargo Van	23,000	1	23,000	0	-
16' Dual Axle Trailer	2,750	4	11,000	0	-
20' Dual Axle Trailer	3,500	1	3,500	0	-
Vertical Mower/Dethatcher	15,000	1	15,000	0	-
Ventrac Mower w/Accessories	35,000	1	35,000	0	-
Sod Cutter	5,000	1	5,000	0	-
270-2400 Recreation Services					
Park and Recreation Signs	2,800	4	11,200	0	-
Billiard Tables	2,200	5	11,000	0	=
Foosball Tables	1,200	4	4,800	0	-
Ping-Pong Table	1,200	8	9,600	0	-
Air Hockey Table	1,100	8	8,800	0	-
Treadmills	2,350	9	21,150	0	-
Recumbent Bikes	1,625	9	14,625	0	-
Body Solid Selectorized Gym	4.600	1	4.600	0	-
Mid-Size Sedan	15,500	1	15,500	0	-
270-3220 Golden Park	13,300	·	. 3,300		
Portable Batting Cage	6,500	1	6,500	0	-
Tunnel Batting Cage Nets	1,500	2	3,000	0	-
Professional L-Screen	800	6	4,800	0	-
Turf Home Plate Mats	400	3	1,200	0	-
Infield Protector	800	1	800	0	-
Field Tarp w/Anchors	5,200	1	5,200	0	-
Sock Net and Frame	400	2	800	0	_
Five Gang Reel Mower	75,000	1	75,000	0	-
Walk Behind Infield Mower	8,000	1	8,000	0	-
270-3505 Community Schools	5,555	·	0,000	Ü	
Folding Tables	80	50	4,000	0	_
Folding Chairs	12	150	1,800	0	=
Van	44,991	1	44,991	0	-
270-4048 Cooper Creek	11,771		11,771	0	
Replacing Nets	170	30	5,100	0	_
Replacement of Water Fountains	1,000	15	15,000	0	
Brooms / Drag Mats / Sweepers	9,000	1	9,000	0	_
Replace Spectator Chairs and Tables	10,000	1	10,000	0	_
Replace Spectator Chairs and Tables Replace Player Seating with Benches	6,000	1	6,000	0	_
Golf Cart	12,500	1	12,500	0	
Spreader 36' Tow Model	450	2	900	0	
Herringbone Line Tape	246	4	984	0	-
Rolls of 9'X120' Dark Green Windscreen	246	4	892	0	-
		4		_	-
Lee 5' Tow Model Roller	4,066	1	4,066	0	-
Coolers with Stands	222	8	1,776	0	-
Aluminum Lute Brush Tow Model 7'	262	4	1,048	0	-

ltem	<u>Price</u>	QTY REQ	Requested	QTY <u>REC</u>	FY10 Recommended
270-4413 Aquatics	<u>se</u>		<u></u>		
Alarm and Surveillance System for Rigdon Pool	3,057	1	3,057	0	=
Leisure Pool Main Pump	5,000	1	5,000	0	-
Pool Vacuum Pump	2,000	1	2,000	0	-
Automatic Pool Cleaner	2,500	1	2,500	0	-
Mid-Size Extended Cab Pickup Truck	18,000	2	36,000	0	-
Full-Size, 3/4 Ton, Regular Cab, 2WD Pickup Truck	20,000	1	20,000	0	-
270-4433 Therapeutics					
Double-Axle Passenger Van, w/Chair Lift	50,000	1	50,000	0	ı
270-4434 Pottery Shop					
Pottery/Glass Kiln w/ Controller and Vents	2,500	5	12,500	0	1
Kiln Shelves - Electric	75	30	2,250	0	ı
Kiln Shelves - Gas	200	20	4,000	0	ı
Storage Building	4,500	1	4,500	0	-
Throwing Wheels	1,500	5	7,500	0	-
Oxygen Probe	1,000	1	1,000	0	-
Chemical Bins/Tables	1,800	3	5,400	0	-
Refrigerator	800	1	800	0	-
Pottery Chairs	60	10	600	0	-
Round Tables	150	6	900	0	-
Butcher Block Tables	300	10	3,000	0	-
Ware Carts	900	3	2,700	0	-
270-4435 Senior Citizen's Center					
Steam Tables / Warmers and Sneeze Guards	3,000	4	12,000	0	-
Ice Dispenser / Sneeze Guards	3,000	4	12,000	0	-
Ice Maker Machine	2,900	1	2,900	0	-
Convection Oven	4,500	2	9,000	0	-
Tile / Carpet Replacement - Chester Senior Ctr.	20,000	1	20,000	0	-
Defibrillator	1,900	3	5,700	0	-
Additional Parking Spaces	65,000	1	65,000	0	-
Bingo Board Systems	7,000	4	28,000	0	-
Treadmills	2,500	4	10,000	0	-
Recumbent Bikes	2,000	4	8,000	0	-
Underground Sprinkler System - Gallops Ctr.	45,000	1	45,000	0	-
Game Tables - Bridge	1,900	8	15,200	0	-
	Subtotal		1,043,358		-
290-1000 Tax Assessor					
Midsize SUV's 4x4. Tied to position requests for Appraiser/Auditor I	23,000	2	46,000	0	-
	Subtotal		46,000		-
290-2000 Elections and Registration					
3/4 Ton Cargo Van replacement	21,000	1	21,000	0	-
	Subtotal		21,000		ı
400 Police					
Pursuit Vehicles and Tech Packages	48,000	169	8,112,000	0	-
C-V Unmarked Vehicles (Ford Taurus)	16,000	34	544,000	0	-
Harley Davidson Motorcycles	21,000	15	315,000	0	-
Motorola Mobile Data Terminal Computers	7,400	90	666,000	0	-
Motorola ML910 Portable Mobile Data Terminal	10,963	9	98,667	0	-
Setcom Police Motor Helmet Headphone Kit	956	15	14,340	0	-
High Speed Data System for Mobile Data Terminal Computers	1,600,000	1	1,600,000	0	-
Motorola NetRMS Records Management System	972,614	1	972,614	0	=
Motorcycle Dual Antenna Radar Unit	2,337	15	35,055	0	=

ltem	<u>Price</u>	QTY REQ	<u>Requested</u>	QTY REC	FY10 Recommended
Arctic Cat ATV (requested 3 added 2 from mid year)	8,500	11	93,500	0	-
Smith & Wesson .45 caliber Replacements	500	10	5,000	0	-
X26 Advanced Taser, Holster, Cartridges & Batteries	1,114	100	111,400	0	-
All Terrain Vehicle Trailers	1,300	11	14,300	0	-
Cannondale Enforcement Police Bike	849	21	17,829	0	-
10,000 sq. ft. Stand Alone P&E Storage Building	1,200,000	1	1,200,000	0	-
Tag Recognition Software and Hardware	48,902	1	48,902	0	-
Card Reader for North and South Precinct	8,000	2	16,000	0	-
Ten Target Wireless Flexi Pneumatic System	21,035	1	21,035	0	-
Pistol Target System Upgrade	3,000	1	3,000	0	-
Firearms Training Simulator Disk	4,000	1	4,000	0	-
Replacement Full Size SUV for I.D. Tech.	33,000	1	33,000	0	-
Full Size SUV for Fatality Squad (New Rquest)	33,000	1	33,000	0	-
Full Size SUV for Bomb Tech	33,000	1	33,000	0	-
Go Forth Scooter	25,500	2	51,000	0	-
15 Passenger Van	22,000	2	44,000	0	-
¾ Ton Pick-Up Truck	22,000	1	22,000	0	-
Nighttime Optical Thermal Imaging Camera	4,000	20	80,000	0	-
M-16 Conversion Kits	600	10	6,000	0	=
Sonic Rifle Cleaner	7,000	1	7,000	0	-
Video Security System for Public Safety Building	22,000	1	22,000	0	-
Upgrade Public Safety Building Access System	13,960	1	13,960	0	=
P&E Locker Unit	75,000	1	75,000	0	-
Infocus LP 850 Projector	3,715	2	7,430	0	-
Display Kit	2,000	1	2,000	0	-
250 sq. yds carpet for North Precinct	6,250	1	6,250	0	-
Zero Radius Lawn Tractor	8,500	1	8,500	0	-
Air Purification / Filtration System	10,000	1	10,000	0	-
Cargo Van	21,000	2	42,000	0	-
Paving for Additional Parking Space	25,000	1	25,000	0	=
CD/DVD Dual 50 Disc Input Commercial Grade Kit for P&E	17,470	1	17,470	0	-
Motorola Computer Aided Dispatch License	708	4	2,832	0	-
Bullet Resistant Glass for Front Lobby	5,500	1	5,500	0	-
Ballistic Face Shield	500	2	1,000	0	-
Laptop Computers for Motor Squad	1,500	2	3,000	0	=
Kustom Signals Pro-Lite Binocular Style Hand Held Laser Units	1,855	2	3,710	0	-
1,000 yards of Commercial Carpet	15,000	1	15,000	0	-
Refurbish showers in Gym	85,000	1	85,000	0	-
Replacement Van for Crime Prevention	20,000	1	20,000	0	-
Axiton Computerized Polygraph System	7,000	1	7,000	0	-
Pentex Pocket Jet Printers for Polygraph	505	2	1,010	0	-
Sony Digital Dictaphone Transcriber	600	2	1,200	0	-
Commercial Band Saw	600	1	600	0	-
Replacement Full Size Van for SWAT	24,000	1	24,000	0	-
Replacement Van for Property & Evidence	24,000	1	24,000	0	-
Gym Equipment	100,000	1	100,000	0	-
Night Vision Binoculars with Zoom Lens	2,600	3	7,800	0	-
Penn Arms 37mm Grenade Launcher	1,910	4	7,640	0	-
	Subtotal		14,740,544		_

		QTY		QTY	FY10
<u>ltem</u>	<u>Price</u>	<u>REQ</u>	<u>Requested</u>	<u>REC</u>	Recommended
410-3610 Fire/EMS Logistics					
Fire Engine	376,279	1	376,279	0	-
Staff Vehicles	25,000	13	325,000	0	-
Breathing Apparatus Parts	59,870	1	59,870	0	-
SCBA Cyclinders	900	12	10,800	0	-
Protective Clothing for Existing Personnel	1,300	100	130,000	0	-
Thermal Imagers	10,000	15	150,000	0	-
Bay Doors	3,885	8	31,080	0	-
AED's	1,800	17	30,600	0	-
Emergency Watercraft	30,000	3	90,000	0	-
Rescue Airbags	7,000	4	28,000	0	-
Evacuation Chairs	2,520	4	10,080	0	-
Security Systems for Fire Stations	1,500	15	22,500	0	-
	Subtotal		1,264,209		-
420-1000 MCP					
Full Size Crown Vic (for inmate safety inspections) / New Vehicles	22,000	2	44,000	0	-
Mid Size Vehicle (replacement)	22,000	2	44,000	0	-
15 Passenger Van (replacement)	21,000	2	42,000	0	-
Full Size 4x4 3/4 Regular Cab (replacement)	22,000	1	22,000	0	-
60 Gallon Model KGL 40T Kettle	25,000	1	25,000	0	-
Motorola 800 Mhz Radios	88	15	1,317	0	-
Glock 22 w/Night Sights, 3 L/E mags & Cleaning kit	6,435	1	6,435	0	-
Leather Gear for equipment	2,295	1	2,295	0	-
Internal Surveillance Equipment	15,000	1	15,000	0	-
Utility Trailer with Dual Axle	2,500	1	2,500	0	-
Hobart CLPS 86E Conveyor Dishwasher	80,000	1	80,000	0	-
Food Proffer Baxter Model BPW2E-40	6,500	1	6,500	0	-
C.E.R.T. Safety Equipment	50,000	1	50,000	0	-
Staff Exercise Equipment/Facility	13,000	1	13,000	0	-
	Subtotal		354,047		-
E00 2000 District Attorney					
500-2000 District Attorney Furniture	3,000	1	3.000	0	
Start Up Supplies	5,250	1	5,250	0	-
	26,250	1	26,250	0	-
Filing system	Subtotal	ı	34,500	U	-
	Japiotell		5 1,500		
530-1000 Municipal Court Judge					
Executive Desk with Return	1,625	1	1,625	0	-
	Subtotal		1,625		-
530-2000 Municipal Court Clerk					
Pedestal Desk with Returns	989	9	8,901	0	
Desk Chairs	219	9		0	
DESV CHAIL?		7	1,971	U	
	Subtotal		10,872		

<u>  Item</u>	Price Price	QTY REQ	<u>Requested</u>	QTY REC	FY10 Recommended
530-3000 Marshal					
Pursuit Cars	22,000	12	264,000	0	-
Tech Packages	25,000	12	300,000	0	-
Uniforms & Equipment	12,000	10	120,000	0	-
Patrol Rifles	1,100	10	11,000	0	-
Rifle Racks for Vehicles	300	10	3,000	0	-
TASER X26 with Cartridges	2,550	6	15,300	0	-
Digital Motorola Radios (Portable)	2,810	5	14,050	0	-
Digital Motorola Radios (Mobile)	6,300	1	6,300	0	-
Ammunition	10,000	1	10,000	0	-
Transportation Fee for Conex Building (GEMA)	1,000	1	1,000	0	-
Evidence Locker	4,500	1	4,500	0	-
Office Furniture	5,000	1	5,000	0	-
D.A.R.E. Materials	4,700	1	4,700	0	-
	Subtotal		758,850		-
550 Sheriff					
Crown Victoria (Chief Deputy)	21,000	1	21,000	0	-
Motorola XTS2500 Radio	2,282	12	27,384	0	-
Taser X26	815	7	5,705	0	-
6 Channel Audio Receiver/Transmitter	5,245	1	5,245	0	_
Video/Audio Surveillance	4,990	1	4,990	0	-
Portable Alco-Sensors	399	10	3,990	0	_
Pursuit Vehicles w/Technology Package	47,000	20	940,000	0	-
Fireproof File Cabinet	2,480	2	4,960	0	_
Bullet Proof Glass	1,866	3	5,598	0	_
Bullet Proof Glass	1,300	1	1,300	0	_
Furniture (Judicial)	1,557	1	1,557	0	_
Clerical Desks	476	7	3,332	0	_
Clerical Chairs	152	7	1,064	0	-
Public Lounge Seating	1,508	1	1,508	0	-
Food Warmer/Serving Carts	4,940	4	19,760	0	-
Gas Convection Oven (double deck)	7,920	1	7,920	0	_
Heavy Duty manual slicer w/prison package	2,962	1	2.962	0	_
Hot Food Service Table (4 well)	3,120	1	3,120	0	_
Platform Trucks (aluminum plate deck)	660	4	2,640	0	_
Upgrade for fingerprint and mugshot system	191,273	1	191,273	0	_
opgrade for in igerprine and magariot system	Subtotal		1,255,308	Ŭ	-
E70 1000 coronaris Office					
570-1000 coroner's Office 2009 Ford Econoline E250 Cargo Van LEV with Extended Body	27 F 1 1	7	75.022	^	
2007 FOLG ECOLIOIILIE EZOU CALGO VALI LEV WITH EXTENDED BODY	37,511 Subtotal	2	75,022 <b>75,022</b>	0	_
	SUDIUIAI		/ 5,022		
Total For General Fund			\$ 23,120,975		\$ -
400 Police (Lost Fund)					
78 Pursuit Vehicles w/ Technology Packages	42,015	78	3,277,170	78	3,277,170
High Perfomance Data system (currently funded, to be reimbursed)	1,500,000	1	1,500,000	0	=
911 Console Upgrades (currently funded, to be reimbursed)	521,000	1	521,000	0	-
1 0 1 0 1	Subtotal		5,298,170		3,277,170
410 Fire (Lost Fund)					
Fire Engine/Ambulance replacements	790,000	1	790,000	1	790,000
ine Engine/ impaiance replacements	Subtotal	- 1	790,000	-	790,000
	วนมเบเสโ		/ 90,000		/ 70,000

	5.	QTY		QTY	FY10
ltem 420 MCP (Lost Fund)	<u>Price</u>	<u>REQ</u>	<u>Requested</u>	<u>REC</u>	Recommended
Firearm Upgrade	48,748	1	48,748	1	48,748
CERT Safety Equipment	50,000	1	50.000	1	50,000
Internal Video Surveillance Equipment	,	1	,	1	· · · · · · · · · · · · · · · · · · ·
	15,000 87,000	1	15,000 87,000	1	15,000
Vehicle Replacements		I	200,748	- 1	87,000
	Subtotal		200,748		200,748
Total for 2009 Other LOST Fund			\$ 6,288,918		\$ 4,267,918
250 Engineering (Sewer Fund)					
Mobile Data Modems	2,500	3	7,500	3	7,500
Mid Size SUV 4x4	23,000	1	23,000	1	23,000
1911d 312C 30 V 1/V 1	Subtotal	'	30,500		30,500
	Subtotal		30,300		30,300
260 Public Services (Sewer Fund)					
Eductor Truck	250,000	2	500,000	2	500,000
Water Pump	20,000	3	60,000	3	60,000
Full Size Pickup Truck, F150	23,000	1	23,000	0	-
Flatbed Truck	33,000	1	33,000	0	-
Inmate Van / Additional Vehicle	32,000	1	32,000	0	-
Skid Steer Loader (Bob Cat)	34.000	1	34,000	0	-
Portable Walk Behind Concrete Saw	5,200	1	5,200	0	-
Standard Solar Arrow Board	8,000	1	8,000	1	8,000
Stein delra Solen 7 in OV Boena	Subtotal		695,200		568,000
T 115 (5) (5)			¢ 705.700		¢ 500 500
Total for Sewer Fund			\$ 725,700		\$ 598,500
250 Engineering (Paving Fund)					
Mobile Data Modems	2,500	5	12,500	5	12,500
Ford Excursion with 4 wheel drive	33,000	1	33,000	1	33,000
	Subtotal		45,500		45,500
260 Public Services (Paving Fund)					
Flat Bed Dump Truck / Additional for Riverwalk Detail	33,000	2	66,000	2	66,000
Zero-Turn Mowers for Riverwalk Detail	7,500	2	15,000	2	15,000
7 Yard Dump Truck / Replace #5786	65,000	1	65,000	1	65,000
Zero Turn Radius Mower/Replace #04050859	7,500	1	7,500	1	7,500
Flat Bed Dump Truck / Replace #9333 #9823 and #9902	33,000	3	99,000	1	33,000
Herbicide Spray Truck/Replace #5727	57,500	1	57,500	1	57,500
Flat Bed Dump Truck / Replace #9890	34,000	1	34,000	1	34,000
Asphalt Roller	13,838	1	13,838	1	13,838
Street Sweeper / Additional	165,000	1	165,000	1	165,000
Farm Tractors/Replace #9900	28,500	1	28,500	0	-
18 Yard Dump Truck / Replace #9367 and #9585	114,000	2	228,000	0	-
7 Yard Dump Truck / Replace #9660	67,000	1	67,000	0	-
Full Size PickUp / Replace #9108	19,000	1	19,000	0	-
Mechanical Street Sweeper / Additional	185,000	1	185,000	0	-
Full Size PickUp / Replace #9866	23,000	1	23,000	0	-
Four Door Crew Cab Super Duty 7000	120,000	1	120,000	0	-
Farm Tractors/Replace #10351and #10275	28,500	2	57,000	0	-
D-6RN Caterpillar Dozer / Replace #9972 and 10023	350,000	2	700,000	0	-
Flat Bed Dump Truck / Replace #10017	33,000	1	33,000	0	_
7 Yard Dump Truck / Replace #9663 #9662 and #9664	65,000	3	195,000	0	-
	Subtotal		2,178,338		456,838

		QTY		QTY		FY10
<u>ltem</u>	<u>Price</u>	<u>REQ</u>	<u>Requested</u>	<u>REC</u>	Re	commended
260 Public Services (Integrated Waste Fund)						
Garbage Trucks/Replace #6934 #6937 #6938 #6947 #6931	185,000	5	925,000	2		370,000
Recycling Trucks/Replace #6747	150,000	1	150,000	0		-
GPS System	125,000	1	125,000	0		-
Full Size Pickup Truck/Replace #6958	16,000	1	16,000	0		-
Portable Radio Motorola XTS2500	3,000	2	6,000	0		_
7 Yd Dump Truck/Replace #5784	65,000	1	65,000	0		_
Mower Zero Turn Radius	7,200	1	7,200	0		-
Rhino Bush Hog	3,100	1	3,100	0		-
Mower Zero Turn Radius	7,500	1	7,500	0		-
Single Axle Utility Trailer	1,700	1	1,700	0		-
Single Axle Utility Trailer	1,700	1	1,700	0		-
Grab-All Truck	125,000	1	125,000	0		-
Long Arm Excavator	275,000	1	275,000	0		-
Kawasaki Mule	15,000	1	15,000	0		-
Kawasaki Mule	15,058	1	15,058	0		-
	-,		-,			
Total for Integrated Waste Fund			\$ 1,738,258		\$	370,000
400 E911						
911 Center Console Expansion	346,000	1	346,000	0		-
Expansion of the 911 Center	175,000	1	175,000	0		-
Backup Location for 911 Center	125,000	1	125,000	0		-
EMD Training CD's set	900	1	900	0		-
Total for Emergency Telephone Fund			\$ 646,900		\$	-
245-1000 Community Reinvestment						
Site Improvements	125,000	1	125,000	1		125,000
Land	178,000	1	178,000	1		155,701
Computer Equipment	100	1	100	1		100
Total for Community Block Development Grant			\$ 303,100		\$	280,801
610-2400 METRA (FTA)						
Rebuilt Engines	70.000	1	70.000	1	1	70.000
Rebuilt Transmissions	50,004	1	50,004	1		50,000
Supervisor Automobile Replace	21,000	1	21,000	1	1	21.000
Operational Equipment	877,879	1	877,879	1		913,879
Facilities Equipment	31,250	1	31,250	1		31,250
in the control of the	21,230		2:,_30			
Total for Transportation Fund			\$ 1,050,133		\$	1,086,133

		QTY		QTY	FY10
<u>ltem</u>	<u>Price</u>	<u>REQ</u>	<u>Requested</u>	<u>REC</u>	Recommended
620-1000 Trade Center Operations					
Sico Tri-height Stage 6'X8'	39,545	1	39,545	1	39,545
One-Man Platform Scissor Lift	9,000	1	9,000	1	9,000
Tables 72"	305	12	3,660	12	3,660
Table Cart, 42"-72"	275	12	3,300	12	3,300
Tables, 60"	205	40	8,200	40	8,200
Risers, 4'X8'X16'	575	10	5,750	10	5,750
Riser, 4'X8'X24"	605	10	6,050	10	6,050
Risers, 4'X8'X8"	550	6	3,300	6	3,300
Drape, 8', D103	21	400	8,400	400	8,400
Uprights, 8' (Pipe), B101	20	100	2,000	100	2,000
Supports for Pipe and Drape, B403	30	225	6,750	225	6,750
Base, 11X11, B503	17	125	2,125	125	2,125
Carts, C108, Poles	398	3	1,193	3	1,193
Carts, 11" Base, C109	429	3	1,286	3	1,286
Total for Columbus Ironworks & Trade Center Fund			\$ 100,559		\$ 100,559
160-1000 Civic Center Operations					
Curtain Motors	3,500	4	14,000	4	14,000
Carpet Extractor	6,500	1	6,500	0	=
Tables (Various sizes)	200	39	7,800	39	7,800
Recovering Lobby Stairs	27,000	1	27,000	1	27,000
Headset Hardwire Intercom System	12,000	1	12,000	1	12,000
160-2100 Hockey					
Motor	8,500	1	8,500	1	8,500
Mondo Rubber Flooring - Event Hallway	16,000	1	16,000	0	-
160-2200 Football					
Football Carpet Repair	12,000	1	12,000	1	12,000
Total for Civic Center Fund			\$ 103,800		\$ 81,300

## Columbus Consolidated Government Classification List by Position/Grade Revised 6/17/2007

DEPT	POSITION	GRADE
CA/1	City Attorney	28
CA/2	Assistant City Attorney	24
CA/3	Legal Administrative Clork	14
CA/4	Legal Administrative Clerk	11
CC/1	Clerk of Council	22
CC/2	Deputy Clerk of Council	14
CC/3	Administrative Secretary	10
CD/1	Warden	25
CD/2	Deputy Warden – Administration	23
CD/3	Deputy Warden – Security	23
CD/4	Lieutenant – Corrections	20
CD/5	Sergeant – Corrections	18
CD/6	Counselor – Corrections	161
CD/7	Technician – Corrections	14
CD/8	Correctional Officer	12 <sup>2</sup>
CD/9	Administrative Coordinator	14
CD/10	Accounting Technician	12
CD/11	Accounting Clerk	10
CD/12	Administrative Clerk I	9
CEM/1	Cemeteries Manager	19
CEM/2	Public Services Crew Leader	12
CEM/3	Correctional Officer – Cemeteries	12
CEM/4	Equipment Operator I	10
CEM/5	Maintenance Worker I	7 <sup>3</sup>
CIV/1	Civic Center Director	25
CIV/2	Operations Manager	20
CIV/3	Civic Center Finance Manager	17
CIV/4	Marketing Manager	20
CIV/5	Ticketing Operations Manager	17
CIV/6	Maintenance Supervisor – Civic Center	15
CIV/7	Events Coordinator	15
CIV/8	Correctional Officer – Civic Center	12
CIV/9	Accounting Technician	12
CIV/10	Administrative Secretary	10
CIV/11	Arena Technician	9
CIV/12	Box Office Coordinator	12
CIV/13	Box Office Representative	9
CIV/14	Administrative Clerk I	9
CIV/15	Building Service Worker	6_
CIV16	Facilities Maintenance Worker I	11 <sup>5</sup>
CMO/1	City Manager	29
CMO/2	Deputy City Manager	28

CMO/3	Deputy City Manager – Operations	28
DEPT	POSITION	GRADE
CMO/4 CMO/5 CMO/6 CMO/8 CMO/10 CMO/11 CMO/12 CMO/13 CMO/14 CMO/15	Assistant to the City Manager Executive Assistant Administrative Assistant TV Station Manager Administrative Services Coordinator Records Specialist Citizen Service Center Coordinator Citizen Service Center Technician Administrative Assistant – Citizen Service Center Mailroom Supervisor Mail Clerk	22 14 12 19 14 14 14 10 12 12
COR/1	Deputy Coroner	16
COR/2	Administrative Assistant	12
CR/1 CR/2 CR/3 CR/4 CR/5 CR/6 CR/7 CR/8	Community Reinvestment Director Assistant Community Reinvestment Director Project Manager Finance Manager – Community Reinvestment Construction Services Specialist Community Reinvestment Technician I Administrative Technician Community Reinvestment Clerk	24 21 19 17 15 10 <sup>4</sup> 12 9
CS/1	Community Service Coordinator	19
CS/2	Public Services Crew Leader	12
CS/3	Maintenance Worker I	7 <sup>3</sup>
CSC/1 CSC/2 CSC/3 CSC/4 CSC/5 CSC/6 CSC/7 CSC/8 CSC/9 CSC/10 CSC/11 CSC/12	Chief Deputy Clerk Assistant Chief Deputy Clerk Senior Deputy Clerk – Administration Senior Deputy Clerk – Real Estate Senior Deputy Clerk Deputy Clerk II – Civil Deputy Clerk II – Criminal Deputy Clerk II – Imaging Deputy Clerk II – Real Estate Deputy Clerk II Deputy Clerk II Senior Deputy Clerk - Civil Senior Deputy Clerk – Criminal	21 18 14 14 14 12 12 12 12 12 10 10 10
CSE/1	Child Support Enforcement Manager	14
CSE/2	Accounting Clerk	10
CTC/1 CTC/2 CTC/3 CTC/4	Executive Director Assistant Trade Center Director Trade Center Finance Manager Events Operations Supervisor	UNC 21 17 15

CTC/5	Maintenance Supervisor – CTC	15
CTC/6	Conference Facilitator	15
<u>DEPT</u>	POSITION	<u>GRADE</u>
CTC/7	Accounting Technician	12
CTC/8	Administrative Assistant	12
CTC/9	Facilities Maintenance Worker I	11 <sup>5</sup>
CTC/10	Events Attendant Crew Leader	12
CTC/11	Administrative Clerk I	9
CTC/12	Events Attendant I	8 <sup>6</sup>
CTC/13	Groundskeeper/ Landscaper	10
CTC/14	Administrative Secretary	10
DA/1	Assistant District Attorney	21 <sup>7</sup>
DA/2	Investigator Supervisor – District Attorney	19
DA/3	Investigator - District Attorney	161
DA/4	Victim Advocate	14
DA/5	Administrative Assistant	12
DA/6	Legal Administrative Clerk	11
DA/7	Victim Witness Program Administrator	18
DA/8	Paralegal	15
•		
ENG/1	Engineering Director	25 <sup>8</sup>
ENG/2	Administrative Assistant	12
ENG/3	Administrative Secretary	10
ENG/4	Stormwater Management Engineer	229
ENG/5	Project Engineer	22 <sup>9</sup>
ENG/6	Traffic Engineering Manager	23 <sup>10</sup>
ENG/7	Traffic Engineer	229
ENG/8	Traffic Operations Supervisor	19 17
ENG/9	Traffic Signal Supervisor	14
ENG/10 ENG/11	Senior Traffic Signal Technician Traffic Signal Technician	1211
ENG/12	Traffic Signal Construction Specialist	12
ENG/12	Traffic Sign and Marking Supervisor	16
ENG/14	Traffic Control Technician	10
ENG/15	Radio Communications Supervisor	17
ENG/16	Senior Radio Technician	14
ENG/17	Radio Technician	1211
ENG/18	Senior Traffic Engineering Technician	16
ENG/19	Traffic Engineering Technician	14
ENG/20	Traffic Analyst	14
ENG/21	Administrative Technician	12
ENG/22	Administrative Clerk I	9
ENG/23	Engineering Inspection Coordinator	17
ENG/24	Engineering Inspector	161
ENG/25	Survey Supervisor	17
ENG/26	Survey Crew Leader	14
ENG/27	Survey Technician	12
ENG/28	Survey Crew Worker	9
ENG/29	Engineering Technician	14 <sup>12</sup>
ENG/30	Stormwater Technician	12
ENG/31	GIS Coordinator	21

ENG/32 ENG/33 ENG/34 DEPT	GIS/Graphics Supervisor GIS Technician CAD Technician POSITION	17 14 14 <u>GRADE</u>
ER/1 ER/2 ER/3 ER/4	Elections and Registration Director Elections Coordinator Registration Coordinator Elections Technician	24 14 14 9 <sup>13</sup>
FAC/1 FAC/2 FAC/3 FAC/4 FAC/5 FAC/6 FAC/7 FAC/8 FAC/10 FAC/11 FAC/11 FAC/12 FAC/14 FAC/15 FAC/14 FAC/15 FAC/16 FAC/17	Facilities Maintenance Manager Assistant Facilities Maintenance Manager Facilities Maintenance Supervisor – Carpentry Facilities Maintenance Supervisor – Electrical Facilities Maintenance Supervisor – HVAC Facilities Maintenance Supervisor – Plumbing Facilities Maintenance Supervisor – Government Center Facilities Maintenance Supervisor – County Jail Custodial Services Supervisor Correctional Officer – Facilities Irrigation Technician Carpenter I Electrician I HVAC Technician I Plumber I Facilities Maintenance Worker I Administrative Technician Custodial Operations Assistant Building Service Worker	23 19 16 16 16 16 16 16 12 12 13 <sup>14</sup> 13 <sup>14</sup> 13 <sup>14</sup> 13 <sup>14</sup> 13 <sup>14</sup> 13 <sup>15</sup> 12 12
FB/1 FB/2 FB/3 FB/4 FB/5 FB/6 FB/7 FB/8 FB/9 FB/10 FB/11 FB/12 FB/13 FB/14 FB/15 FB/15 FB/15 FB/16 FB/17 FB/18 FB/20 FB/21	Forestry and Beautification Manager Assistant Manager – Forestry Assistant Manager – Beautification Forestry Administrator Urban Forestry Supervisor Public Services Supervisor Chemical Application Supervisor Contract Inspector Correctional Officer – Forestry Public Services Crew Leader Tree Trimmer Crew Leader Administrative Technician Tree Evaluator Equipment Operator III Tree Trimmer I Equipment Operator II Chemical Application Technician Equipment Operator I Maintenance Worker I	23 19 19 18* 15 14 13 14 12 12 12 12 12 12 12 10 11 11 10 7 <sup>3</sup>
FD/1 FD/2	Fire Chief/EMA Director Assistant Fire Chief	27 24

FD/3 FD/4 FD/5 FD/6 DEPT FD/7 FD/8 FD/10 FD/11 FD/12 FD/13 FD/14 FD/15 FD/16 FD/17 FD/18 FD/19 FD/20 FD/21 FD/20 FD/21 FD/20 FD/21 FD/22 FD/23 FD/24 FD/25 FD/25 FD/26 FD/27 FD/26 FD/27 FD/27 FD/28 FD/29 FD/30 FD/31 FD/32 FD/33 FD/34	Deputy Fire Chief Deputy Fire Chief – Homeland Security Emergency Management Deputy Director Division Chief – Health, Safety, and Information Systems POSITION  Training Chief Battalion Chief Fire Marshal Captain – EMS Coordinator Captain – Rescue Captain – Logistics (EMS) Captain – Training/Captain – Paramedic Instructor Fire Captain Captain – Logistics Lieutenant – EMS Lieutenant – Training Fire Lieutenant Assistant Fire Marshal Lieutenant – Investigator Lieutenant – Investigator Lieutenant – Logistics Fire Sergeant Sergeant – Investigations Firefighter – Medic Firefighter – EMT Firefighter Firefighter – Logistics Support Technician – Logistics Administrative Coordinator Fire Payroll Technician Administrative Secretary Administrative Clerk I EMT	23 23 23 22 GRADE 22 22 22 20** 20** 20** 20** 18** 18** 18** 16** 16** 14** 14 12 12 12 12 10 9 13**
FIN/1 FIN/2 FIN/3 FIN/4 FIN/5 FIN/6 FIN/7 FIN/8 FIN/9 FIN/10 FIN/11 FIN/12 FIN/13 FIN/14 FIN/15 FIN/15 FIN/16 FIN/17	Finance Director Assistant Finance Director Budget and Management Analyst Accounting Manager Senior Accountant Grant Compliance Accountant Payroll Supervisor Payroll Coordinator Senior Accounts Payable Technician Accounts Payable Technician Purchasing Manager Buyer Specialist Buyer Purchasing Technician Purchasing Clerk Revenue Manager Investment Officer Tax Supervisor	26 24 17 <sup>16</sup> 23 19 19 18 14 13 12 23 17 14 <sup>17</sup> 12 9 23 20 18

FIN/19 FIN/20 FIN/21 FIN/22 FIN/23 DEPT FIN/24	Collections Supervisor Revenue Auditor Collections Technician Accounting Technician Administrative Assistant POSITION Customer Service Representative	16 17 12 12 12 <u>GRADE</u> 9 <sup>18</sup>
FIN/25 FIN/26 FM/1 FM/2 FM/3 FM/4 FM/5 FM/6 FM/7 FM/8 FM/9 FM/10	Financial Analyst Administrative Secretary  Assistant Director/Fleet Maintenance Manager Assistant Fleet Manager Automotive and Tire Shop Supervisor Truck Shop Supervisor Body Shop Supervisor Heavy Equipment Shop Supervisor Small Engine Shop Supervisor Contract Warranty Specialist Fleet Maintenance Buyer Fleet Maintenance Technician III	17 <sup>16</sup> 10 24 19 17 16 16 16 15 15
FM/11 FM/12 FM/13 FM/14 HED/1 HED/2 HED/3 HED/4 HED/5 HED/6	Fleet Maintenance Technician II Fleet Maintenance Technician I Inventory Control Technician Support Clerk  Heavy Equipment Manager Heavy Equipment Supervisor Senior Heavy Equipment Operator Correctional Officer – Heavy Equipment Heavy Equipment Operator Equipment Operator III	12 10 10 7 21 15 14 12 13
HED/7 HED/8 HR/1 HR/2 HR/3 HR/4 HR/5 HR/6 HR/7 HR/8	Equipment Operator II Maintenance Worker I  Human Resources Director Assistant Human Resources Director Human Resources Analyst Human Resources Specialist Human Resources Technician II Human Resources Technician I Administrative Clerk I Technical Trainer/Developer	11 7 26 24 19 16 14 12 9
IC/1 IC/2 IC/3 IC/4 IC/5 IC/6 IC/7 IC/8	Building Inspection and Codes Director Administrative Assistant Assistant Building Inspection and Codes Director Plans Examiner Building Inspection Coordinator Building Inspector Electrical Inspection Coordinator Electrical Inspector Property Maintenance Coordinator	25 12 23 19 18 16 <sup>19</sup> 18

IC/10 IC/11	Property Maintenance Inspector Sign and Codes Inspector	16 <sup>19</sup> 15 <sup>20</sup>
IC/12	Mechanical Inspection Coordinator	18
IC/13	Mechanical Inspector	16 <sup>19</sup>
IC/14	Inspection Services Coordinator	14
IC/15	Permit Technician	10
<u>DEPT</u> IC/16	POSITION Zoning Technician	<u>GRADE</u> 10
IC/17	Print Shop Supervisor	17
IC/18	Graphic Designer	12
IC/19	Print Shop Technician	11
IC/20	Duplicating Service Technician	9
IT/1	Information Technology Director	26
IT/2	Technical Operations Manager	23
IT/3	Application Development and Support Manager	23
IT/4	Local Area Network Manager	22
IT/5 IT/6	Web Development Manager Application Development Project Leader	22 20
IT/7	Application Support Project Leader	20
IT/8	Application Support Analyst	19
IT/9	Application Developer	19
IT/10	Web Developer	17
IT/11	Host Operations Supervisor	19
IT/12	Telecommunications Technician	14
IT/13	Lead Host Computer Operator	13
IT/14	Host Computer Operator	12
IT/15 IT/16	Data Control Technician Personal Computer Services Supervisor	12 17
IT/17	Personal Computer Specialist	14
IT/18	Personal Computer Technician	12
, -		
JC/1	Drug Court Coordinator	18
JC/2	Case Manager	16
JC/3	Juvenile Court Coordinator	16
JC/4	Senior Deputy Clerk – Juvenile	14
JC/5 JC/6	Custody Investigator Deputy Clerk II – Juvenile	13 12
JC/7	Deputy Clerk II – Juvenile	10
JC/8	Administrative Secretary	10
7		
JM/1	Jury Manager	16
JM/2	Deputy Clerk II – Jury Management	12
JM/3	Administrative Clerk I	9
MAR/1	Chief Deputy Marshal	22
MAR/2	Lieutenant	20
MAR/3	Sergeant	18
MAR/4	Deputy Marshal	14
MAR/5	Administrative Assistant	12
MAR/6	Communication Technician III	10
MC/1	Court Coordinator – Municipal Court	18
· ·	·	

MC/2	Senior Deputy Clerk – Municipal Court	14
MC/3	Deputy Clerk II – Municipal Court	12
MC/4	Administrative Secretary	10
MMC/1	Court Coordinator	18
MMC/2	Senior Deputy Clerk – Magistrate/Municipal Court	14
MMC/3	Deputy Clerk II – Magistrate/Municipal Court	12
DEPT	POSITION	<u>GRADE</u>
MO/1 MO/2 MO/3 MO/4	Executive Assistant Disability Committee Coordinator Administrative Secretary Internal Auditor/Compliance Officer	14 12 10 25
PC/1	Probate Law Clerk/Hearing Officer	21
PC/2	Deputy Clerk II – Probate Court	12
PD/1 PD/2 PD/3 PD/4 PD/5 PD/6 PD/7 PD/8 PD/9 PD/11 PD/13 PD/14 PD/15 PD/16 PD/17 PD/18 PD/19 PD/20 PD/21 PD/22 PD/23 PD/24 PD/25 PD/25 PD/26 PD/27 PD/28 PD/29 PD/30 PD/31	Chief of Police Deputy Chief of Police Police Major Police Captain Police Lieutenant Command Sergeant Police Sergeant Records Manager Police Finance Manager Police Corporal 911 Center Supervisor Police Officer Records Supervisor Asset Forfeiture Coordinator Emergency Communications Technician III Facilities Maintenance Technician Emergency Communications Technician II Police Cadet Criminal Records Technician Building Service Crew Leader Administrative Secretary Administrative Clerk II Emergency Communications Technician I Accounting Clerk Administrative Clerk I Support Clerk Building Service Worker Administrative Assistant Police Human Resources Technician	27 24 23 22 20 19 18 16 17 16 14 14 14 14 11 10 10 10 10 10 10 10 10 10 10 10 10
PDEF/1	Investigator – Public Defender	16 <sup>1</sup>
PDEF/2	Legal Administrative Clerk	11
PL/1	Planning Director	25
PL/2	Planning Manager	22
PL/3	Planner	17 <sup>21</sup>

PL/4	Right-of-Way/Transportation Planning Coordinator	20
PL/5	Transportation Planner	17 <sup>21</sup>
PL/6	Administrative Secretary	10
PL/7	Planning Technician	11
PR/1	Parks and Recreation Director	25
PR/2	Assistant Parks and Recreation Director	23
PR/3	Athletic Division Manager	19
DEPT	POSITION	<u>GRADE</u>
PR/4 PR/5 PR/6 PR/7 PR/8 PR/9 PR/10 PR/11 PR/12 PR/13 PR/14 PR/15 PR/16 PR/17 PR/18 PR/17 PR/20 PR/21 PR/22 PR/23 PR/24 PR/25 PR/27 PR/28 PR/27 PR/28 PR/27 PR/30 PR/31 PR/32 PR/33 PR/34 PR/35	Recreation Services Division Manager Recreation Program Manager – Cultural Arts Parks Services Division Manager Administrative Operations Manager Parks Services Manager Athletic Program Supervisor – Aquatics Community Schools District Supervisor Athletic Program Supervisor Recreation Program Supervisor – Therapeutics Recreation Program Supervisor – Recreation Services Recreation Program Supervisor – Cultural Arts Parks Crew Supervisor Recreation Program Specialist III Correctional Officer – Parks Employment Coordinator RSVP Recreation Program Specialist Recreation Program Specialist Recreation Program Specialist II Accounting Technician Chemical Application Technician Tennis Supervisor Motor Equipment Operator III Motor Equipment Operator II Administrative Secretary Parks Crew Leader Tennis Specialist I Motor Equipment Operator I Administrative Clerk I Tennis Specialist I Parks Maintenance Worker I Custodian Chemical Application Supervisor	19 17 19 18 17 16 16 16 16 16 16 16 14 14 14 14 12 11 12 12 11 10 10 10 10 10 10 9 9 7 22 6 13
PS-ADM/1 PS-ADM/2 PS-ADM/3 PS-ADM/4 PS-ADM/5 PS-ADM/6	Public Services Director Assistant Public Services Director Safety Coordinator Public Services Coordinator Administrative Supervisor Administrative Technician	26 24 17 18 13
SC/1	Senior Deputy Clerk	14
SC/2	Law Clerk	19 <sup>23</sup>

SD/1 SD/2 SD/3 SD/4 SD/5 SD/6 SD/7 SD/8 SD/9 DEPT	Chief Deputy Sheriff Jail Commander Major Captain Health Services Administrator Lieutenant Sergeant Registered Nurse Deputy Sheriff Technician POSITION	24 23 <sup>24</sup> 23 22 21 20 18 18 16 GRADE
SD/10 SD/11 SD/12 SD/13 SD/14 SD/15 SD/16 SD/17 SD/18 SD/19 SD/20 SD/21 SD/22 SD/23 SD/23 SD/24 SD/25 SD/26 SD/27	Investigator ID Technician Clinic Manager Licensed Practical Nurse Deputy Sheriff Medical Technician Sheriff Correctional Officer Accounting Technician Communication Technician III Criminal Records Technician Administrative Clerk II Accounting Clerk Judicial Administrative Technician II (Full time) Administrative Secretary Administrative Clerk I Judicial Administrative Technician I (Part time) Medical Records Clerk Security Guard	16 16 16 14 14 12 12 12 10 10 10 10 10 10
SD/28 SD/29 SD/30	Administrative Coordinator Sheriff Human Resources Technician Judicial Administrative Technician III	14 12 12
SE/1 SE/2 SE/3 SE/4 SE/5 SE/6 SE/7 SE/8 SE/9 SE/10	Special Enforcement Manager Special Enforcement Supervisor Animal Resource Center Supervisor Administrative Coordinator Special Enforcement Officer Animal Control Officer II Animal Control Officer I Communications Officer Administrative Clerk I Animal Control Tech	21 16 16 14 13 13 12 10 9
SG/1 SG/2 SG/3 SG/4 SG/5 SG/6 SG/7 SG/8	Chief Assistant Solicitor General Assistant Solicitor General Victim Witness Program Administrator Court Coordinator – Solicitor General Investigator Supervisor – Solicitor General Victim Advocate Investigator Investigator – Solicitor General Deputy Clerk II – Solicitor General	22 <sup>25</sup> 21 <sup>25</sup> 18 17 18 15 16 <sup>1</sup>

SMD/1 SMD/2 SMD/3 SMD/4 SMD/5 SMD/6 SMD/7 SMD/8 SMD/9	Street Maintenance Manager Assistant Street Maintenance Manager Public Services Crew Supervisor Correctional Officer – Street Maintenance Public Services Crew Leader Equipment Operator II Maintenance Worker III Maintenance Worker II Maintenance Worker I	21 19 15 12 12 11 9 8 7
DEPT STWTR/1 STWTR/2 STWTR/3 STWTR/4 STWTR/5 STWTR/6 STWTR/7 STWTR/9 STWTR/9 STWTR/10 STWTR/11 STWTR/12 STWTR/13	Stormwater Manager Assistant Stormwater Manager Stormwater Crew Supervisor Chemical Application Supervisor Stormwater Drainage Technician Correctional Officer – Stormwater Crew Leader – Stormwater Equipment Operator III Equipment Operator II Chemical Application Technician Equipment Operator I Maintenance Worker I Equipment Operator Crew Leader	GRADE 21 19 15 13 15 12 12 11 11 10 7 13
SW/1 SW/2 SW/3 SW/4 SW/5 SW/6 SW/7	Solid Waste and Recycling Manager Assistant Division Manager – Solid Waste and Recycling Waste Collection Route Supervisor Recycling Route Supervisor Waste Equipment Operator Recycling Truck Driver Waste Collection Worker	23 19 15 15 12 12
TA/1 TA/2 TA/3 TA/4 TA/5 TA/6 TA/7 TA/8 TA/9	Chief Appraiser Personal Property Manager Administrative Manager Residential Property Manager Commercial Property Manager Appraiser I – Personal Property Appraiser I – Real Property Administrative Assistant Appraisal Technician	25 20 20 20 20 14 <sup>26</sup> 14 <sup>26</sup> 12
TC/1 TC/2 TC/3 TC/4 TC/5 TC/6 TC/7	Chief Deputy Tax Commissioner Accounting Operations Administrator Deputy Tax Commissioner Administrative Technician Tax Clerk II Tax Clerk I Support Clerk	21 20 18 12 11 10 7
TR/1	Director of Transportation	25

TR/2	Deputy Transportation Director	23
TR/3	Transit Manager	20
TR/4	Maintenance Manager	20
TR/5	ADA Coordinator	18
TR/6	Parking Division Manager	18
TR/7	Transit Supervisor	16
TR/8	Safety/Training Coordinator	16
TR/9	Parking Enforcement Supervisor	14
TR/10	Transit Specialist	14
TR/11	Fleet Maintenance Technician III	14
TR/12	Office Manager	14
<u>DÉPT</u>	POSITION	GRADE
TR/13	Correctional Officer – Transportation	12
TR/14	Bus Operator Dial-A-Ride	10 <sup>27</sup>
TR/15	Bus Operator (with CDL)	12
TR/16	Administrative Secretary	10
TR/17	Fleet Maintenance Technician II	12
TR/18	Fleet Maintenance Technician I	10
TR/19	Maintenance Worker III	9
TR/20	Parking Enforcement Officer	10
TR/21	Customer Service Representative	9 <sup>13</sup>
WD/1	Waste Disposal Manager	21
WD/2	Assistant Waste Disposal Manager	19
WD/3	Landfill Supervisor	16
WD/4	Senior Landfill Operator	14
WD/5	Landfill Maintenance Technician	14
WD/6	Heavy Equipment Operator	13
WD/7	Landfill Operator	12
\ \	\V/ \LC \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	<b>7</b> 4
WIA/1	Workforce Investment Act Director	24
WIA/2	Finance Manager – WIA	17
WIA/3	Program Specialist II	17
WIA/4	Data Control Supervisor	17
WIA/5	Program Specialist I	16
WIA/6	Program Monitor/Job Developer	16
WIA/7	Accounting Technician	12
WIA/8	Accounting Clerk	10
WIA/9	Administrative Technician	12
WIA/10	Support Clerk	7

May be designated "Senior" and placed at grade 17.
 May be designated "Senior" and placed at grade 13.

May be designated "II" and placed at grade 8; "III" and placed at grade 9.

May be designated "I" and placed at grade 12, "III" and placed at grade 13.

May be designated "II" and placed at grade 12, "III" and placed at grade 13.

May be designated "II" and placed at grade 12.

<sup>&</sup>lt;sup>6</sup> May be designated "II" and placed at grade 9.

<sup>&</sup>lt;sup>7</sup> May be designated "II" and placed at grade 22; "III" and placed at grade 23.

<sup>&</sup>lt;sup>8</sup> Place at grade 26 if Professional Engineer in the State of Georgia.

Place at grade 23 if Professional Engineer in the State of Georgia.
 Place at grade 24 if Professional Engineer in the State of Georgia.
 May be designated "II" and placed at grade 13.
 May be designated "Senior" and placed at grade 16.

- <sup>13</sup> May be designated "Senior" and placed at grade 10.
- <sup>14</sup> May be designated "II" and placed at grade 14.
- <sup>15</sup> Place at grade 14 if Certified Arborist in the State of Georgia and/or equivalent experience.
- May be designated "Senior" and placed at grade 19.
- May be designated "II" and placed at grade 16.
- <sup>18</sup> May be designated "Senior" and placed at grade 10.
- <sup>19</sup> May be designated "II" and placed at grade 17; "III" and advanced 5% within range.
- <sup>20</sup> May be designated "II" and placed at grade 16; "III" and advanced 5% within range.
- May be designated "Senior" and placed at grade 18; "Principal" and placed at grade 20.
- May be designated "II" and placed at grade 8.
- <sup>23</sup> Place at grade 20 if admitted to Georgia Bar.
- <sup>24</sup> Advance 5% in grade for Jail Commander.

DEPT POSITION GRADE

- Until incumbent attains 5 years of practice experience as an attorney and qualifies for state-mandated salaries.
- <sup>26</sup> May be designated "II" and placed at grade 15; "III" and placed at grade 17.
- <sup>27</sup> May be placed at grade 12 after acquisition of Commercial Driver's License issued by the State of Georgia.
- \* Place at grade 19 if ISA certified.
- \*\* May add supplemental pay for current Paramedic certification.

# UGA Pay Plan - Effective 9/29/2008 Table A - 100% of Market ANNUAL

Grade	Α	В	С	D	E	F	G	н	I
1	16,660.40	17,076.91	17,503.83	17,941.43	18,389.96	18,849.71	19,320.95	19,803.98	20,299.08
2	17,503.83	17,941.43	18,389.96	18,849.71	19,320.95	19,803.98	20,299.08	20,806.55	21,326.72
3	18,389.96	18,849.71	19,320.95	19,803.98	20,299.08	20,806.55	21,326.72	21,859.88	22,406.38
4	19,320.95	19,803.98	20,299.08	20,806.55	21,326.72	21,859.88	22,406.38	22,966.54	23,540.70
5	20,299.08	20,806.55	21,326.72	21,859.88	22,406.38	22,966.54	23,540.70	24,129.22	24,732.45
6	21,326.72	21,859.88	22,406.38	22,966.54	23,540.70	24,129.22	24,732.45	25,350.76	25,984.53
7	22,406.38	22,966.54	23,540.70	24,129.22	24,732.45	25,350.76	25,984.53	26,634.15	27,300.00
8	23,540.70	24,129.22	24,732.45	25,350.76	25,984.53	26,634.15	27,300.00	27,982.50	28,682.06
9	24,732.45	25,350.76	25,984.53	26,634.15	27,300.00	27,982.50	28,682.06	29,399.11	30,134.09
10	25,984.53	26,634.15	27,300.00	27,982.50	28,682.06	29,399.11	30,134.09	30,887.44	31,659.63
11	27,300.00	27,982.50	28,682.06	29,399.11	30,134.09	30,887.44	31,659.63	32,451.12	33,262.40
12	28,682.06	29,399.11	30,134.09	30,887.44	31,659.63	32,451.12	33,262.40	34,093.96	34,946.31
13	30,134.09	30,887.44	31,659.63	32,451.12	33,262.40	34,093.96	34,946.31	35,819.97	36,715.46
14	31,659.63	32,451.12	33,262.40	34,093.96	34,946.31	35,819.97	36,715.46	37,633.35	38,574.19
15	33,262.40	34,093.96	34,946.31	35,819.97	36,715.46	37,633.35	38,574.19	39,538.54	40,527.00
16	34,946.31	35,819.97	36,715.46	37,633.35	38,574.19	39,538.54	40,527.00	41,540.18	42,578.68
17	36,715.46	37,633.35	38,574.19	39,538.54	40,527.00	41,540.18	42,578.68	43,643.15	44,734.23
18	38,574.19	39,538.54	40,527.00	41,540.18	42,578.68	43,643.15	44,734.23	45,852.58	46,998.90
19	40,527.00	41,540.18	42,578.68	43,643.15	44,734.23	45,852.58	46,998.90	48,173.87	49,378.22
20	42,578.68	43,643.15	44,734.23	45,852.58	46,998.90	48,173.87	49,378.22	50,612.67	51,877.99
21	46,998.90	48,173.87	49,378.22	50,612.67	51,877.99	53,174.94	54,504.31	55,866.92	57,263.59
22	51,877.99	53,174.94	54,504.31	55,866.92	57,263.59	58,695.18	60,162.56	61,666.63	63,208.29
23	57,263.59	58,695.18	60,162.56	61,666.63	63,208.29	64,788.50	66,408.21	68,068.42	69,770.13
24	63,208.29	64,788.50	66,408.21	68,068.42	69,770.13	71,514.38	73,302.24	75,134.80	77,013.17
25	69,770.13	71,514.38	73,302.24	75,134.80	77,013.17	78,938.50	80,911.96	82,934.76	85,008.13
26	77,013.17	78,938.50	80,911.96	82,934.76	85,008.13	87,133.33	89,311.66	91,544.46	93,833.07
27	85,008.13	87,133.33	89,311.66	91,544.46	93,833.07	96,178.89	98,583.37	101,047.95	103,574.15
28	98,583.37	101,047.95	103,574.15	106,163.50	108,817.59	111,538.03	114,326.48	117,184.64	120,114.26
29	120,114.26	123,117.12	126,195.04	129,349.92	132,583.67	135,898.26	139,295.72	142,778.11	146,347.56

# UGA Pay Plan - Effective 9/29/2008 Table A - 100% of Market ANNUAL

J	К	L	М	N	0	Р	Q	R	Grade
20,806.55	21,326.72	21,859.88	22,406.38	22,966.54	23,540.70	24,129.22	24,732.45	25,350.76	1
21,859.88	22,406.38	22,966.54	23,540.70	24,129.22	24,732.45	25,350.76	25,984.53	26,634.15	2
22,966.54	23,540.70	24,129.22	24,732.45	25,350.76	25,984.53	26,634.15	27,300.00	27,982.50	3
24,129.22	24,732.45	25,350.76	25,984.53	26,634.15	27,300.00	27,982.50	28,682.06	29,399.11	4
25,350.76	25,984.53	26,634.15	27,300.00	27,982.50	28,682.06	29,399.11	30,134.09	30,887.44	5
26,634.15	27,300.00	27,982.50	28,682.06	29,399.11	30,134.09	30,887.44	31,659.63	32,451.12	6
27,982.50	28,682.06	29,399.11	30,134.09	30,887.44	31,659.63	32,451.12	33,262.40	34,093.96	7
29,399.11	30,134.09	30,887.44	31,659.63	32,451.12	33,262.40	34,093.96	34,946.31	35,819.97	8
30,887.44	31,659.63	32,451.12	33,262.40	34,093.96	34,946.31	35,819.97	36,715.46	37,633.35	9
32,451.12	33,262.40	34,093.96	34,946.31	35,819.97	36,715.46	37,633.35	38,574.19	39,538.54	10
34,093.96	34,946.31	35,819.97	36,715.46	37,633.35	38,574.19	39,538.54	40,527.00	41,540.18	11
35,819.97	36,715.46	37,633.35	38,574.19	39,538.54	40,527.00	41,540.18	42,578.68	43,643.15	12
37,633.35	38,574.19	39,538.54	40,527.00	41,540.18	42,578.68	43,643.15	44,734.23	45,852.58	13
39,538.54	40,527.00	41,540.18	42,578.68	43,643.15	44,734.23	45,852.58	46,998.90	48,173.87	14
41,540.18	42,578.68	43,643.15	44,734.23	45,852.58	46,998.90	48,173.87	49,378.22	50,612.67	15
43,643.15	44,734.23	45,852.58	46,998.90	48,173.87	49,378.22	50,612.67	51,877.99	53,174.94	16
45,852.58	46,998.90	48,173.87	49,378.22	50,612.67	51,877.99	53,174.94	54,504.31	55,866.92	17
48,173.87	49,378.22	50,612.67	51,877.99	53,174.94	54,504.31	55,866.92	57,263.59	58,695.18	18
50,612.67	51,877.99	53,174.94	54,504.31	55,866.92	57,263.59	58,695.18	60,162.56	61,666.63	19
53,174.94	54,504.31	55,866.92	57,263.59	58,695.18	60,162.56	61,666.63	63,208.29	64,788.50	20
58,695.18	60,162.56	61,666.63	63,208.29	64,788.50	66,408.21	68,068.42	69,770.13	71,514.38	21
64,788.50	66,408.21	68,068.42	69,770.13	71,514.38	73,302.24	75,134.80	77,013.17	78,938.50	22
71,514.38	73,302.24	75,134.80	77,013.17	78,938.50	80,911.96	82,934.76	85,008.13	87,133.33	23
78,938.50	80,911.96	82,934.76	85,008.13	87,133.33	89,311.66	91,544.46	93,833.07	96,178.89	24
87,133.33	89,311.66	91,544.46	93,833.07	96,178.89	98,583.37	101,047.95	103,574.15	106,163.50	25
96,178.89	98,583.37	101,047.95	103,574.15	106,163.50	108,817.59	111,538.03	114,326.48	117,184.64	26
106,163.50	108,817.59	111,538.03	114,326.48	117,184.64	120,114.26	123,117.12	126,195.04	129,349.92	27
123,117.12	126,195.04	129,349.92	132,583.67	135,898.26	139,295.72	142,778.11	146,347.56	150,006.25	28
150,006.25	153,756.41	157,600.32	161,540.33	165,578.83	169,718.30	173,961.26	178,310.29	182,768.05	29

## <u>CITY OF COLUMBUS – ACKNOWLEDGEMENTS</u>

### Department Heads

Executive – Jim Wetherington Legislative - Tiny Washington

Legal – Clifton Fay

Chief Administrator/ City Manager – Isaiah Hugley

Deputy City Manager – Lisa Goodwin

Deputy City Manager – David Arrington

Finance – Pamela Hodge

Information Technology - Charles Tate

Human Resources - Thomas Barron

Community and Economic Development – Joe Riddle

Engineering – Donna Newman

Public Services – Gary Stickles

Parks & Recreation - Tony Adams

Cooperative Extension Service - Joanne Cavis

Board of Tax Assessors – Betty Middleton

Board of Elections & Registrations - Nancy Boren

Police Services – Ricky Boren

Fire & Emergency Medical Services – Jeff Meyer

Muscogee County Prison - William Adamson

Superior Courts of Muscogee County – John Allen

District Attorney – Julia Slater

Clerk of Superior Courts of Muscogee County - Linda Pierce State Courts of Muscogee County - Andy Prather, Maureen Gottfried

State Court Solicitor - Ben Richardson

Public Defender - Bob Wadkins

Magistrate and Municipal Court – Stephen Hyles

Clerk of Municipal Court - Vivian Creighton-Bishop

Municipal Court Marshal – Greg Countryman

Judge of Probate Court - Julia Lumpkin

Sheriff's Office – John Darr

Tax Commissioner - Lula Huff

Coroner – William Thrower

Columbus Transit System (METRA) - Saundra Hunter

Bull Creek Golf Course - John Milam

Oxbow Creek Golf Course - John Milam

Columbus Convention & Trade Center - Larry Campbell

Columbus Civic Center – Dale Hester

Workforce Investment Act - Howard Pendleton

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